



BC Athletics Board of Directors Meeting – August 5, 2021
Video Conference Meeting
Minutes

Attending by video conference: Greg White, Chair; Jim Hinze, Vice Chair; Brian McCalder, President/CEO; Ota Hally, Director Finance (joined the meeting at 7:20pm); Marcus Wong, Director Administration & Planning; Newton Hoang (joined the meeting at 7:20pm), Director Marketing & Communications; Jasmine Gill, Director Zones 3, 4 & 5; Darren Willis, Director Zone 6; Rebecca Dutchak, Athlete Director; Clif Cunningham, Technical Manager Road and Cross Country Running; Sam Collier, Manager Registration and Membership Services; Megann VanderVliet, Track & Field Program Manager; Jennifer Erickson, Track & Field and Para-Athletics Program Assistant

Regrets: Jordan Myers, Director Events & Promotion; Tyler Heisterman, Director Programs & Technical Development; Barb Drake, Director Zones 1 & 2; Jacob Emerson, Director Zones 3, 4 & 5; Cathy Johnson, Director Zone 7 & 8; Nathan Reich, Athlete Director; Sabrina Nettey, Run Jump Throw Wheel Coordinator; Kaleigh Churchmuch, Introductory, Coaches and Officials Development Programs Assistant; Richard Lee, Coach, BC Endurance Project; Jennifer Brown, Coaching Education Coordinator; Katie Miyazaki, Para Athletics Development Coordinator

1. **Call to Order** – The meeting was called to order at 7:04pm.
 - a. It was noted that there was no quorum when the meeting was called to order, but would have when Ota Hally and Newton Hoang joined the meeting. The discussion on the agenda items proceeded and then the applicable voting took place after 7:20pm when both Directors joined the meeting.
2. **Introductions** – Introductions were made.
3. **Additions to the agenda** – There were no additions to the agenda.
4. **Approval of the Board of Directors Meeting Minutes**
 - a. June 17, 2021 – Board of Directors Meeting Minutes – Circulated. **Motion to approve – M. Wong/R. Dutchak – Passed. N. Hoang and D. Willis Abstained.**
 - b. June 23, 2021 – Vote on Membership Variances for BC Athletics Sanctioned Competitions and Event Challenges valid to December 31, 2021 – Circulated. **Motion to approve – M. Wong/O. Hally – Passed**

5. AGM Update

- a. Saturday, August 21, 2021 at 11:00am by video conference. End of the AGM will be approximately 2:30/3pm.
- b. Registration is now open. Agenda is almost complete, just waiting on the resolutions and the actions of the Board. Sam asked the Directors to register themselves.
- c. Voting is one vote per person, so if a Club has 5 votes, 5 delegates need to be registered. If one delegate is online, 4 people have to file proxies giving the vote over to that person. The proxy form is available on the website.
 - i. Discussing the use of proxies over the years. Still debating continuing with them but nothing discussed with the members as of yet.
 - ii. Current bylaw provides for proxy still needed for electronic meetings. Bylaw would need to be changed. Brian not recommend presenting as a discussion point to the membership at the AGM, but can note it will be brought forward for discussion through the year. Brian also noted, clubs are unlikely to have 5, 3 or even 2 delegates attending an AGM. Proxies exist for the club's voting. Clubs can also proxy their votes to another club, but only one proxy from that club. So just one set of votes and all people identified must provide that confirmation to Sam.
- d. Reports have started to come in and will continue to receive. Hard date for registration and reports is August 18th but it's preferred if reports are received sooner so that the membership has time to review them in advance of the meeting.
- e. Brian asked Marcus how the strategic plan is going to be presented to the membership. Time to be set up for Marcus, Brian and Greg to discuss and plan. General plan was discussed at board meeting, guided discussion and then Board to go back and provide a proposed draft and ask the membership for feedback and corrections based on the initial discussion.

6. Proposed Rule Changes

- a. The Board reviewed the Governance and Technical Rule Changes that will be circulated to the membership and presented as motions at the AGM on August 21st.
 - i. BC Athletics Post-Secondary Club and Team Roster Membership
(*Laurier Primeau/Hilary Stellingwerf*) BE IT RESOLVED THAT THE BC UNIVERSITY VARSITY TEAMS BE ADOPTED TO THE BC ATHLETICS SCHOOL CLUB MEMBERSHIP OPTION UNDER THE 'JUNIOR / MIDDLE SCHOOLS / SECONDARY SCHOOLS' MEMBERSHIP PARAMETERS.
 1. Brian noted this would remove the post secondary club and team roster memberships and provide post secondary institutions the same type of membership as school club and districts, with one fee and the entire roster is registered with BC Athletics. Only variance would be the club fee would be higher, but to be determined. \$100 currently and any athlete entering a competition from a university would have to pay a Date of Event entry fee. Not the case with private or public school club K to 12. Sam noted, most university athletes are competitive members so it would be just the athletes that are not on the A Team but are part of the Track & Field team at the university.

- a. It was asked if there was a downside? The \$21 team roster membership would not be in place. So instead of paying \$21 fee from September 1 to the end of the university year, would pay a \$3 Day of Event fee if they were going to a BC Athletics sanctioned event.
- b. It was also asked if this was to be more inclusive of those athletes at the university level? Yes as the universities don't have money in the budget to pay for the athletes memberships. The athletes are expected to pay the team roster or competitive membership. The universities also don't have a staff member to do the work on Track as Sam currently does this. Brings in the competitive memberships to the association as they actively recruit athletes from other sports. Universities would be happy to pay a higher school club fee versus the \$100 they are paying now.
- c. Director wondered if there was enough information for the membership to understand the issues involved. Sam noted she believes Laurier, and maybe Hilary, would be attending the AGM and would be able to answer any questions and/or make any comments on the resolution.
- d. Director asked if there was a financial impact to BC Athletics with this change. Yes, \$21 per athlete for the team roster membership, September to the end of May, can go into events but no performance recognition. Not have a large number of these athletes, 30-40 a year. 89 in 2019 but that school is back down to having a few. Small amount of the overall membership. \$3 versus \$21 but maybe attend multiple events.
- e. Another Director asked if there was any impact of loss for the grant? Unlikely to have any impact to dollars of the association, but maybe close enough to bump the voting for Athletics Canada. Right now below BC Athletics is where the association was two years ago. At about 5560 membership at this time and number of votes is based on the membership number. So it depends on the number at the end of the calendar year. If there is say 6000 at the end of the calendar year, would be about 6 votes. However without the club roster memberships on Trackie, would not have to pay the Athletics membership fee. So of the \$21 collected, \$15 goes to Athletics Canada. At less than 100 members, likely no substantial impact overall.
- f. Also noted additional detail would be added to the motion that is presented to the membership.

2. Motion to support the resolution to adopt the BC University Varsity Teams to the BC Athletics School Club Membership – J. Hinze/M. Wong – Passed

- a. Resolution will note that the Board supports the Resolution.
 - b. Greg White to be the Board Director to introduce the resolution to the membership at the AGM. It was noted that Laurier could also be given an opportunity to provide background and answer any questions about the resolution.
- ii. BC Athletics Championship and Owned Events Entry Fees To Support Officials Development – with .25 Full Time Equivalent staff support
BE IT RESOLVED THAT THE ENTRY FEE FOR ALL BC ATHLETICS CHAMPIONSHIPS AND ASSOCIATION OWNED EVENTS BE:
 - a. INCREASED BY \$5.00 FOR THE 1ST EVENT ENTERED; AND
 - b. THAT ALL OTHER EVENTS BE THE REGULAR ENTRY FEE; AND
 - c. THAT ALL REVENUE GENERATED THROUGH THE \$5.00 FEE BE USED TO SUPPORT THE BC ATHLETICS OFFICIALS PROGRAM THROUGH THE PROVISION OF DEDICATED STAFF TO WORK WITH THE OFFICIALS COMMITTEE FOR THE RECRUITMENT, TRAINING, DEVELOPMENT AND RETENTION OF OFFICIALS.
 - 1. Presented at a previous board meeting. Relates to adding a .25 full time equivalent to the existing staff position, to assist with development of officials. \$25 plus \$5 for the first event, second and subsequent events would remain at \$20. Similar to the Athletics Canada model. Based on participation number from the past, 8600-9900 per year to help accommodate providing increased salary for a .25 full time equivalent position plus the annual contribution from officials contribution fund, core and gaming.
 - 2. Motion to support the resolution to increase the entry fee for all BC Athletics Championships and Association owned events – G. White/M. Wong – Passed**
 - a. Resolution will note that the Board supports the Resolution.
 - b. Greg White to be the Board Director to introduce the resolution to the membership at the AGM.
- iii. Officials Membership Fee Increase
(Brian Thomson/Bill Koch) BE IT RESOLVED THAT THE BC ATHLETICS OFFICIALS MEMBERSHIP FEE BE INCREASED FROM THE CURRENT FEE OF \$15 PER YEAR TO \$25-\$30 YEARS, EFFECTIVE JANUARY 1, 2023.
 - 1. Change to membership fee structure, implementation in membership year for 2023. Point of note - \$5 additional fee for competitions beginning in 2022.
 - 2. A Director asked if these fees would go directly to the Officials Committee. It was noted that membership fees come to the association first. Increasing program dollars, not for staffing.
 - 3. Motion to support the resolution to increase the officials membership fee – J. Hinze/M. Wong – Passed**
 - a. Resolution will note that the Board supports the Resolution.
 - b. Jasmine Gill to be the Board Director to introduce the resolution to the membership at the AGM.

iv. Hall of Fame Nominations

(Jake Madderom/Harold Morioka) BE IT RESOLVED THAT THE WORDING BE CHANGED TO: "MASTERS ATHLETES WHO HAVE HAD OUTSTANDING ATHLETIC PERFORMANCES OVER A PERIOD OF AT LEAST 10 YEARS AND WHO HAVE BEEN BCA MEMBERS FOR A MINIMUM OF 10 YEARS WILL BE CONSIDERED WHEN:

- a. THEY ARE OVER THE AGE OF 65 OR
- b. THEY HAVE BEEN RETIRED FROM MASTERS NATIONAL OR INTERNATIONAL COMPETITION FOR A LEAST 5 YEARS OR
- c. THEY ARE DECEASED."

1. Brought forward from the Masters Committee for the Hall of Fame Nominations. Background: Normally, to be nominated to the Hall of Fame, have to have retired. Many masters athletes retire from national and/or international competitions however some athletes are in their 80's that could be nomination to the Hall of Fame but they still compete internationally. Recommend going to over the age of 65 or having retired from national or international competition for five years or have passed away.

2. Motion to support the resolution to change the wording of the BC Hall of Fame Nomination Information – M. Wong/N. Hoang – Passed

- a. Resolution will note that the Board supports the Resolution.
- b. Jim Hinze to be the Board Director to introduce the resolution to the membership at the AGM.

v. Brian recommended a minor (one word change) bylaw amendment, as a matter of housekeeping

(Greg White/Jim Hinze) BE IT RESOLVED THAT THE INTERPRETATION OF AFFILIATED CLUB BE AMENDED TO BE: "AFFILIATED CLUB" MEANS ANY ATHLETIC CLUB OR ORGANIZATION WITH THE PROVINCE OF BRITISH COLUMBIA RECOGNIZED BY THE SOCIETY AS HAVING A MEMBERSHIP[CONSISTING OF AT LEAST FIVE REGISTERED MEMBERS.

1. Brian explained that in the current bylaws, under Club Membership the wording, to be a bonafide club to apply to renew, must have 5 athlete members and the word athlete is the issue. Club may not have athletes as they may be a club for the purpose of hosting competitions. Also clubs that renew in January, to have coverage under the insurance and liability policy, don't necessarily register athletes that early in the year. May have 5 Directors and less than 5 athletes. So the bylaw would need to be changed, to define affiliated clubs as having a membership consisting of 5 registered members. Needs to be formally changed at an AGM and requires a 2/3 majority to pass. Board can move a motion to amend the bylaw to remove the word athlete and replace it with members, under Part 1, 1.1, b Affiliated Club.

- a. Darren confirmed this fits a number of the small clubs on the island.

b. Motion to amend the bylaw to remove the word “athlete” and replace it with “members”. – G. White/O. Hally – Passed

- i. Resolution will note that the Board supports the Resolution.

7. Budgets – Circulated

- a. It was noted that BC Athletics has not yet received notification of the 2021/2022 Gaming Grant, which is not unusual. It was further noted that if the Board approves the Operating Budget as presented and if the Gaming Grant is less than the estimate, adjustments will be made to the Operating Budget accordingly.

b. Proposed Operating Budget for 2021-2022 for the current fiscal year

- i. Ota noted he did not have any more comments than what has been previously discussed at the past Board Meetings.
- ii. Marcus asked if, in order to finalize the strategic plan, the membership identified something that had a budget implication, would the budget be adjusted to accommodate? Brian noted the budget is still pretty fluid once in place and the strategic plan doesn't come into effect until April 2022. Any applicable budget item could be further addressed once the operating budget for 2022-2023 is approved by the board as it would still be a draft that can be amended as necessary.

iii. Motion to approve the proposed Operating Budget for 2021-2022 for the current fiscal year – M. Wong/O. Hally – Passed

c. DRAFT Budget for 2022-2023

- i. It was noted that the draft budget will be presented to the membership at the AGM for approval. It will then be the memberships' approved draft budget that allows BC Athletics to continue to operate into the new fiscal year (as of April 1, 2022) even though Annual Core and Gaming Grant funding may not be known and the draft budget being based on estimates and/or confirmed funding from other sources.
- ii. Greg asked if the draft budget considered back to the full membership and operations? Brian noted that it wasn't quite back to the full membership of the 2019 draft budget, but rather one that reflects the actual for 2019/2020 with some adjustments to the numbers, however the draft budget is based on receiving membership revenue of \$400,000. Brian further noted, after the budget is approved, should that revenue estimate not be met, the net income amount of \$206,000 would be reduced accordingly. Likewise with any other revenues if the received amounts were less than budgeted.

1. Brian advised, the gaming grant has been noted as \$160,000, based on the amount received for the last half a dozen years. If there is a change in that and in what is received, will come back to the Board to request approval for an amended budget.

iii. Motion to approve the DRAFT Budget for 2022-2023 – M. Wong/O.Hally – Passed

8. New Business – Additional Funding

- a. Clif reported the viaSport LeadForward funding grants were issued and on behalf of BC Athletics, submitted an application for the BC Super Series and, securing a \$91,000 grant. Received \$50,000 to support the island running and \$10,000 for running in the interior.
 - i. Brian noted there are a range of grants, from \$10,000 to \$800,000 available to athlete groups beyond the PSO, but BC Athletics was fortunate, through Clif, to get the \$91,000.

9. Motion to Adjourn – G. White/O. Hally – Passed. Meeting was adjourned at 8:00pm.

Director Signature _____

Director Signature _____