

Minutes of BCA Officials Committee March 7, 2009

Members present: Carol Cull, John Cull, Kathy Terlicher, Sue Kydd, April Arsene, Anne Lansdell, Alwilda van Ryswyk, Bob Cowden, Laurel Wichmann

Recorder: Laurel Wichmann

Regrets: Shirley Young, Alice Kubek, Jackie Barrington

Approval of the Agenda: Agenda additions- New business-wind gauges Kathy

Previous Minutes (February 1, 2009) Approved and posted

Business Arising from the Minutes

Awards Nominations (Shirley)

NOC Official of the Year- Shirley sent form to John and Jackie needs to sign

Action: Jackie to sign form

Sport BC Official of the Year- deadline missed for this year

Recognition Program for 2009-2010 (Shirley) - 09/10 budget is \$2000- currently over budget including the \$500 Sprott Shaw donation- increased expenditure probably related to cost of recognition item (vest) and increased number of officials receiving items especially the golf shirt for level 2- decision to continue incentive program- new level 2's on the island will receive their shirts now- Kathy will notify Shirley of upgrades and items will be distributed as economically feasible as possible- Level 3 and up ideas for items include hoodie, good quality rain poncho, Tilley type hats, wind breaker or a choice of a golf shirt- consider sponsorship if someone has contacts- criteria for incentive program is new level 2 receives a golf shirt (upon upgrading), level 3 and up a choice of one item yet to be determined or a golf shirt- no retroactive incentives- plus level 2 and up receive the rule book.

Action- Shirley to cost out these items and finalize at April meeting

Timeline for "external" awards nominations (Anne/Shirley) - Anne sent timelines to Shirley- need to determine the timeline for key items (including awards nominations) to be completed by the committee-defer to next meeting.

Travel Grant program, draft (Bob)- draft 2 discussed and John made a motion that the one time only level 2 bursary for upgrading in the amount of \$200 (5 applicants) be for

- out of zone (or at the discretion of the sub-committee)
- designated track and field events
- without receipts and paid after attendance at the meet.

Sue seconded. A sub-committee will set out criteria to assist in decision making e.g.; geographical area, # of applicants from a zone, meets scheduled at the same time, first or second mentoring/evaluation, discipline. Applications will be dealt with as they are received and consideration given to sharing the money across events and not all at one meet for example. The money is currently in the budget. The Sub-committee members will be Anne, Bob and Kathy. The program is to be evaluated in one year.

Action: Bob will create an application form, revise the policy and procedure as discussed and

e-mail final copy to all members including a list of the designated meets. Final document will be posted on the BCA website. John will promote to officials via e-mail. Officials already on the upgrade list will be a priority. Information to be posted/circulated by the end of March.

Umpire Workshop, Level 3 (Kathy) - Kathy has created an information sheet that any presenter could use as a foundation for the content of a level 3 workshop.

Quick Reference Cards (Diana) - Kathy, Carol, Jackie, David, Dale and Peter are reviewing. Diana is looking into inserting diagrams. Bob suggested consideration of marketing of the cards (find a sponsor). The cards could be available then for purchase or downloadable from the website.

Action: Diana will cost out laminating the set. Discuss further next meeting.

Workshop spreadsheet (Laurel) - The data has been entered to date with a few queries to be answered today. Any recent workshop forms/information should be sent to Laurel. Future workshop attendance information should also be sent to Laurel to maintain the spreadsheet.

Action: Laurel will e-mail the spreadsheet to John and Kathy when today's information is updated.

Workshop Registration Procedure- John circulated a procedure outlining an improved process for registration for BC Athletics Officials workshops, and responsibilities of those involved.

Action: John to e-mail document to committee members. The document will eventually be posted on the webpage. All presenters are to follow the process including one on one level one workshops. National level workshops have a different procedure.

Chair's Report/Correspondence

Budget- The total expenses to date 13, 383.64 of a budget of \$15, 900 with the recognition expense item being over budget. The recognition expense item will remain the same in the budget to be submitted for 09/10.

Action: John will be drafting a 09/10 budget for submission by the end of March. John will be asking for an increased amount to support officials attending competitions for experience and upgrades.

Future meetings - April 5 confirmed (regrets April, Alwilda and Jackie) and Saturday September 12 from 11-4 confirmed for now.

Other Chair Activities: John has updated the event schedule; provided technical consultation including the SP circle at S. Surrey; facilitated organization of level 2 workshops. He referred a question to Alice regarding pacing in road races.

Subcommittee Reports

Assignments/Upgrading sub-Committee (Carol, Kathy, Bob, April, Anne, Alice)

Update on World Masters (Carol) - The WMA technical delegates suggest that the meet may require fewer officials than the 250 planned for by the Local organizing committee. The LOC is concerned about relief of teams. The schedule is under development but based on discussions it is anticipated to have three teams that would transition between the morning and evening session with an overlap from each of these shifts in the afternoon. No out of province invitations have been made at this time until further information is known about the budget.

Upgrades noted in February are Jim Richardson, Jeannie Isbister, Ruth Economou, Allain Mc Callum, and Rose Anne Prokopetz from Victoria (all to Level 2). Kathy sent NOC the current level 3 list, and the list of service awards.

Action: Kathy to e-mail list to John.

Officials' Travel/Mentoring Priorities

- 2009 Indoor meets
- Travel list for NOC
- Travel to BC Championships
- Mentoring Assignments

The lists were reviewed and updated

Education/Recruitment sub-committee (Sue, Jackie, Laurel, Alwilda)

Update on Level 2 workshops (Kamloops, Prince George, South Surrey, Nanaimo)-

Prince George- May 24- Level 2- John and Carol

Action: John will include an item in the draft budget to support a team to attend the Prince George meet on May 22/23 to provide mentoring and experience for officials.

Lower Mainland- May 10- Level 2- Sue Kydd- location to be announced

Kamloops- February 7- Level 2- completed

- March 29- Level 2- Bob, Wally and Alwilda- **to be confirmed**

Nanaimo- March 22- Level 2- Greg Bush

National Workshops anticipated- Umpires, Throws and HJ in Kamloops at Canadian Masters

Volunteers- Laurel reported that two teens have responded to the Craig's list ad. They will be invited to participate in meets. No responses have been received from the VolWeb ads for the meets in Langley or Coquitlam. Laurel has not used Facebook, as this would require creating an account and monitoring by someone.

Club Web Pages. Jackie reported after the meeting:

Not all Clubs have a webpage and some Clubs are now developing Links. I took some information from Langley Mustangs and will be sending it out to Club. Only Spartans have responded to my initial request so far and I have sent text to their Webmaster

New Business

Wind gauges- Kathy contacted several places but could not find any businesses that check and repair wind gauges. The cost of a new gauge is \$299 US plus shipping.

Action: John will order a replacement wind gauge.

Review of Goals for 2009 (selected items)

Promote officiating through effective partnerships with member Clubs, and individual BCA members.

Committee members will make personal contact with member Clubs early in 2009 to offer training, with an emphasis on Clubs that host events.

Provide leadership at ALL athletics events in the Province. Use every event as an opportunity to promote officiating:

Respond to all requests from sanctioned events...send a team or at least an ambassador. Officials or representatives will be assigned to non-sanctioned events when possible (without undermining service to our members' events).

Provide announcer with a text for public recognition of official's services (all Committee members)

Place acknowledgement text in all programs and advertising for events

Display the sign

This revised goal statement was approved.

Create basic self-sufficiency in each region

Create a flexible and effective training program for L 1-3 throughout the Province

- Develop event specific Level 3 workshops, starting with Umpires
As noted above, Kathy has created an information sheet that could be used for the content of an umpire's workshop. Level 1 and 2 workshops are in place and presenters respond as requested. The quick reference cards could be used as the basic content and include a question and answer period.

Action: Diana will ask those who are reviewing the quick reference cards what they would require to present a level 3 workshop along with the reference cards.

Regional Development plans (Region-by-Region discussion)

- Recruit Level 1 trainers in every region
Zone 1,2, and 3,4,5 have enough level 1 trainers; Zone 6 has its' own program; Zone 7,8: possibly Penny Roze would take on this role, as well as mentoring a few of the new Level 2 officials

Action: Carol and John to speak with Penny.

- Ensure a quick response to Level 1 training opportunities (identify training opportunities).
- Present Level 2 workshops- several scheduled in all zones currently.

Action: Committee members will identify opportunities as they arise

- Create strategic plans to develop key disciplines in each Region

Action: For next meeting develop priority lists for disciplines in each region as a guide for "career choices" by new officials (Anne, Alice, Alwilda, Bob, Carol)

Priorities noted:

Starters- Zones 3,4,5 and Zone 6
Starter's Assistant- Zone 6
Track Referee- Zones 1,2 ; Zones 3,4,5
Field referees- All Zones
Umpires- All Zones
Photo- Zones 3,4,5

Horizontal Jumps- Zones 3,4,5 and Zone 6
Vertical Jumps- Zones 1,2
Announcers- All Zones
Priority for Zones 7,8: advancing new officials to Level 2 (all disciplines)

Locations for Level 3 workshops to be determined at next meeting after review of priorities. Some workshops may be provided at the National Masters Championships. New level 2 officials with VIAA will be encouraged to participate in lower mainland events. Some may be travelling with their Clubs.

INDIVIDUAL ACTION ITEMS

Alice

Track mentoring assignments for Level 2,3, and 4 officials
Technical summary on "Eagle Eye" timing system
Shopping list for the Nanaimo stadium (with Diana)

No report

Anne

Contact Greg Bush re upgrading

No report

April

Assist the Branch Chair with organization of the AGM 2009
Assist the Branch Chair with Spring Cleaning for Web page, and Spring news update

Carol

Identify mentoring opportunities for Level 2, 3 and 4 officials.
~~— Develop travel priority lists for 2009 (with Kathy)~~

John

Spring Cleaning for Web page, and Spring news update
NOC approval for workshops at Canadian Masters
Prepare Annual Budget Proposal (March)
~~New procedure for workshop registration~~
Promotional Power Point Show
Develop time-line document for the Committee
Continue development of officials content on the BCA web site

- Officiating forms
- Sport BC Official of the Year (Honor Roll) and 2008 awards
- ~~Materials for mentors, e.g. evaluation forms~~
- List of BC Officials with current levels (to be confirmed with BCA)

Jackie

Update Meet organizers Manual (2009 update completed)
Encourage Clubs to develop officials sections on their web pages (on-going struggle)

Kathy

Assign mentors for officials (with Carol).
Apply for service pins (completed for 2009)

Laurel

Develop and maintain training (workshop) spread sheet (on-going)

Sue

Cards and letters (on-going)
Items for BCA Bulletin (on-going)

Parking Lot (where good ideas wait for owners)

Develop an interactive review (web based) for technical rules
Develop a Meet Director's Course
Collect video footage for training in critical decisions in Throws officiating

Club contact lists

Alice's list

Prairie Inn Harriers		
Bob Reid	250-384-1520	BREID@ISLANDNET.COM
Helen Jaques	250-920-3889	HJAQUES@PACIFICCOAST.NET

Kathy's list

Burnaby Striders		
Hershey Harriers		
Jerry Tighe	778-782-5961	egt2@sfu.ca

New West Spartans		
Besnik Mece	604 522-1922	b_mece@yahoo.com

Pacific Road Runners		
VOC		
Mark Tourigny	604-684-2139	mark.tourigny@gmail.com
Kajaks		
Fred Pawluk		fredpawlukfinepainting@shaw.ca

Laurel's list

Ocean Athletics		
Maureen de St. Croix	(604) 535-2062	mdestcroix@sotique.com
Semiahmoo Sun Runners		
Tom Hastie	(604) 536-1394	hastie71@hotmail.com
Vancouver Thunderbirds		
Sandra Herd	604-732-9260	powherd@shaw.ca
Chilliwack T & F		

Sue's list

Langley Mustangs		
Race Walk West		
Gerry Dragomir	604 876-3242	gerry@dlcma.ca

West Van T & F
Royal City T & F
Norwesters
Bert Engelmann 604-980-7924 ENGELMANN@SHAW.CA

Tri-City Greyhounds

Jackie's list

Alouette Achilles Road Club Universal Athletics Coquitlam Cheetahs
South Fraser
Henrietta Johnson henriettasj@shaw.ca

Ridge Rockets
Golden Ears T & F
Greg Clark 604-463-3544 BCCLARKS@SHAW.CA

Alwilda's list

Kamloops T & F
Kelowna Running Club
Randy Werger rwerger@shaw.ca

Kelowna T & F
Pam Medland 250-868-6730 pmedland@shaw.ca

Penticton Athletics
Kicki Allender 250-496-5081 kicki@shaw.ca
Gustav Allender 250-462-4178 gustav@foxtrotwine.com

Penticton Pounders
250-492-8340 pounders@vip.net