

**MINUTES OF A SPECIAL BCA BOARD OF DIRECTORS MEETING HELD
MARCH 6, 2007 AT THE SPORT BC ADMINISTRATION CENTRE, VANCOUVER, B.C.**

The meeting was called to order at 6:15 pm with the following in attendance: Larry Harper (Chair), Liz Jones, Greg White, Steve Martin, Maurice Wilson, Brian McCalder and Ann Kirk (Recorder). On the phone: Tom Dingle, Dale Trenholm and Tom Masich. Regrets: Diana Hollefreund, David Polisi, Jim Hinze, Gustav Allander, John Bird and Tom Hastie.

1. **Appointment of Director, Zone 6**

MOVED (Dingle/Masich) THAT DALE TRENHOLM BE APPOINTED TO THE POSITION OF "DIRECTOR, ZONE 6" ON THE BCA BOARD. CARRIED

2. **Recommendations from the Sanctioning Sub-committee with respect to the Optional Insurance Component of Event Sanctioning (as per BCA AGM Resolution #11.4.2) and the Sanctioning Fees Schedule (BCA AGM Resolution #11.5.3)**

2.1 **Documents**

The following documents were circulated:

- BC Athletics Sanctioning Sub-committee Recommendations to the BC Athletics Board of Directors (3/6/07)
- BC Athletics Alternative Liability Insurance Checklist for BC Athletics Sanctioned Events
- BC Athletics Alternative Liability Insurance Waiver and Indemnification for BC Athletics Sanctioned Events

2.2 **Overview**

Maurice Wilson gave a brief overview of why it was felt changes were necessary and outlined the lengthy steps taken to have the resolutions passed at the BCA AGM and the subsequent recommendations/resolutions prepared for presentation to the BCA Board.

2.3 **Document Approval**

Brian McCalder reviewed what was included in the "Checklist" and "Waiver" documents (as circulated) and confirmed that these documents have been approved by Murray Morrison (Sport BC/All Sport Insurance) and BC Athletics' Legal Counsel, Peter Spencer (Gourlay Spencer Wade). Murray and Peter are willing to put their approval in writing if the resolutions from the Sanctioning Sub-committee are passed.

2.4 **Questions/Discussion**

2.4.1 Greg suggested that Trail, Mountain and Ultra Running should be included under "Sanction Application Fees" *Brian assumed that these would be included under Road Running/Cross Country.*

2.4.2 Greg questioned if an event is totally non-competitive (e.g. a charity event) can it be sanctioned? *Maurice felt it was unlikely an event would request a sanction since a condition of sanctioning is that the event must follow the rules of the sport.*

G. What if they wanted to get BCA insurance – is there a way to deal with them?

M. Strictly, No. Might want to handle it on a case by case basis if the association would be willing to insure them.

2.4.3 Greg questioned to get a sanction, must the offer of a minimum \$3.00 entry fee discount for BCA members be shown on the entry form?

Maurice indicated that this bullet item may need a little rewording. It is the feeling of large race organizers that they want to have the flexibility to charge non-BCA members an extra \$3.00. The intent of this bullet is to preserve the current requirement that non-BCA members pay \$3.00 more than BCA members. Race Directors should have the flexibility how to record this on their entry forms.

G. If this is to take effect April 1st, 2007 are Race Directors who already have their entry forms printed prepared to give the \$3.00 discount to BCA Members?

M. Probably yes, but during the cut over period this may need to be dealt with on a case to case basis.

Greg suggested that to make it easier for Event Organizers to recognize who is eligible for the \$3.00 entry fee discount that the BCA "Training Membership" Category Card not have a # and that athletes be required to provide a BCA Membership # to receive the discount.

2.4.4 Maurice indicated that if an athlete was a BCA member and paid an event entry fee early for a race the beginning of the next year it would be taken in good faith that they would become a BCA member for the new year.

2.4.5 Agreed that \$0.05 fee is to be paid based on entrants, not on finishers.

- 2.4.6 Tom Masich questioned if insurance for an event held in May but awards presented at a podium event on July 1st would cover the July ceremony.
Brian said No, but it would be assumed that the July 1st event would have their own insurance.
- 2.4.7 Confirmed that any event organizer has the option of accepting BCA insurance or seeking alternative insurance.
- 2.4.8 In response to a question from Liz, Maurice confirmed that if an event opts not to take BCA Insurance there is a \$50.00 Liability Insurance Waiver fee payable to BCA at the time of applying for sanctioning along with signed “Checklist” and “Waiver” forms.
- 2.4.9 Greg sought clarification re: at what level the \$0.05 fee and insurance charges could be changed if at any time it was deemed necessary.
Brian advised that the BCA policies authorize the Board to deal with such matters – does not need BCA AGM approval.
- 2.4.10 Need to define what is encompassed in the \$0.05 fee – for marketing purposed it should remain a sanctioning fee. Any Member for a Day fees should be addressed separately.
- 2.4.11 Brian noted that currently entry fee discounts are allowed for athletes with memberships from other athletic jurisdictions, e.g. provinces, territories, countries. It was agreed that this could be included in the resolution.
Maurice noted that it is up to the Race Directors if they want to give any other types of discounts.
- 2.4.12 Larry suggested that Resolution #1 should indicate that the forms should be received by BC Athletics. He also suggested that a legal opinion be sought to determine if there is need to have the signature on the “Waiver” form witnessed and, if so, that an appropriate space be added to the form.
- 2.4.13 Maurice indicated that after considering several options, the projected revenues based on the resolutions presented came out in the ball park the committee was looking for. Did not want to penalize small events or have Track & Field Meets paying substantially more than currently. There would not be much of a deviation from the present arrangement for the Sun Run. Currently the net revenue to BCA is \$31,500 - \$34,500. Net revenue from the recommended option is estimated at a potential of \$35,000 - \$47,000.
Brian noted that the present Sun Run contract is for 3 years and it would be honored should there be a deviation.
- 2.4.14 Maurice advised there is indication that if the resolutions pass with implementation for April 1, 2007 that the Vancouver Marathon, Scotia Half Marathon and Royal Victoria Marathon will sanction their events for 2007 and the Vancouver Island Race Series will sanction in 2008.

3. Amendments to the Documents

Brian

There was agreement on the following amendments to the documents circulated:

Page 2, second paragraph, amend to read:

“Furthermore that a Certificate of Insurance be issued **and received by BC Athletics**

Page 2, third paragraph, amend to read:

“Furthermore thatbe completed and **received by BC Athletics** as part of

Page 2, fourth paragraph, amend to read:

“Furthermore thatcomplete **and sign** the BC Athletics Waiver sanctioning **which must be received by BC Athletics.**”

Page 2, Sanction Fees:

First dark bullet - **add “or”** after “participants”

Where competitive events are defined add “and be in compliance with rules”

Re: \$0.05 fee - amend wording to indicate fee is based on per entrant rather than per event

- define

- include “compliance with respect to membership requirements for participation in sanctioned events”

Page 3, entry fee discount – amend wording to include equivalent athlete membership types from other athletic jurisdictions

Add reference to charging GST on fees as required.

4. Resolutions

4.1 **MOVED (White/Jones) THAT THE ALTERATIVE LIABILITY INSURANCE RESOLUTION, AS PRESENTED AND AMENDED AS NOTED, BE ACCEPTED. CARRIED**

4.2 **MOVED (Dingle/Masich) THAT THE SANCTION FEES RESOLUTION, AS PRESENTED AND AMENDED AS NOTED, BE ACCEPTED. CARRIED.**

4.3 Implementation to be effective April 1st, 2007.

4.3 Any questions from any jurisdictions of the Association can be addressed to the BCA Board.

It was suggested that Larry send a letter extending thanks on behalf of the Executive to the Sanctioning Sub-committee members, the Road Running Committee and BCA staff for their work on this task. Also that a message to the membership be posted on the BCA website/bulletin advising that an accumulation of 3 years work and effort by all these groups has resulted in new policy to achieve a positive outcome. Message to include a link to the resolutions.

Larry

Staff

5. NEXT BOARD MEETING – SATURDAY, MARCH 24, 2007 – 9:30 AM – SPORT BC ADMINISTRATIVE CENTRE, VANCOUVER.

Larry requested that all Directors read the list of Board of Director Responsibilities and think about what they would like to contribute to the Board for discussion at the next meeting.

Directors

MOVED (Dingle/Masich) THAT THE MEETING BE ADJOURNED (7:25pm). CARRIED

Submitted by Ann Kirk, Recording Secretary
07/03/07

Director _____

Director _____

