

BC ATHLETICS BOARD OF DIRECTORS MEETING

SUMMARY OF MEETING MOTIONS AND DECISIONS

JANUARY 28, 2026

LOCATION: VIRTUAL 7:00–9:00PM

DECISIONS

1. Minor change to the procedure for reviewing and approving meeting minutes as agreed on December 13, 2025. Directors will be asked to reply with any disagreements with the minutes. Silence is acceptance of the minutes. Minutes do not need to be signed by the Chair or other directors. The Secretary will send the Meeting Summary to the CEO for posting on the BC Athletics website.
2. To confirm the Governance Committee and Safe Sport Special Committee previously discussed at the November 12, 2025 and December 3, 2025 Board meetings (respectively). Terms of reference for both committees to be reviewed on April 4, 2026.

GOVERNANCE

1. **Board Committees**
 - **MOTION:** To establish a Risk Management/Legal Committee as standing committees of the Board, in addition to the Finance/Audit and Nominations Committee. **PASSED**
 - **MOTION:** To approve the following Board member assignments to standing Board Committees for a term of approximately one year, until the first Board of Directors meeting following the Annual General Meeting. **PASSED**
 - **Finance / Audit Committee:** Brian Thomson, Chris Wray, Bin Xu
 - **Nominations Committee:** Graeme McLaughlin, Brittany Therrien
 - **Risk Management/Legal Committee:** Tara Self, David Guss, Chris Wray, Judy Needham
2. **Coach and Officials Advisory Council Terms of Reference**
 - **MOTION:** To approve the Terms of Reference for the Coaches and Officials Advisory Council as amended to clarify that council members are volunteers and not paid positions. **PASSED**

REPORTS

1. **Presentation of Q1 Financial Report**
 - **MOTION:** To accept the Q1 Financial Report, as circulated and presented. **PASSED**
2. **CEO Report**
 - **MOTION:** To accept the report as presented. **PASSED**

UPDATES, COMMUNICATION AND ADMINISTRATION

1. **Board Communication Procedures**
 - **MOTION:** To approve the Board Communication Procedures, as presented. **PASSED**
2. **Recognition of Contribution of Past Board Members**
 - **MOTION:** To approve a budget of up to \$500 for a recognition item once a Board member completes their tenure. **PASSED**

SAFE SPORT

1. **Approval of Civil Claims Response Procedures**
 - **MOTION:** To delegate authority to the President to act as the instructing client for all legal matters and to approve all legal filings and responses on behalf of BC Athletics. The President shall provide updates to the Board of Directors and seek guidance as appropriate. **PASSED**
2. **Recognition of Contribution of Past Board Members**
 - **MOTION:** To approve a budget of up to \$500 for a recognition item once a Board member completes their tenure. **PASSED**

NEXT MEETINGS

The Board Meeting schedule for 2026 and early 2027 includes the following:

| Month | Date | Format |
|-----------------------------|---------------------|-----------|
| January 2026 (Q2 FY26) | January 28 7-9pm | Virtual |
| March 2026 – Budget Meeting | March 9 12-1:30pm | Virtual |
| April 2026 – Q3 FY26 | April 4 10am-2pm | In person |
| July 2026 – Q4 FY26 | July 22 7-9pm | Virtual |
| October 2026 – Q1 FY27 | TBD | In person |
| December 2026 – Q2 FY27 | December 16 7-9pm | Virtual |
| January 2027 – AGM | January 27 7-9pm | Virtual |
| February 2027 – Q2 FY27 | TBD | Virtual |