1. Meeting was called to order at 9:11am
2. Introductions were made.
3. No additions to the agenda.
4. Adoption of the agenda – J. Hinze/R. Longmuir – Passed
5. Approval of the Board of Directors Minutes of
   a. August 11, 2015 – Circulated. Motion to approve – C. Dillen/R. Longmuir – Passed
   b. October 26, 2015 – Circulated. Motion to approve – N. Currie/P. Mathias – Passed
      i. Noted to amend the minutes to reflect Roberta Tetlock did not attend the meeting (originally noted as attending by teleconference).
      ii. Noted that an appeal would not be made regarding the BC Athletics Discipline matter.
6. Receipt of the Executive and BCA Committees meeting minutes of:
   a. Masters Committee Meeting – November 4, 2015 – Circulated
b. Officials Committee Annual Meeting – October 31, 2015 – Circulated
   Moved to receive – J. Hinze/R. Longmuir – Passed

7. Business arising from the minutes
   a. For information only: Review of the resolutions to be presented at the BC
      Athletics AGM on Saturday, December 5th, 2015 – Circulated

8. Correspondence
   a. Athletics Canada email received, to inform the branches and for dissemination to
      the clubs, advising they have suspended an individual from any involvement with
      the national teams due to new information received about the individual.
      i. Requirements and process of background and criminal checks was
         discussed.

9. Reports:
   a. Chair of the Board of Directors – Greg White
      i. Written Report circulated
         1. Items of Note
            a. In July 2015, Peter Fassbender was appointed Minister of
               Community, Sport, Cultural Development and Minister
               Responsible for Translink and in September 2015 Gordon
               Hogg was appointed Parliamentary Secretary for Youth
               Sport to the Minister of Community, Sport and Cultural
               Development. Noted as a positive shift to focusing on
               youth in sport.
            b. Athletics Canada – Tim Berrett (AB), Grant McDiarmid
               (BC) and Helen Manning (ON) were elected for a two
               year term. Additionally BC Athletics members, David Weicker
               and Thelma Wright were appointed to IAAF Committees in
               August 2015.
   b. Vice Chair of the Board of Directors – Jim Hinze
      i. Oral Report given
   c. Directors Reports:
      i. Zone Directors
         1. Roberta Tetlock – Division 1 & 2
            a. Oral Report given
               i. Items of Note
                  1. Have developed some national and
                     international athletes but are struggling with
                     how to support these elite athletes. Noted
                     they have some coaching resources
                     (previous elite athletes have returned to
                     coach) but they don't have the proper
                     equipment or the training facilities. No
                     indoor facilities for throwing and no funds to
                     rent proper facilities. Borrowing pole vault
                     poles has legal challenges. Brian noted it
was important, for whoever was leading that group, to speak to Garrett Collier to discuss resources currently in place.

2. Sanda Turner & Graham Dodd – Division 3, 4, 5
   a. Oral Report given
      i. Items of Note
         1. Noted for the Board to be aware that the Summer Games Committee has changed the Zones for 3, 4 and 5 and are in a transition period.

3. Tyler Heisterman – Division 6
   a. No Report

4. Neal Currie – Division 7 & 8
   a. Oral Report given
      i. Items of Note
         1. Early senior athletes are doing well nationally and internationally.
         2. One issue is with quality athletes not having access to coaching or resources and therefore seeing movement of athletes into other sports (ex. not seeing youth moving into the junior ranks as they move into other sports like volleyball).
         3. Could not get the numbers for a coaching course in the spring but will try again for next year.
         4. Promising development of a possible track and field club in Prince Rupert.

   ii. Athlete Directors
       1. Chris Winter
          a. No Report
       2. Jessica Smith
          a. No Report

d. Finance Report – Brian McCalder
   i. Budget Summary and detail for:
      1. Summary of 2015-2016 Financials to October 31, 2015 – Circulated
         a. Carey noted the membership revenues down substantially and are an item to be monitored, however they are not off by too much compared to the prior year. Mainly a budgeting issues as the operating budget is based on the annual amount divided by 12 but will now be undertaken with a more detailed look using the actual monthly numbers to look at any trends. Brian and Carey also
confirmed there has not been a negative impact on cashflow, even with the net income as noted on the Summary Income Statement. Carey noted there’s over $300,000 in cash at the moment.

2. 2016-2017 Draft Budget – Circulated at the meeting
   ii. Notes to budget – It was noted the draft budget will be presented at the AGM for approval by the membership and then, when ready in the spring, the proposed operating budget will be presented to the Board for review and approval. Discussion was held around a few budget line items.
   iii. BC Government/ViaSport Performance Review – Results from November 5th, 2015 meeting
       1. Letter received advising BC Athletics qualified for next set of interviews for Enhanced Excellence (provides additional funding), however BC Athletics responded requesting reasons for categorization to the reduced funding.
   v. Gaming Request for Reconsideration Update
       1. Nothing received yet.

e. Administration & Planning – Carey Nelson/Brian McCalder
   i. No Report
   ii. Strategic Plan Update – Carey Nelson/Brian McCalder
   iii. Human Resources – Carey Nelson/Brian McCalder
       1. Part Time Staffing Update
   iv. Planning Committee – Preparation for next quad April 2017 to March 2021
   v. Governance Review – Update
       2. Plan was originally to send the survey out to the Board and then to a larger group of the membership, however it is unknown if some of the current questions can be answered by the clubs/membership. Recommended a smaller, tighter survey with relevant questions to the membership be provided.
   vi. AGM – December 4, 5, 6, 2015
       1. Update
       2. Board of Director Nominations
          a. Chair noted the responsibility is with the clubs to bring forward nominations for any vacancies with the Zone Directors. Roberta noted she has reached out to the clubs and will do so again, however she intends not to leave the chair vacant and will let her name stand if need be. Chair
noted Tyler will also let his name stand if no nomination comes forward. It was also noted that Graham’s terms is completed but he will not be letting his name stand. Chris and Jessica’s terms as athlete representatives have also come up for election. Chair noted the importance to have athlete representatives as part of the Board and has discussed the Board’s positions available with both Chris and Jessica, who do wish to stay involved with the Board, however no nominations have been received to date.

3. Chair will send out an email to the Board to request board members purchase their tickets to the Awards Banquet as soon as it is available to do so on the website. Will also ask the Board to confirm their attendance at the AGM and their reservation requirements for the hotel.

f. Membership Report – Sam Collier
   i. No Report
   ii. Total Individual Membership #’s – YTD – Current – None circulated
   iii. Total Club Membership #’s – YTD – Current – None circulated
   iv. Approval of Club and Individual Membership
      1. 2015 New Individual Memberships
         a. No new individuals memberships to be approved
      2. 2015 Club Membership and & School Memberships
         a. No new club memberships to be approved.
   v. Key Indicators – Emerging Trends
   vi. Major Initiatives
   vii. Urgent Matters – None Reported

g. Marketing & Communications – Paul Mathias/Brian McCalder
   i. Oral Report given
   ii. Planned Initiatives:
      1. Event Sponsorship Initiatives – Updates: Road Running and W50 Events
   iii. Members Only Page
   iv. Outcomes
      1. Marketing and Communications Plan Initiatives
            Outcome of $10,000 to support
         b. Vancouver Sun Run agreement in place for silver sponsorship which includes a link on the website to target sun run participants for a discounted membership.

Note: Roberta Tetlock left the meeting at this point (11:00am) and the meeting was recessed for lunch. Meeting was reconvened at 12:00pm

h. Programs & Technical Development – Randy Longmuir & Staff
   i. Run Jump Throw Wheel – Meghan Butterworth
      1. Written Report circulated
a. Items of Note
   i. Will reassess the target numbers for Run Jum Throw Wheel.
   ii. Looking at forming an advisory committee for Meghan to work with. Meghan to come up with a means to identify 4-5 people to sit on the committee.

ii. Track & Field – J.D. to Masters
   1. Junior Development – Randy Longmuir
      a. Track & Field
      b. Written Report circulated
         i. Items of Note
            1. Excellent Youth Endurance Conference was held in Victoria and was well attended.

   2. Track & Field (15 to 35 yrs) – Garrett Collier
      a. Written Report circulated
         i. Items of Note
            1. Bigger presence at BC High School Track & Field Championship and the BC High School Championships.
            2. Calendar congress tomorrow will have information on ages 17 and 18 to hopefully get ahead of the curve.
            3. Criteria for athlete assistance for next year needs to get out before the start of the outdoor track season.

iii. Road and Cross Country Running – Maurice Wilson
   1. Written Report circulated
      a. Items of Note
         i. Doing well in Canadian Championships.
         ii. The number of finishers across all road and trail events in BC is down approximately 3% over last year. May be related to membership fee changes.
         iii. Whistler 50 Relay & Ultra was the most successful with participation up 20%, with 144 teams and 51 ultras (almost 1100 individual participants) registered and financially netting about $19K.
   2. 2015 BC Road Running Series presented by Timex Report – Circulated

iv. Masters – Track & Field/Road Running/Cross Country Running
   1. Oral Report given
   2. 2016 Americas Masters Games Update – Confirmed as UBC and equipment inventory review completed. Secured the support of
World Masters Athletics (WMA) President for the sanctioning of the event. Complimented as an excellent model to align future international games with WMA. Meeting with Masters Committee this week to formulate strategies around the organizing committee.

v. Officials – Chris Winter
   1. No Report

vi. Coaching – Jennifer Schutz
   1. Written Report provided on Jen’s behalf circulated
      a. Items of Note
         i. Currently in the association’s legislation that all coaches, who are members of BC Athletics as of April 2015, were to be trained and within two years and certified. There is currently no way to monitor or enforce this, however there is a possible way to do so through Trackie. Will be brought forward to the Board at some point.

vii. Performance Hubs/Programs/Regional Centres – Brian McCalder
   1. BC Endurance Project – Richard Lee
      a. Written Report Circulated
   2. Hubs (Western – Victoria)
      a. Victoria National Endurance Centre – Camps and Athletics Canada NetGen Program
         i. Oral Report given
      b. Kamloops National Throws Athlete Based Performance Group
         i. Oral Report given
   3. B.C. Regional
      a. Interior – Kamloops – Gary Reed, Regional Coach Middle Distance and Cross Country
         i. Written Report Circulated
      b. Fraser Valley – Abbotsford – Ziggy Szelagowicz, Regional Coach – Jumps and Combined Events
         i. Written Report Circulated

i. Events & Promotions – Delores Sebellin
   i. Oral Report given
   ii. Planned Initiatives – AGM 2015
      1. Will look into where things are at and will assist as and where needed.

j. Athletics Canada Update – Greg White & Staff
   i. AC Officials meeting and Semi-annual General Meeting – December 9 to 12, 2015 – Saskatoon
ii. Call for Annual Award and Hall of Fame Nominations – see:
   http://athletics.ca/athletics-canada-now-accepting-nominations-for-
   annual-awards-and-hall-of-fame-class-of-2016/#sthash.JWT8QGKK.dpbs

iii. Athletics Canada AGM will be in July and held in Edmonton.

k. Sport BC Update – Greg White & Carey Dillen
   i. Strategic Plan presentation to the PSO’s October 28th, 2015
      1. Positive response on the three year plan, however approval is not
         required. Sport BC Board will now be looking at the socialization
         of the Strategic plan.
   ii. Call for Athlete of the Year Award Nominees
      1. Athletes/Coach/Official/Darty Thompson/Presidents Award for
         Athletics
         a. BC Athletics will be putting forward nominees in all
            categories

10. New Business:
   a. None

11. Next Board of Directors meeting will be held on Sunday, December 6, 2015
    (following the BC Athletics AGM) at 8:00am

12. Meeting adjourned – Meeting was adjourned at 12:57pm J. Hinze/N.Currie - Passed

Director Signature  ______________________________________________

Director Signature  ______________________________________________