



**MINUTES OF THE 2018 BC ATHLETICS ANNUAL GENERAL MEETING  
HELD SEPTEMBER 8, 2018 AT THE FORTIUS SPORT & HEALTH/ATHLETE DEVELOPMENT CENTRE,  
BURNABY, B.C. AND BY LIVE STREAMING FOR REMOTE DELEGATE SIGN IN AND VOTING**

Registration and a light lunch was held from 10:30am – 11:00am

**1. CALL TO ORDER**

- The meeting was called to order at 11:05am with Board Chair, Greg White, as the Chair. *(Refer to Addendum “A” for a list of the delegates in attendance).*

**2. CHAIR’S WELCOME & INTRODUCTIONS**

- Greg welcomed the delegates and thanked them for attending. Introductions of the Board of Directors, Attendees and Delegates were made.

**3. CONFIRMATION OF VOTING PRIVILEGES**

- The voting procedures and number of votes per club were listed on the BCA website and were available at the meeting.
- Quorum constitutes 37 votes. The Chair confirmed that a quorum was present. Refer to Addendum “A” for a list of the voting delegates.
- The number of votes present when the 2018 BC Athletics AGM was called to order was 35 votes in person and 11 votes online.

**4. URGENT MATTERS**

- Chair announced items of housekeeping and noted there are no urgent matters.

**5. ADOPTION OF THE 2018 AGENDA**

- An agenda was posted on the BCA website and included in the delegates’ packages. There were no additions to the agenda.  
***MOVED (Garrett Collier/Dawn Copping) THAT THE AGENDA, AS PRESENTED, BE ADOPTED. CARRIED***

**6. APPROVAL OF THE 2017 BC ATHLETICS AGM MINUTES**

- The minutes of the September 23, 2017 AGM Minutes were posted on the BCA website and included in the delegates’ packages.  
***MOVED (Jim Hinze/Dawn Driver) THAT THE MINUTES OF THE BCA 2017 ANNUAL GENERAL MEETING HELD SEPTEMBER 23, 2017 BE ADOPTED AS CIRCULATED AND AMENDED. CARRIED***

**7. QUESTIONS ARISING FROM THE 2017 BCA AGM MINUTES**

- There were no questions arising from the 2017 BC Athletics AGM minutes.

**8. BC ATHLETICS BOARD ELECTIONS NOMINATING COMMITTEE REPORT**

- The Nominating Committee Report was noted on the agenda as included in the delegates’ packages. Greg White confirmed the Board of Directors positions open for election and the nominees to date were confirmed. Nomination Forms were available in the delegate package for submission of additional nominations.
- Mark Harding, Chair of the Nominating Committee, reported the Chair, incumbent Greg White; Vice Chair, incumbent Jim Hinze; and Director Programs & Technical Development, incumbent Tyler Heisterman are standing for election. Director of Finance received one nomination, Ota Hally; Director Zones 3, 4 & 5 received two nominations, Peter Chin and Jacob Emerson; and the Director Zone 7 & 8 received one nomination, Cathy Johnson. Director Zone 1 received two nominations, James O’Kane and Brenda Van Tighem, although the Chair noted Brenda has withdrawn her nomination and therefore only James O’Kane is standing for election.

- Mark noted the members would elect their Zone Directors and the Chair noted the athletes would elect the Male Athlete Representative, of which incumbent John Gay is standing for re-election. As the process has not yet happened with the athletes, the membership could elect the Male Athlete Representative pending confirmation from the athletes.

## 9. ORGANIZATIONAL MANAGEMENT REPORTS

- The following written reports were posted on the BC Athletics website and are available on request from the BC Athletics Office.
  - a. Report from the Chair, Board of Directors
    - Items of Note:
      - o Greg noted his appreciation for the support of the clubs and the members for Athletics Canada.
      - o Contributions received from the association's funding partners with the provincial government are based on being a respected and strong organization in sport. BC Athletics is continues to look for more funding from the government.
    - Question was asked about a rumour that Athletics Canada is holding their semi annual meeting in BC this year. Greg confirmed this is correct and elaborated that the Annual General meeting (AGM) is the formal meeting during the summer months and the Semi Annual General Meeting (SAGM) held around November in the different provinces. The SAGM was held in Vancouver about six years ago so BC Athletics lobbied to have it held in Vancouver this year and was successful. The SAGM will be held November 30 and December 1 at the Granville Island Hotel and they are also looking at holding a potential meeting for High Performance during the same time. It was asked if the National Officials Committee would meet as part of that and Greg agreed that they do usually meet around the time of the SAGM but he could not speak for the Chair of the National Officials Committee but did expect there would be a meeting in Vancouver.
  - b. Athlete Directors
    - It was noted both Athlete Directors were not able to attend.
  - c. Technical Manager Track & Field (including 2017 Track & Field Records)
    - Items of Note:
      - o Chris acknowledged the members of the Track & Field Committee.
      - o Thanked the Track & Field Committee for their involvement, contributions, support and continued commitment.
      - o Tremendously successful season with a lot of medals received and personal bests achieved. Also the first year a para athletics team was sent from BC to the Junior and Senior Nationals.
      - o BC Throws Project and BC Sprint/Hurdles Project provided additional assistance to athletes and event groups.
    - Comment was made that there are three athletes representing Canada at Olympic games in Buenos Aries next month, yet nothing was noted in any of the reports.
    - Chair noted the BC Track & Field Records and the BC Summer Games Report and 2018 BC Games Records were also posted on the website.
    - Track & Field Committee
      - o Items of Note:
        - Tara Self thanked Chris for his involvement, hard work and contributions.
  - d. Technical Manager Road & Cross Country
    - Items of Note:
      - o Cliff acknowledged the members of the Road Running Committee.
      - o A lot of athlete success at the National Level lead by the BC Endurance Project.
    - Road Running Committee
      - o Items of Note:
        - It was noted that a Record Report would be posted online, as there are five new records this year.
    - Cross Country Committee
      - o No Items of Note
  - e. Masters Committee
    - Includes the 2018 Masters Track & Field Records and 2018 Masters Road Running Records, which were posted online.
    - No Items of Note
  - f. Officials Committee
    - Items of Note:
      - o 234 officials are registered with 216 of those able to work at least one meet in BC in 2018. The officials worked 89 meets for a total of 2100 hours of combined effort (an average of 10 hours per official). 70 officials worked 8 days in the season with some working almost every meet. The average age of an official is 61 years.

- Looking at collecting better data to assist in retention and recruitment. Level 1 officials appear to be staying an average of three years while provincial level officials stay an average of 16 years and the highest level of officials stay for 30 years.
- Recruiting from within the clubs for joint recruitment and development of officials. Some clubs are great but haven't reached the full potential. Look at different formats for club meets.
- Thanked everyone for their support and the appreciation from the athletes and parents.
- Member thanked Brian for his hard work and commented that if every club had an official's chairman, it would help all the clubs. Brian noted in their experience that is very effective and encouraged the suggestion.
- g. First Involvement Coordinator (Run Jump Throw Wheel & Junior Development)
  - Items of Note:
    - Goal is to have professional development courses in at least two different school districts this year. Eight were held in eight different school districts this year. Desired by school districts but challenges with facilitators available during school hours. Sabrina asked if anyone is available during school hours, or knows anyone who is, to please contact her.
    - Another challenge limiting what can be done and how they contribute to the school programs is that the schools have been receiving less funding for physical literacy programs, which limits how many external programs they can accept each year.
    - Looking at opportunities to offer programs in a recreational facility to connect at the club level.
  - Junior Development Committee
    - Items of Note:
      - Dawn acknowledged the members of the JD Committee.
- h. BC Endurance Project
  - Items of Note:
    - Richard Lee was not able to attend the meeting so Chris Winter spoke on his behalf.
    - Another great year for the high performance athletes and Chris noted some of the athlete's achievements from this year.
    - Chair also noted that this was the five-year anniversary of the project and thanked Richard and Chris for their hard work.
- i. BC Throws Project
  - Items of Note:
    - Garrett thanked BC Athletics and the staff for their support.
    - Good year for Throws. Held the first annual BC Throws Summit last fall, which was quite successful. Will be holding it again this year, November 10 & 11, 2018.
    - Chair thanked Garrett for his involvement in the initiative.
- j. Coaching Education
  - Items of Note:
    - Jennifer Brown was not able to attend the meeting so Brian McCalder spoke on her behalf.
    - Process for NCCP coming out October/November. Contact Jen or visit the BC Athletics website.
    - Non-NCCP coaching opportunities took place with more to come.
    - 2018 International Conference of Athletics Excellence in October.
    - If you have any needs for Coaching Education in your region, or a community and club are big enough, please contact Jen. Want to ensure coaches at the club level (includes Making Ethical Decisions are trained).
    - Brian also noted Jen is only in the office one day a week, either Tuesday or Thursday.
  - Question was asked about upcoming level 1 coaching courses in the lower mainland. Brian noted there was a lot of sport coach level 1 coming up as well as club coach level 2. Brian also noted there was a women only club coach session coming up September 22 and 23<sup>rd</sup>.
  - A member noted a few years ago there was interest in an officiating and rules component in the coaching education program and it was asked if there was still interest. Brian noted it was a BC Athletics initiative to include that and there might have been one, but nothing since although it was still an option.
- k. Membership
  - Items of Note:
    - Statistics posted online, however Sam noted they were stagnant as of the middle of August. However after December 31<sup>st</sup> the stats will be updated to current.
    - Have been trying over the past year and a half to get improvements from Athletics Canada to Trackie.ca. Registrars put together a list of improvements; the list was taken to the Athletics Canada AGM and approved with hopes to have the improvements in place by October 1<sup>st</sup> (although Sam thinks by December 31<sup>st</sup> is more likely).
    - Club renewals are coming up and the information has been sent to registrars. Sam asked to get the renewals initiated before December 31<sup>st</sup> for carry over to New Year so there was no lapse in the insurance coverage or benefits.

- Sam advised the criminal records checks (CRC) have not been taken care of. A lot of clubs are doing them but a tremendous number are not. Sam reminded the membership that CRCs (which are good for four years) must be in place and funding depends on it so she will be checking, tracking and following up. Sam noted she is aware that some members are teachers, who have already completed their checks but their superiors will not release a copy. Sam asked anyone who is a teacher and in this situation to please contact her.
- Chair noted that four to five years ago, they looked at increasing the education and awareness of getting the CRC and in support of this, the Board of Directors also completed their CRCs.

### **ZONE CAUCUS MEETINGS**

- Zone Caucus Meetings were held during a break to select BCA Zone Directors.
- Chair noted the successful nominee for Director Zones 3, 4 & 5 is Jacob Emerson and thanked Peter Chin for his participation.

***MOVED THAT THE BALLOTS FOR THE VOTE OF DIRECTOR ZONE 3, 4 & 5 BE DESTROYED. CARRIED***

### **10. STRATEGIC PLAN**

- Items of Note:
  - Brian noted his report relates to both the strategic plan as well as the CEO's report and has been provided as an overview, as staff has provided more detail and statistics in their reports.
  - Significant activity in the organization this year. Biggest was athlete opportunities with improved athlete performances this year, a number of athletes on national teams and on podiums and the number of finalists up from previous years. High performance and targeted groups has provided additional opportunities. Increased participation in BC Championship.
  - Coaching Education - Supported NCCP programs this year but also offering support to qualifying coaches to national level coaching education opportunities. Strong supporter of the officials training and want to have staff on board to assist with officials' responsibilities. Great outreach in the introductory programs area and in some cases was combined with the sport coach NCCP course. Working with indigenous communities to support their physical illiteracies programs and assist with athlete identification.
  - BC Summer Games in Cowichan Valley this year, hosted by the Cowichan Valley Athletic Club, followed by the games in Maple Ridge in 2020 and Prince George in 2022. BC 55+ Games in Cranbrook 2018, Kelowna 2019 and Kamloops 2020.
  - Membership growth is at 6500 this week, up from the 6407 last year thanks to club outreach and recruitment. Projected to reach up to 7,000 by December 31, 2018. Changes to the school club membership seeing more school district memberships projected to reach 140,000 to 160,000 student athletes by December 31, 2018.
  - Race Directors conference was very successful with plans to host another conference.
  - New initiative with the Canadian Para Challenge
  - Organizational Capacity and Governance – Always looking at and considering updates to the policies, especially for access issues as it relates to ethics, diversity and gender identity. Board to look at how to update for better processes to deal with issues that arise from the contravention of the codes of conduct. Encouragement from viaSport around gender identity and in some of the Road Running events there is an option for identification other than male and female.
  - Financials – Deficit due to the known reduction from government of the annual contribution of funding.
  - Human Resources – Maurice Wilson, Technical Manager Road & Cross Country retired and Cliff Cunningham was hired for the position. Jennifer Schutz resigned from Coaching Education but came back to assist as Coach Development Lead and Jennifer Brown was hired for the Coaching Education position.
  - Looking ahead – Increasing and diversifying revenues. Mark Harding, Director of Marketing and Communications will lead the plan on the goals aspirations to move that agenda forward.
  - Brian thanked the Membership, Individuals and Clubs, Coaches, Officials, Board of Directors, Event Organizers, Sponsors and Volunteers for all their assistance to the staff. Brian also thanked his staff colleagues for their hard work and support.
- Question was asked about the direction of the gender identity issue and if there would be additional categories added. Brian commented that they would see where it was going, as there is no legislation on what to do, but there are guidelines that can be made available the events. Likely to be complicated given the events and the age groups involved. Some events might be easier to include a standard format at this time however Track & Field results and competitions may be more complicated. Meeting with viaSport on the matter of gender identity, para sport and inclusion. They have a number of documents available now, guidelines and information available, but nothing that is legislated at this time other than providing it to the membership. If events want to, or need to, move in that direction, can refer to that information. Another question was asked about hosting events being impacted in the future and if much has been heard. Brian said not yet, but Road Running has provided for identifying under different identities. Cliff Cunningham noted some of the races are offering a third, or in some cases more than three, choice for people to

identify themselves. The pride run is the leader in offering other options. IAAF categories are male and female, and other categories are for information purposes only, not awards. Plans in the next year to develop a short report to help advise Road Running and Cross Country on what to do in the future. Athletics Canada has a working group on the subject of gender identity inclusion, management and respecting human rights laws.

**11. CEO**

- Items of Note:
  - o Provided as part of the report on the Strategic Plan.

**12. MOTION TO ACCEPT REPORTS (including Records reports)**

***MOVED THAT THE ORGANIZATIONAL MANAGEMENT REPORTS AS PRESENTED, BE RECEIVED. (Garrett Collier/Besnik Mece) Vote was both unanimous in person as well as online. CARRIED***

**13. 2018 MOTIONS & ACTIONS OF NOTE**

***MOVED THAT THE 2018 MOTIONS AND ACTIONS OF NOTE TAKEN BY THE BCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE REPORT, AS PRESENTED, BE ACCEPTED. (Garrett Collier/Tara Self) Vote was both unanimous in person as well as online. CARRIED***

**14. RESOLUTIONS**

- No resolutions were proposed before the meeting.
- It was confirmed that there were 40 votes available in person and 13 votes available online.
- A copy of the resolution was found online and read out loud by Greg White at the meeting.

**a. Resolution #1 - BC Athletics Sanctioned Competitions – Name of the Competition**

***(Graeme Fell/Birgit Weaver) BE IT RESOLVED THAT BC ATHLETICS WILL ONLY SANCTION MEETS WITH THE TERM “CHAMPIONSHIP” IN THE NAME IF THE MEET HAS BEEN DESIGNATED AS SUCH BY A GOVERNING BODY. IF NO GOVERNING BODY EXISTS, THE TERM “CHAMPIONSHIP” IS NOT TO BE USED.***

- It was noted that BC Athletics has no specific policies/rules to govern the naming of a sanctioned event other than BC Athletics Championships or what may be determined to contravene Codes of Conduct or defame the Association. It was also noted that the Board of Directors/Rules and Governance Committee does not support this resolution.
- Comment from the floor that the Track & Field Committee or the Kajak Track & Field Club did not support the resolution as they felt the resolution was short sighted and counter productive. Garret Collier provided a further explanation.
- Dawn Copping commented that she felt those hosting the meets were taking the matter personally when the naming of the competition is not personal and she did not believe it was intended that way.
- Laurier Primeau commented that the Track and Field Community is small and it was not taken personally at all. He noted Graeme brought the motion forward to the Committee, the club voted and he was told they did not support the motion. They recognized winners at each event and feel they are championships in their event.

***4 in favour and 35 opposed with 1 abstention in person. 2 in favour and 10 opposed online. DEFEATED***

**b. Resolution #2 - BC Athletics Junior Development Championship Athlete Eligibility – Pentathlon and Track & Field**

***(Dawn Copping/Birgit Weaver) BE IT RESOLVED THAT THE JD PENTATHLON CHAMPIONSHIPS AND THE JD TRACK AND FIELD CHAMPIONSHIPS ALLOW ONLY ATHLETES WITH A COMPETITIVE MEMBERSHIP TO ENTER AND COMPETE, REGARDLESS OF THE DATE OF THE COMPETITION.***

- It was noted that the Board of Directors/Rules and Governance Committee does not support this resolution.
- Dawn Copping spoke to the motion and explained as a club they object to school athletes participating in the pentathlon championships. She noted the BC Athletics policies and procedures document, page 5 & 6, 7.4, states to be eligible in the Junior Development Track & Field championship; you must be registered as an athlete member, understanding an athlete member to be a competitive membership. School athletes can participate as a school membership club or an individual day of event member. Dawn also noted the costs of the other memberships who do not pay a day of event fee. Dawn noted the resolution was brought forward to make all Junior Development clubs aware of the fee difference between school clubs and community clubs and asked why should the pentathlon be opened up to them. She felt encouraging participation from schools and further revenue to BC Athletics should be through other means.

- Laurier Primeau commented that it was encouraging to see the growth but that there should be other ways to facilitate the numbers. He suggested that if it was inequitable with schools paying less than clubs, then clubs should offer a service for their fees so the increased fees have additional benefits to the athletes. He further noted that if there were issues with the fees, then that should be a different motion than this one that targets the Pentathlon championships.
- Dawn noted she agreed with encouraging children to participate and that the issue is a financial one. She suggested that any child in a school could not complete but then they could take out a competitive membership and would be allowed to.

***9 in favour and 27 opposed with 2 abstentions in person. 8 in favour and 4 opposed online. DEFEATED***

- Dawn asked if the Board of Directors would please look at the rules and regulations as she believes there are two rules regarding the matter that contradict. The Chair noted they would take this recommendation back to the Board.

**c. Resolution #3 - BC Athletics Cross Country Championship Distances - Senior and Masters Women**  
*(Chris Johnson/Alex Ulaszonek) BE IT RESOLVED THAT IN ORDER TO CLOSER ALIGN WITH THE FEDERATIONS, THE BC CROSS COUNTRY CHAMPIONSHIP DISTANCES FOR FEMALE SENIOR AND MASTERS ATHLETES BE CHANGED FROM 8KM TO 6KM. JUNIOR WOMEN WILL CONTINUE TO COMPETE AT 6KM.*

- It was noted that the Board of Directors/Rules and Governance Committee recommend approval of this Resolution.
- Cliff Cunningham provided further explanation and noted it was felt that here was an inaccurate measure of competition. Cliff also noted that the resolution was brought forward to the Cross Country Committee and voted in favour of before it was brought forward to the Board of Directors.
- Question was asked as to why it was 8km and not 10 and Cliff explained it was to align with the University and College programs.
- It was also asked if the athletes wanted this and if there was a discussion with the coaches. Cliff noted he was not aware of how the athletes felt given the short timeframe he's been in the position, however John Gay, Male Athlete Representative, noted there was general support by the female athletes as it is their understanding that this is a trend in the sport and the alignment is in their best interests.

***Vote was both unanimous in person as well as online. CARRIED***

**15. FINANCE REPORTS**

- The following written reports were posted on the BC Athletics website and are available on request from the BC Athletics Office.
  - a. Finance Report
  - b. 2017/2018 Audited Financial Statement
    - Items of Note:
      - o Clean opinion received on the audited financial statements (no material statements). Balance sheet consistent with prior years. Small purchase of Capital Assets within the year. \$23,000 deficit this year due to reduced grant revenue. Statement of Cash Flows reduced \$42,000. No significant changes in accounting policies.
      - o Carey advised the Reserve Fund has a balance of \$144,000 made up of \$28,000 cash in a GIC and \$116,000 unfunded, which due to Board of Directors approval in 2017, 50% of the funds goes back to repay the \$116,000 when there's a surplus in the Statement of Operations. Right now the fund sits at \$28,000 and would like to see it back up to \$144,00 for cash on hand when needed. As there is a deficit in the current year, no funds will be transferred.
  - c. Operating Budget 2018/2019 & Draft Budget 2019/2020
    - Items of Note:
      - o 2018/2019 – Current year
        - Forecasting a surplus of \$11,000, which is based on the prior year's audit and recalibrated for where the budget should be for the current year.
        - Grants and funding consistent year over year and expect the same as last year. Increased membership revenue 3%. Revenue and expenses adjusted for new initiatives with the BC Endurance Project Camp and the BC Throws Project Camp and Summit. Given the current year being a BC Summer Games Yes, revenue and expenses related to the event were increased.



**17. CLOSING REMARKS**

- Chair thanked Carey Dillen for all her efforts, hard work and long-standing commitment as the Director of Finance.
- Chair thanked those attending as well as those who participated online.

**18. ADJOURNMENT**

***MOVED (Jim Hinze/Garrett Collier) THAT THE MEETING BE ADJOURNED (2:03pm) CARRIED***

Shannon Barrows, Recording Secretary  
2018/09/08

Director \_\_\_\_\_

Director \_\_\_\_\_

**BC Athletics Annual General Meeting****Saturday, September 8, 2018**

<b>Delegate</b>	<b>Affiliation</b>		
Carsience, Monica	VRTC	V	In person
Chin, Peter	NORW	NV	In person
Collier, Garrett	KJAK	V	In person
Collier, Sam	BCAStaff	NV	In person
Copping, Dawn	NORW	V	In person
Cull, Carol	BrOff	NV	In person
Cull, John	BrOff	NV	In person
Cunningham, Clifton	BCAStaff	NV	In person
Dela Cruz, Christine	AIRL	V	In person
Dillen, Carey	BCA BOD	V	In person
Driver, Dawn	VRTC	V	In person
Duley, Cathy	KJAK	V	In person
Durrand, Zacharie	UNBC	NV	In person
Emerson, Jacob	CTC1	NV	In person
Esmie, Robert	AIRL	NV	Online
Foote, Debbie	VRTC	V	In person
Gay, John	BCA BOD	V	In person
Gill, Jasmine	BCA BOD	V	In person
Grimes, Doug	NORW	V	In person
Harding, Mark	BCA BOD	V	In person
Henderson, Kathleen	NORW	NV	In person
Hinze, Jim	BCA BOD	V	In person
Horan, Dan	TTFC	V	Online
Jack, Byron	KJAK	V	In person
Madderom, Jake	MstCom	NV	In person
Man, Lanie	KJAK	V	In person
McCalder, Brian	BCAStaff	NV	In person
Mece, Besnik	NWSA	V	In person
Mece, Tatjana	VOCA	V	In person
Molina, Anna Maria	VRTC	V	In person
Myers, Jordan	BCA BOD	V	Online
O'Kane James	OACS	V	Online
Paetzel, Mark	VOCA	V	In person
Primeau, Laurier	TBIR	NV	In person
Rogers, Shari	KJAK	V	In person
Self, Paul	COQC	V	In person
Self, Tara	COQC	V	In person
Steele, Sean	AVIC	V	Online
Thomson, Brian	BrOff	V	In person
van Ryswyk, Alwilda	KAML	V	In person
Vida, Barb	UNBC	NV	In person
White, Greg	BCA BOD	V	In person
Willis, Darren	BCA BOD	V	In person
Winter, Chris	CVSC	V	In person
Zimmer, Lissa	VFAC	V	Online

**45 Delegates**