

Minutes of the Officials' Committee

Surrey, November 15, 2008

Committee Members Present: Alwilda van Ryswyk, Laurel Wichmann, Kathy Terlicher, John Cull (chair), Diana Hollefreund (BCA Board Rep.), Carol Cull (recording secretary)

Regrets: Bob Cowden, April Arsene, Alice Kubek, Anne Lansdell, Shirley Young, Sue Kydd, Jackie Barrington

Agenda: Approved with additions

Previous Minutes (September 20, 2008): Approved

Minutes of the Officials' AGM:

Corrections are to be made of the names of individuals attending
Corrections to body of text will be made then document posted along with Annual Report

Business Arising from the Minutes

Awards Nominations (Anne)

The nominations for this year's Officials awards are being coordinated by Shirley. She has requested text to accompany each of the awards. Sam at BCA has Requested that the text be no longer than 3 sentences for each award and must be completed and forwarded to BCA by the end of November. **Anne and Alice** are to compile this information and send to Sam.

Action **Anne, Alice**

Re: Ian McNeil Award – It has been decided that two individuals will be the recipients of this award for 2008. It is customary that the name of the recipient of the Ian McNeil Award is forwarded to NOC as our nomination for the NOC Official of the Year Award. It is unlikely that sending two names would be acceptable. It is suggested that one of the recipients could be named to the Sport BC Official of the Year and the other as the NOC Official of the Year.

Action **Shirley**

Recommendations on 'External' Awards Nominations (Anne)

Canada Sports Hall of Fame – Ken Porter

Sports Officials of Canada Fox 40 Awards – Alice Kubek

BC Sports Hall of Fame and Museum (for 2009) – Keith Newell

This nomination needs to be endorsed by BCA. **Anne** to take or send this nomination to Brian McC Calder.

Sport BC Official of the Year

Should be included on our honor roll on the web - **John**
Nominations are for activity in the current year not life time achievement
(see note under Ian McNeil Award)

It is suggested that perhaps **Anne** could complete the necessary
paperwork for this award.

Action: Anne

Level 1 Workshop for Pacific Athletics (Anne)

No report

Updates for Display Boards

Karen Davidson has arranged for new BCA phone numbers to be readied
to update those currently on the Display Boards in Victoria and Kamloops.
These will be available at the Committee Meeting in February.

Umpire Manual (Kathy)

Kathy has updated all of the rules in the manual and will revise again once
the new Competition Rules Handbook has been published.

Several required rules or procedures were inadvertently removed by
Diana from the manual on which she was working. These have been
reinstated by Kathy. Once the new manual is prepared, Kathy will send it
to BCA for printing. 40 copies will be available for Zone 6 and for Zone 1,2.
These should be ready for the February Committee Meeting.

Action Kathy

Text for announcers regarding Officials (Sue)

This has been readied by Sue. Two minor corrections were made and
the paragraph has been approved.

Chair's Report/Correspondence (John)

Budget

The Competition Expenses have been exhausted.

Some funds are still remaining which will allow us to send Officials to Indoor
Meets.

A Budget will soon need to be prepared and sent to BCA for the new fiscal year.

Action: John

2009 Draft Schedule

There are a few conflicts but the schedule is probably manageable as it currently
exists. Alwilda reported that a sub-committee of the JD Committee was struck
to discuss the 2009 BCJD Pentathlon – Venue, Date and Host.

It is noted that the Cheetah's Invitational has not yet been listed.

BCA Fixtures Meeting

An excellent Power Point presentation was made by John at this meeting which
addressed the concerns and realities of Officiating. It was noted that only zones
3, 4 and 5 were represented at this Meeting. Brian discussed the Strategic Plan
and introduced the topic of extending the Track and Field Competition season.

News from NOC (November Meeting)

We were thanked for our Upgrading Applications. All BC Applications were approved.

NOC has declined to make a change in the number of credits required following a clinic (8) before upgrading would be considered.

Photo finish criteria and number of steps for this discipline will be examined.

We will continue to post the NOC bulletin on the BCA Officials' website.

The proposal for Recertification of Level 5 Officials (an idea floated by NOC) will continue to be discussed but in all probability no decision is to be made in the near future.

The next NOC Meeting will be held in Winnipeg on April 17, 2009.

IAAF Technical Meeting

The latest bulletin (sent courtesy of Alice) included some interesting discussion regarding new photofinish equipment and the use of chips on the track.

The 'false start' rule will be renumbered and so will be found in a different section of the handbook. There is emphasis on providing a 'clear signal' to athletes to indicate the 'start of their trial' in field events. The IAAF Technical Committee Minutes will be sent to Committee members via email.

Subcommittee Reports

Assignments/Upgrading (Kathy, Carol)

Update on World Masters (Carol)

Kamloop's 2010 World Masters Indoors Athletics Championship will be held from March 1st to 6th. Most Officials will be expected to arrive on February 27th. John and Carol Cull have been asked to be the co-Officials' Managers for this Meet. A preliminary timeline scheme for issuing invitation and selection letters was outlined:

Expressions of Interest invited	November / December '08	BC Officials Levels 3 - 5
Expressions of Interest invited	December '08	AB / SK / MB (no travel costs)
	February '09	BC Officials Levels 1, 2 ON / PQ (no travel costs) Wash. (no travel costs) Atlantic Can. (no travel costs)
Letters of Invitation sent	April '09	Chiefs / Referees
Letters of Invitation sent	June / July '09	Judges
Selection letters sent and team assignments	September '09	

Priorities for upgrading (travel lists) (Carol, Kathy)

A list of those individuals, who have requested upgrading, was presented. Those on the list who have not contacted Kathy personally to request upgrading will be contacted and reminded of the process involved. **(Carol)**

Other individuals will also be contacted to determine correct contact information (**Alwilda**) or to remind them to request upgrading (**Carol, Anne, Alice**). A priority list of Officials who have been selected for travel in '09 was also presented. This list represents two groups: those whose names will be put forward to NOC for inclusion on teams for National Championships and those who will be funded by BC to attend Indoor competitions (possibly Saskatchewan).

It is also hoped that funding from HOC for BC Championships will entertain the idea of providing accommodation for Officials from outside the area in order that they might benefit from further experience in their chosen discipline and/or that we might provide a mentoring/evaluation situation for them.

Education Recruitment Sub-Committee

Level 1 Workshops

A Level 1 Clinic was provided for George Reilly by Carol Cull. We have not yet heard if Bert Engelmann presented a Level 1 Clinic on the North Shore. **Laurel** to contact Bert.

Action: Laurel

It was reported by Diana that the VIAA (Vancouver Island Athletic Assoc.) is working well with their program for recruiting and training beginning officials.

Recruitment through Club WebPages (Jackie)

No report

Volunteer BC (Laurel)

There is a bit of a lengthy process involved in becoming affiliated with volweb.bc. **Laurel** will work through the process and has agreed to become the primary contact with Carol as the secondary contact.

Action: Laurel

Meet Manual

John will have the manual located on the BCA Website in the Track and Field section along with Technical Specifications.

Action: John

New Business

Meeting Schedule for 2009 (set for the year, confirm two months prior)

<u>Date</u>	<u>Location</u>
Sunday, February 1, 2009 (11:00am to 4:00pm)	John and Carol's
Sunday, March 8, 2009 (9:00am to 2:00pm)	John and Carol's
Saturday, April 4, 2009 (9:00am to 2:00pm)	John and Carol's
Saturday, September 12, 2009 (11:00am to 4:00pm)	John and Carol's
AGM Sunday, October 18, 2009 (10:00am to 3:00pm)	Encore?

Goals and Issues for 2008-2009

Promote officiating through effective partnerships with member Clubs and Individual BCA members

- Named contacts on Committee will provide information concerning Officiating to Clubs via email. These messages will be sent at various times during the year – e.g. February, April
- New West Spartans Club is added to the list of Clubs to be contacted
Action Kathy
- It was suggested that the Display Board and accompanying Brochures be brought to the BCA AGM.
Action: Jackie
- Contact can also be made to members through the BCA Bulletin.
- Placing Brochures in Club packages at Meets or having them available at the Registration or package-pickup table was also suggested.
- Having a Power Point show available to promote Officiating is another option. A number of the slides used in the presentation made by John at the Fixtures Meeting can be used to create this Power Point show
Action John

Provide leadership at ALL athletics events in the Province. Use every event as an opportunity to promote officiating

- Encourage current Officials to continue to promote Officiating – make it personal.
- When a request is made for Officials we strongly urge area coordinators to make every effort to send at least one Official to the event. This Official *may* act strictly as an ambassador or be available to explain or clarify basic rules.
- Promote the use of the script prepared for announcers
 - **Diana** will take responsibility for making this text available at the events that she attends on the Island
 - **Alwilda** will ensure that Gary Johnson is supplied with this text
 - **John** will provide the text to announcers at the Meets which he attends

Action Diana, Alwilda, John

Create basic self-sufficiency in each region

- Tracking the training of Officials (Level 1,2 and National Clinics) becomes a yardstick by which we can measure our progress and effectiveness in developing and recruiting Officials.
- **Kathy** and **Louise** will work on developing an Umpires Workshop.
Action Kathy
- **Diana** is developing a quick reference card system of basic rules for each event, similar to that created some years ago by Saskatchewan. These

can be used as outlines for Level 3 Technical workshops. The points which need to be addressed on these cards are:

- Preparation of venue
- Instructions to athletes
- Basic rules – what constitutes a failure
- Task description for event Judges and Volunteers
- Coordinators in all zones will develop list of deficiencies (discipline areas where more officials are required)

Action **Anne, Alice, Alwilda, Bob, Carol**

Report from BCA Board Representative (Diana)

It has been determined that Criminal Records Checks for all officials is necessary. Implementation is expected to begin in 2009. Diana will be working on the process that will be involved in this undertaking. Any costs to the individual official will be reimbursed.

A Human Resources Committee has been formed and is to be headed by Diana. Harassment complaints are to be directed to this Committee.