

**Employment Opportunity with BC Athletics**

**Track & Field Technical Manager**

**Application deadline:** **Friday, October 14th, 2016**

BC Athletics invites applications for the full time position of Track & Field Technical Manager. In this position the successful candidate will have responsibility for the Technical Management and Development of Track & Field in British Columbia. Referencing the BC Athletics Strategic Plan, the Technical Mgr is responsible for leading the process for Track & Field Development, Performance and Excellence. The ideal candidate should be a visionary, energized by the opportunity and have the ability to engage others in the collective achievement of the goals and objectives of the program.

**Working with Athletes, Coaches, Officials, BC Athletics Committees and Staff the responsibilities include:**

1. Track & Field Calendar of Events
2. Programs and Competition Development
3. Budget Development
4. Event Sanctioning
5. Event Management
6. Athlete Development
7. BC Athletics Committees – involvement and liaison
8. Para-Athletics Programs – liaison and program integration
9. BC Team Program – Track & Field
10. International/National/Provincial/Regional Programs
11. National/Provincial/Regional – coach liaison, provincial/regional program review and IPS integration
12. BC Athletics Strategic Plan – involved in development and delivery of the Track & Field components of the Plan.
13. Note: weekend competitions, meetings and travel in British Columbia should be expected as part of this position.

Detailed outline of the responsibilities can be found at [BC Athletics Track & Field Technical Manager](http://www.bcathletics.org/admin/js/elfinder/files/Job%20Postings/16-08-30%20%20BC%20Athletics%20TF%20Technnical%20Mgr%20Detailed%20Outline.docx)

**Candidates would benefit from the following knowledge, training, education and experience:**

1. Be a self starter, effective communicator with a proven ability to work well with volunteers, committees and staff
2. Coaching Certification - fully certified Level 3 or equivalent.
3. A degree in Physical Education; Kinesiology; Human Kinetics; Coaching; Sport Management; Recreation;

Education or related field

1. Track & Field coaching experience at the Club, School, University levels
2. Management, Planning, Program Design and Implementation
3. Leadership within a work and/or volunteer environment
4. Computer knowledge and experience using MS Office; Spreadsheets; and the Internet
5. Knowledge of the sport of Athletics in Canada at the club, provincial and national levels

Salary range $55,000 to $60,000 plus benefits and travel. This position is based out of the BC Athletics Office in Burnaby. BC Athletics encourages applications from all interested candidates.

* **The ideal starting date is December 1, 2016.**

BC Athletics as an equal opportunity employer, invites applications from all interested and qualified individuals.

**Applications with resume and references should be sent in confidence to:**   
BC Athletics

**ATTN:** Brian McCalder   
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Burnaby, BC V5B 0A7  
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[brian.mccalder@bcathletics.org](mailto:brian.mccalder@bcathletics.org)

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BC Athletics thanks all those who apply. Only those selected for further consideration will be contacted.