

**MINUTES OF THE BCA BOARD OF DIRECTORS MEETING  
HELD APRIL 10, 2010 AT THE SPORT BC CAMPUS, RICHMOND, B.C.**

Action By

1. **CALL TO ORDER**

The meeting was called to order at 9:35am. Present: Larry Harper (Chair), Greg White, Liz Jones, Tom Dingle, Diana Hollefreund, Jim Hinze, Tom Hastie, Steve Martin, Denise Clements, Pam Medland, Claudia Richard, Nigel Hole, Brian McCalder and Ann Kirk (Recorder). Regrets: Tom Masich

2. **AGENDA**

2.1 **Additions:** None

2.2 **Adoption:** **MOVED (Clements/Martin) THAT THE AGENDA, AS CIRCULATED, BE ADOPTED. CARRIED**

*(Note: Later in the meeting the Board accepted Greg's recommendation that Board Meeting Agendas be changed to allow for Zone Directors, Athlete Directors and Staff Reports to be presented earlier. This meeting's agenda was amended to allow the Zone and Athlete Directors reports to be moved to Items 6.3 and 6.4)*

Larry/Brian

3. **MINUTES**

3.1 **Board of Directors Meeting**

**MOVED (Clements/Jones) THAT THE MINUTES OF THE JANUARY 30, 2010 BOARD OF DIRECTORS MEETING, AS CIRCULATED, BE ADOPTED. CARRIED**

3.2 **Executive Committee Meeting**

Minutes of the March 24, 2010 Executive Committee Meeting Minutes were received.

3.3 **BCA Committees**

Minutes from the April 7, 2010 BCA Masters Committee Meeting were received.

4. **BUSINESS ARISING FROM THE MINUTES** - An updated Action List to March 24, 2010 was circulated.

5. **CORRESPONDENCE** – None

6. **REPORTS**

6.1 **CHAIR, BOARD OF DIRECTORS** (Larry Harper)

*Greg recommended that a report on Sport BC should be included as part of the Chair's report.*

**Sport BC**

- Paul Varian has resigned from Sport BC. The SBC Board has put together a committee to search for a new CEO.

- A lengthy discussion was held:

- . Brian provided information on the past and present role of SBC.
- . Larry and Brian talked about the discussions taking place relative to a Super Agency for Sport being proposed by the Federal Government and the possible role of SBC in the future.
- . SBC has invited input from PSOs and some feedback has been provided by Larry and Brian.
- . BCA can have further input through Brian at the Leadership Council of Sport and through Larry at the SBC AGM
- . Directors had an opportunity to raise questions and express their opinions. The general consensus appeared to that BCA should present a united front with other PSOs.

**Action: Larry and Brian to prepare a position paper for consideration at the next Executive Committee Meeting.**

**Larry/Brian**

**Action: Recommended that Larry suggest to SBC that SBC and PSO Chairs should meet once or twice a year.**

Larry

6.2 **VICE CHAIR, BOARD OF DIRECTORS** (Greg White)

- Greg apologized for missing the Jan. 30/10 Board Meeting but he was busy with his job at the Olympics. He felt that the Olympics brought some good but also some challenges. The challenge was that with so many people from sport volunteering at the Games some other sport work got put on hold. The good was recognizing the power and value of volunteerism.

- **Recommend that work start on seeking nominations for Board Members as soon as possible to ensure all**

*positions can be filled at the next AGM.*

*Larry*

- Greg is the Vice Chair of the newly formed Vancouver Sports Network which is an advisory committee to Vancouver City Council through the Parks Board. Further information is available from Greg or on the Vancouver website.
- Larry noted that Tom Masich has advised he will no longer be President of the Prince George Track & Field Club. He is retiring after serving for 37 years. Larry has responded expressing thanks to Tom and indicating that he will be missed.

*Action: It was suggested that Zone Directors should encourage clubs in their zone to attend meets in*

*Prince*

*George and that someone from the BCA Board should attend the Spruce Capital Meet.*

*Directors*

### 6.3 ZONE DIRECTORS

- Greg requested information on the geographical areas covered by each Zone.

*Action: Diana to provide information identifying the BCA Zones to all Board Members.*

*Diana.*

#### 6.3.1 Zones 1 and 2 (Pam Medland)

- Kamloops: - Successful World Indoor Masters Championships were held.
  - Unfortunately no high school competitions are being held.
- Kelowna: - Apple Bowl facility is under construction – replacing drainage, curb and redoing runways. Track may not be available until May, runways in June. Could be a concern for the Jack Brow Meet.

- Penticton: - Membership in Club is low but a small group is very active.
  - Feel that the AD event changes are not easy to find on the BCA website.

*Action: Staff will review the current placement on the front page and determine if any change(s) in location are required.*

*Staff*

- Several clinics and courses are scheduled.

*Action: Feel that Zone Directors should be contacted re: any RJT activities scheduled for their zone. Taunya*

- Brenda and Mike VanTighem have been nominated for the Okanagan Sports Hall of Fame.
- Discussion was held how clubs, especially road running and cross country clubs, can be made aware who their BCA Zone Director is and how there can be better communications between Clubs and Zone Directors.

*Action: Suggested a form letter from Zone Directors go to clubs through the BCA office when clubs register with BCA.*

*Zone Directors/Staff*

#### 6.3.2 Zones 3, 4 and 5 (Steve Martin)

- Clubs in general are doing OK.
- South Fraser has some internal issues that are being worked through and they will be hosting events on April 24<sup>th</sup> and Victoria Day. .
- There will be an event happening almost every weekend throughout the zone.
- The Vancouver Marathon registration numbers are up over last year while the Sun Run numbers are down.
- 2 meets were held at SFU in the cold and snow
- Timex Series is underway
- BC Half Marathon Championships are being held Apr. 11 in Sechelt.
- High School and Elementary School meets will be starting soon.
- Held a successful fundraising event at Bear Creek Park, 750 people participated and raised \$6,500 for Haiti.
- Ocean Athletics Club is applying for the Canadian Cross Country Championships for 4 years 2011-2014
- Valley Royals Club is applying for the Senior National T & F Championships for 2 years 2011 and 2012
- Kamloops Club is applying for the Senior National T & F Championships for 4 years 2011- 2014
- The 2010 Summer Games will be held in Langley
- The 2012 Summer Games will be held in Surrey. Decision needs to be made on which facility is to be used. Bear Creek Park track needs to be resurfaced. The new Surrey track is good but there is concern

2014

2011 and 2012

re:

lack of washrooms, changing facilities and seating

#### 6.3.3 Zone 6 (Denise Clement)

- Clubs met in February to finalize the Calendar of Events for the Island. List is posted on the website.

- Zone is strong with good membership in most clubs.
- With the current economic situation, there is concern as to when some required upgrading to deteriorating facilities will get done.
- There has been a resurgence in Powell River with schools and club amalgamation.
- Port Alberni will be having the North Island School Qualifying Meet in conjunction with their meet.
- There is an issue with schools not wanting to hold meets – want clubs to incorporate their qualifying meets in club events.
  - . It was felt that if schools would align themselves with IAAF rules and standards then clubs would be more willing to do this.
  - . There is a problem that an old BC School Sports rule states that during the academic school year students cannot compete for their school team at non-school competitions. In discussions with the BCSS T & F Commissioner, BCA is trying to have this rule removed or amended to allow for the co-hosting of track and field meets by clubs and schools..

6.3.4 **Zone 7 and 8** (Tom Masich) – no report

*Action: Larry volunteered to draft a template for use by Zone Directors to prepare written reports.* *Larry*

6.4 **ATHLETE DIRECTORS** (Claudia Richard and Nigel Hole)

- Nigel and Claudia believe that the high school system is key to building club programs.

*Action: Suggest that there be BCA handouts at High School Championships to promote athletes joining clubs.* *Staff*

- Claudia reported on a successful program she took part in that involved schools and the Thunderbird T & F Club.

*Action: Claudia was asked to prepare a profile of this program and to discuss with staff how this information could be used by BCA member clubs.* *Taunya*

- Liz noted that there were only 3 senior women at the 15K Championships while there are many more women participating in non-BCA events and wondered if the Athlete Directors could do anything about this.

*Action: Directors to give this matter some thought and report back.* *Claudia/Nigel*

6.5 **FINANCE** (Liz Jones)

6.5.1 **Financial Statements and Budget**

- A financial statement to February 28, 2010 was circulated.
- Final figures to fiscal year end April 1/09 to March 31/10 are not available however it appears that there will be a deficit of approximately \$60,000 which is mainly due to the \$63,000 funding cutback from Gaming received in October, 2009 after the 2009-2010 budget had been set.
- In view of the deficit, the 2010-2011 budget presented at the AGM will need to be revised. The grants for 2010-2011 are not known at this time.

*Action: Brian and Liz will prepare new 2010-2011 budgets based on possible funding scenarios for consideration by the Executive and Board.* *Brian/Liz*

- Discussion was held on possible ways to deal with the deficit.

6.5.2 **HST**

From discussions with the BCA accountant and Gerry Dragomir, Staff presented two options for dealing with the HST on BCA membership fees.

***MOVED (White/Jones) THAT THE BOARD ACCEPT THE RECOMMENDATION FROM STAFF THAT UNTIL APRIL 30, 2010 THE BCA MEMBERSHIP COST WILL BE THE SPECIFIC MEMBERSHIP CATEGORY FEE PLUST GST AND EFFECTIVE MAY 1, 2010 THE COST WILL BE THE SPECIFIC MEMBERSHIP CATEGORY FEE PLUS HST. CARRIED.***

*Action: Membership to be advised of these costs.* *Staff*

6.6 **ADMINISTRATION AND PLANNING** (Diana Hollefreund)

6.6.1 **BCA Strategic Plan (2008-2012)**

- A report card type evaluation on the status of the Plan Goals and Objectives is being done for presentation to the Board.

**AC National Strategic Plan**

- A document providing notes from the AC and Branch (Joint) Staff Meeting held March 2010 was circulated. Topics covered were the Benefits, Guidelines & Principles and Timeline for a 2013-2016 AC National Plan.

- *The Board supported the concept being discussed - one National Strategic Plan with common Goals and Objectives and provincial variations re: Tactics, Strategies and Targets.*

Larry/Brian

#### 6.6.2 **Human Resources**

##### BCA Risk Management Policy

- Diana is still working on the BCA Risk Management Policy.
  - . A new issue has arisen re: pre existing medical conditions.
  - . Confirmed that the matter of unattached coaches will be included in the policy.
- Sam and Diana are dealing with the 2<sup>nd</sup> Claim Rule and the concerns re: schools.

#### 6.6.3 **Organizational Structure**

- Larry and Brian are doing a review of the BCA Committees re: their purpose, make up, size, nominations, who they report to, authority limits, etc.

#### 6.6.4 **2011 Annual General Meeting**

- Staff is following up with the steps outlined in their report presented at the March 24 Executive Committee Meeting dealing with the AGM date and an Extraordinary General Meeting to pass some BCA Bylaw amendments. (*Refer to the Mar.24/10 Meeting Minutes – Item #6.1*).

### 6.7 **MARKETING AND COMMUNICATIONS** (Staff)

- Continuing to work on a Marketing Plan.
- Have been successful in securing some sponsorship funding from Telus for the RJT program.
- Looking into getting information posted on the BCA website in a more timely manner.

### 6.8 **MEMBERSHIP REPORT** (Sam Collier)

A written report from Sam was circulated.

- Memberships to date are up a little over last year.
- Work in progress includes: March 31<sup>st</sup> Year End tasks, HST requirements, 2010 BCA Award orders, 2010 BC Summer Games, organizing an Extraordinary General Meeting, 2<sup>nd</sup> Claim Club status and AC Direct.

#### 6.8.1 **Individual Membership Renewals**

- A list of individual membership applications processed between March 25 and April 9, 2010 was circulated.  
**MOVED (Dingle/Clements) THAT THE BCA INDIVIDUAL MEMBERSHIP APPLICATIONS AS LISTED BE ACCEPTED. CARRIED**
- A BCA Bylaw amendment to change the need for the Board of accept each Individual Member is being prepared.

### 6.9 **PROGRAMS AND TECHNICAL DEVELOPMENT**

#### 6.9.1 **Track & Field**

- . 6.9.1.1 Run Jump Throw (Taunya Geelhoed)
  - A written report from Taunya provided information on RJT activities between Jan. 30 and Apr. 9/10, upcoming events of interest and calendar of events for April/May.
- 6.9.1.2 Junior Development (Tom Dingle)
  - Diana requested guidance re: which scoring tables to use for the new 14/15 year old AC events. **Action: Referred to Brian to contact AC.**
- 6.9.1.3 Track & Field
  - Written report from Ron Bunting was circulated .
    - . Advised that the funding for athlete assistance was changed somewhat this year.
    - . Cheques totaling \$73,750 were sent to 56 athletes by March 31/2010.

Brian

#### 6.9.2 **Road and Cross Country** (Maurice Wilson)

- A written report from Maurice was circulated.
  - . provided a summary of his activities since Jan. 30 and the` planned activities for April/May
  - . noted that ways to sustain and grow the H2H Relay are under review
  - . feels implementation of the HST as it impacts sanctioning, membership and other fees for service is an urgent matter..

### 6.9.3 **Officials** (Diana Hollefreund )

- Diana will be attending an officials meeting on Apr. 11.
- Officials at the World Indoor Masters Championships did an excellent job.
- John Cull received the “Official of the Year” at the SBC Athlete of the Year Awards Ceremony.
  - . Other BCA award winners were : Olga Kotelko – Master Athlete of the Year
  - Jerry Tighe – President’s Award

BCA nominees who were finalists were: Dr. Anatoliy Bondarchuk – Coach  
Lauren Stuart – High School Female Athlete  
Django Lovell – High School Male Athlete

- Tom Hastie noted that there was concern expressed at the Half Marathon that some officials did not appear to be well trained to deal with Road Running.

**Action: Requested that Diana bring the issue of training Off Track Officials to the Officials Committee Meeting.**

*Diana*

- . There is a BCA Off Track program for officials.
- . There is an overall need for officials and along with T & F Clubs, Road Running Clubs should be encouraged to recruit people to train as officials.

### 6.9.4 **Coaching** (Ron Bunting)

- A written report from Ron provided information on Coaching Courses and Clinics which have been held and are planning.

### 6.9.5 **Masters Committee**

- Denise noted that the Standards for Awards for Master Women Throws were to be evaluated but there does not appear to have been any action taken.

**Action: Referred to Jim to investigate the status of this evaluation at the next Masters Committee meeting.**

*Jim*

### 6.10 **EVENTS AND PROMOTIONS** (Jim Hinze)

- Looking into sending BCA Information Rack Cards to stores that offer BCA discounts.

#### Director attendance at events

- Jim and Maurice would like Directors to commit to being present at meets/races and their assistance at the BCA Booth would be appreciated. List of meets/races is posted on the BCA website.

**Action: Directors to advise Jim of the meet(s) they will commit to attend.**

*Directors*

**Action: Need to look into providing BCA jackets for the new Directors.**

*Jim*

## 7. **NEW BUSINESS**

### 7.1 **CMAA/Athletics Canada Alignment** (Tom Hastie)

- Tom reported on the progress being made to align the CMAA with AC. Hopefully two concerns will be resolved shortly.
    - It appears that the CMAA and WMAA will approve the change for Masters Age to 40+ for non Stadia Events and the CMAA is looking at incorporating or becoming a Non-Profit Society so that they can be audited.
  - Branch input has been sought re:
    - how to amalgamate all masters across Canada under the CMAA
    - should AC apply to the WMAA to be the designated authority for Masters Athletes in Canada.
- Hope to have responses reviewed and a report presented to the AC AGM in July.  
Larry and Brian have provided detailed feedback on behalf of BCA.
- More discussion is needed whether CMAA should become a Committee/Division of AC or be a separate entity.

### 7.2 **BCA Masters Committee Request**

- A request from the BCA Masters Committee to add a separate category for Masters to the BCA Hall of Fame was discussed.
  - . Currently the BCA Hall of Fame has categories for Coach, Administrator, Official and Athlete.
  - . Athletes of any age or athletes with a disability are eligible under the Athlete Category.
  - . Concern was raised that if a Masters category was added then other age categories would also have to be considered.
  - . More than one nominee per category can be inducted each year.

**Action: Referred to Jim to make the Masters Committee aware of the Athlete Category and encourage**

them to submit nominees.

7.3 **Approval of BCA Masters and Road Running Committees**

**MOVED (White/Geelhoed) THAT THE FOLLOWING BCA MASTERS COMMITTEE MEMBERS BE APPROVED:**

<i>Jake Madderom</i>	<i>Chair</i>	<i>George Gluppe</i>	<i>Committee Member</i>
<i>Harold Morioka</i>	<i>Vice Chair</i>	<i>Bill Hooker</i>	<i>Committee Member (pending membership renewal)</i>
<i>Gerry Dragomir</i>	<i>Secretary</i>	<i>Tom Hastie</i>	<i>Committee Member</i>
<i>Frank Stebner</i>	<i>Committee Member</i>		<b>CARRIED</b>

- Jim Hinze, the BCA liaison Director also sits on the Committee)

**MOVED (White/Geelhoed) THAT THE FOLLOWING BCA ROAD RUNNING COMMITTEE MEMBERS BE APPROVED:**

<i>Frank Stebner</i>	<i>Chair</i>	<i>Bob Reid</i>	<i>Committee Member</i>
<i>Geoffrey Buttner</i>	<i>Vice Chair</i>	<i>Jake Madderom</i>	<i>Committee Member</i>
<i>Clif Cunningham</i>	<i>Secretary</i>	<i>Rick Jekner</i>	<i>Committee Member</i>
			<b>CARRIED</b>

- Greg White, the BCA liaison Director also sits on the Committee)

7.4 **Richmond Speed Skating Oval**

- Brian provided information on how the Richmond facility will be converted to allow for use by various sports.
  - . There will be 3 components, one of which will be a 5 lane, 200m track with 110m straightaway – no horizontal jumps, pits nor pole vault pit.

8. **ADJOURNMENT:** (Clements/Hole) **THAT THE MEETING BE ADJOURNED (2:30pm). CARRIED**

Respectfully submitted,  
Ann Kirk, Recording Secretary  
Apr. 16/10

Director \_\_\_\_\_

Director \_\_\_\_\_