

**MINUTES OF THE BCA BOARD OF DIRECTORS MEETING
HELD AUGUST 14, 2010 AT THE SPORT BC CAMPUS, RICHMOND, B.C.**

1. **CALL TO ORDER**

The meeting was called to order at 9:38 am.

Present: Larry Harper (Chair), Greg White (Acting Recorder), Jim Hinze, Steve Martin, Pam Medland, Nigel Hole, Tom Dingle, Denise Clements and Brian McCalder.

Regrets: Tom Masich, Diana Hollefreund, Tom Hastie, Claudia Richard, Liz Jones

2. **ADDITIONS TO THE AGENDA** a. Nomination Committee b. AGM

3. **ADOPTION OF THE AGENDA: MOVED (Medland/Hole) THAT THE AGENDA WITH ADDITIONS BE ADOPTED, CARRIED**

4. **MINUTES - Board of Directors Meeting**

MOVED (Hinze/Medland) THAT THE MINUTES OF THE 26th of JUNE, 2010 BOARD OF DIRECTORS MEETING, AS CIRCULATED, BE ADOPTED. CARRIED

5. **RECEIPT OF THE EXECUTIVE AND BCA COMMITTEE MEETING MINUTES of:**

- Executive Committee – July 14/10
- BC Athletics Cross Country Committee – July 17/10

6. **BUSINESS ARISING FROM THE MINUTES**

- From the Action list – all items are ongoing except - 14/15 year olds added to competition resolution from the board earlier this year, to be reviewed by the JD and T/F committees

7. **CORRESPONDENCE** – None

8. **REPORTS**

a. **CHAIR, BOARD OF DIRECTORS** (Larry Harper)

No report

b. **VICE CHAIR, BOARD OF DIRECTORS** (Greg White)

Report of the Athletics Canada AGM attended by Greg White in July in Moncton. Outcome of the Branch President's Meeting and the AGM:

1. Monthly conference calls with branches and Athletics Canada to improve communication and input from the branches
2. Search is continuing for new CEO for Athletics Canada, to be announced in September or October

c. **DIRECTOR REPORTS**

i. **ZONE DIRECTORS**

1. **Zones 1 and 2** (Pam Medland)

- Working on new clubs in Fernie, Barrie and Cranbrook

2. **Zones 3, 4 and 5** (Steve Martin/Tom Hastie)

- from the experience with the BC Championships Jamboree, recommendation that the clubs and zones actively work to support the officials at the events

3. **Zone 6** (Denise Clement)

- question from the zone about information for qualifications for teams. Staff suggested that they could contact the office for help.

- request for a FAQ section on the BCA website

4. **Zone 7 and 8** (Tom Masich) – a written report was submitted and accepted by the Board

- ii. **ATHLETE DIRECTORS** (Claudia Richard and Nigel Hole)
- Nigel gave a report on the medals (18) at the Legion event

d. **FINANCE** (Brian McCaldar)

- a. Gaming update - \$42,400.00 received. Will be requesting a reconsideration of the funding level
- b. Accounting software upgrade
 - i. Simply Accounting Premium
 - ii. Reviewing chart of accounts
 - iii. Gerry Dragomir with Katherine to oversee the transfer of accounts (fee for service will apply to Gerry's time)

Brian presented 3 budget versions based on possible outcome of funding requests.

Motion (Clements/White) to accept budget version E, Carried

e. **ADMINISTRATION AND PLANNING** (Diana Hollefreund)

- i. Strategic Plan update - no update
- ii. Human Resources - no update
- iii. Staffing - no update
- iv. IPS Regional HP and Provincial Coach application, interview, timeline -
Brian
- v. Human Resources Committee - no report
- vi. Risk Management policy - nothing further to report at this time
- vii. Organizational Structure - update. BC Athletics Committee Review -
ongoing
- viii. AGM - 2011 - updates - none to report at this time

f. **MARKETING AND COMMUNICATIONS** (Staff)

No report.

g. **MEMBERSHIP REPORT** (Sam Collier)

report from July 14 Executive Committee meeting:

- i. Total Individual Membership #'s - YTD - Current & Previous Yr - up from 2009 by 101 members
- ii. Total Club Membership #'s - YTD - Current & Previous Yr - Up by 1 club 70 / 69
- iii. Approval of Club and Individual Membership applications - none

h. **PROGRAMS AND TECHNICAL DEVELOPMENT**

- i. Track & Field - J.D. to Masters
 - o Run Jump Throw - written report presented
 - o Junior Development
 - Track & Field
 - o Track & Field (15 to 35 yrs) - Ron Bunting - written report presented
- ii. Road and Cross Country Running
 - o Technical Mgrs report - Maurice Wilson - written report presented

Urgent Matters - The cross country committee met on July 17 and requests the Board support for the following changes to the BC Cross Country Championships in October 2010.

- 1. Youths may run up in the Junior event to qualify for the BC Team.
Rationale: The BC championship distances were changed this year (approved at the Jan 2010 Board meeting) to 4K/5K Youth/Junior Women and 5K/7K Youth/Junior Men. Because the World and NACAC

Championship are held in the following calendar year, Youths should be given the opportunity to qualify for the BC Junior team to attend Nationals. Recommendation: Approve. **Motion (Clement/White) to approve as recommended by the cross country committee, Carried**

2. Change the championship distance for Senior Women to 7K (from 6K).
Rationale: To bring the BC Championships in line with the Canadian Championships. Recommendation: Send back to the Cross Country Committee for further study. The RFP for the 2011-14 Canadian Championships that BC will host states the Senior Women's distance to be 6K. **Motion (White/Hole) to send back to the Cross Country committee for further study, Carried**

3. Change the Senior Men's team size to 4 to score (from 5 to score).
Rationale: To bring the BC Championships in line with the Canadian and World Championships. Recommendation: Approve. **Motion (Clement/Hinze) to approve as recommended by the cross country committee, Carried**

4. Run the Masters Championship as a separate race (currently held concurrently with the Senior Mens and Womens races).
Rationale: To bring the BC Championships in line with the Canadian Championships, and to create a less intimidating race environment for the Masters. Masters Men and Women will run together. Supported by the Masters Committee. Recommendation: Approve. **Motion (Dingle/Martin) to approve as recommended by the cross country committee, Carried**

iii. Officials – Diana and Staff – no report

iv. Coaching – Ron Bunting – written report presented

i. **EVENTS AND PROMOTIONS** (Jim Hinze)
- No Report

9. **NEW BUSINESS**

a. **Nomination Committee**

- Nomination committed form of Greg White, Jim Hinze and supported by the Chair, Larry Harper.

b. **2011 AGM update**

- AGM is scheduled for 1st weekend in December or last weekend in January. AGM committee of Brian, Sam, Larry and Greg to give an update at next meeting or by email to the board

10. **ADJOURNMENT:** (Clement/Heinz) ***THAT THE MEETING BE ADJOURNED (1:22pm). CARRIED***

Respectfully submitted,
Greg White, Acting Recording Secretary
October 22, 2010

Director _____

Director _____