

Minutes: BCA Officials Committee Meeting
April 12, 2008

Members Present:

Bob Cowden, Kathy Terlicher, Carol Cull, John Cull, Anne Lansdell, Sue Kydd, Laurel Wichmann, Jackie Barrington.

Recorders: Jackie Barrington, Bob Cowden

Regrets: Alwilda van Ryswyk, Shirley Young, April Arsene, Alice Kubek.

Business Arising from Minutes:

- Magnets distributed by Carol. (Carol)
- Rule books distributed to members whose registration to BCA was paid by the end of March, 2008.
- Bob has rule books for Kelowna and Kamloops, and shirts for Don Beck and Martha Belicka.
- Anne has rule books for the Island.
- Rule books can be bought from BCA or directly from IAAF website
- Carol will get the new membership list from Sam for final attempt to distribute rule books to members. Carol is to be commended for organizing the distribution of books.
- Laurel noted that a final reminder about registration is a good idea because some clubs only start to operate in April
- New rule books will be coming later this year.

Meet Director's manual – (Jackie)

- Most of the editing is complete. Waiting for feedback comments from South Fraser and other clubs. Final editing slated for month end
- Bob suggested the title, *Event Management, A Handbook for Track and Field*
- Handbook will be sent to the BCA Bulletin for promotion

Action: John will contact Christine McNulty to offer the handbook for BC High School track meets.

- Bob would like to see an event director's course after the manual is complete. He is looking for knowledgeable persons to discuss the management of organizing major events. Kamloops is currently in the process of determining the structure for World Masters.

- John believes there is a need to put together a handbook for National and International level meets
- Sue noted that since most meets are local, the current handbook would be adequate for the needs of local clubs

National Clinicians and Evaluators Clinic – (Anne)

- Anne believes Keith is still willing to organize these clinics on the Island. John said NOC will pay for clinicians' expenses.

Action: John will talk to Keith this coming weekend at the NOC meeting

Junior Officials' Program: (Bob)

- Bob and Alwilda reviewed the small manual from NOC. He believes there are three options.
- First, to proceed with a manual with context and structure as current manual
- Second, produce a manual across all areas
- Third, no manual at all.
- John noted that there is a need for a Junior program, and also our previous decision to develop this program with the help of Clubs (rather than developing a schools based program).
- Junior officials would be mentored by experienced officials. They would receive benefits and rewards depending on their commitment and would not be allowed to chief events.
- Anne noted that officials begin to chief events at Level 3
- Carol thought the title Junior official has negative connotations, she would prefer helpers to be called Under 18 officials, like soccer and other sports.
- Instead of creating a handbook, the Level 1 course will be tweaked to train U-18 officials. Sue noted that the participants at a recent Level 1 workshop did not find the material overwhelming. We also offer the alternative of one-on-one mentoring.

Action: Bob will draft a document for the U-18 program which will be presented at the next meeting. It will outline the rationale and philosophy of the program. It will include information on training, eligibility for awards and membership benefits. It will mostly be consistent with the NOC Junior officials program.

Action: John will post the document on the BCA website.

Volunteer BC – (Laurel)

- Laurel tried to contact the Coordinator of Volunteer BC to see if BCA was a member. No response from coordinator.

Action: John will discuss with Brian McC Calder.

Action: Laurel will email John if she gets a response from the coordinator of Volunteer BC.

Volunteer Brochure (Sue, Laurel, Jackie)

- Permission is needed for photos in the brochure.

Action: Kathy will contact Peter for permission to put his photo in the brochure. Jackie will contact Irene.

- Infigo (Sport BC) will print the brochure. This can be done in a week.
- Jackie noted that the wording in the brochure should reflect the fact that volunteering is a flexible commitment and volunteers can work as little or as much as they wish to.
- There is also a need to mention that volunteers are unpaid

Officials' 2008 AGM: (John for April)

- There is a new restaurant opened by the former owner of Madisons. April is checking to see if he will be as generous as in the past. If the room is appropriate we will go with the venue
- Achilles will be asked to donate \$500. Valley Royals will also provide some funds.
- John wanted to know if other clubs would provide support.
- Sue noted that she has asked Langley Mustangs, but the Mustangs said that they provide gifts for prizes as well as gift certificates at their meet.
- Jackie noted that registration at Cheetahs is down so funds are limited.

Action: Anne will contact Gary Reed to see if he is willing to be a guest speaker.

- John noted that the focus of the speech should include the effect of officials on athletes. He also noted that there may not be a picture show. John will allow for a longer time in the schedule to socialize.

Recognition Program: (John for Shirley)

Action: John will contact Shirley to source a clothing item for Levels 3,4,5. This year's budget will allow for a \$30 item.

- Level 2 upgrades will be given a golf shirt
- John suggested that since the current clothing items are not being sold, Level 3,4,5 officials can choose to select an item from current stock as this year's incentive.
- Officials are reminded that it is their responsibility to review the procedures for upgrading on the website.

Insurance Coverage at non-sanctioned events (Carol, Bob)

- Bob reviewed the coverage for Kamloops school district and Carol researched coverage for Surrey.
- Both districts have coverage for volunteers, but no medical or disability coverage for volunteers
- Officials must ask meet organizers what coverage is available at meets.
- Ministry of Education is looking into how they will manage volunteers across the Province.

Action: John will post information on the website which says that insurance coverage is available in Kamloops and Surrey. Officials need to check with individual school districts re: coverage.

Chair's Report/Correspondence:

- The draft budget for 2008 was approved and increased to \$15,900
- The 2008 Draft schedule is posted, correction: the meet in Kamloops (World Masters Indoors) is from March 1-6, 2010.

Action: John will send Kathy links to find the kind of lap counters that she needs at the finish line.

- Victoria is using an electronic gun. John will continue to research the use of these guns.
- Victoria has wireless capability between the gun and the computer. This system needs to be tested.
- Several Clubs have requested information about new guns to replace caps and shells.
- Level 1 workshop updated, material sent to all committee members.
- Level 2 workshop material done. Greg Bush is sending minor updates.

- Carol/John and Brian McCalder met with staff of World Police and Fire Games. More information will be forthcoming. A paid sports' coordinator will be hired for track and field by June, 2008.
- John/Carol and Brian will sit on the long term athlete development program review committee
- New bids: Lions Gates Road Runners for Canadian Marathon Championships 2009-2010
- 2009, Kamloops bid for Canadian Outdoor Masters Championships.

Sub-committee Reports:

Assignments/Upgrading Committee (Carol, Kathy, Bob, April, Anne, Alice)

- Carol – Invitations sent to level 3,4,5 for Juniors in Abbotsford. Responses have been slow coming in.
- Carol wants invited Officials to reply ASAP to say whether they are available to volunteer at the Juniors. Because of the conflicting dates of many meets, Carol needs to know who is available for the different meets.
- Vancouver International Marathon is now a sanctioned event. 2 officials are attending to date. Personnel still needed, referee is needed in the lead car, a Starter, 3 Timers, 3 Teams of 2 to write numbers as athletes cross the finish line.
- Sue noted that road racing need to start training officials. Carol said that the opportunity is there. Volunteers who are only interested in Road Race can attend the first half of the Level 2 workshop
- *Anne reported that of the 32 trained officials on the Island, only 10 will be active. (Anne, is this what you said? Jnc)*
- A request was made for Iain Fisher as Starter's Assistant for the Victoria International. 2-3 Umpires will be needed.
- The Dogwood meet will use Level 1 and 2 officials with the help of experienced officials. Same structure will be used for BCJD Championship meet. 5 rooms have been booked. John noted that there is money for travel, but the Host Organizing Committee will have to cover costs of accommodation. A Starter is needed for the Indigenous Games.

- Bob reported that Invermere and Penticton have requested help for running events. His initial response will be that a Level 1 workshop is available and he will continue to encourage them to become self sufficient. John asked whether officials from Kelowna or Kamloops would be available to provide leadership at their events.
- A team of 4 from KT&FC and the City of Kamloops, recently traveled to France to secure the bid for the World Indoor Championship. Kamloops has put forward seed money to secure the flag. This is the first time these Games have been held in North America.
- Kamloops is expecting 2500 athletes. They would like to have 225 officials because there will be events in and out of the stadium.
- For accommodation, the City has 3300 beds and they will use an athlete home stay program. Sun Peaks, with 3000 beds, is also under consideration.
- John noted that for 225 officials, we will have to use officials from other Provinces. The request will have to go through branch chairs.
- John also wanted to know who the officials' coordinator was for the Jack Brow. Pam Medland is, according to Bob. Carol would like a list of officials that will be coming from Kamloops.

Education/Recruitment:

Subcommittee (Sue, Jackie, Laurel, Alwilda)

- Level 2 workshop held in Nanaimo – 16 people attended. There was a suggestion for additional hand out material.
- Level I in Zones 3, 4 and 5. 16 attended mainly Grades 11 and 12 students. There was a request for a Level 2 workshop.
- Level 1 workshop is needed in Kelowna for the Power of Sport tour. Bob and Alwilda are available, and have contacted the organizers.
- Brian suggested that the Registration form needs to be redone to capture more information for policy considerations.

Action: John will draft a revised form

- Carol needs ideas for National Clinics at the Juniors. A Starters' Clinic could be offered.

Recruitment through web pages (Jackie)

- A work in progress. Some Clubs have put a link directly to the BCA officials' website.

New Business:

Sue reported that a request was made by the coach from UBC for a timing system for the Dual Meet May 2, 2008 at Minoru. Kevin referred the coach to Kajaks. No response so far.

- Kathy noted 2 Upgrades: James Houlton, Level 1 in April, 2008 and *Gene Sanderson, Level 2, Nov. 07. (Kathy is this correct? Jnc)*

Anne is currently researching admission of officials to Canadian Sports Hall of Fame, and other available awards. There are officials who are most worthy of provincial and national recognition in the Track & Field Builders category. Nominations for the Sports Hall of Fame must be ready for presentation January 2009.

Action: Anne will prepare award nominations for suitable awards for the next meeting

Meeting adjourned at 2:35