



**MINUTES OF THE 2016 BC ATHLETICS ANNUAL GENERAL MEETING
HELD NOVEMBER 18 – 20, 2016 AT THE HILTON VANCOUVER AIRPORT HOTEL, RICHMOND, B.C.**

SESSION I - FRIDAY, NOVEMBER 18, 2016

1. CALL TO ORDER AND CHAIR'S WELCOME

- The meeting was called to order at 7:00 pm with Board Chair, Greg White, in the Chair. (*Refer to Addendum "A" for a list of the delegates in attendance*).
- Greg welcomed the delegates and thanked them for attending. Introductions of the Board of Directors, Attendees and Delegates were made.

2. CONFIRMATION OF VOTING PRIVILEGES

- The voting procedures and number of votes per club were listed on the BCA website and were available at the meeting.
- Quorum constitutes 34 votes. The Chair confirmed that a quorum was present. Refer to Addendum "A" for a list the voting delegates.
- The number of votes present when the 2016 BC Athletics AGM was called to order was 46.

3. AGENDA

- An agenda was posted on the BCA website and was included in the delegates' packages. There were no additions to the agenda.
MOVED (Chris Winter/Randy Longmuir) THAT THE AGENDA, AS PRESENTED, BE ADOPTED. CARRIED

4. URGENT MATTERS

- Chair announced the housekeeping and urgent matters.

5. MINUTES

- The minutes of the December 4-6, 2015 AGM Minutes were included in the delegates' packages.
- It was noted that the date in the first line, the title to the minutes, should read MINUTES OF THE 2015 BC ATHLETICS ANNUAL GENERAL MEETING
MOVED (Jim Hinze/Randy Longmuir) THAT THE MINUTES OF THE BCA 2015 ANNUAL GENERAL MEETING HELD DECEMBER 4 to 6, 2015 BE ADOPTED AS CIRCULATED AND AMENDED. CARRIED

6. QUESTIONS ARISING FROM THE 2014 BCA AGM MINUTES

- Website – A member asked about the status of the website as, raised in the minutes of last year's meeting, it is still very difficult to get to the area for Masters. The Chair acknowledged this and noted the matter would be discussed with the Director of Marketing and Communications.

7. NOMINATING COMMITTEE REPORT

- The Nominating Committee Report was noted on the agenda as included in the delegates' packages. Greg White confirmed the Board of Directors positions open for election and the nominees to date were confirmed. Nomination Forms were available in the delegate package for submission of additional nominations.
- A member asked about the situation with both the Chair and the Vice Chair's position are both up for election and wondered if there was any discussion with regard to staggering the election of the two positions (therefore having one position for a lesser term to do so). Brian McCaldar noted the new Societies Act does not have any requirements for the term of Directors or requiring the positions up for election be staggered. The Chair acknowledged this matter has been raised with the Governance Committee to be looked into and will be brought forward to the Membership at the next AGM.

8. BOARD AND COMMITTEE REPORTS

- The following written reports were posted on the BCA website and are available on request from the BCA Office.

Committees:

Junior Development Committee (*Graeme Fell*)

- Items of Note: Numbers have increased from the previous year. Junior Development Banquet location was changed due to cost and quality of food. A member asked if a decision has been made about the pole vault. Brian McC Calder noted this was received by the BC Athletics Office, forwarded to the Track & Field Committee for consideration with a request to report back to the Board.

Branch Officials (*John Cull*)

- Items of Note: Slight increase in the number of officials overall this year, with a lot of workshops being completed. Large number of level 1 and 2 junior officials but the challenge is a larger turnover with these levels. A high level of attrition in level 1 and 2 but hope to combat through an extensive recruitment program. The weakness with senior officials is the older age of officials but hope to train the level 1 and 2 officials to that level of experience. A member thanked the Officials Committee for their hard work and supplying officials for the events. A Member asked about the certification of the tracks and Brian McC Calder spoke to the process to ensure IAFF requirements are met.

Road Running Committee Report (*Jordan Myers*)

- Items of Note: Industry trends are seeing a correction in Road Running since the significant growth until 2014/2015. Leveling off with non-road running races, like obstacle course races, and seeing a cross over with these runs with added interest. Jordon noted the report compiled by Frank Stebner and Frank provided an overview of the statistics.

Masters Committee Report (*Jake Madderom*)

- Items of Note: Masters members are now almost 500, however participation in the Masters Championship has lowered.

Cross Country Committee Report (*Maurice Wilson spoke to on behalf of Jerry Tighe*)

- Items of Note: Will not be presenting the Cross Country awards at BC Athletics Banquet tomorrow evening, due to the season being in full swing, however looking at doing so after the Cross Country Championships in the New Year, with the presentations likely to be made at the Track & Field Jamboree.

Track & Field Committee Report (*Tara Self*)

- Items of Note: Outstanding season. Noted that Track and Field in BC is strong, however, need to continue to put forth athlete focused programs and support in order to continue being strong in Canadian track and field. A member asked about the criteria the Committee uses for awarding BC Championship criteria. Tara spoke to the process – general review of the bids submitted, discussion and voting. The member asked if there was a plan for distribution of these meets through the Province and Tara noted there was no set plan but rather subject to who bids. The member asked for some consideration to be made to creating a potential plan. Tyler Heisterman noted it was also important to look at the need a club has for hosting the championship and considering those needs for award of the bid.

Sprints and Hurdles (*Pat Simma-Ledding*)

- Items of Note: Would be nice to have some sort of mechanism for the athletes to get together. Would also like to look at and address the decrease in the nationally ranked performance. A member suggested consideration of flexibility with rules and regulations to allow athletes to achieve the award standard in major championships.

Jumps (*Byron Jack*)

- Items of Note: A good year. Looking for more jumpers, both from within other event groups and in the high schools. Would like to look at drawing from other sports. Evan Dunfee noted that in his report he speaks to the high performance athletes not being leveraged to promote the sport and this might be an option for Jumps and also to market BC Athletics. A member suggested the idea of a program for the coaches, to have an identification program through the schools (like the run jump throw wheel program).

Throws (*Garrett Collier*)

- Items of Note: Strong year, good representation at all levels and talented midget and youth. Next year looking to put throwers on national teams.

Combined Events (*Barb Vida*)

Middle Distance (*Mark Bomba, Chris Johnson*)

Endurance (*Richard Lee*)

- Items of Note: Holding own on national teams and rankings. Great representation at national level thanks to the funding through BC Athletics, which is much appreciated.

Walks

BC Summer Games (*Brian McC Calder spoke to on behalf of Dale Loewen*)

- Items of Note: Congratulations and thanks to Dale Loewen, The Valley Royals and Debbie Foote for hosting the BC Summer Games. Improvements to requirements but want to take a look at in light of

the new requirements for coaches in training and certification. Want to target coaching education opportunities in the province to meet the requirements for games, especially the BC Summer Games.

Para Athletics (*Lisa Myers*)

- Items of Note: Really growing. Largest number of para athletes at national championships and have performed quite well. With initiatives over the last year, BC Athletics has been one of the leaders and it's showing in the results. Will delve into more at the governance sessions.

9. AREAS OF EMPHASIS

- Written reports were posted on the BCA website and select reports were included in the delegates' packages and are available on request from the BCA Office.
- As each report was presented an opportunity was provided for questions or comments from the floor.

a. Management & Operations:

- i. Report from the Chair, Board of Directors (*Greg White*)
 - Items of Note: Successful year with membership being the highest it has been. Most aggressive in membership, across the provinces, thanks to the Clubs. Positive involvement from the Athlete Representatives. Athletics Canada undergoing an organizational review with the report on their findings to be summarized and brought to the membership at the semi annual meeting in December. Attended many events this year with many thanks to all the clubs, officials and volunteers who organized all the events.
- ii. Membership (*Sam Collier*)
 - Items of Note: Up 671 members over last year. Final membership numbers, with charts for the various membership areas, will be posted to the website after 2016. Trackie is still a work in process and trying to get more organized to BC needs, however now all of the clubs can do their own memberships. Tyler Heisterman asked about the transaction fee as it seemed high and Sam said she would look into this and confirm. Sam asked the Clubs to keep their members contact information up to date and a reminder will be sent to all Club Registrars. Reminder was also provided for membership fees to be paid on time and to encourage members to pay on time. The Chair thanked Sam for her hard work keeping the membership records organized and accounting for all the members.
- iii. Records Report:
 - a. Road Running (*Maurice Wilson*)
 - b. Track & Field (Midget 15/Youth/Junior/Senior) (*Brian McC Calder*)
 - Items of note: A member brought forward a couple of missing records. Brian McC Calder asked that the information be put in an email and sent to the BC Athletics Office.
 - c. Masters Track & Field (*Harold Morioka*)
 - d. Masters Road Running (*Jake Madderom*)

b. Organizational Management:

- i. Directors Reports
 - a. Vice Chair (*Jim Hinze*)
 - b. Director Zone 1 and 2 (*Roberta Tetlock*)
 - c. Directors, Zones 3, 4 and 5 (*Sanda Turner/Jordan Myers*)
 - d. Director, Zone 6 (*Tyler Heisterman*)
 - e. Director, Zones 7 and 8 (*Neal Currie*)
 - f. Athlete Directors (*Evan Dunfee/Katelynn Ramage*)
 - Items of Note: A member asked about the standards for the national team selection. Chris Winter commented and then Evan Dunfee spoke to the question.
 - g. Events & Promotions (*Delores Sebellin*)
 - h. Administration & Planning (*Paul Mathias*)
 - Items of Note: Chair noted the Planning session on Sunday and invited both the Board and any interested parties from the six committees to attend.
 - i. Program & Technical Development (*Randy Longmuir*)
 - j. Marketing & Communications (*Chris Winter*)
 - k. Communications (*Chris Winter*) (*reported on Saturday, November 19, 2016*)
 - Items of Note: Chair reiterated items brought forward by Evan Dunfee, Male Athlete Rep. Chris noted the ways to improve BCA visibility to general public and it's members. Looking to take leadership with media and creating content, which is being done on website and through social media, but continue to look at ways to improve. Also looking to leverage athletes to provide a platform to advertise the athletes but also market BC Athletics. Will continue to develop using the elite athletes in the schools in hopes of increasing motivation for the youth. A lot of

feedback has been received and will continue to improve communication. Looking into an onboarding program for new members and athletes, to provide information about the services offered and introduce people to the sport. Realized only 50% are aware of the BC Endurance Project so will be taking steps to improve that on social media and the website. Asked, if anyone has any ideas or information, to please contact Chris. Chair also acknowledged the three groups who put forward bids for the national Championships: Langley Mustangs for the Track & Field Championships, Valley Royals for the Cross Country Championships and Canadian Running Series for the Half Marathon.

- l. Marketing/Sponsorship (*Brian McCalder*)
 - Items of Note: Brian McCalder spoke to the report and provided further details, outlining factors and considerations. The slight dollar value increase over previous year was noted. Ability to fundraise and attract more corporate sponsors was mentioned and is included on the agenda for Sunday's Strategic Planning meeting.
 - m. Awards (*Brian McCalder*)
 - Items of Note: Sport BC Annual Awards nominations to be submitted by Friday. Have reached out to some committees and will also forward some of the BC Athletics recipients, should they qualify.
 - n. Insurance (*Brian McCalder*)
 - Items of Note: Insurance premiums have generally stayed fairly constant, with only a slight increase. Outstanding claims have decreased over last year and three are still outstanding. Only increase with premiums has been at the club level, by \$8 due to the increase in the number of clubs.
- c. Competitions Reports:**
- i. Officials (*John Cull*)
 - ii. Facilities (*Brian McCalder*)
 - Items of Note: Individuals in the association that provide the technical advice and oversight, design and layout, and traffic flow and movement around a facility, which is provided at no charge. Standards are to the IAAF facilities manual 2008 and the facilities grandfathered are also included in the review. Two initiatives in Langley and Surrey for indoor facilities are both showing positive signs. A member mentioned knowledge of a Victoria track and asked if it was being used for competition. Brian noted it was primarily built for training but no one approached the committee for technical advice. Tyler, who has attended the track recently, noted it was being used for training and detailed the specifications he noticed.
 - iii. Calendar Congress (*Brian McCalder*)
- d. Coaching Education:**
- i. Education (*Jennifer Schutz*)
 - Items of Note: Opportunity for discussion will be available at the governance sessions this afternoon.
 - ii. Recruitment
 - iii. Development
- e. Athlete Development:**
- i. **Sport Development:**
 - a. Run Jump Throw Wheel (*Meghan Butterworth*)
 - Items of Note: Brian noted Meghan would be leaving in December to go to Massage Therapy School and thanked her for her great work in the program. Meghan has been great in developing partnerships with sport organizations around the province to foster the Wheel component.
 - b. Junior Development (*Graeme Fell*)
 - c. Schools
- f. Sport Performance:**
- i. **Training/Competition/Talent Identification/Outreach**
 - a. Road Running & Road Running Fixtures (*Maurice Wilson*)
 - b. Cross Country Running & Cross Country Fixtures (*Maurice Wilson*)(*reported on Saturday, November 19, 2016*)
 - Items of Note: Some members will have received a breakdown of results this week with hopes of proving useful and providing recruiting opportunities. Highlight was the BC Super Series (replaced the Timex provincial series), which had great representation. A couple of new banners were created this year and if anyone wants finish tape for any of their events, please let

Maurice know. Participation may be down in some events, but up in others so overall growth was an increase of 5% across all road races and cross country events. Also seeing new regional community events coming up. Growth also seen in participants of sanctioned events as local events that are not sanctioned encourage them. Success of the BC Cross Country championships in Nanaimo and the highest participation since 2008. Next year's championships to be held in Abbotsford and hoping for an even better turn out. It's been encouraging to have good participation from the universities in the championships. At the national level, four Canadian Road Running championships this year. In common with other areas of the association, Road Running membership has also increased and estimate 25% of membership is taking part in Road Running, making up a substantial group of the membership.

- A member asked if there was any sense of coordination between BC Athletics and the High School Association with regard to scheduling and planning, etc. Maurice noted the coordination is improving, however the previous liaison has stepped down and the position is still to be filled. Hope to keep working on, improve and influence. Scheduling is difficult as the Cross Country season is so short. Have looked at moving some events, however other conflicts would arise and the provincial championships have to be held at least two weeks before national championships, which is not ideal but is the best solution at this time given the 8-10 week timeframe of the Cross Country season. The Chair noted there is a specific calendar for both Cross Country and Road Running available on the website.
- c. **Track & Field and Walks & Track & Field Fixtures (includes Para) (Brian McCalders)(reported on Saturday, November 19, 2016)**
 - Items of Note: Brian noted Garrett has left the organization in September, as staff, and thanked him for his great work. Garrett continues to offer his valuable experience to the Track & Field Committee. In terms of representation at the Canadian Championships, Track and Field was on the podium about 26% of the time in the last year. Target is 25-30% so results are within that range. Success is attributed to the coaching, the athletes and the school programs. Team representation was 100% of the World Race Walk Team. Olympic Level saw 23% team representation and 66% for the World Half Marathon. Dropped off significantly at the junior level at 16% and World Indoor was 15% of the national team. Garrett and the Track & Field Committee put together some information for BC Athletics high performance standards for a 4-year period for athlete assistance and IPS for identified athletes. BC Team standards are ready to be published after one final review. Calendar congress was held earlier this year, which resulted in a good development of the 2017 and 2018 calendars. Reminder was provided, for anyone including Para events in competitions, the event must be sanctioned. Information should be submitted to BC Athletics who will send to Athletics Canada. A member asked about Swanguard Stadium and Brian provided a brief update.

BC Endurance Project (Richard Lee)

- Items of Note: Richard thanked BC Athletics for their support of the athletes. This year has been a battle between process and outcomes with 23 podium finishes in 3 years, which met the mandate that was set out. Richard acknowledged the lack of exposure but hopes to work on.

Athletics Interior Regional Report (Brian McCalders)

- Items of Note: Brian noted Gary Reed resigned earlier this year and funding for both the positions was not awarded to BC Athletics. Applied for funding through gaming but unable to support the position at this time, as the gaming grant received was far less than requested. Feel the position is a valuable one but the burden is with the club to manage that cost.

Athletics Fraser Valley Regional Report (Brian McCalders)

- Items of Note: Ziggy Szlagowicz had an Olympian and several podium finishes as well.

Athletics Canada Report (Greg White)

- Items of Note: CEO of Athletics Canada was invited to attend the AGM and was planning to attend, however unfortunately due to the date change of the AGM, he was unavailable. Invitation will be made for the next AGM.

RECESS

MOVED (Jordan Myers/Tyler Heisterman) THAT THE MEETING RECESS (8:54 pm) TO RECONVENE AT 8:30 am SATURDAY, NOVEMBER 19, 2016. CARRIED

PRESIDENT'S RECEPTION

- The President's Reception, sponsored by BC Athletics was held.

SESSION II – SATURDAY, NOVEMBER 19, 2016

- A hosted Delegates' Breakfast was held.

CALL TO ORDER AND CHAIR'S WELCOME

- The meeting reconvened at 8:46 am with Greg White in the Chair.
- The Chair confirmed that a quorum was present.
- Greg welcomed the delegates and thanked them for attending. Introductions of the Board of Directors and Members were made.

10. AREAS OF EMPHASIS (continued from Friday night)

g. Finance (*Carey Dillen & Brian McCaldler*)

i. Audited Financial Statements

- Items of Note: First year with a deficit, about \$42,000, due to an additional summer student, error in deferred revenue allocation, membership fee revenue given the change with Athletics Canada and the timing of receipt of the membership funds.
- Membership Revenues are doing well overall, however the timing resulted in a delay so the cash balance subsequently decreased so used some cash in the bank account to fund the deficit. No other substantial changes from other years. Now under the new Societies Act but do not anticipate any significant change to the financials due to the new Act.
- A member asked about the \$385,000 of bad debt and Brian noted this is the auditor's estimate of payments owed to BC Athletics from previous years, beyond the financial report. Carey noted that although this the amount is noted as a write off on the financial statements, the organization still might want to make efforts to collect these funds. However from an audit perspective, this would be written off due to likelihood of collection. The funds are the balance of the receivables over the past two to three years and in past years the auditors would have left them. This current year has seen them as too old to collect, to the auditors. Brian noted that any individuals or clubs who have not paid are flagged and would have this brought forward when registering again. A member asked about this year's expense for an additional summer student and Carey noted this was a one-time expense.

ii. Draft Budget for 2017-2018

- Items of Note: Carey noted the draft budget was based on the audited year-ended March 31, 2017. It was also noted that the membership is approving a Draft Budget and when the funding is confirmed in March 2017, the 2017-2018 budget will be brought back to the Board who will approve the final working budget.
- Net income of \$3,000. Revenues have decreased from government through ViaSport so some adjustments have been made to programs. Revenue expected to be strong and consistent compared to prior years. Expenses are fairly consistent with prior years and have been adjusted for the decrease in government revenue. A member asked about the difference between staffing and administration and Brian noted administration is identified as office rent, computers, software, maintenance programs, supplies, telephone and Internet, which is noted in the detailed version of the Draft Operating Budget under Administration. Staff salaries are in addition to these expenses.

MOVED (Jordan Myers/Randy Longmuir) THAT THE BC ATHLETICS AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2016 BE ACCEPTED AS PRESENTED. CARRIED

MOVED (Paul Mathias//Dan Horan) THAT THE BC ATHLETICS DRAFT BUDGET FOR THE FISCAL YEAR 2017-2018 BE APPROVED. CARRIED.

MOVED (Jim Hinze/Sanda Turner) THAT BDO CANADA LLP OR OTHER AUDITORS AS APPROVED BY THE BOARD OF DIRECTORS, BE APPOINTED TO PERFORM AN AUDIT OF BC ATHLETICS FOR THE YEAR 2016-2017 AND THAT THE BOARD OF DIRECTORS BE EMPOWERED TO SET THE REMUNERATION. CARRIED

h. Strategic Plan Update and Future (*Brian McCaldler*)

- In accordance with the strategic plan and the requirement to provide a monitoring report at each Annual General Meeting for review and discussion by the membership, Brian McCaldler presented the Strategic

Plan 2012-2016. The 2012-2016 BC Athletics Strategic Plan Scorecard with key performance indicators to 2016 was posted on the BCA and is available on request from the BCA Office.

- Items of Note: Goals for the quadrennial plan: Membership growth of 10%, up to 25%. BC athletes 25% of national teams, at over 30%. Increase in active coaches by 35%, short by 11%. Brian touched on the 4 pillars of association's focus – athlete development, coaching, competition and organization capacity; as well as the areas of emphasis within those pillars.
- Provided membership/participation for 2012 actual, 2015 projections and actual, 2016 projections and actual and the 2016/2017 target. Included a breakdown of Sport Development, for the same timeframe, particularly to the growth in the Run Jump Throw Wheel program, which saw a decline over the last couple of years, until 2016. The breakdown of Performance – Track and Field, Performance – Road Running/Mountain Running, and Performance – Cross Country for the same timeframe was also provided, however it was noted there were no actuals for this year for Cross Country due to the timing of the AGM and the Championships. Breakdown of Coaching, Officials and Events for the same timeframe was also given, though results for Events was noted as incomplete due to the lag in event reporting. Breakdown of Organization Management was also provided for the same timeframe.
- Brian spoke to Communication and the need for continued improvement as well as alignment with the Clubs and working with them to provide resources to build the programs. Resources to be achieved through Strategic Planning and tomorrow will be an important session to help build the plan. Next steps will be participation by the membership and getting input and approval from them.

i. President & CEO (Brian McCalder)

- Items of Note: Areas of the plan, with where the association plans to be at the quadrennial, need greater alignment with the school programs by finding a way of engaging them. Some work has been done through the work with Jen, as coaching education has improved and increase of registration of the athletes identified under the IPS program. Coaching education has increased outreach and open to doing more. If clubs are hosting a competition and have an hour before the competition, a professional development session can be scheduled so please contact Jennifer in order to do so. Credits are provided on the NCC profile, which is a requirement of retaining accreditation. John Cull noted the Officials Development could also be run parallel to. Supported the coach's conference this year with over 40 participants and coaching training was initiated for National Athletes, which creates a base of new coaches. Will continue to deliver the Road Running Coach Run Leader Pilot Program.
- Competition saw the Americas Masters Games with over 650 athletes and athletics was the best organized, best participated and best presented in all the games. Brian thanked the Vancouver Thunderbirds and UBC Track and Field Team for organizing the event and all the hard work of the Officials Committee. Need to continue to enhance the value of membership and market better. Governance review recommendations to look at amending the policies, rules and processes to make manual more succinct and up to date. Bylaws coming before the membership for approval and strategic planning process underway. 75% strategic planning report card for the quadrennial, which was accomplished due to the staff driving initiative and all the work of the committees and clubs. Association needs to work harder so the clubs and members can produce more athletes at the podium level.
- Brian thanked Sam Collier, Maurice Wilson, Jennifer Schutz, Richard Lee, Regan Yee, Catherine Van Ryswyk, Garret Collier and Meghan Butterworth for all their hard work. Jordan Myers thanked Brian for all his hard work.
- Evan Dunfee asked if the Association could petition for Race Walk to be put back into the Canada Games. Brian McCalder noted the association does and will continue to do so.

ZONE CAUCUS MEETINGS

- Zone Caucus Meetings were held during coffee break to select BCA Zone Directors.
- The Chair noted Tyler Heisterman has put his name forward for the Director of Technical Programs position, which will create a vacancy for the Director of Zone 6. Zone 6 to caucus to provide a nomination, otherwise the Board of Directors have the discretion to appoint a director in the Zone 6 director until the next AGM. Tyler noted the Zone would not be able to caucus at this time so the Chair noted the Board would appoint a director until the next AGM.

11. 2016 MOTIONS AND ACTIONS OF NOTE

- Chair noted the motion and action of note regarding the memberships to the refugees was embraced by Athletics Canada and taken across Canada with approval by 9 of the 10 branches. Brian noted the matter was left with Athletics Canada to lead and announce so the matter has not moved forward.

MOVED (Pat Sima-Ledding/Kim Longmuir) THAT THE 2016 MOTIONS AND ACTIONS OF NOTE TAKEN BY THE BCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE REPORT, AS PRESENTED, BE ACCEPTED. CARRIED

12. RESOLUTIONS

- A copy of each resolution including the rationale, general information and recommendations relative to the resolution was included in the delegates' package.
- It was confirmed that there were 67 votes available in the room.

- Sanda Turner asked about the bylaw as noted in the minutes of the last AGM and asked if the matter has been discussed. Brian McCalders noted the bylaw was discussed but has not been implemented in the new bylaws at this time, as it still needs further discussion by the governance committee with their recommendations to be brought forward to the Board. The matter can be brought to the next AGM in 2017.

i. Special Resolution

(Jordan Myers/Chris Winter) BE IT RESOLVED THAT THE CURRENT BC ATHLETICS BY-LAWS BE REPLACE ENTIRELY BY THE REVISED BY-LAWS AS PRESENTED.

A copy of the proposed revision of the BC Athletics By-Laws with a comparison to the By-Laws (Updated March 2015) was posted on the BCA website and was included in the delegates' packages.

- It was noted that there was a typo in the WHEREAS and it should read "upon royal assent", not accent and the Chair noted by royal assent means that the bylaws are not in effect as approved, but rather only once approved by the government and filed at the Land Title Office. A member asked if the bylaws were not approved today, would the clubs also need to amend their bylaws. Brian McCalders confirmed that was the case.
- Chair raised a question in reference to the text in the bylaws that the directors may be elected up to 4 consecutive terms, which is being carried over from the previous bylaws (Reference: 5.3 f in the new version and 5.3 iii v) in the old version). Chair noted three of the directors are putting their names forward for their fourth term and therefore, with this bylaw, all three would not be eligible to be on the board two years from now. Suggested that it could be good governance to change the board, or not to for continuity, however for the chair, it's taken him four years at the national level to get traction for opportunity and influence. The chair opened the matter up for discussion and one member supported removing the clause all together. Sanda Turner suggested keeping the clause in order to promote changes and growth within the Board. Jim Hinze questioned if it was best to force the change or if it would be more productive to have a person choose to step down. A member noted having a person run unopposed for a position, just to fill a forced vacancy, might not be best for the association. Tyler Heisterman echoed the member's comments and recommended taking the clause out completely. Jake Madderom noted it was his understanding that the clause was previously intended to have a person not be able to hold the same position for more than four consecutive terms but that they could still serve on the board. Brian noted this was how the current Board of Directors had interpreted the clause, but the clause is not written for that understanding. Paul Mathias felt the current clause promotes renewal but suggested there be an addition to allow for an exception to be voted on should it arise that an individual wishes to stay on for longer than four consecutive terms. The Chair noted that such a suggestion would be difficult. Jordan Myers suggested it may be best to have some of these positions for a longer duration given the need for continuity and presence with other committees and board, but also National. Sanda Turner suggested having a *Past Chair* position but the Chair noted that, if necessary, it would not be an elected position and would only be kept when needed for transition.

(John Cull/Dan Horan) MOVED THAT THE BYLAWS BE AMENDED TO REMOVE CLAUSE 5.3 F.

THE AMENDMENT WAS VOTED ON AND WAS CARRIED.

THE CLAUSE WAS STRUCK FROM THE PROPOSED BYLAWS AND DISCUSSION, RELATED TO THE BYLAWS AS PRESENTED, RESUMED.

- A member asked about the Membership and Membership Types and Brian McCalders clarified that they were not being eliminated as they are still in the rules and regulations, but no longer being in the bylaws provides for easier amendment.

THE VOTE WAS CALLED FOR THE AMENDED BYLAWS AND WAS CARRIED UNANIMOUSLY.

ii. **Rule Change**

Reference: BC Athletics Operating Policies, Rules and Regulations
Section 24 – BCA Memberships and Membership Fees, 24.2 Club Memberships

- Jim Hinze noted there was a typo on the first WHEREAS and it should read “There are Clubs that...”

(Jim Hinze/Randy Longmuir) BE IT RESOLVED THAT BC ATHLETICS PROVIDE A CLUB MEMBERSHIP BEGINNING SEPTEMBER 1ST THAT IS VALID TO DECEMBER 31ST OF THE FOLLOWING YEAR FOR THOSE CLUBS WHO ARE:

A. NEW CLUBS; AND

B. RENEWING CLUBS THAT WERE NOT CLUB MEMBERS IN THE PREVIOUS MEMBERSHIP YEAR.

(NOTE: NAME CHANGES, RETENTION OF MEMBERS AND UPDATES TO THE CONSTITUTION AND BY-LAWS OF EXISTING MEMBER CLUBS WILL NOT BE CONSIDERED AS NEW CLUBS. CARRIED

iii. **Rule Change**

Reference: BC Athletics Events and Technical Standards – March 18, 2015
Current Distance and Technical Standards

(Tara Self/Paul Self) BE IT RESOLVED THAT THE CURRENT 200M HURDLE EVENT FOR MIDGET FEMALES AND MALES BE CHANGED TO 300M HURDLES.

PROPOSED NEW TECHNICAL STANDARDS FOR MIDGET 300M HURDLES:

FEMALE

<i>MIDGET</i>	<i>14-15</i>	<i>300mH</i>	<i>30” – 0.762m</i>	<i>7</i>	<i>50.00m</i>	<i>35.00m</i>	<i>40.00m</i>
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MALE

<i>MIDGET</i>	<i>14-15</i>	<i>300mH</i>	<i>30” – 0.762m</i>	<i>7</i>	<i>50.00m</i>	<i>35.00m</i>	<i>40.00m</i>
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CARRIED

- Question was asked, for Midgets that go to Legion Championships, if approved, would they be at 300M now? Brian McCalder noted this will likely change, but cannot guarantee the change would be made for 2017. Another member noted the United States runs with 8 hurdles, however BC Athletics is run with 7 hurdles and asked if something could be done so the two countries were on the same page. Brian noted Athletics Canada follows the IAAF rules and technical standards. One member asked about the 300m hurdle standard and Tara clarified that when they get to youth, they run 400 hurdles, therefore the transition from 200 to 400 hurdles needs better transition from 200 hurdles at 12years old to 400 hurdles at 16 years of age. For midgets, in order to better transition, the 300m hurdles were being proposed. A member suggested taking the youth back to 300m for championships so that there was a transition, but Brian McCalder noted the championships are separate from technical standards. John Cull supported the recommended transition as presented by Tara.

iv. **Rule Change**

Reference: By-law 4.5 c) and 4.5 i)

(Jake Madderom/Harold Morioka) BE IT RESOLVED THAT AN ATHLETE MAY APPLY FOR A B.C. MASTER RECORD IF ONE OF THE FOLLOWING CRITERIA IS MET:

A. THE ATHLETE IS A CANADIAN CITIZEN AND RESIDES IN B.C.

B. THE ATHLETE IS A LANDED IMMIGRANT WHO RESIDES IN B.C. NOW, AND FOR THE FOLLOWING SIX MONTHS AFTER THE RECORD HAS BEEN SET, AFTER WHICH TIME AN APPLICATION CAN BE MADE.

C. THE ATHLETE IS A B.C. RESIDENT BUT IS LIVING TEMPORARILY OUT OF THE PROVINCE. EACH APPLICATION WILL BE JUDGED INDIVIDUALLY.

- It was noted, as the As the Governance Review will, as part of the ongoing review and updating, look at eligibility criteria for Records with the intent to have this completed for the 2017 BC Athletics AGM. The BC Athletics Board of Directors, while appreciating the intent of the proposed resolution, recommended the proposed resolution be tabled and referred to the BC Athletics Governance Committee as part of their review of all BC Athletics Rules and specifically with reference to this motion, Rules for Records for all BC Athletics Age Groups.

- Jordan Myers noted the resolution was brought forward as a representation from a delegate for the unattached members and Jordan did not have any issues with or communicated to him from the Road Running members to table the by-law amendment. Jake Madderom spoke to the background to the proposed rule change as it was felt it was wrong for a non-resident to set BC records. It was noted there were some provisions for team selection as it relates to residency.

(Don Horan/Jessie Dosanjh) MOVED THAT THE RULE AMENDMENT BE TABLED IN ACCORDANCE WITH THE BOARD OF DIRECTORS RECOMMENDATION. CARRIED

v. **Rule Change**

Reference: BC Athletics Events and Technical Standards – March 18, 2015

***(Maureen de St. Croix/Graeme Fell) BE IT RESOLVED THAT THE JUNIOR DEVELOPMENT RACEWALK DISTANCES BE REVISED TO BE:
9 TO 11 YR OLD FEMALES AND MALES – 600M
12 AND 13 YR OLD FEMALES AND MALES – 800M***

It was noted that the BC Athletics Board of Directors recommended the proposed rule change be tabled and referred to a Race Walk expert group for further discussion and recommendation(s) t the BC Athletics Board of Directors.

(Sue Kydd/Dan Horan) MOVED THAT THE RULE CHANGE BE TABLED IN ACCORDANCE WITH THE BOARD OF DIRECTORS RECOMMENDATION. CARRIED

- Brian noted, as a point of information, that if the Race Walk expert comes back to the Board with a recommendation, prior to the start of the season, the board could approve a rule change until the next AGM.

vi. **Rule Change**

Reference: BC Athletics Events and Technical Standards – March 18, 2015

(Graeme Fell/Maureen de St. Croix) BE IT RESOLVED THAT THE 200M HEATS BE REMOVED FROM THE JD CHAMPIONSHIPS AND BE REPLACED BY TIMED FINALS. CARRIED

vii. **Rule Change**

Reference: BC Athletics Events and Technical Standards – March 18, 2015

(Graeme Fell/Dan Horan) BE IT RESOLVED THAT THE SPRINT HURDLES AT THE JD CHAMPIONSHIPS BE RUN AS HEATS AND FINALS. CARRIED

- Question was asked if it would be up to the host committee as to what the time was between the heats and finals and Brian McCalder noted the rule book should be followed, which notes the minimum amount of time to be left between heats.

13. **MOTION TO ACCEPT REPORTS**

MOVED (Sue Kydd/Dawn Copping) THAT THE BOARD AND COMMITTEE REPORTS, AS PRESENTED, BE RECEIVED. CARRIED

14. **ELECTION OF OFFICERS**

2017 Board Executive Positions:

Chair, Board of Directors	Greg White	2 year term	<i>Appointed by acclamation</i>
Vice Chair, Board of Directors	Jim Hinze	2 year term	<i>Appointed by acclamation</i>
Director of Finance	Carey Dillen	2 year term	<i>Appointed by acclamation</i>
Director Programs & Technical Development	Tyler Heisterman	2 year term	
<i>MOVED (Paul Mathias/Kim Longmuir) THAT THE NOMINATION FOR THE DIRECTOR PROGRAMS & TECHNICAL DEVELOPMENT POSITION BE ACCEPTED. CARRIED</i>			
Director Events & Promotions	(Vacant)	2 year term	

It was noted that the Board of Directors have the discretion to appoint a director in the Events & Promotions position until the next AGM when the position comes back to the membership for election.

2017 Zone Director Positions:

Director, Zone 3, 4 and 5 Sanda Turner 2 year term (elected by Zones)

MOVED (Jerry Swan/John Bird) THAT THE NOMINATION FOR THE 2017 ZONE 3, 4 AND 5 DIRECTOR POSITION BE ACCEPTED. CARRIED

Director, Zone 6 (Vacant) 1 year term

Director, Zone 7 & 8 (Vacant) 2 year term

It was noted that the Board of Directors have the discretion to appoint a director in the Zone positions until the next AGM.

HOUSEKEEPING MATTERS

- Chair noted a matter of housekeeping with regard to the afternoon Governance Sessions.

15. ADJOURNMENT

MOVED (Sue Kydd/Randy Longmuir) THAT THE FORMAL PORTION OF THE MEETING BE ADJOURNED (11:50 am) CARRIED

DELEGATE LUNCHEON

- Big Kahuna Sports Company hosted a delegates’ luncheon. Barry O’Hara and Dom Gesualdo of Big Kahuna were introduced and some clothing was displayed.

16. GOVERNANCE SESSIONS

- Session 1 – viaSport – Provincial Overview of Inclusion/Accessibility/Disability – Elisabeth Walker-Young, Manager, Inclusion & Sport for Life
- Session 2 – RJTW – Legitimizing the Wheel in RJTW – Marni Abbott-Peter, Let’s Play Director, BC Wheelchair Basketball; Meghan Butterworth – RJTW Coordinator, BC Athletics; Lisa Myers, Program Coordinator, BC Wheelchair Sports Association
- Session 3 – BCWSA – Club Integration and Support – Lisa Myers, Program Coordinator, BC Wheelchair Sports Association
- Session 4 – BCA – New Minimum Standards for Coach Membership – Jennifer Schutz, Coaching Education Coordinator, BC Athletics
- Session 5 – Small Group Discussion and Feedback – Elisabeth Walker-Young, Manager, Inclusion & Sport for Life; Meghan Butterworth, RJTW Coordinator, BC Athletics; Lisa Myers, Program Coordinator, BC Wheelchair Sports Association; Jennifer Schutz, Coaching Education Coordinator, BC Athletics

17. AGM WRAP UP AND ITEMS OF NOTE

- Delegates were reminded of the BC Athletics Strategic Planning Session to be held on Sunday.

ANNUAL AWARDS BANQUET

- The 2016 BC Athletics Annual Awards Banquet was held.

SESSION III – SUNDAY, NOVEMBER 20, 2016

The Board of Directors met for a breakfast meeting from 8:00 am to 9:00 am Sunday with 8 of 12 directors present.

BC Athletics Strategic Planning Session – The BC Athletics Board of Directors through the Planning Committee held a planning session to work towards the development of the 2017-2020 BC Athletics Strategic Plan. Through the membership survey and interviews a great deal of information has been collected and considered by the Planning Committee. The planning session was the next step in the process of developing the plan to gather a cross section of the membership representing committees, athletes, coaches, officials, club representatives, event interest groups and leaders in Athletics, to help in:

1. Reviewing the work to date:
 - a. Vision, Values and Mission Statement
 - b. Framework for the 2017-2020 Strategic Plan
 - c. The Goal Statements for the four pillars of the Plan
2. Building the Strategic Plan Content/Strategic Objectives to help achieve the Goals of each of the Four Pillars.

Shannon Barrows, Recording Secretary Director _____
 2016/11/20

Director _____

BC Athletics Annual General Meeting**Friday, November 18, 2016**

Delegate	Affiliation	
Armstrong, Judy	KAML	V
Barrows, Shannon	Secretary	NV
Butterworth, Meghan	BC Athletics	NV
Choy, Hazel	VOCA	V
Collier, Garrett	KJAK	V
Collier, Sam	BC Athletics	NV
Copping, Dawn	NORW	NV
Cull, Carol	BCA Officials Committee	NV
Cull, John	BCA Officials Committee	V
Dillen, Carey	BC Athletics	V
Dragomir, Gerald	WALK	V
Driver, David	VRTC	NV
Dunfee, Evan	BC Athletics	V
Fejfar, Peter	UNBC	V
Fell, Graeme	TBIR	V
Heisterman, Tyler	BC Athletics	V
Hinze, Jim	BC Athletics	V
Horan, Dan	TTFC	V
Ifti, Entela	VOCA	V
Jack, Byron	KJAK	V
Johnston, Allen	NTFC	V
Lee, Richard	BC Athletics	NV
Longmuir, Kim	OTFC	V
Longmuir, Randy	BC Athletics	V
Madderom, Jake	BCA Masters Committee	NV
Mathias, Paul	BC Athletics	V
McCalder, Brian	BC Athletics	NV
Mece, Besnik	NWSA	V
Mece, Tatjana	NWSA	NV
Myers, Jordan	LGRR/BC Athletics	V
Myers, Lisa	BCWS / WCRS	V
Overs, Thomas	COQC	V
Ramage, Katelynn	BC Athletics	V
Schutz, Jennifer	BC Athletics	NV
Self, Tara	COQC	V
Sima-Ledding, Pat	OACS	V
Stebner, Frank	LGRR	V
Swan, Gerry	VRTC	V
Turner, Sanda	BC Athletics	V
van Ryswyk, Alwilda	KAML	V
Wanless, Marty	LGRR	NV
Weaver, Birgit	NORW	V
White, Greg	BC Athletics	V
Wilson, Maurice	BC Athletics	NV
Winter, Chris	BC Athletics/CVSC	V

45 Delegates

Saturday, November 19, 2016

Delegate	Affiliation	
Armstrong, Judy	KAML	V
Barrows, Shannon	Secretary	NV
Bird, John	TBIR	V
Butterworth, Meghan	BC Athletics	NV
Collier, Garrett	KJAK	V
Collier, Sam	BC Athletics	NV
Copping, Dawn	NORW	NV
Cull, Carol	BCA Officials Committee	NV
Cull, John	BCA Officials Committee	V
Dillen, Carey	BC Athletics	V
Dolfo, Brent	LANG	V
Dosanjh, Jessie	UATH	V
Driver, David	VRTC	NV
Dunfee, Evan	BC Athletics	V
Heisterman, Tyler	BC Athletics	V
Hinze, Jim	BC Athletics	V
Horan, Dan	TTFC	V
Hustvedt, James	WCRS	NV
Johnston, Allen	NTFC	V
Kydd, Sue	UATH	V
Longmuir, Kim	OTFC	V
Longmuir, Randy	BC Athletics	V
Madderom, Jake	BCA Masters Committee	NV
Mathias, Paul	BC Athletics	V
McCalder, Brian	BC Athletics	NV
Mece, Besnik	NWSA	V
Mece, Tatjana	NWSA	NV
Myers, Jordan	LGRR/BC Athletics	V
Myers, Lisa	BCWS / WCRS	V
Overs, Thomas	COQC	V
Schutz, Jennifer	BC Athletics	NV
Self, Tara	COQC	V
Sima-Ledding, Pat	OACS	V
Swan, Gerry	VRTC	V
Turner, Sanda	BC Athletics	V
van Ryswyk, Alwilda	KAML	V
Vida, Barb	UNBC	NV
Weaver, Birgit	NORW	V
White, Greg	BC Athletics	V
Wilson, Maurice	BC Athletics	NV
Winter, Chris	BC Athletics/CVSC	V

41 Delegates