

**Minutes BCA Officials Committee Meeting  
November 21, 2009**

Members Present:

John Cull	April Arsene	Kathy Terlicher
Carol Cull	Bob Cowden	Lin Hopkins
Laurel Wichmann	Alwilda van Ryswyk	
Shirley Young	Jackie Barrington	

Regrets: Sue Kydd  
Alice Kubek

Recorder: Jackie Barrington

**Additions to Agenda** – Interactive IAAF Rules (Jackie)  
Agenda adopted, approved by all

**Nominations** – Election of Committee Chair (Sue) canvassed members by email, Laurel reported the unanimous election of John Cull as Chair of the Committee

John accepted with conditions:

- tasks will be delegated
- members will need to complete tasks and report to committee

**Previous Minutes**

Minutes approved as posted and will now be in a smaller font to save trees

**Chair's Report/Correspondence**

**Budget Update**

- committee expense budget will be spent by the end of the year
- rule books will probably be available by end of year
- \$2600 will be used for competition and mentoring by March
- Honorarium given to David Weicker for PPT presentation on IPC rules at AGM
- \$230 paid to cover officials' expenses for the Kajaks International (Pacifcanada Series) from the deferred donations account. Kajaks has offered a \$200 donation (not yet received)
- \$3100 left in deferred donations account

**Committee Rules, Roles, Responsibilities document**

Chair – John Cull                      Vice-Chair – Kathy Terlicher

Discussed and approved. The amended document describing responsibilities of Committee members will be posted on Officials' page on BCA website.

### **Meetings Scheduled for 2010**

Saturday January 16, 2010

Sunday March 14, 2010

Sunday April 11, 2010

Saturday September 11, 2010

Annual General Meeting (AGM) Sunday October 17, 2010 – venue tabled for January meeting

### **Competition Schedule** – known events currently posted on website

- Carol will be away for the 2 weeks prior to the 2010 *Sun Run*; she will post the information and ask officials to reply to Kathy Terlicher
- Correction on Schedule; BC Summer games 2012 will be held in Surrey, not Nanaimo
- Dates for Kamloops Centennial, May 21-23, 2010

**Action:** Lin will send the dates for Island meets to John for inclusion in competition schedule.

### **Correspondence**

Letter received from Kelowna T & F Club noting the need to keep local officials at their Club's meet when conflicting dates occur. Discussion:

- Since conflicts seem to be inevitable each year, Clubs will need to train more officials
- BCA Officials now have teams of mentors who are willing to work with Clubs to train new officials. In Zone 1,2 – Alwilda van Ryswyk, Bob Cowden and Wally Smeaton are available
- Lower Mainland – John & Carol Cull, Sue Kydd, Laurel Wichmann, Kathy Terlicher have all held workshops for Club members
- Zone 6-Vancouver Island Athletic Association provides mentors who are doing an outstanding job increasing the number of officials in that zone.
- Officials Teams have made several visits to Prince George to train officials

**Action:** Bob Cowden will reply to Kelowna T & F Club to show the necessity for more trained officials in their area and to note that officials must be sent where training opportunities exist for mentorship and upgrading.

### **Reports from Championship Meets**

Officials who were sent to Championship meets reported on their experience. This is very valuable for the Committee.

**Action:** Laurel will draft a template for discussion at next committee meeting. This document will set criteria that should be reported after an official has traveled for mentorship. This could include but may not be limited to – 1) How well officials were treated; 2) The quality of the mentorship; 3) Organization of the meet; 4) What was learned; 5) other.

### **U-18 Letter**

A thank you letter was sent to U-18 officials, feedback was very positive from recipients.

### **Subcommittee and Other Reports**

Assignments/Upgrading Sub-Committee (Carol, Kathy, Bob, April, Alice)

### **Update on World Masters** (Carol)

- Carol is still waiting on replies from officials as to their intention to attend the meet
- She is still looking for an announcer, John Woodcock is unable to announce; Byron Jack is a possibility
- Jesse Dylan from the Whistler Spirit Run has been contacted, but no definite reply given
- 1 additional international Race Walk judge is needed; currently have three – Darlene Hickman, USA; Candido Velez, Puerto Rico; Peter Hocking, Canada
- Travel to the Games will be by bus only; anyone choosing not to travel by bus is not funded (at this point).
- Funds may be available to help with expenses for officials travelling from Kelowna, Vernon, Kamloops or any other part of the Province where the bus is unavailable
- Bob suggested that Carol could contact Wilma Stonehocker, Operations Manager for the games to ask gas companies to supply travelling officials with gas cards
- Bob will bring the need to cover travelling costs at an upcoming games meeting
- Bob also reported on the local media release that featured five local athletes on posters. Bob will see if one of the media releases could be on officials and officiating

### **Officials' Travel/Mentoring** (Kathy)

- Kathy will contact Glen Kurmey to see if the wording on Lin's mentorship form is incorrect or if Lin requires an additional mentoring session to be upgraded

**Priorities for 2010**- Kathy reviewed a list of officials who will be given opportunity for travel in 2010

### **Starts' Referee** – Clarification is needed for criteria

- Currently , Track Referee must be a level 3 umpire; have one other track discipline  
Currently a Starts Referee is an Assistant Track Referee
- New Proposal (to the National Officials Committee)- to create a new position called Starts Referee
- Whoever wants to be a Starter's referee must be a Level 5 Starter and would need an evaluation to become a Level 3 Starts Referee

- April suggested that the new proposal could be brought to all Starters in the Province

**Action:** Carol will email Starters with a deadline to reply on the issue

**Reinstatements** (Kathy)

NOC needs officials to be active and the officials' committee has to recommend reinstatement for inactive officials to get back on the NOC directory. Kathy will send the recommendation to reinstate the 2 officials affected.

**Tracking Mentoring Assignments** (Alice)

**Action** – Kathy will send an updated list to Zone representatives Alice, Alwilda, Bob, and Carol, who will follow up on mentoring assignments.

**Priority Lists for Officials Development** (Alice, Alwilda, Bob, Carol)

- Priority lists will no longer be kept. When an official wants to be upgraded, coordinators in the various zones will bring forward such officials to the upgrading committee.
- Bob noted that encouraging people to move in a direction in what may be a perceived need, may not necessarily coincide with personal interest

**Education/Recruitment sub-committee** (Sue, Jackie, Laurel, Alwilda)

- Level 2 Workshops – Bob and Alwilda held Level 2 workshop in Kamloops; 2 people from Kelowna and 1 from Kamloops attended
- Information from workshops is sent to Laurel for follow up activity
- Level 1 workshop held in Kamloops on December
- Level 2 workshop will be held in Kamloops in January
- Level 1 workshop held in Surrey in September
- Level 2 workshop held in Vancouver
- Laurel maintains a spreadsheet of workshop attendance, which is useful for retention of officials; she also maintains a current list of completed workshops

**Survey of inactive officials** – Lin and Shirley will discuss whether they want to pursue this.

Free online software (SurveyMonkey) is available to conduct quick and easy surveys.

**Action:** Laurel will send information to Shirley on retention and recognition

- Regional development plan Zone 1 & 2... Kootenays (Jackie) – no word from contact in Cranbrook
- Written document is needed for regional development plans
- Regional development plans for Zones 3-5 will include recruitment through Summer Games
- Local leaders need to foster commitment/interest after giving Level 1 workshops
- Making new officials feel welcomed at meets is a useful strategy for retention
- Regional development plans Zone 6... Upgrading can be done on the Mainland for experience and to work with other officials, especially in field events

- Regional development plan Zones 7 & 8... follow up

**Action:** Jackie will contact Judy Gaiesty to find out what is needed in the North to link with other parts of the Province, and prepare regional development plan for 2010

**Action:** Sub-Committee members will consult with regional contacts (as needed) and prepare regional development plans for the other 3 regions.

Encourage Clubs to develop officials sections on their web pages (Jackie)

- Many clubs currently have a link to the BCA webpage
- Jackie will continue to encourage Clubs to list their officials on their webpage and also post the Officials Acknowledgement text on their webpage
- Social Networking – how can current social networking sites be used for recruitment and retention?

**Action:** Shirley will talk to technicians at her workplace to see the amount of work that is required to maintain social networks.

There is also a need to support /recruit senior officials to continue to encourage new membership

**Action:** Laurel will email experienced officials to find out needs

### **Level 3 Workshops**

- Quick Reference Cards need to be finalized before Level 3 workshops can be given
- These workshops can mostly be done at championship meets where disciplines and personnel are readily available

### **BC Summer Games**

- Sue Kydd is the officials' coordinator for Games, July 17-20, 2010
- Local games society has been established
- Encourage this group to carry the message of the need for new officials, and the dates of planned officials workshops
- Target Surrey Clubs to recruit new officials

**Action:** (Sue Kydd) Recruitment through Summer Games

### **Awards/Recognition/Retention** (Shirley, Lin)

- Official lapel pins will be distributed to level 1 and 2 officials for 2009
- Shirley will give pins to Zone coordinators to distribute to their officials
- Recognition for 2010 will be single item for all levels; this will include level 2 officials who are in their second year
- Beginning level 2 officials will continue to receive a golf shirt
- Shirley will look into the cost of supplying navy blue hoodies, large sports bag/knapsack as the 2010 incentive items. Shirley will bring information to the January meeting

- Some items are still for sale – golf shirts, a small amount of small jackets
- John would like to provide official lapel pins at the World Masters' Games, Kamloops
- Shirley will get the price for ordering more pins
- Report (recommendations) on a survey of inactive officials. (Lin and Shirley)
- General report (recommendations) on a strategy for retaining officials; to include an evaluation of the "recognition items", and a review of the previous volunteer document. (Lin and Shirley)

### **Junior Development** (Alwilda)

- Many changes of lengths for running and method of jumping for younger athletes
- Dates for JD Championship to be announced, possible date is July 31-August 1, 2010
- JD committee is endorsing the BCA Resolution regarding use of two timing systems at championship meets

**Actions:** Alwilda needs to send John a list of all meets officials attend in Kamloops.

### **New Business**

#### Interactive IAAF Rules

- Jackie knows a technician who is willing to make IAAF rules interactive, for a fee
- Discussion centered around the purpose of such a site
- How useful would it be for senior officials
- Would it be more useful for U-18, level 2 and 3 officials
- Laurel noted that case studies scenarios could be useful
- Kathy felt that the level 3 examination could be computerized but the rule number would have to be a part of the answers to questions
- A clearer purpose needs to be developed before further action will be considered

**Action:** Recommendation on the "interactive" project, indicating purpose, audience (target group), and samples (Jackie)

### **Other Business**

- Kathy showed the folders that she is developing for Umpires
- She was given permission to purchase more binders to continue this project
- Bob verified that the \$200 Bursary program will continue for 2010 (no changes required)

There being no further business, meeting adjourned at 1:25 P.M.

Submitted by J. Barrington