

Minutes BCA Officials Committee—April 9, 2006

Members Present: Carol Cull, Shirley Young, John Cull, Diana Hollefreund, Kathy Terlicher, Sanda Turner, Alwilda van Ryswyk, April Arsene, Jackie Barrington, Sue Kydd, Karen Davidson

Regrets: Alice Kubek and Ina Wallace

Recorder: Karen Davidson

Kydd/Barrington: approval of amended agenda. Additions to Technical Committee and an update on the Kamloops Track

Minutes of the previous meeting circulated and approved via e-mail.

CHAIR'S REPORT:

Feedback Forms—Regional Coordinators to distribute and collect feedback forms. General information about the forms will be included in the newsletter. Copies of the form were given to Diana and Alwilda. John will make the form more accessible by sending electronic copies to Regional Coordinators, and by putting it on the BCA web site.

Action: Sue (Newsletter)
John (distribution)

Level II Passport-form included as part of committee pkg.
More information under Carol's section

Little Red Rule books—distributed through officials packages to anyone Level II and up who is registered as an official and has paid current dues. Currently 56 officials are registered but April noted that as many as 124 books may be needed. Packages will be distributed to all officials who registered in previous years.

Packages for Vancouver Island given to Diana, packages for the Interior given to Alwilda, and packages for Northern B.C. will be sent in the mail. Lower Mainland Officials will receive their packages at future track meets.

Fixtures List—updated list included in package. Sue Kydd noted that the Langley Pacific Track Meet will start on Friday night with a few selected events.

Level I Clinic. electronic version sent to Diana

Advise NOC about recruitment and training of additional mentors. John will discuss at an April 21-22 meeting that the list needs to be updated.

Action: John

Creation of private password protected web space—John to talk to Brian about this

Action: John

CORRESPONDENCE:

John wrote letter to Senior Games Committee regarding the need to provide food and water for officials at events.

Other Items:

Pacificanada Series: John has attended a meeting on the series. At this time the schedule is still evolving. John has requested money from the Pacificanada Series Committee to pay for accommodations and food for 10 officials.

Equipment: Digital Scales (\$438) and Field Timer (\$600) have been purchased. This equipment currently stored at John and Carol Culls.

COMMITTEE REPORTS

Assignments/Upgrading Committee (Carol, Kathy, Sanda, April, Alice)

Action Items from March Meeting;

Carol reported that the schedule for the LaFarge Abbotsford International meet has not been fixed yet but the BC/Cdn 10,000 Championships should start probably late pm. on Sunday (6:30 W and 7:15 M). Events offered in the other Series meets also continue to change.

Officials' packages-see information under Little Red Rule books

Alice and Kathy are still collecting information regarding start dates. A reminder will go in the newsletter.

Upgrade requests-at this time only Dave Hopkins has made a request

Level II workshop. The Instructors' sets include the Powerpoint presentation on CD-Rom, hard copy of the notes, and a set of handouts. Copies will be distributed to Keith, Alwilda, Peter, John and Carol.

Level 2 Passport. The passport will be included in Level II packages for participants who will use them through the season and have them initialed by the mentor. At the end of the season the passports will be handed in as a way to be upgraded as an official. John will send Diana the information to edit and fine tune.

Action: John

Assignments/Budget

Legion Meet-Carol has stopped contacting officials until issues regarding responsibility for officials' food and accommodation are resolved. Carol and Peter have a meeting with Leroy Washburn on April 21.

May 26/27 BCHS combined events has requested officials. Peter, Hugh, John, Carol and 1 track official will attend.

South Surrey—Maureen de St. Croix has requested officials for Schools meets, May 1, 3, 5, 9, 11, 15, 17, & 18
Sun Run-April 23, 2006 -Request for officials to volunteer as jury, starter, referee, finish line and timers. Carol will attend a meeting with the Race Director.

Upgrade request list- the list has been divided into level 4 & 5 requests and evaluators/ mentors. People have been assigned to specific meets so they can be upgraded.

Langley Pacifics meets most of the criteria for a "N" designation by NOC. Sue will look into organizing an ACC. Lack of teams from outside BC may be the only weak point.
Action: Sue

Committee reviewed the fixtures list and the official travel priority list.

Education/Recruitment Committee: (Sue, Jackie, Karen, Ina)

Action Items from March Meeting;

Karen has contacted two sign companies to get a price for A frame signs --Cimac and House of Signs. Karen will contact Teresa about a vectorized file which could reduce the cost of production. Signs will be ordered by Karen and paid for with Visa and then reimbursed through BC Athletics. One sign is for the interior and one sign is for the Lower Mainland.

Brochure—2 copies circulated (draft) committee will check for accurate logo and continue to look for appropriate photos. Grammar corrections were noted. Sue will get quotes from 2-3 printers possibly Sport BC and VCR Printing for a print run of 1,000.
Action: Sue

Information about the number, cost, and when to order the brochures will be circulated via email before ordered is committed.

Newsletter—Sue will include in next newsletter information on the official's package. Sam will be asked to feature the newsletter in the BC Athletics Bulletin.

Ina to contact Trish Fougner not Ron Parker from Pacific Athletics regarding a Level I workshop

Action: Ina

New items

Workshops: Upcoming workshops have been posted on the BC Athletics website and information may be placed in local newspapers by hosting clubs.

Sue will contact South Fraser-- Neil Randle to see if they are interested in a Level I or Level II clinic.

Action: Sue

John has spoken to Chilliwack Track and Field Club regarding Level 1 clinics.

Laurel Wichmann has indicated an interest in conducting these workshops.

AWARDS & INCENTIVES (Shirley)

Action Items from earlier meetings

Year end inventory of incentive items (Completed)

John will remind Brian McC Calder about including the Spratt Shaw logo on the BC Athletics website.

Action: John/Brian

John will write Spratt Shaw thanking them for their past sponsorship and requesting future financial support.

Action: John

Awards: nomination for NOC Official of the Year is Ian Fisher, submitted by Shirley. Nomination for Athletics Canada Wall of Honor is Alwilda van Ryswyk, submitted by Alice.

New items

Shirley to contact Rona re possible sponsorship

Action: Shirley

John will give Shirley the 9 remaining Weather Writer clipboards to be distributed as 2006 incentive items.

Action: John

JUNIOR DEVELOPMENT—Alwilda

Greg Clark (Maple Ridge) inquired about facilities requirements for sanctioned meets, and for top 10 status. There is a possible problem with the Discus/Hammer landing area. The Junior Development Committee will accept results for Top 10 with the exception of Discus/Hammer.

John will discuss the facility with Ron Bunting.

Action: John

The JD committee is still looking for a facility for the JD banquet.

Kamloops facilities. The track still needs the final layer and contractors are waiting for consecutive days of good weather.

TECHNICAL COMMITTEE

Alice picked up the BCA umpire kits from Connie but has not been able to find the race walk kits. Diana will try to locate the race walk kits and store them at her house.

Action: Diana

Anne Juteau will make armbands once she knows how many are needed. Committee decided that 36 blue will be needed for chiefs and judges, 6 red for referees and 6 lime green for starter's assistants. AJ will be reimbursed for any expenses. Armbands will be sold at cost.

Action: Alice

South Surrey Track. The Committee has been invited to send a representative to a meeting with Surrey Parks and Rec staff. There will be discussion of the (missing) facilities for long throws and the other items on the deficiencies list.

Chilliwack—John, Peter and Carol reviewed the facility (which will be used for the BCJD T&F Championships). A list of suggestions has been submitted.

NEW BUSINESS

Sue reminded us that the camera used for many Lower Mainland meets is quite old. The equipment currently belongs to 3 clubs—Langley, South Fraser, and Chilliwack. A suggestion was made that the clubs do a grant application to BC Lotteries for a new camera.

Action: Sue

Discussion about the need for a workshop for people interested in gaining expertise in setting up and operating a FinishLynx camera, as we have few people now able to do this and they are extremely busy. Kevin Kydd may be interested in presenting, with help from Jason Swan.

Action: Sue

POLICY/MANUAL REVIEW

25.5 Suggested that the third section (Non-championship level meets) should be re-written to make a more general and flexible policy. The bulleted area and the last sentence of the paragraph can be omitted.

Action: John

“Minimum number and standards for officials” document will also be re-written:

- include the position of announcer.
- Increased numbers of volunteers at both levels of meets
- Add combined events referee to both

Youth Officials Program

NOC Junior Officials handbook has been updated but the condensed rule information is still out of date (2004-2005 Handbook). The committee would recommend to NOC that we support the Junior Officials Program but certification and upgrading (credits) should be the same as adults. The condensed rule book can be dropped, as it is difficult to keep up to date.

Burnaby/ New West students-- Kathy/ Sanda will continue working with this group and keep track of all the hours each person has committed (using a sign-in sheet).

Some youths will enroll in the South Surrey Level I workshop.

Next Meeting

May 28th at the Culls.