

This email sent to all BC Athletics Coach Members, Registered Schools Coaches, Club Presidents, Club Vice Presidents, Club Secretaries and Club Registrars on August 24, 2016.

**Re: Minimum Coaching Standards approved by the BC Athletics Board of Directors at the July Board meeting.**

Dear Coach:

**Note: you have been sent this email as a blind carbon copy (BCC) to protect your email address and respect your privacy.**

As BC Athletics moves forward with providing you with the best possible Coaching Education opportunities and working to help you provide, to the Athletes you coach, the best possible coaching instruction and planning, we have embarked on an initiative, with BC Athletics Board of Directors approval, to implement minimum standards for Coach Members of BC Athletics. It should also be noted that the BC Government, through their funding partner viaSport, looks to each Provincial Sport Organization (in our case BC Athletics) to have in place Minimum Coaching Standards for all Coach Members of the Association.

The BC Athletics – Minimum Coaching Standards – Coach Training and Certification Requirements (required to register as a Coach Member of BC Athletics) are:

New Minimum Requirements by:

1. Jan 1<sup>st</sup>, 2017 = must have an NCCP number
  - a. Note: this is free to do and can be done prior to taking any NCCP Athletics Coaching Course
    - i. Need a NCCP# - see: [Don't have a NCCP#? Create one now!](#)
  - b. For more information about the Coaching Association of Canada (CAC) go to [www.coach.ca](http://www.coach.ca)
2. Jan 1<sup>st</sup>, 2018 = must be NCCP Athletics **In-Training** (have taken an NCCP Athletics Course)
3. Jan 1<sup>st</sup>, 2019 = must be NCCP **Trained** in Athletics (including Make Ethical Decisions)
4. **Certification is required for the following** Regional, Provincial, and National Team Coaching Staff positions:
  - Regional Coaches (BC Games) – Head Coach Club Coach Certified – Assistant Coaches Sport Coach Trained or Certified – includes making Ethical Decisions
  - NAIG Teams – minimum Sport Coach Certified
  - BC Athletics Teams - Head Coach – Certified Performance Coach, all other coaches – minimum Club Coach Certified
  - Canada Summer Games - Head Coach – Certified Performance Coach, all other coaches – minimum Performance Coach Trained or Certified
  - Athletics Canada Team – minimum Performance Coach Certified

Jennifer Schutz, BC Athletics Coaching Education Coordinator will:

- Follow up with you directly to let you know the options you have to become Trained
- Follow up with your Club President, Club Registrar (if you are a member a BC Athletics Club) to insure that your records on the membership database are up to date with all your information related to Coaching Education.
- Help and assist you with any missing information in the CAC Database known as the Locker.
- Help you identify your next steps – if any – in meeting the Minimum Coaching Standards to register as a Coach Member of BC Athletics.

Thank you in advance for your support of:

- Providing the best possible coaching for the athletes;
- The BC Athletics Minimum Coaching Standards initiative; and
- Meeting the BC Government/viaSport requirement for Minimum Coaching Standards for Coach Members of the Association.

If you have any questions with regard to this initiative please contact either Jennifer Schutz at: [jennifer.schutz@bcathletics.org](mailto:jennifer.schutz@bcathletics.org) or Brian McCalder [brian.mccalder@bcathletics.org](mailto:brian.mccalder@bcathletics.org)

Thank you very much for your continued commitment to Coaching and the Development of Athletes.

Sincerely,

Greg White, Chair, BC Athletics Board of Directors  
Brian McCalder, President/CEO

Cc: Club Presidents,  
Club Vice Presidents  
Club Secretaries  
Club Registrars



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