

Minutes BC Officials Committee Meeting
Saturday, November 16, 2013
Cull's Residence

Present: John Cull, Carol Cull, Brian Thomson, Bill Koch, Sue Kydd, Wayne Elke, Kathy Terlicher, Greg Nicol

Regrets: Alice Kubek, Neil Chin Aleong

1. Called to Order 10 am.
2. Introduction of new members of committee – Brian Thomson, Greg Nicol, Wayne Elke
3. Review and accept Agenda, Minor changes.
4. Review Minutes of AGM; feedback about AGM.
 - a. Attendance was low this year for various reasons. However, the meeting went well and got good reviews, format worked, facility spacious, Legion women were very friendly and helpful, perhaps have a speaker next year (e.g., about NACAC meet), **Sue** will make arrangements for next year same location. Date for next year – October 18th 2014. Need to have arrangements complete by April 15 2014.
5. Review and Accept Minutes of September 2013 committee meeting (emailed prior to meeting). Sue will contact Garrett Collier about attending part of a committee meeting.
6. Elect chair of committee. Bill elected.
7. Old Business
 - Spectator Code of Conduct (Sue) Will it be on the agenda for the BCA AGM? Nothing about it on the updated agenda November 15th. **Bill** to email Sam/Brian about Spectator Code of Conduct and resolutions for AGM. Email sent 2013-11-17 9:09 AM
 - Invite Garrett Collier to Committee Meeting for meet and greet and discuss areas of mutual interest (meet conflicts, recruitment of officials). (**Bill**) Email sent 2013-11-17 9:10 AM

- Web development– build a section on track facilities in BC, i.e., have diagrams and start line markings for each track facility as well as notes sections that officials can add in real time. (Bill) – **Bill** will approach Brian McCalder again.
- Officials’ resolutions for BC Athletics AGM. (Bill) General discussion. We will need to the clubs to get support for this resolution.
- NOC Items
 - Train the Trainer Program – 2 day program for training “master trainers”, Winnipeg November 2/3 2013. Feedback from Joan, Iain, Peter. **Bill** to get Joan/Iain/Peter to write a brief note of feedback about this program. Email sent 2013-11-17 9:14 AM

8. New Business

- BC Athletics AGM (Sue)
 - On the Saturday afternoon 1:30 – 2:30 -, Garrett will talk about track & field competitions - **Bill** will attend and contribute (Garrett will have a fixtures congress next fall). Bill emailed Garrett about attending this meeting 2013-11-17 9:15 AM
- Level 1 & 2 Workshops (John)
 - Lower mainland has 2 level 2 workshops per year, spring and fall
 - Kamloops had 1 level 2 workshop this year.
 - Will do level 2 workshop around summer games for zone 6 next year.
 - Some editing has been completed this year on the Level 1 workshop by J & C.
 - Level 2 WS needs a re-write over the winter. **John & Carol** to do.
 - **John** will distribute revised Level 1 and 2 material to presenters on USB drives (to be purchased).
- Updated Committee Handbook (John)
 - Currently on BCA website
 - Selection for meets now part of handbook
 - Timelines important part of this handbook
 - Sue researched governance of BCA.... Says that the Board of BCA will select the members of the divisions....., including official

- committee members. Implication is that we are all representing the province at large.
- John asked all members to review handbook for any additions/editing...
- Budget report 2013 (John)
- Over-budget for competition budget
 - Sue would like to see donations and what those donations purchased acknowledged on BCA blog. Starters' Sound System, Projector Screen, AGM costs, course conductor training.
- Budget 2014 (John) attached to this agenda.
- Donations will be down next year b/c BCHS will provide hotel rooms instead of cash to house officials at BCHS championships next May.
 - Reduce recognition budget from \$3,000 to \$2,000, remaining the same as 2013.
 - **Bill** to negotiate with Brian about line items and global budget once receives revised 2014 budget from John.
- Travel List 2014 (Kathy)
- Kathy & Carol will discuss over next 2 weeks for sending off list to NOC for national travel list.
 - Likes idea of delegating Level 3 1st evaluation within zones. 2nd evaluation should be outside zones, coordinated within Zone. Greg Nicol will work with Alwilda for Zones 1 & 2.
 - All Level 2 and Level 3 mentoring/evaluations will be approved by the Committee.
 - Contact lists.....Kathy to distribute to committee members as PDF. Done November 16th.
- Updated meet schedule (John & Carol)
- Current update on webpage, still has lots of blanks on it. Helpful to get meet coordinators' names and contacts.
 - JD championships July 26-27 sponsored by Universal. – bear creek park.
 - Seniors games schedule worked out by J & C and should be posted soon.
 - Summer Games accommodation is being booked, official selection will begin soon. No competition on the Sunday this year.

- Planning for NACAC goes on but no budget/schedule available yet.
 - Jerome has been moved to a Thursday so as to not conflict with the BC Jamboree on a Friday-Sunday in Kamloops.
 - Pacific Canada series not yet worked out.
 - New version of schedule will be sent around soon.
- Recognition Program (John)
- Needs to be determined so can be posted by spring. Discuss in February meeting for posting to website before March 31. **Sue** will work with Shirley on this. Thoughts were sweatshirts, tilley hats, umbrellas.
- Service pins (**Bill** to bug NOC) Emailed 2013-11-17 9:21 AM
- Follow up with David and Keith.
- Official recruitment initiative. (Bill)
- See attached email from Brian McCalder.
 - **Bill** will serve on this committee, **Bill** will ask Laurel if she would be interested. Emailed 2013-11-17 9:28 AM
 - BCA needs to put pressure on clubs to provide officials, in particular clubs who want their meets sanctioned.
 - Recruiting from outside clubs? Brian brought up need to leverage friends/family of officials and others (volunteers, parents) at track meets to enter officiating ranks.
 - **Bill** will get our recruitment documentation from John to bring to the committee.
 - Emphasize need for rapid training and advancement.
 - Develop and distribute paper work about officiating to clubs.
 - Have officiating information into each meet package.
- Review committee assignments and continue or re-assign responsibilities.
- **Bill** – Chair
 - **Bill** – recruitment committee
 - **Kathy** – Vice-Chair of Upgrading
 - **Sue with Shirley** - Awards Recognition Coordinator
 - **John and Carol** will continue with materials and Education Coordinator
 - **Carol** – Assignment Coordinator
 - U-18 program – need to report to NOC, but no management of this.

- **John** - Web Page maintenance
- **Wayne** - Meet Directors' Manual
- **Sue** – Officials AGM
- Laurel – data base for workshop attendance
- **Carol** – email newsletters
- **John/Carol & Sue** - Blog postings
- **Kathy** – Umpire manuals, get binders for same. Brian to locate umpire folders on Vancouver Island.
- **Sue** – Cards
- **John** - Coordinate clinics and instructors with host organizations, all workshops need to be promoted and posted on BCA website.
- **John & Carol** – review and update NOC Open Book Exam
- Regional Development Coordinators –
 - Zones 1 & 2 - **Alwilda** (Sue says she will continue but needs a partner), **Greg Nichol**
 - Zones 3,4,5 - **John & Carol**
 - Zones 6, **Alice, Brian, & Vince**
 - Zones 7,8 – **Judy Gaiesky**
- **Bill** - Distribution of 2014/2015 IAAF Rules, Handbook to registered members. 2 releases. February 1; April 1
- **Kathy** - Update letterhead and name tags with the new BCA Logo. We decided not to do business cards and flyers. Ask Daniel Elke if he can fix the certificate pdf which is malfunctioning.
- **John** – will arrange for printing of new record cards with new logo/address? Expense form also to be updated.
- **Bill** will send in Cliff Weathermon's Bio - Sport BC Official of the Year nomination (takers for working on this nomination?)
 - Description: This award recognizes an official who has been responsible for officiating sport events at any level of athletic competition
 - Criteria: Eligible officials must be BC residents, judged for their overall (multi-year) contribution as an official, considered on the basis of their officiating amateur performance only (by definition of the Provincial Sport Organization), Member organizations may submit only one nominee in this category.
 - See attached email from Brian McCalder

9. Future Meetings

- Dates and Options for Teleconference – Alice has requested more teleconferences if possible. **Bill** to contact BCA office about

feasibility of teleconferencing from a private residence on BCA account, to increase the at least partial teleconference option. Emailed Sam Collier 2013-11-17 9:37 AM. Moved to have teleconferencing for the February meeting. Moved John, seconded Kathy

- February 8th at 10 am teleconference
- April 13th 10 am in person meeting
- September 6th 10 am in person meeting
- October 18th AGM
- November 8th 10 am in person meeting

10. Adjourned 3 pm.