



**BC Athletics Board of Directors Meeting – January 23, 2021
Video Conference Meeting
Minutes**

Attending by video conference: Greg White, Chair; Jim Hinze, Vice Chair; Brian McC Calder, President/CEO; Ota Hally, Director Finance; Jordan Myers, Director Events & Promotion; Newton Hoang, Director Marketing & Communications; Marcus Wong, Director Administration & Planning; Jacob Emerson, Director Zones 3, 4 & 5; Darren Willis, Director Zone 6; Rebecca Dutchak, Athlete Director; Sam Collier, Manager Registration and Membership Services; Clif Cunningham, Technical Manager Road and Cross Country Running; Sabrina Nettey, Run Jump Throw Wheel Coordinator

Regrets: Tyler Heisterman, Director Programs & Technical Development; Barb Drake, Director Zones 1 & 2; Jasmine Gill, Director Zones 3, 4 & 5; Cathy Johnson, Director Zone 7 & 8; Nathan Reich, Athlete Director; Jennifer Brown, Coaching Education Coordinator; Richard Lee, Coach, BC Endurance Project

1. Meeting was called to order at 10:02am.
2. Introductions were made. The outline of the format for the meeting and session with the Committee Chairs was noted.
3. There were two additions to the agenda, under Correspondence
 - a. viaSport local sport organization support and funding update
 - b. Letter from City of Burnaby with regard to office space
4. **Adoption of the agenda** – J. Hinze/M. Wong – Passed
5. **Approval of the Board of Directors Minutes of:**
 - a. November 21, 2020 – Circulated. **Motion to approve – M. Wong/N. Hoang – Passed**
 - i. Items of Note
 1. Trackie and forms of payment will be reported under Membership Report.
 2. Recognition Awards 2020 Update – Sought out nominations and, as of Monday, will launch a campaign to recognize two individuals a day for three weeks. Everyone will receive a plaque of recognition in his or her category. A total of 14 individuals will be recognized for their outstanding service.

- a. Feedback received from Cathy as to potential to use or expand the criteria typically used for the coaching award. Would like to see the evaluation of service and contribution versus coaches of the best athletes. The feedback was taken to the Track & Field Committee.

6. Receipt of the BC Athletics Committee Meeting Minutes

- a. Road Running Committee – December 2, 2020 – Circulated

7. Correspondence

- a. viaSport COVID-19 Public Health Orders and Sport Activity
 - i. Status can change within a matter of days. Due to a January update that was never received from viaSport with additional criteria, there was a gap in information recently. Brian went on the website and noticed an update, one that provided more clarity on definitions but was also more restrictive relative to actual competitions and not providing for in club competition. Resulted in some back and forth with a Kamloops Track & Field Club and the city. Believed to have provided them with the correct information and there is a meeting with viaSport on Tuesday morning to confirm.
 - ii. Question was asked about allowing athletes to train in groups and what the logic of that decisions was. What about mixed age groups? Brian noted the only logic he is aware of, is the change to allow for U22 to train together which was a result of significant lobbying from BC Amateur hockey because of the junior program (was previously U19). However once an athlete is in one group, they cannot go to another group. So if an athlete is 18 years of age and chooses to train with a U19 group, they cannot go to an adult group. So once an athlete starts with one, they cannot move to another. Likewise if they want to train with an adult group, they have to stay there and cannot come back down.
 - 1. It was suggested that this be clarified with an updated to the COVID section of the website.
 - 2. It was noted that Clif the new point person for COVID updates and matters.
 - iii. It was also asked if there was a logic behind the sport local distancing requirements as it was noticed the requirement is 3m but still 2m for regular sport. Brian noted he thought it was about heavy breathing and Clif noted they don't get informed of the logic, just the numbers.
- b. Canadian Heritage COVID-19 Funding Update
 - i. Final amount of \$79,250 received, which has assisted in ongoing operations for the fiscal year 20/21.
- c. viaSport local sport organization support and funding update
 - i. Clubs were able to apply and BC Athletics had to verify four different categories. 17 clubs applied and the total amount available across the province was 1.5 million. 10 clubs and one non member club was funded. It was noted that it was unsure how the non member club was funded as BC Athletics was not made aware of the application and not asked to

complete the verification. More information is available on the viaSport website.

1. Question was asked if this was the first time funding at this large level has been available for clubs. It was noted that the funding was made available due to COVID, as clubs indicated they were financial stress and subject to closing. So this is a first however they can, if they meet the eligible criteria, apply for funding. It was further asked if there has been any response directly from the clubs. Brian said not and noted it seemed that 60% of BC Athletics clubs who applied got funded which is a greater percentage than the overall.
2. It was asked, from the staff's perspective, if it was a significant amount of work to complete the verification. Brian explained it was verifying all kinds of information related to COVID, Safe Sport, Policies, etc. So they went to an applicant's website and if the information was not posted there, they prompted them to post. So a great value to get the information out and be available for members.

d. Letter from City of Burnaby with regard to office space

- i. Letter was received late yesterday afternoon, addressing the questions and points discussed (building access to parking, washrooms, snow removal). Need to read through in detail. Opportunity at 9:30am on Tuesday to discuss with the city representative the points in the letter and sign off on documents regarding payment of rent, etc.
- ii. Update was providing explaining the City of Burnaby bought the building as a recreation centre and will be bringing in recreation staff. Head of Parks Recreation & Culture with the City of Burnaby, whose daughter happens to be a combined events athlete, spoke with Brian. Positive meeting and the City is not about to endure bad press by tossing people out. Even those without a good lease, the organizations can extend their time as well as extend/continue the lease to the end of the term. The rent is fixed through to the end of the current lease, which is the end of August 2023. All of support services, washrooms, cleaning, etc. to continue. No food service or coffee service planned for the building but they are looking at what is currently done for possible subcontracting. Catering capability, if necessary, could come online at some point. Tenants have been given IT contact information for issues and access to the communications room if needed. Mail delivery is to continue and, until the city staff are on site, security lets occupants in and out of the building. Once face to face meetings are allowed again, meeting rooms are available for booking but may need to be paid for. May not have the complimentary value in room rentals back, but will see. Still need to read the details of the recent letter.

8. Reports:

- a. Chair of the Board of Directors – Greg White

- i. Written Report circulated
 - 1. Items of Note
 - a. Athletics Canada SAGM was a virtual event which made it much shorter in length – 3 hours versus the normal 2-3 days, so there were missed opportunities for sharing and connecting.
 - b. Big initiative coming forward – Rolling out all the updates to Safesport. particularly focussing on inclusiveness and diversification, which Chris Winter is assisting with. Athletics Canada has been taking the time to go through and update their governance. One issue that has come forward is how the National Team Committee does their team selection, particularly for Tokyo, and the relevant impacts of the 5 or 6 athletes that may get a special invitation after the trials and before the final selection by the Canadian Olympic Committee given it's a very short amount of time. Branch Councils expressed they were not part of the decision.
 - i. Brian explained, qualifying for the Olympics is based on the standard in competitions, the Canadian Championships won to be deemed an Olympic standard, world athletics rankings, level of the competition and points associated and a resulting ranking list. Simon Nathan has convinced the national team committee, should athletes in any countries that are identified eligible to be in the Olympics, deny, the allocation goes to the next level down. However Athletics Canada would not accept any reallocated sports. Which means, if Athletics Canada was provided a sport in women's marathon for example, they would not accept that reallocation, and the rationale being that the likelihood of the person finishing on the podium is remote and that adding more people could stretch the support staff on the team. Most of the branches don't agree with this and have written to the National Team Committee and members of the Board. However the branches are not unanimous on this as at least one that does not agree with the other eleven branches. Branches are asking for a meeting with the branch representatives on the National Team Committee and the athletes reps for further and ongoing communication back to the branch on items that are in their purview to comment on. Branches feel strongly this is the best time to discuss as during the

appointment time, it's a short timeframe with little time to discuss then or for the opportunity to appeal.

- ii. Chair noted it was not unusual for athletes to qualify for multiple events and then will wait to decide which is what creates the gaps at the different events.
 - c. SportBC – Continues to advocate on behalf of the sports sector. BC Athletics, through Greg is very active at a governance level and thought Brian at regular meetings. Brian noted he has no updates at this time.
 - d. At the BC and Athletics Canada level, this is the time in the quad to look at the strategic plan. Was delayed last year with both but not looking to move forward with the process and try and get back on track. Marcus will comment further under Administration & Planning.
- b. Vice Chair of the Board of Directors – Jim Hinze
- i. Verbal Report provided
 - 1. No Items of Note as not able to attend events at this time.
- c. Directors Reports:
- i. Zone Directors
 - 1. Zones 1 & 2 – Barb Drake
 - a. No Report provided
 - 2. Zones 3, 4 & 5 – Jasmine Gill/Jacob Emerson
 - a. Written Report circulated
 - i. Items of Note
 - 1. Lots going on. Had a zone meeting last month with the Clubs and was an amazing turn out. Sent out a survey request to clubs for their thoughts about holding series within regions and running meets during COVID. 16 responses received.
 - 2. List of tentative club competition dates and a request from Valley Royals who are looking to have their plan approved by BC Athletics so it can be approved by the City of Abbotsford. Brian noted it's been received, will be reviewed and then will be sent out for any recommendations. No board approval was needed but any plan needs to meet the Provincial health order requirements.
 - 3. Report also includes data of things being looked at. Going forward, looking to contact clubs who didn't respond to the survey.

Working with the Track & Field Committee to present new style of meets which will be presented at the AGM.

3. Zone 6 – Darren Willis
 - a. Written Report provided
 - i. Items of Note
 1. COVID really impacting clubs with added stress. More aware of the public being in the outdoor spaces as well. Can't close some facilities for the club sessions so managing physical distancing is difficult.
 2. Chris reached out to initiate competition schedules for this season and everyone is encouraged to have conversations early. However some clubs are wondering the value of having these conversations right now when things seem generally bad due to COVID. Difficult to imagine, but will be meeting in two weeks and hoping to get a better sense of things then.
 4. Zones 7 & 8 – Cathy Johnson
 - a. Written Report provided
 - ii. Athlete Directors
 1. Rebecca Dutchak
 - a. Verbal Report provided
 - i. Items of Note
 1. Clubs are doing pretty well to provide athletes opportunities to train. Following safety protocols. Hoping for quick roll out of vaccine to allow competitions of clubs and more widespread competitions.
 2. Nathan Riech
 - a. No Report provided
- d. Finance Report – Ota Hally & Staff
 - i. Financial Summary
 1. Documents circulated:
 - a. Financial Summary to December 31, 2020 – Circulated
 - b. Balance Sheet to December 31, 2020 – Circulated
 - i. Cash position of over half a million dollars. Liquid position as against short term payables of \$65,000.
 - ii. Profit and Loss Statement with comparisons, this year, revenue YTD \$450,000 and between wage subsidy and expenses at \$408,000 with positive net

income of \$40,000. Not as robust but positive net income and given the trying time, it's a good result.

c. Comparative YTD to December 31, 2019

i. Noting impact of COVID-19 on Revenues and Expenses, The Federal Government CEWS (Wage Subsidy) funding – recorded in Staffing expenses (Total of \$207,301.61 to date, 10 periods ending December 19, 2020 + 10% initial subsidy prior to CEWS)

1. Numbers are drastically down, both revenue and expenses in comparison to the last couple years, but reflective of the current situation.
2. Revenue – grants and programs approved so as funds are spent, bringing into revenue. Currently sitting in deferred so not in YTD revenue column until brought into the current fiscal. Same with special programs, including gaming money and the federal heritage grant. So won't show as revenue until experiencing an expense and then will record both the revenue and the expense. Membership at the end of December \$56,000. \$60,000 to be paid to BC Athletics, as of the end of January/February, so will bring closer to budget of \$235,000 for current fiscal to the end of March. Depend upon whether the restrictions are eased and we can get back to phase 3 which allows competitions and cross zone movement. Revenue bottom line dependant upon what the next set of conditions are and will be announced beginning February 6th.
3. Expenses – Total Staffing only paid out \$67,000 because of the revenue received from the Canadian Government that has offset that over \$207,000.
4. Expenses – Team Programs, all national championships cancelled. Held some money due to not knowing if Cross Country was going to go ahead, but was also cancelled. Was hoping for indoor

competition, nationally, but now not going forward either.

5. Question was asked to the salary and wage subsidies, have staff heard anything as to it continuing for the foreseeable future or is there a deadline? Brian noted they have not been made aware of any deadline, so to their knowledge it's ongoing. The amounts have been adjusted as the eligible amount is down slightly from where we are now, in terms of period 9 and 10, compared to earlier periods.
6. Question was asked as to the impact of the membership number for this financial year, ending March 31 in comparison to what would normally be seen for people registering for 2021. It was noted that that is an important to BC Athletics but also to every sport organization right now. It was asked if members coming back and it was noted that if there is any opportunity to do training then the demand for membership is there. Some clubs have been very, very active whereas others not as much. It will be very important to review and discuss at the next board meeting how it is impacting the organization financially.
7. Over the next 6 months, what is a concern is clarification on the core funding for 2021/2022 as it begins to roll out in April. Status of gaming and revenue with the government with regards to the ability to apply. With the grant notification for 2020, there was an indication that organizations could carry forward gaming revenue into the next fiscal year if unavailable to deliver programs, but does requires approval. The bigger concern is membership revenue from April 1, 2021 to March 31, 2022 and what that will look like. Depends on the lifting of any orders as of February 5th, the rollout of the vaccine and it's effectiveness, and how the government will provide for the easing of restrictions on sport and travel.

8. It was asked if, for the next meeting, it could be reported as to how the other PSOs are doing, what the other PSOs are doing and if there are any discussion on recovery for revenue. Athletics PSOs in each province are different, but are there any strategies being discussed. Are there any multi-year strategic discussions on recovery for revenue?
 9. Question was asked if Athletics Canada Cross Country is going to Ottawa for 2021/2022 which was slated to be held in Abbotsford and it was noted that Clif would answer that as part of the Cross Country Report.
- e. Administration & Planning – Marcus Wong/Brian McCalder
- i. Strategic Plan update
 1. Marcus noted he received package of materials from Brian. Will review them and then discuss with Brian and Greg. Brian noted the first steps would be to decide if they want to have a facilitator.
 2. It was asked if, for the late August AGM, it was feasible or realistic to present the strategic plan to the membership at that time. Brian noted it's a pretty short timeframe and may not be possible.
 - ii. Human Resources
 1. Track & Field Program Manager – Five short listed candidates and beginning interviews next Tuesday. Hope to conclude interviews by the end of next week and then extend an offer to the successful candidate.
- f. Membership Report – Sam Collier
- i. Written Report circulated
 1. Items of Note
 - a. Memberships: 2,257 as of January 14, 2021 so in the ball park for the same time last year, which was 2,506 and Sam noted is encouraging. Saw athletes beginning the year by signing up with training membership, but it's now picking up with competitive membership. The 25% discount is only on the first membership which means athletes are upgrading at the regular price. So Athletes are seeing a benefit to register as competitive membership from the beginning.
 - b. New Club Application from Coast Athletics Canada
 - i. Received objection and concerns to the names from Coastal Track & Field Club. Also felt use of Athletics Canada was a little disrespectful. Sam

contacted the new Club to see if they would consider changing the name. They said this morning that they would look to change the name but wanted Coast in the name. So possibly Coast Athletics or Coast Sports and Athletics. Sam will follow up to see if there are any more concerns and will advise the Board by email. Chair suggested West Coast Athletics. Sam will discuss and come up with a name that includes Coast but not as close to the others.

- c. Update on previous discussion for dealing with payment – BC Athletics has Visa, Mastercard and American Express. No interac or PayPal. The person involved with Trackie is in the process of completely revamping Trackie, membership and the registration sites which is looking to be launched in April/May. At that time, there will be greater connection between the membership database and the Registrars site which will enable easier way to check the status of memberships. Given the database and sites will speak to each other, can arrange for BC Athletics and affiliated clubs using trackie registration to add PayPal, interac and Discovery to the system. Right now it would be too complicated due to the new roll out so asked to wait until April/May.
- d. Update on Previous discussion to receive payments quicker – Looking at a system to mandate that all BC Athletics affiliated clubs use the trackie registration system to do their online memberships and then at the end of the month, funds are split, sending the club their membership fees and BC Athletics their fees.
- ii. Approval of Individual Memberships – Circulated
 - 1. **Motion to approve the list of individual memberships received from November 16, 2020 to January 11, 2021 as provided – J. Emerson/R. Dutchak – Passed**
- iii. Approval of Club Memberships – Circulated
 - 1. **Motion to approve the list of 2021 club membership renewals, including those which are complete (meeting all requirements) and those pending completion of all requirements – J. Myers/O. Hally – Passed. Marcus Wong and Darren Willis, as executives, abstained for their particular clubs.**
- g. Marketing & Communications – Brian McCaldar
 - i. BC Athletics Newsletter Update

1. Newton shared slide presentation as a platform to start a discussion and drive ideas around action.
 - a. Highlights:
 - i. Identified Purpose; noted the current Channels - Website, email, social and other (print)
 1. Noted with the Website – Important aspects to consider are Audience, Functionality, Interactions, navigation, Visual Design, and Content
 2. Email – Consider if BC Athletics is producing what our members want to hear as is a one way discussion. Is there a content strategy?
 3. Social Media (Facebook, Instagram, Twitter) – Is BC Athletics creating the type of dialogue we want. Are we utilizing channels appropriately.
 4. Clif noted they are using Google analytics and tracking and Mail Chimp for newsletter. BC Athletics has the data but needs more help in analyzing.
 5. Marcus noted he understood there was no dedicated staff member. He thought it was important to have methodology, even if very simple. Staff noted they were open to any feedback and assistance in this area. Marcus noted he was looking to the staff to drive but was happy to be the person the Staff need him to be.
 - ii. Identified some Risk Factors – Reputational risks? Credible? Misinformation? Control with the use of messaging? Are we engaging people?
 - iii. Evaluation – How do we know things are working? What do the stats translate into?
 - iv. Should think about post pandemic life in our marketing and communications and plan for it now.
 1. Chair noted, as we move out of pandemic restrictions, a rush to sport will lose people's attention span. Craving information now and will expect will see changes over time.
 2. Marcus felt it was important to think about and consider how to retain that.
 - b. Brian asked Marcus if he could send his presentation to the Board.

- h. Events & Promotions – Jordan Myers
 - i. Summary and Proposed Initiatives – Circulated
 - 1. Items of Note
 - a. Report noted four proposed initiatives based off the strategic plan.
 - b. Continue to support the Staff in hopes of in person training and competitions.
 - i. Programs & Technical Development
 - i. Director, Programs & Technical Development – Tyler Heisterman
 - 1. No Report provided
 - ii. Introductory Programs – Sabrina Nettey
 - 1. Run Jump Throw Wheel & Junior Development
 - a. Written Report circulated
 - i. Items of Note
 - 1. This time of year, normally in school programs, awards and coaching education but no in school programs right now.
 - 2. Working with Jen Brown on Coach education, to put together coach development manual and recruitment process for more coach developers. Working on webinar series in the spring for those working with Junior Development programs.
 - 3. In process to developing new resource for Junior Development coaches. Feedback received from the Junior Development Committee that the Sport coach course does not fully prepare to lead ongoing track and field programs.
 - 4. New RJTW lesson plan website, from jumpstart grant received, for elementary programs.
 - 2. Junior Development Committee – Darren Willis, Director Liaison
 - a. Verbal Report provided
 - i. Items of Note
 - 1. Dawn to report on the Junior Development Committee this afternoon.
 - 2. Committee's major annual events didn't happen last year, not a lot of activity yet. No finalized dates for championships this year.
 - 3. Really pleased with the work that Sabrina and Jen are doing and the direction it's moving in. Positive response to feedback

received from the Clubs. Need to communicate back to the members on the good work.

iii. Track & Field – U16 to Masters

1. Track & Field – U16 to Senior – Brian McC Calder

a. Verbal Report provided

i. Items of Note

1. Nothing much to report.
2. Indoor stuff in Kamloops is the most urgent piece right now. Discussion about the hosting of the BC championship jamboree in Prince George and questions as to whether their capacity to do this. Think they have the capacity with facility and human resources with officials but will depend upon whether they can compete due to COVID.
3. Best estimate from Athletics Canada as to a decision on the Olympics going ahead will be the end of February, maybe beginning of March. Will have to make a decision as it will have an impact on competitions for rankings.
4. Trials – Athletics Canada has four different scenarios being worked on, to national championship trials from all going ahead to nothing, with three or four in between.
5. Encourage clubs to put their information and schedules up on the website, as it's easier to put up now and then cancel, versus putting it up later and trying to promote it.

iv. Road and Cross Country – Clif Cunningham

1. Written Report circulated

a. Items of Note

- i. Fall saw a pivot made for Whistler 50 and Cross Country to virtual events. 20% uptake. Not just as a revenue generator but both were profitable. Good engagement.
- ii. Race Directors conference coming up with two one hour seminars on two following Tuesdays.
- iii. Supporting Sabrina's efforts with the awards.
- iv. Question about the National Cross Country in Abbotsford – Athletics Canada came back to local organizing committee. Have funding secured for Ottawa that may not be transferable. Came back to

Organizing Committee and proposed that Ottawa host 21/22 and BC host 22/23. Ottawa's event based on where athletes can travel in a car or on their own, versus the population that may be able to travel to Abbotsford in the fall as the restrictions or availability of air travel not known. Local organizing committee is on board with the proposal and is supported by staff as well. Chair noticed it was announced on social media, that Ottawa is hosting on 21/22 and that it is a friendly situation with Abbotsford. Clif also noted that everyone involved felt it was better for the event. It was disappointing to lose the event for this year but they know it's coming back. The Chair also noted there is a financial model for the National Cross Country and there is a substantial participation locally. Clif agreed and noted the vent was heavily dependant on athlete participation so it was also dependant on provincial travel.

- v. Masters – Track & Field/Road Running/Cross Country Running – Jim Hinze, Director Liaison
 - 1. No Report provided.
 - 2. Jim noted no meeting has been held but there has been a lot of correspondence.
- vi. Officials – Jasmine Gill, Director Liaison
 - 1. No Report provided
- vii. Coaching – Jennifer Brown
 - 1. Written Report circulated
 - a. Items of Note
 - i. Captured a few grants this year to drive some work in programs. Report gives a synopsis of things over last quarter in 2020. Progress with coach developers handbook as well as get new coach developers on board.
 - ii. Challenge is in person training because of COVID restrictions. Guidance from viaSport is, if it is absolutely necessary, can do, but must physically distance and limit number of people. However if it's not urgent, recommended to wait or hold online.
- viii. Performance Hubs/Programs – Brian McCalder
 - 1. Enhanced Excellence Project
 - a. Received evaluation report, meeting held, and Chris participated, along with an Athletics Canada representative. Provided feedback on evaluation and

questions asked and relevance. Continue to push for a way to have the majority of the personal coaches of the targeted athletes who are certified at club coach to be allowed to register with CSIP under this program. Requirement is current performance coach, to be certified or have underway the certification process. Means that when we are scored each year, at the 25% or below of the coaches registering the CSIP, based around certification levels. But most of the level of athletes, rate at a level of performance that relate. The other one, because so many coaches that are personal coaches of the targeted athlete, how many of those coaches do we pay an honorarium, etc. Rate is low. Are coaches paid by their clubs? Will continue to follow up.

2. BC Sprints/Hurdles Project – Brian McCalder
 - a. Hoped to hold a training camp last year, but didn't happen. Will see if possible this year depending on the COVID restrictions. March, maybe into April/May.
 3. BC Throws Project – Brian McCalder
 - a. Successful throws development camp. Discussion about spring Throws development camp as well.
 4. BC Endurance Project – Richard Lee
 - a. Written Report Circulated
 - i. December 20, 2020 – Ben Preisner ran the Olympic Qualifying Standard.
 - ii. Discussion with Clif about a potential road event, but waiting on any modification of the restrictions. Even though targeted athletes are allowed under the targeted guidelines.
- j. Athletics Canada Update – Greg White & Staff
- i. Athletics Canada
 1. Update provided as part of the Chair's Report
 - ii. Sport BC
 1. Update provided as part of the Chair's Report

9. New Business

- a. None

Recess – Meeting was recessed at 12:01pm

Meeting with the Committee Chairs

Attending by video conference: Dawn Copping, Chair, Junior Development Committee; Brian Thomson, Chair, Officials Committee; Jake Madderom, Chair, Masters Committee; Tara Self, Chair, Track & Field Committee

10. Meeting was reconvened at 12:33pm.

11. Chair welcomed the BC Athletics Committee Chairs and introductions were made. It was noted Jordan Myers would speak for the Road Running Committee and Clif Cunningham for the Cross Country Committee.

12. BC Athletics Committees

a. Junior Development Committee – Dawn Copping

i. Written Report circulated

1. Items of Note

a. Programs or Activity in 2020

i. Nothing much has changed since the AGM. Clubs in the province are trying to cope with COVID and the protocols. Some clubs decided to do a Track & Field program, some went along with a Cross Country program. Those that did the Track & Field program found it quite beneficial. Lots of in clubs events.

ii. Challenge having enough coaches.

iii. Darren and Dawn have updated the document on what the Junior Development Committee should be doing during the year. Some changes made.

b. Planned Programs for 2021

i. Plans for the coming year on hold. Looking at what can go ahead if allowed to compete this summer. No real plans, just ideas.

ii. Spoke previously to separate male and female coaching awards. After AGM, heard from other women who felt strongly the same. Feel it's something that needs to be looked at but need to be careful how to proceed with. Came up again at the Junior Development Committee meeting.

c. Questions

i. From a Junior Development athlete point of view, most of the activity start in April to the summer. Different in different clubs as some start at spring break until summer, other clubs run all year round. Some clubs also weather dependant.

ii. Challenge of coaching during COVID, especially with younger groups and the size restrictions? Different than normally would have with JDs? Believe can now have 20 in a group. Brian noted can have a total of 50 and recommend size be no bigger than 10-20.

1. Down to 10 is more difficult and have a coach for each group. Not sure how other

clubs are working with this restriction. Trying not to have more than 6-8 athletes in a group. Haven't spoken to other clubs about what they are doing.

2. Sabrina – In agreement, most clubs have the most difficulty when the restrictions were 10 per group. A lot of clubs didn't have enough coaches to have all their athletes out and have those group sizes. Now managing better with having 20.
3. Assist clubs to recover from COIVD, your club was successful for the local sport organization grant from viaSport. Not aware of the amount. Has it assisted the club in recovery to a degree? Heard yesterday that the funds haven't been received yet. Brian noted he would follow up.
4. Gaps and taking ownership of the Committee budget. How is that viewed at this current time? Certain amount put in the budget, not sure what put in for definitely, the money evidently gets spent but not when it's been spent or what it's spent on. Committee should be telling what they need, what they need to do, should be much more interested in how we're spending that money. BC Athletics holds the funds but doesn't know what's going on. Committee not taking responsibility for the money being spent. Sabrina added, for the 2019 Junior Development AGM meeting, the committee asked for the budget of the JD programs to be presented to them. Were looking for the specific line items from the overall budget for the JD programs. Brian noted that at every BC Athletics AGM, detailed financials are presented, with the exception of staff related expenses. If it is need bimonthly or quarterly reports, let Sabrina know and they can be produced. Dawn noted it was more about having input as to building the budget and responsibility for the money spent at the JDs. Greg asked if the Committee would like to present inputs

on how funding is spent on JD programs and Dawn confirmed. Brian noted how the budget was developed originally and welcomed more dialog. Darren also noted that the Committee having the budget would also focus their planning.

b. Officials Committee – Brian Thomson

i. Written Report circulated

1. Items of Note

a. Programs or Activity in 2020

- i. Officiating activities declined this year as well as administration due to COVID. Progress on implantation of Athletics Canada National Committee certification pathway. Three pilot programs this year to test the online modules and reaction was solid and well received. Some technical hiccups but worked well to provide support and answer questions. Would like to continue in next year. Ton of excitement, when finished the online modules, primed to continue. Due to COVID and timing, no Track & Field events to get the experience component. Need to think of ways to tie in or encourage the online training to roll into Track & Field seasons. Retention deferred due to less activity.
- ii. Kanwal Neel receiving Athletics Canada National Officials Committee Service Award for 50 years.
- iii. Continued work on data project for a central database. Thanked Sam and Trackie. Will continue with next year.

b. Planned Programs for 2021

- i. Continue work on with pathway with Athletics Committee National Officials Committee and hope to realize benefits. Need to ramp up developing officials to more senior levels. Many retirements coming and with new tools in pathway, need to capitalize on that.
- ii. Recruitment to levels 1 and 2. Targeting 50 officials.
- iii. Development to level 3-5 and looking at what officials are critical in the next 3-5 years, fill gaps and give mentors.
- iv. Canadian Championships

- v. Continue retention program (awards, thank you items, recognition of service and upgrading)
- vi. Look at what all means to the Committee and the governance structure. With online modules and pathway. Good interest from clubs.
- vii. Analyzing the impact from the pathway on revenues and expenditures. What do we do with the value?
- viii. Deferred revenue will cover for a bit, so need to look at. Not good at historically.

c. Questions

- i. Any discussion at committee level linking online training and membership as one fee and identifying benefits to someone registering? Need to do. Wanted more discussion by now but want to get moving forward, especially with recruitment plans. Look at a couple models with options to discuss with staff and then will present to the Board for approval.
- ii. Kanwal Neel – recognized at awards banquet normally. Starting to announce the annual award recipients – want to include or would the officials like to do that separately? Don't see why we couldn't. Hasn't got the award yet, but knows about it. Yes, would like to include. Would like to get a photo, handing it to him, when able to.
- iii. Deferred Revenue – at last year's meeting, discussed potentially adding a donation question to the sanctioning form. Officials committee want to look at going forward. Have used in the past successfully so open to looking at again.
- iv. Have some of the online opportunities being taken advantage of more because of the limited face to face? So some positives as of training? Definitely. Now need to get the gap from taking the online modules to the practise. As potential to lose if not put into practise. Mentoring will assist with this.

c. Masters Committee – Jake Madderom

i. Written Report circulated

1. Items of Note

a. Programs or Activity in 2020

- i. Communications within the Committee by email
- ii. Pan Am Cross Country Challenge on Vancouver Island February 29th. Successful event.

- iii. Not much activity for Masters competitions.
- b. Planned Programs for 2021
 - i. Tentative host for the Masters championships, if possible to host. Looking at host for 2022 Masters Championships.
 - ii. Meeting with Brian last year to talk about 55+ Games and getting Masters Committee more involved. Will work on this year and see what can do. Will work with the organizing committee to make sure event goes ahead well.
 - iii. Work with BC Athletics to revise the criteria for the BC Athletics Hall of Fame nominations. Important to recognize while still alive. Will work with staff.
 - iv. Request to update the criteria for the Masters achievement pins. Set some standards 35 years ago, enabled people to apply for gold, silver and bronze pins if standards met. Someone wanted a pin this year and no criteria. So sub committee put together to start working on revisions to criteria. Some new criteria in place but more work needed.
 - v. Keeping online list of actual people who have been awarded pins on a year by year basis. Provide more recognition.
 - vi. Challenges – same as last year. Frequent requests for recommendation for coaching for masters. Refer people to various clubs. But really a shortage of coaches for masters. Need to work on.
 - vii. Opportunities – Hoping for road running, track and Cross Country events. Waiting to see. Hope for the fall with the vaccine.
 - viii. Recommendation made by Athletics Canada to promote masters athletics. Was nominated to be part of a Committee to look into. Held one meeting and now with appointment of Chris Winter, proposal is to meet with Chris and others at Athletics Canada, along with the CMA Committee to see how to move forward with initiative.
- c. Questions
 - i. When do you anticipate bringing forward proposals around the Hall of Fame? Need to schedule meeting, hopefully in the next few months.
- d. Road Running Committee – Jordan Myers
 - i. Written Report circulated
 - 1. Items of Note

- a. Programs or Activity in 2020
 - i. Only met twice but frequent emails exchanged.
 - ii. Met to discuss what's happening with COVID. Following along with changes. Working closely with Clif and hopeful to return to in person competitions.
 - iii. Feedback that engagement is a challenge. Not regular meet ups or practises.
- b. Planned Programs for 2021
 - i. Hoping restrictions will lift. Expect road and trail are going to be the first to go. See running type events on park trails or trails alone, in some form of staggered format.
 - ii. Events providing virtual options.
 - iii. Waiting to see what happens with Tokyo and hope that it does go forward.
- c. Questions
 - i. Still working with the City? Yes, so getting an additional perspective on the situation. Major civic gatherings well past Canada Day and even into September and October on hold, too much unknown. Maybe as early as August, but in this province, don't see events approved prior to the lockdown. In terms of major events, marathon or half, going to be a long dialog to start right now to see if going to take the risk and liability to have it go forward. Province has involvement on that too.
 - ii. Clif echoed Jordan's comments, the costs, in addition to the liability and with unknown participation, might not offset the expenses to run the event. Tentatively scheduled through the fall.
 - iii. How many cities are willing to take the liability to allow the roads to keep closed over a much longer timeframe with the staggered events. Also border implications to the events and until the border is open, resources might not be available for those events to proceed.
 - iv. Previously noted as past chair – Has been the Road Running Committee Chair the last several years and was supposed to step down, but Committee has not been meeting and don't have a heir apparent. Training up a couple of the members in a rotational format, rotating chair duties. This will be last official report as Chair of the Road Running Committee.

- e. Track & Field Committee (U16, U18, U20, Senior) – Tara Self
 - i. Written Report circulated
 - 1. Items of Note
 - a. Programs or Activity in 2020
 - i. After AGM, BC Throws Summit held virtually in September with 63 attendees. Good reviews.
 - ii. Late September was the BC Throws Development Camp in Kamloops with 44 attendees.
 - iii. Some small twilight events but nothing much otherwise. In holding pattern due to COVID. Things scheduled right now but dependant on COVID and restrictions. Not confident at this point. Continue to train with hope that competitions might happen.
 - b. Planned Programs for 2021
 - i. With Chris having left, awaiting the new Track & Field Technical Manager. Once position filled, will meet to discuss what things looks like going forward.
 - ii. Would be nice if national Olympics trials happen, but waiting to see.
 - c. Questions
 - i. Jamboree in Prince George – When does a decision need to be made? Not sure when that may be, depends on the order we're under now. Athletes 22 and older can't even train with their groups. So unless that changes, for the training aspect, and to ensure competitions can happen, not sure what position Prince George is in. Chris was in contact with them but not sure where that ended up.
 - 1. Sense if those games don't happen, have to look at what's happening for hosting in 22/23 and that's a lot of unknowns. Brian commented that Prince George was to host as a test event for hosting to the next BC Summer Games in 2022. So the issue would be dependant upon being back to normal, which certainly doesn't look like it will be possible for July 9-11. Might be able to be pushed later should travel, competition and a multi age group level be allowed. After February 1, once the Olympic games are determined if they are going ahead,

there will be a trickle down response to the provincial level to the Jamboree.

2. Tara noted, would likely still be limiting it to a certain number of athletes or in a facility, so challenges as to how to run a jamboree style with such a limitation. Also in competitions leading up to the jamboree, can't even run the preparation meets in a sense. Limited by city and facility as to the kind of competitions you can run. Coquitlam not taking any booking right now. Historical training bookings stand but new bookings for competitions are not allowed as of yet. The infield is allowed to have 50 people, the track with the public is not monitored as closely but can't see how to run a competition, even a staggered one, to encompass enough athletes to run a competition. Jordan asked what are schools doing right now in elementary or high school for their track and field? Brian and Tara noted there are no programs happening. Brian also noted they can train within their own bubble.
 3. If Jamboree did not go ahead, could a regional event such as a test event be held? Brian noted it would depend on the provincial health orders. The question was clarified, would a regional event with smaller numbers still run as a test event? So many factors being tested as well as the overall management. Jamboree would mirror with the number of potential participants as the BC Summer Games.
- ii. Brian recommended a discussion looking forward to PARA development and what that could look like. Have a plan as there is now a national Para development person. Approval for \$15,000 grant. Haven't signed agreement yet, as not sure how to manage yet, but could be applied to the development of those in the club environment as to coaching of the athletes. Tara noted they'll have to look at the standards as compared to the able bodied athletes. Is someone within BC Athletics

could provide assistance with how to establish that and the distribution. If budget to be increased, then need to establish the criteria for that. Good discussion with staff and then Fanny Smith.

- f. Cross Country Committee – Clif Cunningham
 - i. Written Report circulated
 - 1. Items of Note
 - a. Programs or Activity in 2020
 - i. Thanked Pan Am Hosting group, VICCA, for bringing international competition.
 - ii. Small events allowed. Encourage the new events that took place in Victoria, Vernon, Kamloops and Surrey to continue into the future.
 - b. Planned Programs for 2021
 - i. Keep encouraging events in what can be done. Little disappointing with the reallocation of the national championships to Ottawa but happy to have commitment of the Cross County National Championships in 2023.
 - ii. Cross Country Calendar in constant transition. Small trail events first to come back due to financial viability. Hopefully will continue to see some Cross Country throughout the year and not just in October and November.
 - c. Questions
 - i. None

13. Chair thanked the Committee Chairs for their attendance and participation.

14. Next Board of Directors meeting will be held on Thursday, March 18, 2021 at 7:00pm.

15. Motion to Adjourn – J. Hinze/D. Willis. Meeting was adjourned at 1:43pm.

Director Signature _____

Director Signature _____