



**BC Athletics Board of Directors Meeting – June 14, 2023
Video Conference Meeting
Minutes**

Attending: Darren Willis, Chair; Brian McCalder, President/CEO; Greg White, Past Chair; Ota Hally, Director Finance; Garrett Collier, Director Programs & Technical Development; Jasmine Gill, Director Zones 3, 4 & 5; Cristi Lundman, Director Zone 6; Sam Collier, Manager Registration and Membership Services; Megann VanderVliet, Track & Field Program Manager (joined the meeting at 7:42pm); Kevin O'Connor, Non-Stadia Program Manager; Hailey Kjaer, Coordinator Officials/Coaches Development and Marketing & Communications (left the meeting at 8:52pm); Richard Lee, Coach, BC Endurance Project

Regrets: Marcus Wong, Vice Chair; Newton Hoang, Director Marketing & Communications; Jordan Myers, Director Events & Promotions Rebecca Dutchak, Athlete Director; Jennifer Brown, Coaching Education Coordinator

1. **Call to Order** – The meeting was called to order at 7:35pm.
2. **Introductions** – Introductions were made.
3. **Additions to the agenda** – New Officials Management Systems (Jasmine) was added to the agenda.
4. **Adoption of the agenda – Motion to adopt the agenda as revised – C. Lundman/G. White – Passed**
5. **Approval of the Board of Directors Minutes of:**
 - a. April 5, 2023 – Circulated.
 - b. May 12, 2023 – Circulated.
 - i. **Motion to approve the Board of Directors Meeting Minutes of April 5th, 2023 and May 12th, 2023 – G. White/ C. Lundman – Passed**
 - c. May 22, 2023 – Circulated.
 - i. **Motion to approve the Board of Directors Meeting Minutes of May 22, 2023 – J. Gill/O. Hally – Passed. G. White abstained.**
6. **Receipt of the BC Athletics Committee Meeting Minutes**
 - a. Road Running Committee – April 11, 2023 – Circulated
 - b. Junior Development Committee – April 8, 2023 – Circulated
 - c. Masters Committee – May 17, 2023 – Circulated

7. Business Arising from the minutes

- a. Governance – Boards That Make a Difference – Document circulated
- b. Junior Development Relay Rule change and amendment – Effective for 2023 Junior Development Track and Field and BC Relay Championships

8. Correspondence

- a. Resignation of Sabrina Nettey – Took a position as the Head Track & Field Coach at the University of Regina. Unfortunately, the contract didn't allow for availability to assist with any projects but information was left for the summer staff. The Board and Staff wished Sabrina well.
- b. Core and Enhanced Excellence funding agreement
 - i. Agreements signed. First of the quarterly installments received already. \$303,720 in Core and \$80,000 in enhanced excellence funding.

9. Membership Report – Sam Collier

- a. Written Report circulated
 - i. No items of Note
 1. At the same point in membership as this time last year.
 2. Interpodia is moving along and working on getting the requested information to them.
 3. AGM – Working on the documentation and agenda. Sam noted, any Board members, whose position is coming up for election, please let her and Darren knowing if you are standing for re-election.
 4. CRC – Sam advised, first time members currently take out a membership and BC Athletics allows two months to get the criminal record check in place. Renewing members must have the CRC done prior to the existing one expiring (so that one is in place at all times). Staff would like to see the CRC in place when the membership is taken. There Sam is proposing first time members can sign up, immediately receive a link to get their CRC done, but their membership remains pending and does not become active until the CRC is completing.
 - a. **Motion to approve, for implementation as of September 1, 2023, first time members, requiring a criminal records check, will be able to take out a membership but the membership will remain pending until the criminal record check is in place. Existing members, renewing their membership, a CRC must be in place prior to the expiry of any existing criminal record check. – G. White/C. Lundman – Passed**
 - b. It was noted that the passed motion for the policy change will be noted in the AGM material as Actions of the Board.
 - c. It was asked, if there was a way with Interpodia, to send a reminder to members. Sam confirmed that yes, associate, coach and official memberships will get a notification, providing a link, to complete the CRC, after the membership is obtained. System

will be set up for sending a notification, at the beginning of each year, as to when the CRC is due for renewal.

- b. Approval of Individual Memberships – Circulated
 - i. **Motion to approve the list of individual memberships received from March 30, 2023 to June 9, 2023 as provided – G. White/G. Collier – Passed**
- c. Approval of Club Memberships – Circulated
 - i. **Motion to approve the list of 2023 club membership renewals (five schools and two school districts), including those which are complete (meeting all requirements) and those pending completion of all requirements – O. Hally/J. Gill – Passed.**

10. Administration & Planning – Darren Willis/Brian McC Calder

- a. Human Resources
 - i. CEO announcement
 - 1. Brian confirmed his retirement for the end of June and announced Megann Vandervliet will be the new CEO as of 12:01 this evening. Brian congratulated Megann and noted she will do a great job with her people first approach. Megann thanked Brian and noted she is very happy to have accepted the role and is excited for this next chapter.
 - ii. Introductory Programs Coordinator position advertisement
 - iii. Track & Field Program Manager position advertisement
 - 1. Megann noted that both the Track & Field Program Manager position and Introductory Programs Coordinator position have been advertised and there is already some interest in the Track & Field Program Manager.
 - 2. The Track & Field position is the most urgent to fill to be able to offset Megann's transition as the new CEO but she will continue to manage both roles until someone is found. Megann noted she was grateful to the extra assistance from the summer students.
 - 3. Applications will be accepted until June 28th, with hopes of having someone enrolled in the position the third week of July (after the Jamboree but hopefully before Nationals).
 - iv. Summer staff:
 - 1. Maddy Gibson – Track & Field Programs & BC Teams Assistant
 - 2. Abishek Kanagasabay – Introductory Programs Assistant
 - 3. Brian noted \$10,000 in support for eight weeks of employment (at minimum wage) has been received. Summer staff engaged for fifteen weeks and BC Athletics will be responsible for the salary for the remaining weeks.
- b. Governance – Darren Willis
 - i. Darren checked in with the directors on the reading assignment, how it was going, how everyone was progressing, and if there were any initial thoughts.
 - ii. Once everyone has finished reading, Darren noted he would like to hold a special governance meeting, to discuss how the Board should move forward in conducting meetings and planning for the year.
 - iii. Some Directors noted they have not read the book yet, where others are working through it and learning a lot.

1. Greg noted he will be finishing in his role as Past Chair at the AGM and will be taking at least a one year break from the Board.
 2. Cristi noted she would share the link she found for the audio book version with Jasmine.
 3. Ota noted he would be phasing out of his role on the Board and has passed on a couple leads he's received for his possible successor. Will discuss further with Darren offline.
 - a. Have also been discussing with Brian and Megann, what may be needed from the Director of Finance for the next term.
 - b. Brian noted he used to meet frequently with the Director of Finance, to go through the budget and different scenarios. Would also be helpful to Megann to walk through various items of the financial. Megann and Brian will schedule some time to go through the proposed budget for the upcoming year that will be presented to the board and drafts that were approved by the membership in the fall. Will need to consider what is anticipated for gaming and core funding and what membership might be, as well as relative to membership numbers now during the current fiscal.
 - c. Given the meetings with the CEO, suggested considering proximity of location for the next Director of Finance.
 4. Garrett noted he was looking forward to the reading and the discussion of governance, especially with his involvement with Kajaks and the possible tie in there. Darren noted he wanted to give some value to the Directors with this reading, for use with their commitments and involvements to other boards and organizations.
- c. 2023 AGM Elections – Board of Directors
- i. The following positions are up for election at the August 19th, 2023 BC Athletics AGM. Sam noted the call for nominees has been posted and sent out. No interest has been received so far.
 1. Vice Chair – 2 year term
 2. Director Events and Promotions – 2 year term
 3. Director Administration and Planning – 2 year term
 4. Director Zones 1 & 2 – 2 year term
 5. Director Zones 3, 4, 5 – 2 year term
 6. Director Zones 3, 4, 5 – 1 year term
 7. Director Zone 6 – 2 year term
 8. Director Zones 7 & 8 – 1 year team
 9. Athlete Directors
 - a. Male – 1 year term
 - b. Female – 2 year term
 - c. Para – 2 year term

11. Finance Report – Ota Hally & Staff

- a. Year End 2022-2023
 - i. Year End Financial as of March 31, 2023 – Circulated
 1. Just slightly below budgeted revenue, mostly due to timing issues.
 2. Less revenue, less expenses. Less activities so some expenses saved.

3. Net income of \$170,000 for the year.
 - ii. Balance Sheet – \$800,000 cash at end of March. Good liquidity.
 - iii. Overall finances look good.
- b. Audit 2022-2023 Update
- i. Draft financials from the auditors received and are with the Finance Committee to review. Will be sent to Board for the July 19th meeting.
 1. Draft financials are not materially different, with a few adjustments to happen. Nothing unusual brought up by the auditors. Audit to be wrapped up in the next few weeks.
 2. Brian noted there were a couple more tests of the information which Gerry is assisting with. Feedback from senior auditor overseeing the audit was that it was a clean audit. Further tests are only being done to give the auditors in training some more experience in validating what was presented.
- c. Core Funding 2023- 2024 – \$303,730
- i. First of four installments received
- d. Enhanced Excellence Funding 2023-2024 – \$80,000.00
- i. Reduction of \$10,000 over previous year due to not meeting the threshold of the higher level and adding two additional sports. Total amount of support from the Government for Enhanced Excellence has not increased. Overall evaluation met the \$80,000 level of support (same slice of the pie, just a smaller piece).
 1. Brian noted Megann was part of the discussion and they looked at ways to get back up to the higher level.
 - ii. First of four installments received
- e. Gaming application 2023-2024 – Applied for \$250,000
- f. **Signing Authorities for bank accounts**
- i. Brian noted new signing authorities were needed for the bank account. Brian recommended Sam remain until she retires at the end of December, Megann should be added as well as two other board members, preferably those who are in proximity to the office.
 1. Board members may be used when staff are not available or if gaming requires a board member and another signatory.
 - ii. **Motion to approve Megann VanderVliet, as the CEO, be added as a new staff signatory – G. White/O. Hally – Passed**
 - iii. It was asked if there was a restriction for the board members to be part of the Executive or if it could be any board member. Brian noted any Director was fine and suggested the Chair, Director of Finance and one or two other directors. If at any time Board meetings returned to in person meetings, then the Board could sign at the time of the meetings.
 1. Greg recommended adding Darren as one signatory. Darren recommended Jasmine and Garrett as additional signatories given their proximity. All proposed parties agreed to the recommendations. It was noted the new Director of Finance would be added later.
 - iv. **Motion to approve Darren Willis, as Chair of the Board, and Jasmine Gill and Garrett Collier as new Board signatories – G. White/C. Lundman – Passed**

- v. Brian noted he has a meeting with TD Bank on June 20th to find out what is needed to set up signatories. Will need the Board of Directors Meeting minutes, photo identification from each new signatory and likely a sample signature. Brian will find out what exactly is required and pass the information along to the new signatories.
- vi. Subsequent to the meeting, further to the direction by TD Bank, the Directors who attended this Board of Directors meeting were asked to consider approval for a further motion, to remove the signing authorities, that are currently listed on the BC Athletics account, that are no longer board members or are approved signing authorities.

1. Motion to approve the following signatories to the BC Athletics accounts be removed: 1) Larry Harper, 2) Jake Madderom, 3) Tom Hastie, 4) Diana Hollefreund, and 5) Brian McC Calder – D. Willis/O. Hally – Passed

12. Director Reports – Information updates and urgent items only

- a. Chair of the Board of Directors – Darren Willis
 - i. Darren thanks Newton and Sheri Gauthier for being part of the hiring panel for the CEO position. Darren also thanked Brian for coordinating everyone.
 - ii. Darren noted they received interest by quality candidates and congratulated Megann. Darren noted his appreciation for her vision for the future of the organization.
- b. Vice Chair of the Board of Directors – Marcus Wong
 - i. No information update or urgent items
- c. Events & Promotions – Jordan Myers
 - i. No information update or urgent items
- d. Marketing & Communications – Newton Hoang/Hailey Kjaer
 - i. No information update or urgent items
- e. Programs & Technical Development – Garrett Collier
 - i. BC High school Championships, talked to some of the coaches. Lots to talk about, lots of opportunities, including ways to work with high schools, especially coaching for some of the technical events.
 - ii. Megann noted she’s been working on the relationship with BC School Sports relationship the last year and a half from the perspective of putting on a provincial championship. BC School Sports is looking to partner with PSOs to coordinate a championship event so excited to dig into over the next year. BC School Sports is also interested and willing to become a BC Athletics member so will also be looking at the logistics and bringing them in as a member organization.
- f. *Zones 1 & 2 – Vacant*
- g. Zones 3, 4 & 5 – Jasmine Gill
 - i. Trying to attend as many events as possible. Will be attending the Pentathlon championship this weekend. Will also be at the Distance Carnival, Jerome and the Junior Development Championships.

- ii. Vacancy for another Zone 3, 4 & 5 rep. Some ideas for possible people but haven't approached anyone yet and not sure if there's any interest. Will look at making a post for social media.
- iii. Holding a RJTW even on Sunday with the Canucks Autism Network.
- iv. Darren thanked Jasmine for stepping up and providing a Board presence.
- h. Zone 6 – Cristi Lundman
 - i. Island series almost complete, with one more meet coming up. Zone/Junior Development Island Championship a week and a half from now. Jamboree in Nanaimo in July.
- i. Zones 7 & 8 – Vacant
- j. Athlete – Rebecca Dutchak
 - i. No information update or urgent items
- k. Past Chair – Greg White
 - i. Greg noted thanks to Darren for doing a great job as Chair and thanked Brian for everything he does and has done for the organization.

13. Program Reports – Information update and urgent items only

- a. Track & Field – Megann VanderVliet
 - i. Urgency of hiring.
 - ii. Championship season. Five Track & Field Provincial Championships happening.
 - iii. Excited about Officials Management System.
- b. Non-Stadia – Kevin O'Connor
 - i. Projects – BC Provincial Road Races and looking at returning the Masters Division. Also introducing a team championship for road running series and maybe promote more members.
 - 1. Had in past. Continue with recognition of ribbons in age groups, but also having medals for the top 3 men and top 3 women
 - 2. Would be a new initiative with team club championship. Spoke with the Road Running Committee last Thursday and all are in support. Now looking at how to move forward. Would be extra budget of \$3,400/year.
 - 3. If Track & Field Clubs have a team, would be an opportunity to build. As long as the Club is registered with BC Athletics, they could take part in that team. Would have to have scoring but as long as member, they could participate in the Championship. Would have to look at membership types to be on the teams.
- c. Masters – Track & Field/Road Running/Cross Country Running – Cristi Lundman, Director Liaison
 - i. More discussion on residency requirement for records for masters athletes and will be presenting at the AGM.
 - ii. Looking to encourage Masters group away from records focus and into more athletic and social focus. Will look to allies on the Committee.
 - 1. Darren noted met need Board to look at supporting or providing some direction on.

2. Cristi agreed and noted a culture shift was needed, to make a more attractive environment to welcome more master athletes. More social and fun or even training focused is fine but less records driven.
- d. Coaching – Jennifer Brown/Hailey Kjaer
 - i. Hailey noted Coaches need to be Club Coach certified to obtain coaches pass at National Championship. Will be the push for the next month or so.
 - ii. Three new sign-ups for evaluations.
 - e. Officials – Hailey Kjaer/Jasmine Gill, Director Liaison
 - i. Jasmine noted she discussed with Brian Thomson and recruitment to level two is going well. Hoping to do more recruitment at the championships.
 - ii. Idea to have a tent to advertise officials, Hailey is working on a poster. Have people come by, look and ask questions about what officiating looks like.
 - iii. Recruitment video posted on BC Athletics website.
 - iv. New level 3 clinics this year.
 - v. Development to level 4 and 5 at Nationals
 1. Question was asked about the financial decisions being made on who is chosen for out of province evaluation. With the fee, supporting officiating, still having to make hard choices on who goes for level 5, even if more are showing an interest. Jasmine noted she hasn't heard and nothing has come up. However, cost is a huge barrier as is the speed for the time to process from level 3 to level 4/5. Have been a few BC officials not approved to level 4 as there was a NOC change, which is being dealt with, but the bigger issue is the cost and speed of being evaluated.
 2. Brian noted they raised the issue at the Athletics Canada AGM regarding the change of requirements for para certification at a higher level. Noted there was significant frustration there.
 - a. Up to level 2, is there any introduction to the para side? Brian noted no, but there are para courses provided through the BC officials committee. Darren asked if there was any on track experience provided? Brian noted, only where para events are offered but there are independent training sessions with athletes.
 - vi. New clinician program still in the works. May be implemented this coming summer or fall.
 - vii. New Officials Management Systems (OMS) – Jasmine Gill
 1. Cristi – Experience with the officials' management system and how that's been rolled out with the pilot project
 - a. Loving the technology and automation. Have access to and it pulls in certifications for level 3 and up. Really simplifies things as the official's overall management is so messy right now. A lot

of redoing, and misunderstanding as not aware of what each other is doing.

- b. When OMS is used properly, it works really well. Set up availability, all information about events. Can email officials through site, track officials' credits and progress through levels and certifications.
 - c. OMS is a bit of a contentious issue though island officials got on board quickly and seem to like it. Was rolled out to manage jamboree officials. Some differing opinions. Not sure what the roll out will look like with the rest of the project as just a pilot project on the island. Significant amount of hesitancy with officials and leaders in the official's committee about roll out and implementation.
2. Hailey – Speaking with Todd next week to create a whole roll out plan with process documents for the province.
 3. Jasmine – Great things heard from some island officials. Worry about implementation province wide. Right now, different officials are managing different things so it's not centralized.
 - a. Some worried about everything changing and being pushed out from their roles. However, feel it is necessary and will make it easier for the officiating side.
 - b. Jasmine asked, when it is introduced province wide, who will be on the managing team and how is that going to be decided? Hailey noted each regional coordinator will be given administrator permissions for their own region. Each individual zone will have their own permissions.
 - c. There is hesitancy for change. Will need more open communication – how it will help, how it will be better, how they will still be involved.
 - d. Technology side will be a challenge. Recommend hosting some training sessions and be as transparent as possible.
 - i. It was noted that Todd, who is pushing the roll out on the island, is eager to support anyone who wants to learn and will sit down with them. Will need that support as OMS is rolled out.
 - e. Megann asked about the sanctioning change, what it means to the role and how the system might help support more efficiency
 - i. Biggest challenge in sanctioning is the communication. Events rely on regional coordinators to assign officials to each event but regional coordinators are not actively pursuing officials to attend meets. It's also not getting communicated back to BC athletics that there are not

- have enough officials to sanction the meet. Have to go back to meet director to advise BC Athletics cannot sanction event.
- ii. OMS system will help with a lot of the leg work being done. Also, communication back to BC Athletics on assignments will be much more streamlined.
 - iii. Christi gave an example from the OMS for the weekend events to detail who is on each officiating role.
 - iv. Megann would like to implement, in the future, having a template for the number of officials required. Need to commit to a minimum number. It's hard for meet directors to know how many they need so need to educate meet directors as they rely on regional coordinators for official's assignments.
- f. Brian recommended, at the officials annual meeting, to bring in an outside expert on OMS system to speak to the value and benefit. Rather than someone internal, someone outside or from another branch. Maybe present to Brian Thomson and see if that is something he wants to do. Need to get everyone on board to roll out provincially.
- i. It was noted that Quebec is using the OMS province wide and may be another province who is. Can speak to Mark Desjardins at FQA. Darren to reach out to within the next 15 days (as will be leaving FQA).
 - ii. Cristi agreed that the buy in should not be addressed, but rather the technical benefits of the system. Also, the support on the back end is quite good.
 - iii. It was asked when the annual officials meeting is held. Jasmine noted she would look at the calendar and advise. Sam and Brian believe it's usually November.
- g. Recommended to push, from the Board level and then have the Officials Committee passing on the message that BC Athletics wants to move forward and quickly. Brian noted BCA invested \$3500 to assist in the development of the system. Also paying \$1.35/official/month to enter their information.
- i. Recommended that there be a collective committee to work and manage the program. Mark Desjardins confirmed to Brian that it was a planned strategy they have.
 - ii. Brian asked, given the discussion with Brian Thomson, were they looking for the Board to make a motion to support provincial implementation? It was confirmed,

yes, looking for Board support, as Brian Thomson feels they need that support and direction.

- iii. Christi noted her support to rolling it out as soon as possible. None officials pushed through to level 2 and came from the ease of OMS. Officials starting out don't know where to start. If looking to build the officials pool, the sooner they use the OMS and make the process more transparent and accessible, the better they're going to do.
- iv. Jasmine agreed, as long as people have enough time to get used to it, before they have to use it, like before competition season, then yes, roll out should be as soon as possible.
- v. Darren suggested, at minimum, trying out the OMS at the Jamboree.
 - 1. Megann recommended setting up an information session at the Jamboree as well.
 - 2. Cristi noted Todd has the jamboree officials already in the OMS. Darren said Todd would likely be willing and eager to set up and help at.
- vi. **Motion to approve the implementation of the Officials Management System for functional and provincial wide use for the 2024 season – C. Lundman/G. White – Passed.**
 - 1. Jasmine to bring forward to Brian Thomson and the Officials Committee.

f. Introductory Programs

- i. Run Jump Throw Wheel & Junior Development – Vacant
 - 1. Megann noted, until a replacement is in place, the summer students are championing the portfolio.
- ii. Junior Development Committee – Darren Willis, Director Liaison
 - 1. Darren noted he's received a request through iSparc to do camp for 100 athletes with the Ahousaht First Nation, located on Flores Island, north of Tofino. Megann and Darren to discuss the officials and coaching side.

g. Performance Programs

- i. BC Sprints/Hurdles Project – Megann VanderVliet
 - 1. Started a conversation about a pole vault summit. Megann noted she would love it if the new Track & Field Program Manager was passionate about throws and jump as has been a hard time engaging. However, budget is there so just need someone to champion it.
- ii. BC Throws Project – Megann VanderVliet

1. Garrett and Megann to work on the 2023 Throws Summit. Preliminary conversations with Athletics Ontario. Garrett has had initial conversations about the direction to take and will follow up.
- iii. BC Endurance Project – Richard Lee
 1. Good quarter. Two selections for the World Championship Team. One other trying to get on that team this summer. Crunch time for marathoners.

14. Athletics Canada Update – Darren Willis & Staff

- a. Athletics Canada AGM
 - i. Long term athlete development, rule changes relevant to moving up, based on performance standard.
 1. Would allow competing at National Championships two age groups up. Need to have some details looked at for certain events. Approved by all of the branches except BC, Quebec and the Yukon.
 2. Previous rules put in place to respect the focus and support for long term athlete development model. Implications to exceptional athletes. Recent medalists and Olympians would have fit into that at one time or another and yet were not hindered in their advancement.
 3. Darren noted, the issue, with U18 moving to U20 and being eligible next year for the olympics, when World Athletics point system would move them back into this year, for gaining points that would go towards being a part of that team when they are under age. Have to wait until January to start accumulating those points.
 4. Marathon eligibility timeframe would also be longer.
 5. Darren noted the rule change brought up to allow athletes to do at a national championship. Seemed disingenuous as goal was an olympic spot next year. Will see how plays out.
 6. Darren asked, what if they didn't allow BC athlete not to enter higher category? Brian noted it's a condition to have the support of the provincial branch and Athletics Canada. Who is going to put themselves up to say no. Brian too feels it turns the back on the long term athlete development model.
 - ii. Proposal by Athletics Canada to initiate increase in Athletics Canada fees going forward.
 1. Two options – have starting in the 2024 season or to do it in 2025.
 - Strong pushback with it happening too quickly in 2024 as not having a change for the PSOs and Clubs to respond and prepare for.
 2. Working group to look at other ways to increase the funds to Athletics Canada in advance of the SAGM in Ottawa in December. If no other recommendations, Athletics Canada proposal would come into effect in 2025.

- iii. Governance change – Bylaws to provide for the election of the Vice Chair from the Directors of the Board.
 - 1. Also going to review governance going forward, as to the election of the Chair – if the Branch should vote on it or the Directors of the Board.
 - 2. Coming down from Sports Canada requirements, at an AGM, to give the Board more authority. Board can or the Board can put a vote forward to the membership to be a part of the bylaws of the association. Would be a variation from what Sport Canada and Own The Podium are pushing with the National Sport Organizations.
 - 3. Darren noted it's essentially a reduction in influence of membership on the operations and policy of the national organization.
 - 4. Brian noted, if they don't adopt it, they don't get the money. Darren noted it was not a shift he would like to see. Brian agreed.

15. Sport BC Update – None

16. New Business

- a. BC Athletics Membership Fees – Darren Willis
 - i. Athletics Canada Membership Fee proposal – Circulated at last meeting
 - 1. Athletics Canada 2023 AGM discussion
 - a. Athletics Canada Membership Fee Working Group of Branch & Athletics staff to be established
 - i. Darren noted he would be a part of the working group
 - ii. Working group to develop and present at the Athletics Canada Semi Annual AGM – Dec 8 to 10, 2023 in Ottawa
 - b. Branch recommendation for implementation of any new Athletics Canada Membership fees:
 - 1. Effective for the 2025-2026 fiscal year (Apr 1 to Mar 31), based on the Branch Membership numbers from the 2024 Membership year (Jan 2024 to Dec 2024).
 - 2. Recommendation to the Board to do something similar going forward, looking at all membership areas, including day of event and officials, schools, for representation in a BC Athletics working group to discuss about what changes would mean to the different areas of membership. Would also provide support going into the AGM.
 - a. July 14/15th deadline for resolutions. Board to go over resolutions at August meeting.
 - b. Could give notice at the AGM, to have a special general meeting to be called, for the presentation of new membership fees only. SGM would be October/November timeframe. Would provide more time for a working group to come up with a proposal.
 - c. May also have a draft to present at the AGM for consideration and then have the SGM for voting, allowing for feedback.
 - d. Working group should have Board and staff representation as well as the constituent groups. Would build ownership in the proposal and having representation is critical – clubs, officials,

coaches. Maybe someone that has a couple of roles they cover as would create ownership to the membership.

3. Brian noted, could have the new fees come into play for September 1, 2024. Darren noted that would be ahead of the Athletics Canada fee increase. Brian agreed, noting if the Athletics Canada fee increase passed, it would be for the 2025/2026 season based on the membership numbers of 2024.
4. Noted it was also not impossible to put a motion forward at the AGM but would have to move along in the next two months. Agreed to put a motion forward to put together a working group.
 - a. **Motion to put together a working group to discuss the BC Athletics membership fee increases for the 2024 season and beyond. With the hope of being able to go to the AGM with a final, or at least a draft membership fee increase proposal with a proposal of a special meeting in the fall to finalize. – G. White/J. Gill – Passed**
 - b. Darren requested a list of recommendations from Brian and Sam as to people, outside the Board, to be a part of the working committee. Greg recommended that include at least one club president.

17. Scheduled Board Meeting Dates

- a. The next Board of Directors meetings will be held on Wednesday, July 19th at 7:00 by video conference, to discuss the audited financial statements.
- b. Another meeting will be held August 2nd at 7pm as a pre AGM board meeting to discuss agenda items and resolution.
- c. Will discuss the fall meeting dates at a later date.

18. BC Athletics AGM


- a. The BC Athletics AGM will be held on Saturday, August 19, 2023 from 11:00am to 2:00pm, in virtual format.
- b. Will be looking to a partially in person AGM meeting for 2024.

19. Closing

- a. Darren noted the organization planned on doing something for Brian a little later in the summer. More information to come.
- b. Darren thanked Brian for everything he's done for the sport and the organization. Also thanked Brian for his generosity in sharing his experience and knowledge with not only him but everyone he's interacted with. It's been very meaningful to the board, all the committees, the staff and the members.
- c. Brian thanked Darren and noted it's been his honour to have been a part of the organization.

20. Motion to Adjourn – G. White/G. Collier – Passed. Meeting was adjourned at 9:38pm.

Director Signature _____



OTF HALLY

Director Signature _____



Digitally signed by Darren Willis
DN: cn=Darren Willis, o=BC Athletics,
ou=Board of Directors,
email=darren1willis@gmail.com, c=CA
Date: 2023.06.27 13:20:22 -08'00'