

Minutes BC Officials Committee Meeting
 Sunday, November 4, 2012 - 9:00 am – 1:00 pm
 Cull's residence – 12691 55A Avenue, Surrey, BC 604.599.6638

1. **Call to Order** – 9:15 am
2. **Present:** John Cull, Carol Cull, Sanda Turner (BCA Brd. Rep.), Neil Chin Aleong, Sue Kydd, Bill Koch, Bob Cowden, Alwilda van Ryswyk, Kathy Terlicher. Regrets: Alice Kubek .
3. **Review and accept Agenda** (attached) moved Bob Cowden, seconded Kathy Terlicher.
4. **Reviewed and accepted Minutes of September 30, 2012** (attached) moved Bob Cowden, seconded Kathy Terlicher.
5. **Old Business**
 - Harassment and Abuse – Bill Koch has made contact with Denise Clements at BCA regarding this matter. She is forming a committee to discuss this and has invited Laurel Wichman as well as Bill Koch to participate. Bill has provided her with our draft of a spectator code of conduct. John Cull has forwarded documents to Denise concerning conflicting events scheduling and concerns about abuse of officials. Bill has passed on to her the committee's draft thoughts on a code of conduct. Some discussion arose over different points of view (e.g., with club reps), Maureen de St. Croix's recent work on this topic for BC High Schools. The committee agreed that BCA Board needed to take long-delayed action on supporting such a code of conduct and encouraging the public posting and discussion of this code by clubs, schools, and coaches. **Bill will follow up** on this matter both via email and at the BCA AGM November 30 – December 1.
 - Branch Statistics – inquiry with BCA about sending out automatic reminders to officials to re-register with BCA. (Carol Cull to do but BCA busy now so has not approached them) Table this item to next meeting. **Bill Koch will investigate** at the BCA AGM.
 - Note on mentoring form about copying Bill Koch on all mentoring/evaluation reports. **John Cull will do this** as he updates the web page.
 - Review Goals and Objectives from Annual Report (attached). Some discussion.
 - Reorganization of Webpage. **John Cull is working on this.** If committee members have comments, they should be conveyed to John.
 - Update of Meet Directors Manual. **John is doing this.**

6. New Business

Sanda's BCA Board AGM News

- Nov 30 – Dec 2 AGM (register if coming)
- BCA Board meetings (Alwilda van Ryswyk asked if full year's meeting dates are posted – Sanda Turner admitted that meetings are not planned far in advance or that meetings are cancelled and re-set on short notice. Sue Kydd brought up issue that Board did not send a representative to major events (e.g., Summer Games, JD Champs, Officials' AGM). The committee believes that for the most part the only times BCA staff or board members attends events is when provincial teams are being chosen. Sanda Turner suggested **Bill Koch talk to Greg White** (chair of

BCA Board) about officials' concerns in this regard because officials believe the BCA Board (a) shows insufficient appreciation to officials who perform considerable volunteer work on behalf of BCA and (b) the absence of BCA employees/board members at "grass roots" meets misses a significant marketing opportunity for the sport.

Review Committee Responsibilities and Assignments

Chair - **Bill Koch** (2013)

- Sets meeting agendas
- chairs meetings
- NOC liaison
- BCA liaison
- Provincial Mentoring Coordinator
- National Mentoring Coordinator...4 & 5 coordinating with NOC and Meet Managers
- Receives copies of mentoring evaluations

Past Chair – **John Cull** (2013)

- Prepares budgets & financial report.
- Webpage updating – John circulated a scheme for webpage changes....John will go forward with this re-design. John invites comments on webpage.
- Zone Coordinator (Zones 3,4,5 with Carol)
- Updated meet director's manual (new rules). Discussion of changes with respect to protest charge. John noted that this needs to be updated every year. New IAAF rule books to come out fall 2013. **John will make updates.**
- Hurdle markings at Richmond Oval. The permanent markings for hurdle placement on the straightaway and oval track at the Richmond Oval are not yet in place with the indoor season coming in approximately 2 months. John Cull, Peter Fefjar, Kim Young (Achilles), and Brian McCaldar (BCA) consulted in the Richmond oval recently on this issue with Heidi Lyons (superintendent of Richmond Oval).

Kathy Terlicher (2014)

- Upgrading Coordinator.
- Awards (with Shirley & Alice)

Carol Cull (2013)

- Zone Coordinator (Zones 3, 4, 5 with assistance from John Cull)
- Newsletter Editor – Carol will continue her emailed newsletter with news of upcoming and past meets and calls for volunteers, workshops, etc.

This brought forward a discussion of the need for formal newsletter. Carol has concerns about the need/resources for a newsletter per se. Sue brought up the absence of a newsletter from BCA, our parent organization. NOC has a quarterly newsletter, and according to Carol has made it less frequent because of difficulties getting contributors to write content. Do we have anyone who could edit/write a newsletter effectively as a volunteer? Neil Chin Aleong discussed possibility of bringing in one

of his colleagues to discuss with the Committee their communication plans/needs. **Neil will approach his colleague** and get back to the Committee. Do other provincial branches produce newsletters? **Bill to email some other provincial branches** about their newsletter experiences. Committee should think ahead of what success in communication might look like.

Alice Kubek (2014)

- Zone Coordinator (Zone 6 with Vince Sequeira)
- Zone 6 mentoring coordinator
- Awards – especially national awards. To head the committee.
- Level 1 & 2 workshop coordinator – hustle attendees.....on the island with Vince.

Alwilda van Ryswyk (2013)

- Zone Coordinator (Zones 1, 2 with Bob)
- Zones 1 & 2 mentoring coordinator
- Level 1 & 2 workshop coordinator (Interior) – with Cliff Weathermon, Bob Cowden, Wally Smeaton.

Bob Cowden (2013)

- Zone Coordinator (Zones 1, 2 with Alwilda)
- Under 18 Coordinator
- Officials' travel bursary management.
- Will set up conference call. Telus teleconferencing ~ \$100, skype possibility but some uncomfortable with it. BC Athletics has a telus teleconferencing account. **Bob will talk to Sam Collier** at BCA about this.

Sue Kydd (2014)

- Cards (thank you notes and condolences)
- Level 1 & 2 Workshop Coordinator with Neil Chin Aleong.
- AGM organization.

Neil Chin Aleong (2014)

- Level 1 & 2 Workshop Coordinator with Sue Kydd.
- ??? communications re-developer

BCA Board Representative - Sanda Turner. She may or may not be appointed to this position for next year.

Non-Committee Positions

Joan Cowden

- To help set up AGM content and coordinate with Sue Kydd.

Vince Sequeira

- (Zone 6 Coordinator with Alice Kubek)
- Level 1 & 2 workshop coordinator – hustle attendees.....on the island with Alice.

Shirley Young

- Recognition program

Judy Gaiesky

- (Zones 7, 8 contact)

Other tasks that need energetic minds

- Content Development Levels 1 & 2 Workshops – We had little development on this topic.
- Meetings Communications director (someone to deal with Telus to set up conference calls for those non face to face meetings). **Bob Cowden agreed to take this on.**

Budget/Financial Update (John)

- No budget report yet because can't get help from BCA when they are preparing for their AGM. See attached for preliminary budget document.
- AGM travel expense reimbursement AGM travel expenses significant. Need to discuss the appropriateness of this expense; whether BCA or the clubs should cost share this expense. Donations all come from lower mainland clubs to support meets and the Committee questions whether it is appropriate to dip into this pool of donations to reimburse officials travel to the AGM. Zone 6 officials are also reimbursed for travel expenses to attend AGM. Suggestions included (a) individual officials attending at their own expense (right now pay \$20/person beyond car cost), (b) clubs covering cost of their own officials attending AGM, or (c) creating a charge to all clubs for AGM travel expenses as the officials provide a service to all clubs who either host meets or send their athletes to such meets. Bill Koch to discuss this with BCA at AGM. Bob Cowden suggested "Pacific Sport" funding for meeting support. **John Cull will look into this** as a funding source.
- We also discussed the equipment budget and need for a projector and screen as well as a countdown clock for jumps.

2013 Travel List Discussion (Bill, see attached)

- See notes on Travel List 2013 and Provincial Travel List 2013

Levels 1, 2, 4 Workshop Plans for 2013

- Level 1 & 2 content development. Updated/revised last year by Carol Cull and John Cull.
- Will need at least minor updates in 2013. **Carol and John have volunteered but will want input from other committee members.**
- No current plans for either... **Neil Chin Aleong and Sue Kydd** will discuss 1 & 2 workshops, Need to have 1 and 2 workshops in each region each year, level 2 workshops are a priority in Spring for potential upgrades.

- National Workshops for HJ, Umpires are priorities for this season, perhaps also VJ. Best location/time for these workshops would be the National Legion Championships next August in Langley. **Bill Koch to email level 3 officials regarding potential workshops.**

2012 Officials Awards Recipients

- Nominations were agreed upon by the sub-committee. **Alice Kubek and Shirley Young are writing up the biographies and submitting them to BCA and NOC.**
 Ralph Coates Award
 Mary Temple Award
 Ian McNeil Award
 Dave Coupland Award
 Hall of Fame

2013 Canadian Youth Championships (Langley August 2013)

- Invitations work at this national championship meet to lower mainland (Zones 3, 4, 5) officials will go out soon. Once Carol Cull knows what disciplines are adequately staffed, she will call for officials from the other Zones in BC, and subsequently will seek officials from out of province. **John and Carol will take care of this.** At the meeting, it was suggested that Dave Ellenwood and Sue Kydd be announcers (need both English and French).

Future Meetings

- Saturday February 23, 2013 9 – ? am teleconference. Duration to be determined by Bill dependent on agenda length. **Bill will set up a succinct agenda.**
- Sunday April 14, 2013 9-1
- Sunday September 22, 2013 9-1
- Officials AGM Saturday October 19, 2013

Other Business

- Bob Cowden brought up recognition gift thought. It was generally agreed that a large golf umbrella, as long as it was high quality and heavy duty, would be a good recognition gift. **Bill Koch will send this request to Shirley Young for costing.**
- **John Cull to update meet schedule for 2013.**

Adjourned: 12:00 pm