



BC Athletics Board of Directors Meeting – July 14, 2015
Fortius Sport & Health/Athlete Development Centre, Montreal Boardroom
Minutes

Attending in person: Brian McC Calder, President/CEO; Jim Hinze, Vice Chair; Paul Mathias, Marketing & Communications

Attending by teleconference: Greg White, Chair; Carey Dillen, Director Finance; Carey Nelson, Director Administration & Planning; Delores Sebellin, Director Events & Promotions; Neal Currie, Director Zone 7 & 8; Randy Longmuir, Director Programs & Technical Development; Tyler Heisterman, Director Zone 6; Jessica Smith, Female Athlete Director

Regrets: Roberta Tetlock, Director Zones 1 & 2; Sanda Turner, Director Zones 3, 4, 5; Graham Dodd, Director Zones 3, 4 & 5; Chris Winter, Male Athlete Director; Sam Collier, Manager Registration and Membership Services; Garrett Collier, Technical Manager Track & Field; Maurice Wilson, Technical Manager Road and Cross Country Running; Meghan Butterworth, Run Jump Throw Coordinator; Jennifer Schutz, Coaching Education Coordinator; Richard Lee, Coach, BC Endurance Project

- 1. Meeting was called to order at 5:30pm**
- 2. Introductions were made.**
- 3. No additions to the agenda**
- 4. Adoption of the agenda – J. Hinze/R. Longmuir – Passed**
- 5. Approval of the Board of Directors Minutes of**
 - a. May 26, 2015 – Circulated. Motion to approve – J. Hinze/R. Longmuir – Passed. N. Currie, T. Heisterman and P. Mathias abstained due to absence from meeting.
- 6. Receipt of the Executive and BCA Committees meeting minutes of:**
 - a. Executive Committee Meeting – June 23, 2015 – Circulated
 - b. Masters Committee meeting – June 3, 2015 – Circulated
Moved to receive
- 7. Business arising from the minutes**
 - a. Proposed changes to the BC Cross Country Championship Schedule – B. McC Calder spoke to the highlighted items. Discussion took place regarding the

note that an athlete holding a Senior/Masters membership qualifying for senior prize money would also qualify for Masters age graded prize money. It was suggested that as an athlete declares on the entry form/registration which membership they qualify for, they should only be eligible for the prize money for the membership level they have declared. Motion to approve the proposed changes to the BC Cross Country Championship Rules, subject to the double dipping Senior/Masters issue still to be determined. P. Mathias/R. Longmuir – Passed.

- i. B. McC Calder to advise the Cross Country Committee and will request further clarification on the Senior/Masters double dipping matter and to report back to the Board to approve.

8. Correspondence

- a. Universal Track & Field Club – Post 1st Annual Universal Track & Field Meet – Circulated

9. Reports:

- a. Chair of the Board of Directors – Greg White
 - i. Written Report circulated
 - 1. No Items of Note
- b. Vice Chair of the Board of Directors – Jim Hinze
 - i. Oral Report provided
 - 1. Items of Note
 - a. From the Masters Committee, with regard to when a record is set at a meet, recommending the record form be completed and signed immediately. J. Hinze and B. McC Calder discussed and there is no statute of limitations for this. Masters Committee asked it be brought forward to the Board. Masters Committee noted it may be difficult for an official, who must sign off, to remember 1-2 months later. B. McC Calder noted Athletics Canada has some guidelines under rules for records. Masters Committee to be advised and to report back to the Board with their recommendations.
- c. Directors Reports:
 - i. Zone Directors
 - 1. Roberta Tetlock – Division 1 & 2
 - a. Written Report circulated
 - i. No Items of Note
 - 2. Sanda Turner & Graham Dodd – Division 3, 4, 5
 - a. No Report provided
 - 3. Tyler Heisterman – Division 6
 - a. Written Report circulated
 - i. No Items of Note
 - 4. Neal Currie – Division 7 & 8
 - a. Written Report circulated

- i. Items of Note
 - 1. Number of berths into BC High School Championships has been reduced (from two per even to one), which decreases the likelihood of athletes attending from schools with small teams and reduced meet attendance, which may influence club participation.
- ii. Athlete Directors
 - 1. Chris Winter
 - a. No Report provided
 - i. Items of Note
 - 1. Chris provided a number of questions and a concern regarding the BC Championships forward to G. Collier for consideration of the Track & Field Committee. G. Collier advised the matters would be brought forward and discussed.
 - 2. Jessica Smith
 - a. Oral Report provided
 - i. Items of Note
 - 1. Small issue at the Nationals in Edmonton as it related to the athletes not being able to take a bag over a particular size to their event. Athletes were not aware of this.
 - 2. Also a small issue with the call room at the BCA Championships Jamboree, hosted in Nanaimo where once the athletes entered the call room, where they were called in early, could not leave.
- d. Financial Report – Carey Dillen & Staff
 - i. Budget Summary for:
 - 1. Draft Audited Financial Statement: 2014 – 2015 – Circulated
 - a. Notes to budget
 - i. Some interest was moved from Operating to Investment as a matter of presentation.
 - ii. Contingent Liability from insurance 2010 Vancouver Sun Run legal case (Note 6) will be carried forward and noted until case is closed and insurance matter is settled.
 - b. Motion to approve the Audited Financial Statements for the year ended March 31, 2015 – C. Dillen/N. Currie – Passed
 - 2. 2015 – 2016 Draft Detailed Budget – Circulated

- a. Operating Budget – To be brought forward at the next Board meeting for approval.
 - ii. ViaSport/BC Sport Investment Document – One of four reports to be circulated, the ViaSport *Understanding the Funding Framework Final Draft* document circulated to the Board. B. McCaLder summarized some of the information contained within the document and asked the Board to review the document in detail and direct any questions to him. Further questions will be directed to ViaSport through their liaison for their working group to consider and respond.
 - iii. Gaming application 2015-2016 update – Nothing new to report.
- e. Administration & Planning – Carey Nelson/Brian McCaLder
 - i. Written Report circulated
 - 1. No Items of Note
 - ii. Strategic Plan Update – Carey Nelson/Brian McCaLder
 - 1. See the update/report for 2014 (membership to Dec 31/14) and March 31/15 for all other programs – Circulated
 - 2. Strategic Planning Committee has not met since the last board meeting. Will schedule the next meeting once the scorecard is received (98% completed).
 - iii. Human Resources – Carey Nelson/Brian McCaLder
 - 1. Meeting Report – Committee has not met since the last board meeting.
 - 2. Staffing Update – None
 - iv. Planning Committee Working Group – Officials Recruitment, Training and Retention – Update post March 2015 meeting of the working group
 - 1. None
 - v. Governance review
 - 1. C. Nelson and D. Sebellin met with a governance review consultant of Delores' and was provided with good ideas related to a structure for the Governance committee. Governance Committee will be meeting July 28th to discuss and will prepare an action plan for presentation to the Board.
 - vi. AGM – December 4, 5, 6, 2015
 - 1. Organizing Committee – No change since last Board meeting. Venues booked and confirmed for all events at the Vancouver Airport Hilton.
 - 2. Venue for:
 - a. Meetings – Vancouver Airport Hilton
 - b. Awards Banquet – Vancouver Airport Hilton
- f. Membership Report – Sam Collier
 - i. Written Report circulated
 - 1. Items of Note

- a. Trackie.me still not completed. Athletics Canada needs to determine if they will continue with Trackie or implement a new database.
 - b. Accounts Receivable – While a lot of clubs make a concerned effort to get Trackie membership invoices paid in a timely manner, there are still those that leave invoices on the system for 2, 3 and 4 months.
 - ii. Total Individual Membership #'s – YTD – Current – circulated
 - iii. Total Club Membership #'s – YTD – Current – circulated
 - iv. Approval of Club and Individual Membership
 - 1. 2015 New Individual Memberships
 - a. Motion to approve the list of individual memberships from June 19, 2015 to July 6, 2015 as provided – J. Hinze/J. Smith – Passed
 - 2. Key Indicators – Emerging Trends – None
 - 3. Major Initiatives – None
 - 4. Urgent Matters – None
- g. Marketing & Communications – Paul Mathias/Brian McC Calder
 - i. Oral Report provided
 - 1. Items of Note
 - a. Will be following through on an idea to revisit a survey on how BC Athletics is communicating to our stakeholders and the membership. Will be meeting to discuss further.
 - ii. Planned Initiatives
 - 1. Event sponsorship initiatives – Updates: Road Running and W50 events – B. McC Calder spoke to.
 - iii. Members Only Page – No further updates
 - iv. Outcomes
 - 1. Marketing and Communications Plan Initiatives
 - a. Timex – Road Running Programs and W50 Relay & Ultra – 3 year agreement
 - b. Resort Municipality of Whistler – W50 Relay & Ultra - \$10,000 to support new initiatives
- h. Programs & Technical Development – Randy Longmuir & Staff
 - i. Written Report circulated
 - 1. No Items of Note
 - ii. Run Jump Throw Wheel – Meghan Butterworth
 - 1. Written Report circulated
 - a. No Items of Note
 - iii. Track & Field – J.D. to Masters
 - 1. Junior Development – Tyler Heisterman
 - a. Oral Report provided
 - i. No Items of Note
 - 2. Track & Field (15 to 35 yrs) – Garrett Collier

- a. Written Report circulated
 - i. Item of Note
 - 1. The 2016 BC Athletics Track & Field Events (Calendar) Congress will be held in late September. Dates being confirmed now.
- iv. Road and Cross Country Running – Maurice Wilson
 - 1. Written Report circulated
 - a. Items of Note
 - i. Five BC Race Directors were supported to attend the AC Race Directors Summit in Calgary on May 28th and 18 representatives from BC were in attendance. The next Summit is scheduled for Victoria in October 2016, in conjunction with the Victoria Marathon.
- v. Masters – Track & Field /Road Running/Cross Country Running – Paul Mathias
 - 1. No Report provided
 - 2. 2016 Americas Masters Games – Vancouver, August 27 to September 4, 2016
- vi. Officials – Chris Winter
 - 1. No Report provided
- vii. Coaching – Jennifer Schutz
 - 1. Written Report circulated
 - a. Items of Note
 - i. Summer student expanded Twilight Series ProD to include Okanagan and Langley.
- viii. Performance Hubs/Programs/Regional Centres – Brian McCalders
 - 1. BC Endurance Project – Richard Lee
 - a. Written Report Circulated
 - i. Correction of Note
 - 1. On page 2 under Quarterly Overview: 1 Canadian record (Natasha Wodak) should read 31:41.59
 - 2. Throws – Kamloops – Athlete Based Performance Group
 - a. No Report provided
 - 3. Hubs (Western – Victoria)
 - a. Victoria National Endurance Centre – Camps and Athletics Canada NetGen Program
 - i. No Report provided
 - b. Kamloops National Throws Athlete Based Performance Group
 - i. No Report provided
 - 4. B.C. Regional

- a. Interior – Kamloops – Gary Reed, Regional Coach Middle Distance and Cross Country
 - i. Written Report Circulated
 - 1. No Items of Note
- b. Fraser Valley – Abbotsford – Ziggy Szlagowicz, Regional Coach – Jumps and Combined Events
 - i. Written Report Circulated
 - 1. No Items of Note
- i. Events & Promotions – Delores Sebellin
 - i. Oral Report provided
 - 1. No Items of Note
 - ii. Planned Initiatives – AGM 2015
- j. Athletics Canada Update – Greg White & Staff
 - i. Planning Meetings and AGM – July 22 to July 26, 2015
 - ii. See the Chair’s report for further detail.
- k. Sport BC
 - i. Hosting Committee for the Americas Masters.

10. New Business:

- a. None

11. Next Board of Directors meeting will be held on Monday, October 19, 2015 at

5:30pm, BCA Office, Fortius Athlete Development Centre, Burnaby, BC

12. Meeting adjourned – Meeting was adjourned at 7:29pm. P. Mathias/C. Nelson

Director Signature _____

Director Signature _____