

## 2009 BC Athletics Annual General Meeting

### Proposed Resolutions to the AGM

#### 1. BC Athletics Operating Policies, Procedures, Rules and Regulations

- a. **BC Athletics Criminal Record Check for Volunteers and Employees**  
(For implementation in 2009 (post 2009 BCA AGM) **Note:** this was a notice of motion at the 2008 AGM

**Moved by Diana Hollefreund, BCA BOD/Seconded by Jim Hinze**

**Whereas** there is a need for policies that provide for, as far as is possible, a safe environment for participants in the sport of Athletics and that are part of good business practices and risk management; and

**Whereas** there are requirements by funding and program partners for such policies;

**Be It Resolved:** That the BC Athletics Criminal Records Check for Volunteers and Employees be approved.

### **BC ATHLETICS CRIMINAL RECORD CHECK FOR VOLUNTEERS AND EMPLOYEES**

#### **THE CRIMINAL RECORDS REVIEW ACT**

The Criminal Records Review Act (the Act) was designed to help protect children from individuals whose criminal record indicates they pose a risk of physical or sexual abuse. All individuals who work with children, or have unsupervised access to children in the ordinary course of their employment, or in the practice of an occupation, and who are employed by or licensed by, or receive operating funds from the provincial government are included under the Criminal Records Review Act.

Refer to the full Criminal Records Review Act for specific information such as definitions, the use of information, the effects of finding an individual is a risk or fines that may be imposed for failure to comply with the Act.

#### **WHO MUST BE CHECKED UNDER THE CRIMINAL RECORD REVIEW ACT**

Under BC Athletics policy Criminal Record Checks are mandatory for:

- All paid members of staff both permanent and contract.
- All volunteer members of the association which will include coaches, club executive members, officials, program coordinators and others as identified who have any contact with children under the age of 18.

#### **RESPONSIBILITIES**

- **Organizations** have the responsibility to obtain written consent from the **applicant** for a criminal record check.
- **Applicants** have the responsibility to sign the consent for a criminal record check and comply with the process.

#### **THE PROCESS**

- Staff members and volunteers must supply the name and address of their current residence and the name of the police department in that area [municipality, city, rural policing area].
- A letter will be supplied to the staff member and/or volunteer through the Coordinator of the CRC program on BC Athletics letterhead.

- The CEO of the association must sign each letter.
- The applicant will then complete the forms for their local police department and appear in person for the process. [Most police departments have special times for CRC applications. Check out each local website directly.]
- The completed CRC form will be mailed directly to BC Athletics upon completion of the check.

**ORGANIZATION**

- BC Athletics requires that a CRC must be completed upon employment or for current employees when this policy is accepted.
- BC Athletics will pay for CRC for all of its direct employees.
- BC Athletics will notify clubs and associations within the organization when CRC are required and which level of staff and volunteer require these checks.
- Volunteers within the organization generally do not have to pay for CRC but the accompanying letter must state that they are volunteers and work with children.
- In addition to criminal record checks, organizations should have other screening methods to protect the children in their care including extensive reference checks. The Criminal Records Review Program can only determine risk to children on individuals that fall within the scope of the Act.

**APPLICANT**

- The applicant must submit to a criminal record check by completing and signing a Consent to a Criminal Record Check form.
- As part of the criminal record check process, the applicant must have their fingerprints taken and if the applicant does not comply, it is equivalent to withdrawing from the criminal record review process. [This is only required IF the volunteer cannot produce photo ID.]

**NO RELEVANT OFFENCE IS FOUND**

If no relevant offence is found after the criminal record check, applicants will be cleared for working with children and a letter will be sent to the organization to advise them that the applicant is cleared to work. Any future charges or convictions must be reported and a new consent for a criminal record check form submitted.

**A RELEVANT OFFENCE IS FOUND**

If the criminal record check reveals a relevant offence, an Adjudicator will be appointed to gather all the relevant information which may include telephone or personal interviews with the applicant, victim(s) or other persons or agencies. Written submissions may also be required. If an applicant disputes the relevant offence, the applicant may be asked to attend to the local police or RCMP station for fingerprinting to verify that the correct individual has been identified.

**Note:** The organization will not see the individual's criminal record. However, they may request written reasons for a decision that may contain references to the criminal record. Applicants who want to appeal any action taken by an employer, licensing agency or governing body as a result of the determination of risk process must go through their organization's regular appeal processes, or through the courts.

**BC ATHLETICS ORGANIZATION  
CRC beginning in 2009 and to be renewed every 4 years as required.**

<b>POSITION</b>	<b>CRC</b>	<b>PAID FOR BY</b>	<b>How Often</b>
Association Employees	Yes	BC Athletics	On employment
Special Contract Employees	Yes	BC Athletics	On employment
BC Athletics Directors/Executive	Yes	BC Athletics	On employment

Regional Athletics Centre Staff (to include Coaches, Managers, Administrators and Others – paid or volunteer)	Yes	Regional Athletics Association/Management Group	On employment or appointment
BC Athletics Team/Team BC Staff (to include Coaches, Managers and Others as appointed)	Yes	BC Athletics	As Appointed [initial selection]
BC Games Zone Team Staff (to include Coaches and Managers)	Yes	BC Athletics	As Appointed [initial selection]
Club Employees to include Coaches, Administrators,	Yes	Club if payment is required.	On employment or appointment
Club Board of Directors/Executive	Yes	Club if payment is required.	On appointment
BC Athletics Officials	Yes	Reimbursement by BC Athletics	With membership registration

**Recommendation of the BC Athletics Board of Directors:**

- That the membership support this resolution

**2. Track & Field – Junior Development and Midget 15**

**a. Steeplechase Height for 14 and 15 year old boys**

**Moved by:** Alwilda van Ryswyk / **Seconded by:** Denise Clements

**Whereas** males 14 and 15 are experiencing rapid growth spurts; and

**Whereas** a lower s/c barrier hurdle height could encourage more participation in the event; and

**Whereas** the a lower height would encourage proper hurdling technique; and

**Whereas** a height of 30” (.762 m) would be the same as height for the 300m Distance Hurdles

**Be It Resolve That:** The barrier height for the Boys 14 to 15 yr old Steeplechase Event be .762 m (30”)

**Recommendation of the BC Athletics Board of Directors:**

- That the membership support this resolution

**3. Masters Championships (BC Athletics)**

**a. Eligibility to Compete in BC Athletics Masters Championships**

**Moved by** Tom Hastie / **Seconded by:** Jake Madderom

**Whereas** Full masters membership is required to participate in this event but there is some discrepancy with non-competitive members being allowed in cross country and road running championships; and

**Whereas** the practice is to allow in some events and not others but the rule is to disallow;

**Be It Resolved That:** To allow participation in any BC Track & Field, Road Running, Cross Country and Racewalk Championship event for any membership type.

### **Recommendation of the BC Athletics Board of Directors:**

1. That this resolution be withdrawn; **or failing that the Executive:**
2. Recommends that this resolution not be supported.
  - Rationale: A similar motion was presented at the 2008 AGM albeit slightly different. This was referred to a sub-committee of the Board made up of representatives of the Age Group and Officials committees. Their recommendation by majority was to maintain the current rules with respect to eligibility to compete in BC Athletics Championships. It is understood that over several years the Lower Mainland Cross Country Series has included the BC Cross Country Championships as one of the Series Races. This has lead to non-competitive members of BC Athletics competing in the Championship and the current rule not being complied with by the Championships Host Organizing Committee. While it is appreciated why this has happened, it is not a rule change that in the view of the Executive would benefit the Association and has the potential to become a reality for all age group championships and in the end compromise membership revenue. The Executive feels it can not support a resolution that has the potential to reduce membership fee revenue.
  - With respect to BC Athletics Road Running Championships – the hosting of these Championships is best done as part of an existing Rd Race. To have a stand alone BC Road Running Championship would, at this time, would have a limited number of entrants and would not in the best interests of the Road Running Championship and program. To enter the Championship portion of the race, athletes must be competitive members of BC Athletics or equivalent AC Branch or National Athletics Association.
3. Recommends that the Board implement the following regulation: That when it is desired to hold a Series Event within a Championship an application be made to the Board for approval. The application is to be made at the time a Championship is awarded.

#### **4. Road Running**

##### **a. BC Athletics Road Running Championship Prize Money**

**Moved by:** Bob Reid / **Seconded by:** Susan Norrington

**Whereas** BC Athletics has a budget of \$3450 to be awarded to In-province competitions;  
and

**Whereas** all of this money is allocated to the Provincial Cross Country Championships:

**Be It Resolved That:** BC Athletics increase their budget to allow Provincial Road Running Championships to receive equal prize money of \$3,450 starting in 2010 and in future years; and

**Be It Resolved That:** This money will be divided evenly between BC Road Running Championships events that are awarded to the successful Host organizing committees providing that the HOC's have complied with the first deadline for applications to host BC Road Running Championships.

This motion is supported by the BCA Road Running Committee.

## **Recommendations of the BC Athletics Board of Directors:**

- **Rationale for recommendations:**

- The Board of Directors has supported and continues to support the concept of Prize Money for Road Running Championships
- The inclusion of a dollar amount in the resolution is not supported

### **Recommendations:**

1. That this resolution be withdrawn and replaced with the following:

**Be It Resolved** that beginning in 2010 BCA provide a base amount of prize money for the BC Road Running Championships equal to the base amount of prize money provided by BCA to any other Provincial Championship. The base amount to be determined by the Board in consultation with the Road Running Committee and BCA staff; and furthermore

**Be it Resolved** that annually the Road Running Committee will recommend to the Board the disbursement of the prize money to each of the Road Running Championships.

The Board of Directors supports this new motion.

## **5. Road Running**

### **a. BC Athletics Road Running Championship Eligibility**

**Moved by:** Clifton Cunningham / **Seconded by:** Bob Reid

**Whereas:** the Eligibility and Membership committees have failed to address the declining membership of BC Athletics, and the lack of competitive members and/or fields in Championship competitions, and as a result the best road runners in BC are not currently recognized as such; and

**Whereas:** Currently in BCA policies there are different memberships requirements for championship events across the athletics divisions; and

**Whereas:** The proposed change would only apply to Road Running eligibility for championship events; and

**Whereas:** To be selected to a National or Provincial team a competitive membership and/or other qualifications will remain as policy dictates.

**Be It Resolved:** That Policy 5.2.o) regarding Road Running Championship eligibility be revised to the following:

**5.2.o)** The following criteria must be met by an athlete to compete and/or medal in a BC Road Running Championship

1. Be a Canadian citizen or a landed immigrant in the process of acquiring Canadian citizenship, and;
2. a. Have a permanent residence in British Columbia for at least six (6) months prior to Championship event, or;  
b. Have a permanent residence in British Columbia or plans to resume permanent residency in British Columbia, but is temporarily residing outside of British Columbia because of personal or spousal school or work requirements (to be reviewed on each occasion by the BCA Staff or Executive), and;
3. Hold a current BCA Membership, for at least six (6) months prior to the date of competition, and be a member in good standing of BC Athletics.

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## **Recommendations of the Board of Directors:**

- **That this resolution be withdrawn; or failing that**

- **The resolution not be supported by the membership**
  - **Rationale:**
    - **The matter of eligibility at Championships was dealt with by the Sub-Committee on Eligibility meeting held earlier this year. If all membership types were allowed to participate in the Championships, it would be difficult if not impossible for event hosts or BCA staff to check and confirm the eligibility criteria has been met for each athlete.**

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**Recommended that information and statistical data to address the Whereas statements for the resolution be available in the event it should it be required.**

**6. Road Running – Masters**  
**a. Masters Age for Road Running Events in British Columbia for Awards, Prize Money and Championship Recognition**

**Moved by:** Bob Reid / **Seconded by** Susan Norrington

**Whereas:** The majority of high performance athletes disagree with the master’s age starting at 35 and refuse to run as a master until they turn 4; and

**Whereas:** most sanctioned events in BC (including the Haney to Harrison Relay that is organized by BCA) currently recognize masters as 40+ for masters competition and masters awards;

**Be It Resolved:** That the masters age for all road running events in BC start at 40 for awards, prize money and championship recognition.

**Notes:** This resolution only addresses road running and does not affect Masters age divisions in track and field, cross country, race walking or mountain running. This initiative is supported by the IAAF Road Running Commission and by AIMS (the Association of International Marathons and Road Races).

The motion is supported by the BCA Road Running Committee.

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**Recommendations of the Board of Directors:**

- That the Membership not support this resolution. BCA follows IAAF, AC and CMAA rules.
- Recommended that the Road Running Committee have the BC representative to the CMAA (Harold Morioka) bring this forward to the CMAA Meetings with supporting documentation to support the recommendation to change to 40+ for Masters.

**7. BC Athletics Championships – Track & Field**  
**a. Combining All BC Athletics Track & Field Championships for the age groups 9 thru Senior (Open)**

**Moved:** Maureen de St. Croix / Seconded: Denise Clements

**Whereas:** Combining all the Track & Field Championships (ages 9 to Senior) would provide a major showcase for our sport; and

**Whereas:** This would provide another weekend for non-championship competition

**Be It Resolved:** That the BC Athletics Junior Development Committee wishes to see a combination of all BC Athletics Track & Field Championships (JD to Senior).

**Recommendations of the BC Athletics Board of Directors:**

- Recommended that the Board request this resolution be referred to a Sub-Committee of the Board (with representation from the BCA Committees effected) to come back with a recommendation.

**Rationale:** It was felt that while this is a good concept it may not be technically feasible (i.e. number of days and number of hours per day that would be required, facility availability and hosting capabilities).

**Motions and Resolutions Referred to the Board of Directors**

(These are provided for information to the membership and will not be presented as motions at the AGM.)

**1. Junior Development**  
**a. Pentathlon – Entry Fee**

**Moved by:** Maureen de St. Croix / Seconded by: Rob Kragelj

**Whereas** the cost of hosting the Junior Development Pentathlon Championship has increased; and

**Whereas** hosting the Championship should not financially compromise the budget for the event nor that of the Host Club; and

**Whereas** the current entry fee of \$10/person together with the BC Athletics Championship Hosting Grant may not cover the costs of hosting the Championship;

**Be It Resolved That:** The entry fee for the Junior Development Pentathlon Championship be raised to \$20/entrant

Action by the Executive Committee:

- It was felt this resolution did not need to be presented at the AGM for approval but rather for information on both the detail of the motion and the action to be determined by the Board of Directors.
- The Junior Development Committee to be advised the resolution has been referred to the Board for consideration with the recommendation that it be accepted.
- Recommended that all Championship event entry fees be reviewed by the Committees and recommendations forwarded to the BC Athletics Board of Directors for consideration.

## **2. Policy and Procedures Manual**

### **a. Updating of the BC Athletics Policy and Procedures Manual**

**Moved by:** Frank Stebner / **Seconded by:** Geoffrey Buttner

**Whereas:** The BC Athletics Policies and Procedures Manual and the BCA website have not been updated in a timely manner to incorporate approved resolutions from past BCA Annual General Meetings;

**Be It Resolved:** That the BC Athletics Legislative Committee (which is responsible for the maintenance, amendment and application of the Society's Constitution, Bylaws, Terms of Reference, Operating Policies, Procedures, Rules and Regulations incorporate) shall update the Association rules by March 31 of each year to incorporate resolutions passed at the most recent BCA AGM.

If this is not possible an addendum will be added to the Policies and Procedures Annual noting resolutions passed. These changes are to be incorporated in the Policies and Procedures before next BCA AGM.

**Note:** Approved Resolutions from past years are to be incorporated in the Society's Constitution, Bylaws, Terms of Reference, Operating Policies, Procedures, Rules and Regulations manual and website as soon as possible but before the next BCA AGM. All approved resolutions from past years are to be referenced to the respective AGM at which they were approved.

This motion is supported by the BCA Road Running Committee.  
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#### **Recommendation and Actions of the BC Athletics Board of Directors**

- This is not a matter that should or needs to go the AGM as a resolution. It has been directed to the BC Athletics Board of Directors to manage and insure the timely updating of the Constitution, Policies, Rules and Regulations.