

## BC Athletics Officials Committee 2010

<b>Chair</b>	John Cull
<b>Vice Chair</b>	Kathy Terlicher
<b>Board Representative</b>	Diana Hollefreund

	Phone	E-mail	Term expires
April Arsene	unlisted	arsene@telus.net	2010
Jackie Barrington	(604) 939-1643	jbarring@telus.net	2010
Carol Cull	(604) 599-6638	carolcull@telus.net	2011
John Cull	(604) 599-6638	johncull@telus.net	2011
Laurel Wichmann	(604) 858-0515	lollyandron@hotmail.com	2010
Alice Kubek	(250) 656-1863	akubek@shaw.ca	2010
Sue Kydd	(604) 530-8224	kskydd@shaw.ca	2011
Kathy Terlicher	(604) 433-1941	kdterlicher@shaw.ca	2010
Lin Hopkins	(250) 598-4429	timers2@shaw.ca	2011
Alwilda van Ryswyk	(250) 372-9640	alvan50@shaw.ca	2011
Shirley Young	(604) 594-7990	chedro@telus.net	2010
Bob Cowden	(250) 377-4586	rcowden@shaw.ca	2011

### Committee Rules, Roles, and Responsibilities

The Committee will meet 6 times in 2010 (see schedule below). Members will attempt to reach consensus on all items, but anyone may ask for a formal motion and vote to clarify issues. Minutes will be circulated by e-mail, and approved for posting on the BCA web page. Posted minutes may be edited to preserve confidentiality or privacy. Committee members are expected to attend all meetings.

#### Meeting schedule

January 16 9-2  
March 14 9-2  
April 11  
September 11  
October 17 (AGM)  
November ?

### Individual On-going Responsibilities

#### Chair

- Develop agendas and chair meetings
- Develop and track annual budget, approve officials expenses
- Liaison with BCA staff

- Advise, support and liaise with Sub-committees and other committee members
- Equipment management (maintain database)
- Web site development
- Updates for Level 1 materials

#### **Vice-Chair (Kathy Terlicher)**

- Substitute for the Chair when needed, particularly for liaison duties.
- Updates for NOC Directory, Service Pins and Level 3 pins
- distribute up-grading certificates
- request officials identification tags, and maintain a list

#### **Recording Secretary (rotating)**

- Prepare minutes and send by e-mail to the Chair within 7 days of meeting

#### **Awards, Recognition and Retention (Shirley Young and Lin Hopkins)**

- Develop a recognition program for the year, specifying items, and procedures
- Develop a retention strategy, to ensure continued service from existing officials
- Receive and process recognition applications, distribute items
- Distribute annual awards information and nomination forms
- Manage annual awards process; process results, liaison with BCA, NOC.

#### **Special Projects (April Arsene)**

- Assist the Chair to organize the AGM
- Quarterly Web Page updates

#### **Special Projects (Sue Kydd and Jackie Barrington)**

- Corresponding secretary; cards, letters of condolence, congratulations etc.
- Officials news and items for the BCA web-page

#### **Special Projects (Carol Cull)**

- Updates for Level 2 materials

#### **Special Projects (Alwilda van Ryswyk)**

- Liaison and advisor for Junior Development

### **Sub-Committee Responsibilities**

#### **Assignments /Upgrading Committee (Chair: Carol Cull)**

Carol Cull	Kathy Terlicher	April Arsene
Bob Cowden	Alice Kubek	

This sub-committee will meet (or at least consult) throughout the year. The main tasks are to co-ordinate assignments and mentoring inside and outside the Province. The sub-committee will:

- maintain a directory of **officials status(April)(?)** and contacts (Kathy)
- develop priority lists for travel outside and inside the province
- liaison with NOC members (mentoring, assignments etc)

- process up-grading applications

**Education and Recruitment Committee (Chair: Sue Kydd)**

Jackie Barrington                      Laurel Wichmann  
Sue Kydd                                      Alwilda van Ryswyk

This sub-committee will meet (or at least consult) throughout the year. The main tasks are

- Develop a recruitment plan for the year (all regions)
- Develop and deliver training programs.
- Track and report on training programs (Laurel)

**Technical Committee (Committee Liaison: Alice Kubek)**

Alice Kubek                      Ken Porter  
Peter Fejfar                      David Weicker

This committee will carry out inspections of athletics venues when requested by BCA staff. They advise the Officials Committee on technical matters and rules.

**Regional Contacts**

Carol Cull                                      (Zones 3,4,5)  
Alice Kubek                                      (Zone 6)  
Lin Hopkins                                      (Zone 6)  
Alwilda van Ryswyk                              (Zones 1,2)  
Bob Cowden                                      (Zones 1,2)  
Judy Gaiesky                                      (Zones 7,8)

Regional contacts report to the Officials Committee on special conditions and requirements of officials in their regions. They coordinate communication within their regions, and assignments to local meets. Act as Officials Manager for meets in their region when one has not been appointed. Ensure that the feedback process is used at events. The Assignments/upgrading Committee consults with them about assignments that require travel outside the local region, and about funds available for travel within the region.