



MINUTES

BCA BOARD OF DIRECTORS MEETING

July 24, 2012

BC Sport Campus, Richmond, BC – Room 201 – 5:30 pm

Attending in person: Jim Hinze (Vice Chair), Greg White (Chair), Brian McCalder (Pres/CEO), Sam Collier (Manager, Membership)

Attending by conference call: Tom Dingle (Dir. Programs and Technical Development), Randy Longmuir (Dir. Zone 6), Pam Medland (Dir. Admin & Planning), Carey Dillen (Dir. Finance)

Regrets: Roberta Tetlock (Dir. Zone 1 & 2), Sanda Turner Dir. Zone 3, 4 & 5), Bruce Deacon (Dir. Marketing & Communications), Denise Clements (Dir. Events & Promotions)

1. Call to order at 5:30 pm
2. No additions to agenda
3. Adoption of the agenda Hinze/Longmuir - passed
4. Approval of the Board of Directors Minutes of May 12, 2012 – previously circulated, Longmuir/ Dingle - passed
5. Receipt of the Executive and BCA Committees meeting minutes of: N/A
6. Business Arising from the minutes of May 12, 2012
 - a. Updating of the action list.
7. CORRESPONDENCE: finance report
8. **REPORTS:**
 - a. Chair of the Board of Directors – written report
 - b. Vice Chair of the Board of Directors – update on RR events
 - c. Directors Reports:
 - a. Zone Directors
 1. Roberta Tetlock – 1 & 2 - no report
 2. Sanda Turner – 3, 4, 5 - written report
 3. Randy Longmuir – 6 - written report
 4. Zone 7 & 8 – written report by Greg White
 - b. Athlete Directors
 1. To be appointed

d. Finance – Carey Dillen & Staff:

New income items will impact the budget. Carey Dillen and Brian McCalder to report back to board on changes in the budget.

- i. Budget Summary and detail for:
 1. 2011-2012 Yr End to Auditor – previously circulated
 2. 2012-2013 Operating Budget – projects – Gaming Income
- ii. Notes to budget – see budget detail for notes
- iii. Risks, Challenges, Opportunities – to be discussed at the meeting
 1. Meeting compliance requirements
 2. Membership – meeting budget target of \$296,500
 3. School Club and School District Membership drop – question on the impact on funding for 2013-2014 yr – to be explored with the BC Sport Agency
- iv. Reserve Fund Repayment – Auditor notified and in agreement. Repayment to be initiated following receipt of the 2011-2012 audit (end of August 2012)

e. Administration & Planning

- i. Strategic Plan update Pam Medland/Brian McCalder
- ii. Human Resources update Pam Medland/Brian McCalder
 - a. Staffing – update
- iii. Organizational and Committee Structure – ongoing.
- iv. Office Space – contract discussions ongoing – Brian McCalder
- v. AGM – Nov 30, Dec 1 & 2, 2012. Notice of Motions and Notice of Board positions nominations to be posted to website.

f. Membership Report - “Sam” Collier (Staff) – written report

- i. Motion for Approval of Club applications – Hinze/Dingle - passed
- ii. Motion for Approval of Individual Membership applications - Hinze/Dingle - passed

g. Programs & Technical Development –

- iii. Road and Cross Country Running –Maurice Wilson
 1. Technical Mgrs report – Maurice Wilson – written report

h. Marketing & Communications – Brian McCalder

- a. Motion to Approve the Vendor, Fezwig, for Website project – Hinze, Dillen - passed

i. Programs & Technical Development – Tom Dingle & Staff

- a. Track & Field - J.D. to Masters

- Run Jump Throw – written report
 - Junior Development – updates from Tom Dingle
 - Track & Field
 - Track & Field (15 to 35 yrs) – Garrett Collier – written report
 - b. Masters – T&F/Rd Rg/ XC Rg – Denise Clements, no report
 - c. Officials – Roberta Tetlock, no report
 - d. Coaching – Ron Bunting – report by Brian McClader re: coaching programs
 - e. Centres – Brian McC Calder
 - National
 1. Victoria National Endurance Ctre – coaching change – Keith Butler has taken a VP job at Oak Bay Sec Sch
 2. Kamloops National Throws Ctre – Olympic Prep – 3 Cdn athletes and 1 US athlete
 - B.C. Regional
 1. Interior – Kamloops – Bruno Mazzotta, Regional Coach, Endurance – outreach and communication is very good. BC Athletics has been invited to apply Regional Ch Funding for 2013-14 + 2 more yrs is underway
 2. Fraser Valley – Abbotsford – Ziggy Szelagowicz, Brit Townsend Regional Coaches – Olympic prep – 2 Cdn athletes. BC Athletics has been invited to apply Regional Ch Funding for 2013-14 + 2 more yrs is underway
 - j. Events & Promotions - Denise Clements, no report
 - k. Athletics Canada, Update by Greg White, focus now for Athletics Canada on the London Games.
 - a. Sport BC, update by Greg White, next meeting with Sport BC on July 25, 2012
9. NEW BUSINESS:
- a) Target Sport – Provincial Coach Funding –Not funded 2010 – 2012, but Invitation to Apply by end of August (65K – 85K) for 2013-2015

Motion to Adjourn – Longmuir.

Adjourn at 7:22