

**MINUTES OF THE BCA EXECUTIVE COMMITTEE MEETING
HELD ON DECEMBER 3, 2008 AT THE SPORT BC CAMPUS, RICHMOND, B.C.**

Action By

1. **CALL TO ORDER**

The meeting was called to order at 5:45 p.m. Present in Richmond: Larry Harper (Chair), Liz Jones, Jim Hinze, Brian McCaldar, Sam Collier and Ann Kirk (Recorder). On the phone in Victoria: Diana Hollefreund and Tom Dingle. On the phone in Vancouver: Greg White

2. **AGENDA**

- The agenda, as outlined in the CEO's email plus additions, was accepted.
- The main purpose of the meeting was to deal with all aspects of the BCA AGM to be held January 30-31-Feb. 1, 2009.

3. **MINUTES**

3.1 **BCA Executive Committee Meeting**

MOVED (Dingle/Jones) THAT THE MINUTES OF THE OCTOBER 22, 2008 EXECUTIVE COMMITTEE MEETING, AS CIRCULATED, BE ADOPTED. CARRIED

3.2 **BCA Board of Directors Meeting**

- Minutes of the November 15, 2008 Board of Directors Meeting were received.

3.3 **BCA Committee Meetings**

- Minutes of the October 22, BCA Masters Committee were received

4. **BCA HUMAN RESOURCES COMMITTEE MANDATE**

- Some amendments to the draft document presented by Diana were recommended.

MOVED (Hollefreund/Jones) THAT THE IMPLEMENTATION OF THE "HUMAN RESOURCES COMMITTEE MANDATE" BE SUSPENDED PENDING A REVIEW OF THE RECOMMENDED AMENDMENTS AND PRESENTATION OF A REVISED DOCUMENT TO THE BOARD FOR APPROVAL AT THE FIRST BOARD MEETING FOLLOWING THE AGM. CARRIED

Diana

5. **BCA ANNUAL GENERAL MEETING**

5.1 **RESOLUTIONS:**

#1 **BCA Operating Policies, Procedures, Rules and Regulations – Criminal Record Check for Volunteers and Employees**

(Diana Hollefreund/Jim Hinze) Be it resolved that the "BC Athletics Criminal Record Check for Volunteers and Employees Policy" (as presented) be approved.

- . In the first line of the first Whereas - add "far as" after "as".

Action: Recommended that the Board support this resolution.

#2 **Junior Development – Track & Field - Steeplechase**

(JD Committee AGM Motion - Alwilda van Ryswyk/Denise Clements) Be it resolved that the barrier height for Boys 13 to 15 years old Steeplechase Event be .762m (30").

- . Brian noted that 13 year olds do not participate in the Steeplechase. He sought clarification from the mover and seconder if the intent of the motion was to change the age and height. Feedback to date indicates that the intent is to change only the height.

- . The height recommended in the resolution is the same as the standard for this event agreed upon at the AC and Provincial Branch Meeting (Nov. 21/08) on LTAD Event alignment.

Action: Recommended that the Board support this resolution provided that it only relates to a change in the height of the barrier and does not include extending the age group.

#3 **Junior Development – Pentathlon – Entry Fee**

(JD Committee – Maureen de St. Croix/Rob Kragelj) Be it resolved that the entry fee for the Junior Development Pentathlon Championship be raised to \$20 per entrant.

Action: - It was felt this resolution did not need to be presented to the AGM for approval but should be referred to the Board for consideration.

- JD Committee to be advised the resolution has been referred to the Board with the recommendation that it be accepted.

- Recommended that all championship event entry fees be reviewed by the Committees and any recommendations be forwarded to the Board for consideration.

Brian

#4 Masters - Eligibility to Compete in BC Athletics Masters Championships

(Tom Hastie/Jake Madderom) Be it resolved to allow participation in any BC Track & Field, Road Running, Cross Country and Racewalk Championship Event for any membership type.

- Brian advised that he had corresponded with Jake Madderom (Chair, Masters Committee) and outlined the circumstances re: the discrepancies noted in the Whereas portion of the resolution. He also sought clarification from Jake re: the intent of the resolution as to what participants with non-competitive memberships would be eligible for (i.e. medals, prize money, team selection, etc.)

Action: - Recommended that the Board ask that this resolution be withdrawn, or failing that, recommended that the Board not support this resolution. (Rationale to be provided)

- Recommended that the Board implement the regulation that when it is desired to hold a series event within a Championship an application be made to the Board for approval. The application to be made at the time a championship is awarded.

Brian

#5 Road Running – BC Athletics Road Running Championship Prize Money

(Bob Reid/Susan Norrington) Be it resolved that BC Athletics increase their budget to allow Provincial Road Running Championships to receive equal prize money (to Cross Country Championships) of \$3,450 starting in 2010 and in future years; and

Be it resolved that this money will be divided evenly between BC Road Running Championship events that are awarded to the successful Host organizing committees providing that the HOC's have complied with the first deadline for applications to host BC Road Running Championships.

- The Board has supported and continues to support the concept of Prize Money for Road Running Championships.

- The inclusion of a dollar amount in the resolution is not supported.

Action: - Recommended that the Board request this resolution be withdrawn and replaced with the following:

“Be it resolved that beginning in 2010 BCA provide a base amount of prize money for the BC Road Running Championships equal to the base amount of prize money provided by BCA to any other Provincial Championship. The base amount to be determined by the Board in consultation with the Road Running Committee and BCA staff; and

Be it resolved that annually the Road Running Committee will recommend to the Board the disbursement of the prize money to each of the Road Running Championships.”

- Recommended that the Board support the new resolution.

Brian

#6 Road Running – BC Athletics Road Running Championship Eligibility

(Clifton Cunningham/Bob Reid) Be it resolved that Policy 5.2o) regarding Road Running Championship eligibility be revised to the following:

“5.2.o) The following criteria must be met by an athlete to compete and/or medal in a BC Road Running Championship:

1. Be a Canadian citizen or a landed immigrant in the process of acquiring Canadian citizenship, and;

2. a. Have a permanent residence in British Columbia for at least six (6) months prior to Championship event, or;

b. Have a permanent residence in British Columbia or plans to resume permanent residency in British Columbia, but is temporarily resident outside of British Columbia because of personal or spousal school or work requirements (to be reviewed on each occasion by the BCA Staff or Executive), and;

3. Hold a current BCA Membership, for at least six (6) months prior to the date of competition, and be a member in good standing of BC Athletics.

- The original resolution included BC Road Running Championship categories and events; however, in response to Brian requesting clarification of this section it was agreed to delete it from the resolution.

Action: - Recommended that the Board request this resolution be withdrawn, or failing that, recommended that the Board not support the resolution.

. The matter of eligibility at Championships was dealt with by the Sub-Committee on Eligibility meeting held earlier this year.

. If all membership types were allowed to participate in the Championships, it would be difficult if not impossible for event hosts or BCA staff to check and confirm that the eligibility criteria has been met for each athlete.

- Recommended that information and statistical data to address the Whereas statements for the resolution be available in the event it should be required.

Brian

Staff

#7 Road Running – Masters Age for Road Running Events in British Columbia for Awards, Prize Money and Championship Recognition

(Bob Reid/Susan Norrington) Be it resolved that the Masters age for all Road Running Events in BC start at 40 for awards, prize money and championship recognition.

- A recommendation from BCA to Athletics Canada to have a resolution put forward to the IAAF for a change in Masters age to 40 + was defeated. Presently the IAAF, AC and CMAA all recognize 35+ as Masters
Action: - *Recommended that the Board not support this resolution. BCA follows IAAF, AC and CMAA rules.*
- *Recommended that it be suggested to the Road Running Committee to have the BC representative to the CMAA (Harold Morioka) bring this forward to the CMAA meetings with supporting documentation to support the recommendation to change to 40+ for Masters.*

Greg

#8 Policy and Procedures Manual – Updating of the BC Athletics Policy and Procedures Manual

(Frank Stebner/Geoffrey Buttner) Be it resolved that the BC Athletics Legislative Committee (which is responsible for the maintenance, amendment and application of the Society’s Constitution, Bylaws, Terms of Reference, Operating Policies, Procedures, Rules and Regulations) shall update the Associations Rules by March 31 of each year to incorporate resolutions passed at the most recent BCA AGM.

- Approved resolutions from the past are to be incorporated in the Society’s “Constitution, Bylaws, Terms of Reference, Operating Policies, Procedures, Rules and Regulations Manual” as soon as possible but before the next BCA AGM. All approved resolutions from past year are to be referenced to the respective AGM at which they were approved. Every effort will be made to keep the Manual updated on a timely basis.

Action: *Recommended that this is not a matter that should or needs to go to the AGM as a Resolution. It has been directed to the Board to manage and insure the timely updating of the Constitution, Policies, Rules and Regulations.*

#9 BC Athletics Championships – Track & Field – Combining all BC Athletics Track & Field Championships for the Age Groups 9 thru Senior (Open)

(Maureen de St. Croix/Denise Clements) Be it resolved that the BC Athletics Junior Development Committee wishes to see a combination of all BC Athletics Track & Field Championships (JD to Senior).

- It was felt that while this is a good concept it may not be technically feasible (i.e. number of days and number of hours per day that would be required, facility availability and hosting capabilities).

Action: *Recommended that the Board request this resolution be referred to a Sub-Committee of the Board (with representation from the BCA Committees effected) to come back with a recommendation.*

Brian

5.2 Executive of the Year Award

- Bob Reid was selected to receive the Executive of the Year Award.

Staff

5.3 Meal Menus and Awards Banquet Ticket Price

- Sam was authorized to negotiate the Breakfast, Lunch and Banquet menus with the hotel and then set an appropriate price for the banquet tickets based on the menu selected.

Sam

5.4 Breakfast and Congress Topics

- Through the BCA website, request members to suggest 3 topics of strategic significance to the Association for discussion at the Breakfast or Congress.

Sam

Suggested topics for consideration:

- Criminal Record Check Policy
- Athletics Canada membership fee increase
- The AGM Committee will select the topics to be discussed.
- Paid Club Coaches
- Role of Clubs in terms of increasing memberships

5.5 Congress

- Brian and Sam to determine how breakout discussion groups are to be determined and the hotel space required.

Brian/Sam

5.6 Elections

- Sam’s report providing Information on the positions up for election and the current directors standing for re-election is to be posted on the website.

Sam

5.7 Goodie Bags

- Sam and Jim to investigate the possibility of having some type of give-away for the delegates.

Jim/Sam

5.8 Nominating Committee

- Tom Dingle will be working on getting appropriate nominees for the various positions up for election.

Tom D.

5.9 Sponsorships

- Staff has made application for sponsorship of the Breakfast and Lunch.
- Sponsors would be allowed a display of product and the opportunity to make a short presentation to the delegates.

6. AUDIT

- A copy of the 2007-08 Audited Statement was circulated. The surplus from operations of \$33,562 is more than was expected which was mainly due to an adjustment that resulted in a reduction to the Travel Expense account.

7. ADJOURNMENT -The meeting adjourned at 8:50 pm.

Respectfully submitted,
Ann Kirk, Recording Secretary
Dec. 6/08

Director _____

Director _____