



**BC Athletics Board of Directors Meeting – November 14, 2015
Fortius Sport & Health/Athlete Development Centre, Montreal Boardroom
Minutes**

Attending in person: Greg White, Chair; Jim Hinze, Vice Chair; Brian McCaldar, President/CEO; Carey Dillen, Director Finance; Randy Longmuir, Director Programs & Technical Development; Paul Mathias, Marketing & Communications; Delores Sebellin, Director Events & Promotions; Sanda Turner, Director Zones 3, 4, 5

Attending by teleconference: Roberta Tetlock, Director Zones 1 & 2

Regrets: Carey Nelson, Director Administration & Planning; Graham Dodd, Director Zones 3, 4 & 5; Tyler Heisterman, Director Zone 6; Neal Currie, Director Zone 7 & 8; Chris Winter, Male Athlete Director; Jessica Smith, Female Athlete Director; Sam Collier, Manager Registration and Membership Services; Garrett Collier, Technical Manager Track & Field; Maurice Wilson, Technical Manager Road and Cross Country Running; Meghan Butterworth, Run Jump Throw Coordinator, Jennifer Schutz, Coaching Education Coordinator; Richard Lee, Coach, BC Endurance Project

- 1. Meeting was called to order at 9:11am**
- 2. Introductions were made.**
- 3. No additions to the agenda.**
- 4. Adoption of the agenda – J. Hinze/R. Longmuir – Passed**
- 5. Approval of the Board of Directors Minutes of**
 - a. August 11, 2015 – Circulated. Motion to approve – C. Dillen/R. Longmuir – Passed
 - b. October 26, 2015 – Circulated. Motion to approve – N. Currie/P. Mathias – Passed
 - i. Noted to amend the minutes to reflect Roberta Tetlock did not attend the meeting (originally noted as attending by teleconference).
 - ii. Noted that an appeal would not be made regarding the BC Athletics Discipline matter.
- 6. Receipt of the Executive and BCA Committees meeting minutes of:**
 - a. Masters Committee Meeting – November 4, 2015 – Circulated

- b. Officials Committee Annual Meeting – October 31, 2015 – Circulated
Moved to receive – J. Hinze/R. Longmuir – Passed

7. Business arising from the minutes

- a. For information only: Review of the resolutions to be presented at the BC Athletics AGM on Saturday, December 5th, 2015 – Circulated

8. Correspondence

- a. Athletics Canada email received, to inform the branches and for dissemination to the clubs, advising they have suspended an individual from any involvement with the national teams due to new information received about the individual.
 - i. Requirements and process of background and criminal checks was discussed.

9. Reports:

- a. Chair of the Board of Directors – Greg White
 - i. Written Report circulated
 - 1. Items of Note
 - a. In July 2015, Peter Fassbender was appointed Minister of Community, Sport, Cultural Development and Minister Responsible for Translink and in September 2015 Gordon Hogg was appointed Parliamentary Secretary for Youth Sport to the Minister of Community, Sport and Cultural Development. Noted as a positive shift to focusing on youth in sport.
 - b. Athletics Canada – Tim Berrett (AB), Grant McDiarmid (BC) and Helen Manning (ON) were elected for a two year term. Additionally BC Athletics members, David Weicker and Thelma Wright were appointed to IAAF Committees in August 2015.
- b. Vice Chair of the Board of Directors – Jim Hinze
 - i. Oral Report given
- c. Directors Reports:
 - i. Zone Directors
 - 1. Roberta Tetlock – Division 1 & 2
 - a. Oral Report given
 - i. Items of Note
 - 1. Have developed some national and international athletes but are struggling with how to support these elite athletes. Noted they have some coaching resources (previous elite athletes have returned to coach) but they don't have the proper equipment or the training facilities. No indoor facilities for throwing and no funds to rent proper facilities. Borrowing pole vault poles has legal challenges. Brian noted it

was important, for whoever was leading that group, to speak to Garrett Collier to discuss resources currently in place.

2. Sanda Turner & Graham Dodd – Division 3, 4, 5
 - a. Oral Report given
 - i. Items of Note
 1. Noted for the Board to be aware that the Summer Games Committee has changed the Zones for 3, 4 and 5 and are in a transition period.
3. Tyler Heisterman – Division 6
 - a. No Report
4. Neal Currie – Division 7 & 8
 - a. Oral Report given
 - i. Items of Note
 1. Early senior athletes are doing well nationally and internationally.
 2. One issue is with quality athletes not having access to coaching or resources and therefore seeing movement of athletes into other sports (ex. not seeing youth moving into the junior ranks as they move into other sports like volleyball).
 3. Could not get the numbers for a coaching course in the spring but will try again for next year.
 4. Promising development of a possible track and field club in Prince Rupert.
 - ii. Athlete Directors
 1. Chris Winter
 - a. No Report
 2. Jessica Smith
 - a. No Report
- d. Finance Report – Brian McCalders
 - i. Budget Summary and detail for:
 1. Summary of 2015-2016 Financials to October 31, 2015 – Circulated
 - a. Carey noted the membership revenues down substantially and are an item to be monitored, however they are not off by too much compared to the prior year. Mainly a budgeting issues as the operating budget is based on the annual amount divided by 12 but will now be undertaken with a more detailed look using the actual monthly numbers to look at any trends. Brian and Carey also

confirmed there has not been a negative impact on cashflow, even with the net income as noted on the Summary Income Statement. Carey noted there's over \$300,000 in cash at the moment.

2. 2016-2017 Draft Budget – Circulated at the meeting
 - a. Approve the 2016-2017 Draft Budget for presentation at the BC Athletics Annual General Meeting – C. Dillen/J. Hinze – Passed. Noted N. Currie abstained from the vote.
 - ii. Notes to budget – It was noted the draft budget will be presented at the AGM for approval by the membership and then, when ready in the spring, the proposed operating budget will be presented to the Board for review and approval. Discussion was held around a few budget line items.
 - iii. BC Government/ViaSport Performance Review – Results from November 5th, 2015 meeting
 1. Letter received advising BC Athletics qualified for next set of interviews for Enhanced Excellence (provides additional funding), however BC Athletics responded requesting reasons for categorization to the reduced funding.
 - iv. Enhanced Excellence – Intake/Review Meeting – Thursday November 26th, 2015
 - v. Gaming Request for Reconsideration Update
 1. Nothing received yet.
- e. Administration & Planning – Carey Nelson/Brian McCalders
 - i. No Report
 - ii. Strategic Plan Update – Carey Nelson/Brian McCalders
 - iii. Human Resources – Carey Nelson/Brian McCalders
 1. Part Time Staffing Update
 - iv. Planning Committee – Preparation for next quad April 2017 to March 2021
 - v. Governance Review – Update
 1. Governance Review Survey – Circulated. Brief discussion held.
 2. Plan was originally to send the survey out to the Board and then to a larger group of the membership, however it is unknown if some of the current questions can be answered by the clubs/membership. Recommended a smaller, tighter survey with relevant questions to the membership be provided.
 - vi. AGM – December 4, 5, 6, 2015
 1. Update
 2. Board of Director Nominations
 - a. Chair noted the responsibility is with the clubs to bring forward nominations for any vacancies with the Zone Directors. Roberta noted she has reached out to the clubs and will do so again, however she intends not to leave the chair vacant and will let her name stand if need be. Chair

noted Tyler will also let his name stand if no nomination comes forward. It was also noted that Graham's terms is completed but he will not be letting his name stand. Chris and Jessica's terms as athlete representatives have also come up for election. Chair noted the importance to have athlete representatives as part of the Board and has discussed the Board's positions available with both Chris and Jessica, who do wish to stay involved with the Board, however no nominations have been received to date.

3. Chair will send out an email to the Board to request board members purchase their tickets to the Awards Banquet as soon as it is available to do so on the website. Will also ask the Board to confirm their attendance at the AGM and their reservation requirements for the hotel.
- f. Membership Report – Sam Collier
 - i. No Report
 - ii. Total Individual Membership #'s – YTD – Current – None circulated
 - iii. Total Club Membership #'s – YTD – Current – None circulated
 - iv. Approval of Club and Individual Membership
 1. 2015 New Individual Memberships
 - a. No new individuals memberships to be approved
 2. 2015 Club Membership and & School Memberships
 - a. No new club memberships to be approved.
 - v. Key Indicators – Emerging Trends
 - vi. Major Initiatives
 - vii. Urgent Matters – None Reported
 - g. Marketing & Communications – Paul Mathias/Brian McC Calder
 - i. Oral Report given
 - ii. Planned Initiatives:
 1. Event Sponsorship Initiatives – Updates: Road Running and W50 Events
 - iii. Members Only Page
 - iv. Outcomes
 1. Marketing and Communications Plan Initiatives
 - a. Resort Municipality of Whistler – W50 Relay & Ultra – Outcome of \$10,000 to support
 - b. Vancouver Sun Run agreement in place for silver sponsorship which includes a link on the website to target sun run participants for a discounted membership.
- Note: Roberta Tetlock left the meeting at this point (11:00am) and the meeting was recessed for lunch. Meeting was reconvened at 12:00pm
- h. Programs & Technical Development – Randy Longmuir & Staff
 - i. Run Jump Throw Wheel – Meghan Butterworth
 1. Written Report circulated

- a. Items of Note
 - i. Will reassess the target numbers for Run Jum Throw Wheel.
 - ii. Looking at forming an advisory committee for Meghan to work with. Meghan to come up with a means to identify 4-5 people to sit on the committee.
- ii. Track & Field – J.D. to Masters
 - 1. Junior Development – Randy Longmuir
 - a. Track & Field
 - b. Written Report circulated
 - i. Items of Note
 - 1. Excellent Youth Endurance Conference was held in Victoria and was well attended.
 - 2. Track & Field (15 to 35 yrs) – Garrett Collier
 - a. Written Report circulated
 - i. Items of Note
 - 1. Bigger presence at BC High School Track & Field Championship sand the BC High School Championships.
 - 2. Calendar congress tomorrow will have information on ages 17 and 18 to hopefully get ahead of the curve.
 - 3. Criteria for athlete assistance for next year needs to get out before the start of the outdoor track season.
- iii. Road and Cross Country Running – Maurice Wilson
 - 1. Written Report circulated
 - a. Items of Note
 - i. Doing well in Canadian Championships.
 - ii. The number of finishers across all road and trail events in BC is down approximately 3% over last year. May be related to membership fee changes.
 - iii. Whistler 50 Relay & Ultra was the most successful with participation up 20%, with 144 teams and 51 ultras (almost 1100 individual participants) registered and financially netting about \$19K.
 - 2. 2015 BC Road Running Series presented by Timex Report – Circulated
 - 3. Media Release: BC Super Series Launch – Circulated
- iv. Masters – Track & Field/Road Running/Cross Country Running
 - 1. Oral Report given
 - 2. 2016 Americas Masters Games Update – Confirmed as UBC and equipment inventory review completed. Secured the support of

World Masters Athletics (WMA) President for the sanctioning of the event. Complimented as an excellent model to align future international games with WMA. Meeting with Masters Committee this week to formulate strategies around the organizing committee.

- v. Officials – Chris Winter
 - 1. No Report
- vi. Coaching – Jennifer Schutz
 - 1. Written Report provided on Jen’s behalf circulated
 - a. Items of Note
 - i. Currently in the association’s legislation that all coaches , who are members of BC Athletics as of April 2015, were to be trained and within two years and certified. There is currently no way to monitor or enforce this, however there is a possible way to do so through Trackie. Will be brought forward to the Board at some point.
- vii. Performance Hubs/Programs/Regional Centres – Brian McCalders
 - 1. BC Endurance Project – Richard Lee
 - a. Written Report Circulated
 - 2. Hubs (Western – Victoria)
 - a. Victoria National Endurance Centre – Camps and Athletics Canada NetGen Program
 - i. Oral Report given
 - b. Kamloops National Throws Athlete Based Performamnce Group
 - i. Oral Report given
 - 3. B.C. Regional
 - a. Interior – Kamloops – Gary Reed, Regional Coach Middle Distance and Cross Country
 - i. Written Report Circulated
 - b. Fraser Valley – Abbotsford – Ziggy Szelagowicz, Regional Coach – Jumps and Combined Events
 - i. Written Report Circulated
- i. Events & Promotions – Delores Sebellin
 - i. Oral Report given
 - ii. Planned Initiatives – AGM 2015
 - 1. Will look into where things are at and will assist as and where needed.
- j. Athletics Canada Update – Greg White & Staff
 - i. AC Officials meeting and Semi-annual General Meeting – December 9 to 12, 2015 – Saskatoon

- ii. Call for Annual Award and Hall of Fame Nominations – see:
<http://athletics.ca/athletics-canada-now-accepting-nominations-for-annual-awards-and-hall-of-fame-class-of-2016/#sthash.JWT8QGKK.dpbs>
- iii. Athletics Canada AGM will be in July and held in Edmonton.
- k. Sport BC Update – Greg White & Carey Dillen
 - i. Strategic Plan presentation to the PSO's October 28th, 2015
 - 1. Positive response on the three year plan, however approval is not required. Sport BC Board will now be looking at the socialization of the strategic plan.
 - ii. Call for Athlete of the Year Award Nominees
 - 1. Athletes/Coach/Official/Darty Thompson/Presidents Award for Athletics
 - a. BC Athletics will be putting forward nominees in all categories

10. New Business:

- a. None

**11. Next Board of Directors meeting will be held on Sunday, December 6, 2015
(following the BC Athletics AGM) at 8:00am**

12. Meeting adjourned – Meeting was adjourned at 12:57pm J. Hinze/N.Currie - Passed

Director Signature _____

Director Signature _____