

BC Athletics
Minutes - Executive Committee Meeting
Tuesday February 4, 2014

Board Room @ BC Athletics Office
Fortius Athlete Development Center
2713 Kensington Avenue, Suite 2001 B,
Burnaby, B.C.

Attending - in person;

- Greg White, Chair
- Jim Hinze, Vice Chair
- Denise Clements, Director Events and Promotions
- Paul Mathias, Director Marketing and Communications
- Brian McC Calder, CEO BC Athletics

Attending - conference call;

- Carey Nelson, Director Administration and Planning
- Carey Dillen, Director Finance
- Derrick Johnston, Director Programs and Technical Development

The meeting was called to order at 5:35 PM

Adoption of the Agenda

Moved: Denise Clements, Seconded: Paul Mathias, Passed

Approval of the Executive Committee Meetings Minutes

- August 28th. 2013
- November 13th. 2013

Moved: Jim Hinze, Seconded: Denise Clements. Passed

Actions arising from the minutes.

From The AGM: With the Rule Change to have the Midget age group athletes (ages 14 & 15) competing together and competing for one set of awards, the question of which BC Athletics Committee is responsible for the Midget Age Group needs to be addressed. The current structure was outlined along with the challenges, confusion and the frequency with which

rules relating to Midget Age Group competitions change. This review will be part of the 2014 BC Athletics Governance Review of the Board of Directors and Committees as directed through the 2013-2016 BC Athletics Strategic Plan. Any interim changes would need to be brought forward to the Brd of Directors and presented as a rule change.

This matter will be an agenda item for discussion at the next Board Meeting.

Financial Report

- Carey Dillen gave the committee a brief overview of the Financial Report.
- Income from Grants is recorded as expenses associated with the specific programs are incurred.
- All grant funding for 2013-14 fiscal has been received.

Administration and Planning

Strategic Plan

- The 2013/14 yr end (Mar 31) reporting out on the Strategic Plan is targeted to be completed by April 30. Staff have that underway and will update the Dec 2013 AGM report to reflect the 12 month period April to March. Note: Membership numbers are on a Calendar Yr – Jan to Dec.
- BC Athletics staff will as well be completing the 4th Quarter Report to viaSport through the BC Sport Information System; and
- The Year End report to the Cdn Sport Institute for Regional Coaches (2) and Provincial Coach (1) support.

BCA AGM – December 2014

- AGM Committee will look at Burnaby as a new location. No final decision has been made. This will need to be finalized by the end of March so as to insure a location.

Human Resources

- BCA has hired a RJT coordinator, Megan Butterworth has now joined our team.

Sport BC Athlete of the Year Awards

- BCA will attend with one or two tables. These awards will be held at a new venue this year at Fairmont Hotel Vancouver

BCA Committees - Board Members Liaisons

- Chair to appoint a board liaison to each of the six committees

BCA Office Relocation in 2003 to Fortius Athlete Development Centre

- The relocation has gone very well. Central location. Board and Executive Committee meetings will be held at the new location.

Marketing and Communications

- Paul Mathias and staff will follow up on the initiatives (pilot) to work with the HOC of The Vancouver Sun Run and The BMO Marathon to connect with the individual participants in these two events. Expansion of this initiative to other events will be undertaken following a review of this pilot.

Events and Promotions

- Denise reported that the Spectator Code of Conduct will be published soon.

Programs and Technical Development

- Derrick and staff reported that the winter athlete/coach IPS workshop will be held on February 22 & 23 at the Canadian Sport Institute.
- BC Athletics has recommended a list of athletes for Athlete Assistance.
- For the BC Athletics Team Program, Team selection criteria/standards should be in place by Friday February 10

Membership Report received from Sam Collier

Motion to approve (2014) Individual Memberships as of 2/4/2014.

Moved: Carey Nelson, Seconded: Denise, Passed

Motion to approve (2014) 32 Club's Membership that have completed renewal process and all requirements.

Moved: Jim Hinze, Seconded: Denise Clement. Passed

Motion to approve (2014) 33 Club's Membership pending completion of all requirements.

Moved: Paul Mathias, Seconded: Carey Nelson. Passed

Motion to approve (2014) 12 School Club membership

Moved: Denise Clements, Seconded: Derrick. Passed

New Business.

Officials Recruitment Initiative:

- Brian has met with Bill Koch, Chair BC Athletics Officials Committee and John and Carol Cull, members of the BCA Officials committee with regard to this Strategic Objective from the 2013-2016 Strategic Plan.
- Brian has also met with Marilyn Payne with respect to facilitating this process. A pricing estimate was requested from Marilyn.

Motion to Adjournment.

Moved: Jim Hinze, Seconded: Denise Clements. Passed

The meeting was adjourned at 7:00 PM

Next meeting

Board meeting March 8, 2014, 9:00 am

BCA Office, Fortius Athlete Development Centre, Burnaby, BC