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 Richmond, BC
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BC Athletics Officials Certification Application for Up-grading, Levels 1-3

Procedure for applicants

mail or fax your request to the BCA Office (address above). Requirements for up-grading are listed in the Officials section of the BC Athletics Web site:

(<http://www.bcathletics.org/main/officials.htm#upgrading>)

1. Complete "Applicant Information" and "Certification Requirements" boxes.
2. List event credits to be applied to this up-grading on the reverse of this form.
3. Attach all required documentation (see checklist)

Applicant Information	
Name	
Address	
Phone	
E-mail	
BCA Number	
Certification Requirements	
Provide information on your request as indicated below. Circle Level requested	
Level 1	Introductory Workshop. Date and Location.....
Level 2	Level 2 Workshop. Date and Location.....
Level 3	National Open Book Examination will be sent to you for completion.
Attachments checklist. Attach listed documents to your request	
Level 1	Photocopy of record card attached
Level 2	Photocopy of record card; 1 evaluation report attached
Level 3	Photocopy of record card; 2 evaluation reports attached

Event Credits record

Please ensure that these credits are also listed on an attached photocopy of your record card. The record card provides an explanation of codes. Continue the list on additional sheets if required.

Date (yyyy/mm/dd)	Name and location of Meet	Meet level (Circle)	Official Capacity	Credits
		Pro/N/NC		
		Pro/N/NC		
		Pro/N/NC		
		Pro/N/NC		
		Pro/N/NC		
		Pro/N/NC		
		Pro/N/NC		
		Pro/N/NC		
		Pro/N/NC		
		Pro/N/NC		
		Pro/N/NC		

For Office Use	
Officials Up-Grading Chair Comments:	
Approved/Not Approved	
Signature _____	
Date _____	