

**B.C. Amateur Athletics Association
Financial Statements
For the Year Ended March 31, 2022**

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Financial Statements
For the Year Ended March 31, 2022

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Independent Auditor's Report

To the members of B.C. Amateur Athletics Association

Opinion

We have audited the financial statements of B.C. Amateur Athletics Association (the Association), which comprise the statement of financial position as at March 31, 2022, the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2022, and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

BDO Canada LLP

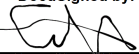

Chartered Professional Accountants

Kelowna, British Columbia
June 30, 2022

B.C. Amateur Athletics Association Statement of Financial Position

March 31	2022	2021
Assets		
Current		
Cash and cash equivalents (Note 2)	\$ 774,046	\$ 549,854
Reserve Fund (Note 2)	29,707	29,054
Accounts receivable	19,297	19,407
Inventory (Note 3)	130,298	127,718
Prepaid expenses	29,957	31,899
	983,305	757,932
Tangible capital assets (Note 4)	35,935	38,692
	\$ 1,019,240	\$ 796,624
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities	\$ 140,469	\$ 69,102
Deferred revenue (Note 5)	184,334	153,995
Current portion of deferred lease inducements (Note 6)	4,148	4,148
	328,951	227,245
Deferred lease inducements (Note 6)	1,736	5,883
	330,687	233,128
Net Assets		
Operating Fund	512,305	389,291
Capital Fund	30,051	28,661
Reserve Fund	146,197	145,544
	688,553	563,496
	\$ 1,019,240	\$ 796,624

On behalf of the Board:


 DocuSigned by:
 _____ Director
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 _____ Director
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The accompanying notes are an integral part of these financial statements.

B.C. Amateur Athletics Association Statement of Changes in Net Assets

For the year ended March 31	Operating Fund	Capital Fund	Reserve Fund	2022 Total	2021 Total
Balance, beginning of the year	\$ 389,291	\$ 28,661	\$ 145,544	\$ 563,496	\$ 343,672
Excess of revenues over expenses	124,404	-	653	125,057	219,824
Interfund transfers:					
Net change in tangible capital assets	2,758	(2,758)	-	-	-
Deferred lease inducement contribution received	(4,148)	4,148	-	-	-
Balance, end of the year	\$ 512,305	\$ 30,051	\$ 146,197	\$ 688,553	\$ 563,496

The accompanying notes are an integral part of these financial statements.

B.C. Amateur Athletics Association Statement of Operations

For the year ended March 31	2022	2021
Revenue		
Grants/program revenue	\$ 613,921	\$ 420,579
Memberships	332,054	183,982
Special programs	193,945	159,932
In-province competitions	43,046	7,877
Marketing, promotions and sponsorship	16,700	7,647
Leadership - coaches & officials development	18,615	4,756
Run Jump Throw Wheel	3,235	1,084
Administration	474	3,111
Athlete development	9,573	16,316
Publications	204	28
Other income (Note 9)	127,769	270,068
	<u>1,359,536</u>	<u>1,075,380</u>
Expenses		
Administration	248,982	239,646
Amortization	14,660	8,817
Association committee meetings	5,151	3,843
Athlete development	108,732	55,210
Awards/recognition	1,400	-
Bad debt	1,953	-
B.C. Endurance project - athlete program	19,577	9,149
B.C. High performance programs	17,831	7,658
B.C. team programs	77,443	3,550
Hosting competitions	27,581	2,196
In-province competitions	65,491	8,847
Leadership - coaches & officials development	47,058	17,280
Marketing and promotion	1,849	7,121
Pacific Canada Series	5,000	5,000
Publications	5,062	2,037
Run Jump Throw Wheel instruction, training and delivery	15,134	3,089
Special programs (includes team uniforms)	58,282	-
Staffing:		
Administration	193,104	196,624
Programs	302,840	274,882
Summer student/part time staff	17,349	10,607
	<u>1,234,479</u>	<u>855,556</u>
Excess of revenues over expenses	<u>\$ 125,057</u>	<u>\$ 219,824</u>

The accompanying notes are an integral part of these financial statements.

B.C. Amateur Athletics Association Statement of Cash Flows

For the year ended March 31	2022	2021
Cash flows from operating activities		
Cash receipts from customers and government	\$ 1,382,053	\$ 973,053
Cash paid to suppliers and employees	<u>(1,145,959)</u>	<u>(566,027)</u>
	<u>236,094</u>	<u>407,026</u>
Cash flows from investing activities		
Acquisition of tangible capital assets	<u>(11,902)</u>	<u>(5,552)</u>
Net increase in cash	224,192	401,474
Cash, beginning of the year	<u>549,854</u>	<u>148,380</u>
Cash, end of the year	<u>\$ 774,046</u>	<u>\$ 549,854</u>

The accompanying notes are an integral part of these financial statements.

B.C. Amateur Athletics Association Notes to Financial Statements

March 31, 2022

1. Significant Accounting Policies

Nature and Purpose of Organization	<p>B.C. Amateur Athletics Association (the Association) is a not-for-profit organization incorporated under the Societies Act (BC) and under an agreement with Athletics Canada coordinates cross-country running, road racing and track & field in British Columbia.</p> <p>The Association is a registered not-for-profit organization and, as such, is exempt from federal income tax under section 149(1)(l).</p>												
Basis of Accounting	<p>The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.</p>												
Financial Instruments	<p>Financial Instruments are recorded at fair value when acquired or issued.</p> <p>In subsequent periods, financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each financial statement date and charged to the financial instrument for those measured at amortized cost.</p>												
Tangible Capital Assets	<p>Tangible capital assets are recorded at cost. The Capital Fund reports the assets, liabilities, revenues and expenses related to the Association's capital assets. Amortization based on the estimated useful life of the asset is expensed in the Capital Fund and calculated as follows:</p> <table><tr><td></td><td>Method</td><td>Rate</td></tr><tr><td>Equipment</td><td>Straight-line</td><td>3 - 5 years</td></tr><tr><td>Computer equipment</td><td>Straight-line</td><td>5 years</td></tr><tr><td>Leasehold improvements</td><td>Straight-line</td><td>10 years</td></tr></table>		Method	Rate	Equipment	Straight-line	3 - 5 years	Computer equipment	Straight-line	5 years	Leasehold improvements	Straight-line	10 years
	Method	Rate											
Equipment	Straight-line	3 - 5 years											
Computer equipment	Straight-line	5 years											
Leasehold improvements	Straight-line	10 years											
Net Assets	<p>The Operating Fund represents the excess of contributions that are available to fund the day-to-day operations of the Association.</p> <p>The Reserve Fund represents internally restricted assets which management has set aside for future purposes.</p> <p>The Capital Fund represents the monies which have been invested in tangible property and are unavailable for general purposes.</p>												

B.C. Amateur Athletics Association Notes to Financial Statements

March 31, 2022

1. Significant Accounting Policies (continued)

Use of Estimates	The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities at the date of the financial statements, and the reported amount of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.
Revenue Recognition	<p>The Association follows the deferral method of accounting for contributions.</p> <p>Revenue received are of three types: a) grants and incomes which relate to the fiscal period; b) membership fees which are collected throughout the year; and c) grants and incomes that relate to specific events or projects. Those revenues received or earned that relate to the fiscal period are recognized when received or earned. Those revenues received or earned that relate to membership fees are recognized when received or earned. Those revenues received or earned that relate to specific events or projects are deferred until the event or project is complete. Revenues are recognized when earned and are recorded when they are deemed collectable.</p>
Cash and Cash Equivalents	Cash and cash equivalents consist of bank balances and investments in money market instruments with maturities of three months or less.
Inventory	Inventory is stated at the lower of cost and net realizable value. Cost is determined on the first-in, first-out basis. Included in inventory are items that are held for resale and those that are consumable and used as prizes and uniforms.
Government Assistance	The Association makes periodic applications for financial assistance under government incentive programs. Government assistance received during the year is included in the determination of net income for the year.
Contributed Materials	Contributed materials which are used in the normal course of operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated.
Contributed Services	Volunteers contribute many hours per year to assist the Association in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

B.C. Amateur Athletics Association Notes to Financial Statements

March 31, 2022

2. Cash and Cash Equivalents

The Association has allocated its cash and cash equivalents into the following non-statutory funds:

	<u>2022</u>	<u>2021</u>
Operating Fund Accounts:		
Petty cash	\$ 200	\$ 200
General account	755,513	517,173
Gaming account	60	24,938
Business account	17,758	7,029
Mutual fund account	515	514
	<u>774,046</u>	<u>549,854</u>
Reserve Fund Accounts:		
Guaranteed Investment Certificate	29,707	29,054
	<u>\$ 803,753</u>	<u>\$ 578,908</u>

The Reserve Fund represents appropriated Operating Fund surplus, the revenue and capital of which will be used to fund specific activities of the Association or to supplement Operating Fund sources.

3. Inventory

The following tables summarizes the Association's inventory held at year end:

	<u>2022</u>	<u>2021</u>
Inventory held for resale	\$ 9,917	\$ 17,563
Inventory held for event prizes	18,838	14,314
Uniforms	101,543	95,841
	<u>\$ 130,298</u>	<u>\$ 127,718</u>

B.C. Amateur Athletics Association Notes to Financial Statements

March 31, 2022

4. Tangible Capital Assets

	2022		2021	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Equipment	\$ 363,942	\$ 349,016	\$ 363,942	\$ 345,044
Computer equipment	52,400	39,489	40,497	33,428
Leasehold improvements	46,277	38,179	46,277	33,552
	<u>\$ 462,619</u>	<u>\$ 426,684</u>	<u>\$ 450,716</u>	<u>\$ 412,024</u>
		<u>\$ 35,935</u>		<u>\$ 38,692</u>

5. Deferred Revenue

Deferred revenue represents funding received relating to specific programs which were not completed prior to year-end.

	2022	2021
BC Endurance Project	\$ 9,792	\$ 1,195
Canadian Tire Jumpstart	2,500	15,000
Donations	23,641	13,931
Gaming	59	24,934
Hertz Sponsorship	-	5,000
Memberships	9,765	-
Ministry of Tourism	21,733	-
Pacific Distance	9,500	2,500
Run, Jump, Throw, Wheel	18,000	-
ViaSport	89,344	91,435
	<u>\$ 184,334</u>	<u>\$ 153,995</u>

6. Deferred Lease Inducements

The Association has tenant inducements of \$5,884 (2021 - \$10,031). These inducements are amortized over 10 years based on the term of the lease. In 2022, total rent expense was \$44,475 (2021 - \$41,475) which was offset by lease inducements of \$4,148 (2021 - \$5,868) for a net rent expense of \$38,607 (2021 - \$35,607) within administration expense.

B.C. Amateur Athletics Association Notes to Financial Statements

March 31, 2022

7. Commitments

In September 2013, the Association entered into a lease agreement for office space with a term ending 2023. The contract has monthly (base lease) payments of \$2,074 for the first five years and \$2,271 thereafter.

In December 2017, the Association entered into a lease agreement for a photocopier with a term ending in November 2022. The contract has quarterly payments of \$1,497.

The expected minimum lease payments for the above mentioned leases is as follows:

Year	Amount
2023	31,247
2024	<u>11,206</u>
	<u>\$ 42,453</u>

8. Salaries, Honoraria and Benefits

The Societies Act (BC) requires certain information to be reported with regards to remuneration of employees, contractors and directors.

Included in salaries and benefits is one (2021 - one) employee with remuneration over \$75,000. No remuneration was paid to members of the Board of Directors for the 2022 and 2021 years.

9. Other Income - Government Assistance

During the year, the Association received approximately \$127,769 (2021 - \$270,068) in financial assistance from various government incentive programs related to COVID-19. This amount has been included in the determination of net income for the current fiscal year.

10. Financial Instruments

Liquidity risk

Liquidity risk is the risk that the Association will encounter difficulty in meeting its obligations associated with financial liabilities. It is the risk that the counterparty fails to discharge its obligation in this respect of the instrument. The Association manages liquidity risk through policy to ensure that they will have sufficient cash to allow it to meet its liabilities when they become due. The Association expects to have sufficient amounts to meet its obligations under reasonably expected circumstances.

B.C. Amateur Athletics Association

Schedule 1 - Operating Fund Financial Position

March 31	2022	2021
Assets		
Current		
Cash	\$ 774,046	\$ 549,854
Accounts receivable	18,882	18,986
Inventory	130,298	127,718
Prepaid expenses	29,957	31,899
	<u>\$ 953,183</u>	<u>\$ 728,457</u>
Liabilities and Net Assets		
Current		
Accounts payable and accrued liabilities	\$ 140,473	\$ 69,102
Deferred revenue	184,334	153,995
Due to Reserve Fund	116,071	116,069
	<u>440,878</u>	<u>339,166</u>
Net Assets		
Operating fund	<u>512,305</u>	<u>389,291</u>
	<u>\$ 953,183</u>	<u>\$ 728,457</u>

B.C. Amateur Athletics Association
Schedule 2 - Capital Fund Financial Position

March 31	2022	2021
Assets		
Tangible capital assets	\$ 35,934	\$ 38,692
Liabilities and Net Assets		
Deferred lease inducement	\$ 5,883	\$ 10,031
Net Assets		
Capital fund	30,051	28,661
	\$ 35,934	\$ 38,692

B.C. Amateur Athletics Association
Schedule 3 - Reserve Fund Financial Position

March 31	2022	2021
Assets		
Guaranteed Investment Certificate	\$ 29,707	\$ 29,054
Due from Operating Fund	116,069	116,069
Accrued interest receivable	421	421
	<u>\$ 146,197</u>	<u>\$ 145,544</u>
Net Assets		
Reserve fund	\$ 146,197	145,544
