

Minutes of BCA Officials' Meeting
September 12, 2009

Members Present:

John Cull	Carol Cull	Anne Lansdell
Sue Kydd	Jackie Barrington	Alwilda van Ryswyk
Kathy Terlicher		

Regrets:

Shirley Young	Alice Kubek	Laurel Wichmann
April Arsene	Bob Cowden	

Approval of Agenda:

Items added to the Agenda:

- Workshop spreadsheet (Anne)
- Reinstatement of officials
- Starts Referee
- Possible workshops at World Masters in 2010

Agenda approved as amended

Minutes approved as posted on BCA website

Business Arising from Minutes:

Diana sent outline of VIAA training program. The program is consistent with the current Level 2 training program followed in the rest of the Province. John was initially concerned about leadership for the program. Anne noted that a number of higher level officials have supervised events on the island, and done evaluations/mentoring.

- Model used on the island is one that other zones could adopt
- The VIAA has a separate recognition program for officials, which supplements the BC Athletics program
- Level 1 VIAA officials get a golf shirt
- Level 2 VIAA officials get a vest

Criminal record checks will probably be required for all officials in 2010. The cost of record checks will be borne by BCA.

Quick Reference Cards

- Cards are posted on the www.victrack.ca website on the VIAA News page.

- Cards will be edited to bring them into a consistent format, and then posted on the BCA officials web site.

Inactive Officials

The survey of inactive officials (by Laurel) needs further discussion, regarding its purpose. There are some practical difficulties, e.g. development of a working list. To be discussed further at the November Meeting.

Reinstatement of Officials

Two BC officials who have been inactive for some time have asked for reinstatement. NOC requirements for reinstatement 1) must be registered, 2) must have 8 credits, 3) reinstatement must be approved by the branch chair. The province also has the option to ask for the completion of a workshop or to rewrite the national open book examination. **Decision:** In both cases, the officials must meet the first 3 criteria, but will not be required to take a workshop or exam.

Start's Referee –

An experienced BC starter has asked to be upgraded to Level 3 “Starts Referee” . He does not meet the formal criteria for TR 3 (the only category available). **Decision** tabled for November meeting.

Volweb and Craigslist –

These sources were explored in an attempt to attract new officials. The efforts on Laurel’s part were time consuming and yielded very limited results. These sources will no longer be pursued.

Chair’s Report/Correspondence

Budget Update – the draft budget was discussed. Funds are available for:

- attendance to indoor competitions
- new rule books (although they are not yet available)
- recognition program
- new officiating equipment (equipment needed – 100M tapes for level 5 officials; a replacement wind gauge)

Timelines for BCA Officials’ Committee activities were adjusted and updated. New items were added – webpage will be updated quarterly

Ken Porter Sr. received Sports Officials of Canada Builders' Award

Action: Anne will send information on this announcement to Sam Collier to include it in the upcoming bulletin

Action: Sue Kydd will send a card to congratulate Ken

Award for Sports BC Official of the Year

Action: Iain Fisher was nominated for this award last year, but did not receive the award. A person can be nominated for three years,

Action: Jackie will email Shirley Young to send in the nomination for Iain for 2009 (through BC Athletics).

Future Meetings

- AGM – same venue as 2008. Date – October 18, 2009
- Information for the AGM is on the BCA's website
- Registration will begin at 9:30, meeting starts at 10:00 a.m.

Program to Date:

- David Weicker will present on rules for Paralympics games
- Peter will give an update on facilities around the Province
- John will present on the year in pictures and the year's activities

Committee positions up for renewal – Sue, John, Carol, Bob, Anne and April. Some incumbents have decided to stand again.

Next Committee Meeting – November 21, 2009 in Surrey

Subcommittee and Other Reports

Recognition Program – (Shirley)

- All items have been purchased for this year's program
- Process for recognition needs to be simplified because not all officials want the item that has been designated as an incentive for their level for the current year
- Since the current process for recognition was approved by the committee last year, discussion on creating a more simple process was tabled for the November meeting when Shirley is present

Awards

Not many nominations have been received, closing date for nominations is September 15, 2009. Nomination forms are available on line.

Award Sub Committee Members are: Shirley, Kathy and Alwilda

Assignments/Upgrading sub-committee (Carol, Kathy, Bob, April, Anne, Alice)

Update on World Masters – Carol

- 133 officials have indicated that they will take part in this world class meet in 2010. Officials from out of province will be self funded or funded by their provincial association
- Working meals will be provided at the venue
- A charter bus will provide transportation to Kamloops
- Any member wanting to travel on their own will not be reimbursed by KT&FC or BCA competition budget
- Carol sent 62 individual follow-up emails last week to try to pry information out of the participants.
- three rooms have been booked for workshops/clinics on the morning of February 28, 2010 – the day before the start of the games (allowing 6 workshops). Workshop times will be 9:00 and 10:30 a.m. The Committee recommends workshops for Starters, Throws, Track Referees, Vertical Jumps, Umpires and Starter's Assistants, and possibly Horizontal Jumps
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Officials Travel/Mentoring (Update)

A number of officials have had evaluations and have been successfully upgraded to levels three and four. Other officials are awaiting evaluations for upgrading. The spreadsheet was updated, and a new travel list for 2010 will be drafted (Carol).

Priorities for 2010

- Funds are available for 2 officials to travel out of province for officiating experience (indoor season).

U-18 Officials (Bob)

A letter of appreciation and congratulations was drafted by Bob and read by John. **Decisions:**

- The letter will be sent to the four U-18 officials who participated in the program this year. (Kathy has contact information)
- The program will continue in 2010

Action: John and Kathy will consult with Bob and have the letters sent to the participants of the U-18 program

Travel Grant Program (Bob)

One official applied and received the travel grant for 2009.

Decision

- The program will continue in 2010. Committee members will promote participation by qualified member officials.

Assignments/Upgrading (Kathy)

- 35 new officials have been upgraded from Levels 1 through Levels 4
- The initiative in Prince George worked well. Officials from the Lower Mainland travelled to PG twice to give workshops and provide mentorship to new officials. This model should be considered for other areas in the Province

Information/Ideas for Annual Report

- Consider asking Clubs to have 2 electronic timing systems for sanctioned championship meets
- BCA needs to require the above as necessary and the information should be included in the package for sanctioning the meet

Decision

- John to draft a resolution for the Officials AGM
- This information also needs to be sent to the JD committee for support from Clubs

Education/Recruitment sub-committee (Sue, Jackie, Laurel, Alwilda)

- Recruitment through social networking was discussed – Facebook, twitter, blogs. Sue noted that other provincial organizations have had success using twitter for instant communication and receiving instant feedback.

- A more productive strategy to recruit officials to date seems to be face to face communication – recruiting individuals at meets who are great workers and seem interested in track and field
- Further discussion on social networking was tabled for November
- Committee members will continue to encourage Clubs to provide workshops for their members to train officials

Action: Sue will send a note to the Bulletin asking any Club hosting a meet to encourage their members to enroll in a workshop

Banner (Jackie)

- Vancouver Island needs a display board that is easy to transport.
- The current display boards are difficult to transport around the island
- A more portable version such as those BCA use, are being considered for the island

Action: Jackie will contact Sam Collier to find out the cost of BCA display banners and to see what is needed in a graphic file for a portable banner for Vancouver Island.

Workshops

- A level 2 workshop is scheduled for November 8, 2009 in Kamloops
- A level 2 workshop is needed for the Lower Mainland

New Business

Review of Committee Policies

Travel Expense Policy

The Policy was discussed and amended (see attachment)

Review of Committee Goals

Goals continue to be:

- 1. Promote officiating through effective partnership with member Clubs, and individual BCA members**

- Committee members and other Senior officials are encouraged to make personal contacts at meets to recruit new officials. (good success with this)
- Place acknowledgement and recruitment information on Club web pages (little success with this).

2. Promote leadership at ALL athletics events in the Province. Use every event as an opportunity to promote officiating

- BCA officials will try to respond to all sanctioned requests
- Attend non sanctioned and schools events whenever possible.
- Provide announcer with a text for public recognition of officials (good success with this)
- Place acknowledgement text in all programs and advertising for events (little success with this so far).
- Try to get BCA to place this text in the package for sanctioning

3. Create basic self sufficiency in all regions of the Province

Regional development plan worked well in Zones 7 and 8. The Committee will have to continue its support. **Agreed** that the Regional coordinator's travel to the AGM should be supported.

- A similar initiative should be offered in other regions that lack officials – e.g. Kootenays. Local partners are required.
- Recruit and train Track Referees and Field Referees in each region (some progress)
- Develop priority list for disciplines in each region. Lists have been compiled, and will be included in the Annual Report.

Action: Jackie will contact a relative in Cranbrook to see if there is someone there who is actively involved in track and field and would be interested in hosting a workshop to train officials. She will also find out from Diana who is the regional contact for summer games (Zone 1). **Answer:** Dan Horan (Trail) (250) 368-5291

- Sue is concerned that Level 1 and 2 officials are sometimes given too much responsibility at meets (e.g. to be in charge of events because experienced officials are absent). This may discourage them from further participation.
- Carol will continue to send information regarding officiating opportunities in Zone 3,4,5 to officials in other areas of the Province.

There being no further business the meeting adjourned at 1:05 P.M.

Respectfully submitted by J. Barrington
September 13, 2009

Travel Guidelines: BCA Officials Expenses

BCA provides the Officials Committee with an Annual Core Budget' of \$17,700. This amount is supplemented by voluntary donations from Member Clubs. The budget available for competition is approximately \$6,000. These funds are used to cover expenses of more than 200 officials servicing 70 plus competitions. It is important to work from clear rules. The Regions to which we refer are based on the BC Games Regions, e.g.

Zone 1,2 (Okanagan/Kootenays)

Zone 3,4,5 (Lower Mainland)

Zone 6 (Vancouver Island, Central Coast)

Zone 7,8 (Central and Northern BC)

WE DO FUND

- authorized travel to **sanctioned events by BCA member officials, when working in their own region.**@ \$.30 per kilometre (\$.43 for a carpool.)
- authorized travel to **National And Provincial Championships In BC by BCA member officials @** .\$.30 per kilometre (\$.43) for a carpool.

In both these situations, additional travel expenses such as ferry fares and tolls may be claimed.

WE DO NOT FUND

- Meals or Accommodation
- Travel to events with an International component
- Travel to **sanctioned non-championship events outside the BCA member official's own region.** (Unless the official is designated for training).
- Travel to BC GAMES events

Members who agree to participate in events **not funded by BC Athletics** (see above in this section) **MAY** be compensated for travel by the Local Organizing Committee. This compensation may take the form of repayment for specific expenses (e.g. gas bills) or in some other form, as decided by the LOC.