



BC ATHLETICS PROVINCIAL TEAM STAFF RESPONSIBILITIES

SPORTS MEDICINE STAFF (PHYSIO, CHIRO, MASSAGE THERAPIST)

Requirements for BC Team Staff

- i. Be a current Associate/Coach member of BC Athletics;
- ii. Be a member in good standing;
- iii. Adhere to the BC Team Staff Code of Conduct;
- iv. Sport Medicine Staff must be registered with their Professional Association in the Province of BC or other Province in which they work;
- v. Sport Medicine Staff must carry Liability Insurance in order to work with BC Team Athletes.

Role and Responsibilities

1. Sports Medicine Staff is recommended by the Track & Field Committee
2. Sports Medicine Staff works closely with the BC Athletics office prior to the event.
3. Prior to the event, Sports Medicine Staff will be informed by the BC Athletics office regarding travel, accommodation, meals and other arrangements.
4. Prior to the event, Sports Medicine Staff will be informed by the BC Athletics office regarding any existing known injuries among athletes travelling with the team.
5. Sports Medicine Staff works closely with the Team Manager during the event and is responsible for assisting the Team Manager, as necessary, with the following:
 - A. Ticket changes (as approved by Team Head Coach)
 - B. Transportation
 - C. Accommodation
 - D. Meals

- E. Team meetings arrangements
 - F. Communicating & upholding the [BC Athletics Code of Conduct](#)
 - G. Access to training venues and facilities
 - H. Recreation, sightseeing tours, banquets, etc.
 - I. Team equipment
 - J. Finances
 - K. Press information
 - L. Protests (in conjunction With the Team Head Coach)
 - M. Gifts
 - N. Obtaining official results
 - O. Communicating results to the BC Athletics office on a daily basis
6. Sports Medicine Staff is responsible for setting up a treatment schedule and triaging athletes for treatment as required.
 7. Sports Medicine Staff will work only within their area of expertise. For example, they will not offer nutritional advice or how to manage an illness.
 8. Sports Medicine Staff is expected to focus on the medical treatment of the athletes and will not interfere with coaching decisions made by the Head Coach or Event Coach.
 9. Sports Medicine Staff assists the Team Coaches and Team Manager to monitor the athletes' behaviour with respect to the BC Athletics Code of Conduct.
 10. In disciplinary action as the result of violation of the Code of Conduct, Sports Medicine Staff is a member of the committee convened with the Team Head Coach, Team Manager and Team Captains.
 11. Sports Medicine Staff accompanies the Team Head Coach and Team Manager to the technical meeting. Sports Medicine Staff prepares a list of questions that they wish to be covered by the technical meeting. Sports Medicine Staff records all pertinent information from the meeting to be relayed to the coaches and athletes.
 12. Sports Medicine Staff submits a report within fourteen days after the event to the BC Athletics Technical Manager T&F or Rd/XC. The report shall contain a summary of treatment provided.
 13. Sports Medicine Staff is responsible to the Team Head Coach.

Amended January 2018