



**BC Athletics Board of Directors Retreat
March 29-31, 2024
Squamish, BC
Retreat Notes & Action Items:**

Attendees:

Darren Willis, Jasmine Gill, Newton Hoang, Brittany Therrien, Julie Sillars, Megann VanderVliet

Regrets:

Ota Hally, Jordan Myers

Retreat Objectives:

- 1) Gather, in person, BC Athletics Board of Directors and CEO to discuss the current state of BC Athletics.
- 2) Orient new Board of Directors members to BC Athletics.
- 3) Discuss and plan for the 2024-2025 year, and beyond.
- 4) Discuss priority organizational challenges and/or threats and plan for addressing these challenges.

Actions / Motions:

2024 – 2025 Draft Budget, Presented by: CEO, Megann VanderVliet (March 30, 2024, 6:20pm)

Motion: To adopt the DRAFT 2024-2025 BC Athletics Budget – Newton Hoang

Seconder: Brittany Therrien

All in Favour: Yes

Motion: Passed

Recruitment of new Director of Finance to replace current Director of Finance, Ota Hally (term expired), Presented by: Darren Willis (March 31, 2024, 9:00am)

Motion: To move to appoint an applicant as the new Director of Finance – Darren Willis

Seconder: NONE

Motion: FAILED

The Board of Directors would prefer that the successful applicant have a professional financial designation for the Director of Finance position. The Board of Directors will continue search for a new Director of Finance.

Review and revision of BC Athletics governance, including, Constitution, Bylaws & Operating Policies Presented by: All (March 31, 2024, 10:25am)

Motion: To move to seek out legal counsel / governance expertise to support the Board of Directors in drafting new governance documents prior to the 2024 BC Athletics AGM – Julie Sillars

Seconded: Brittany Therrien

All in Favour: Yes

Motion: PASSED

Communication to BC Athletics Committees & Working Groups

To advance operational efficiency and clarify issues of governance and leadership, the BC Athletics Board of Directors is considering changes that would alter our existing committee structure and governance. The changes are proposed to come into effect on September 1, 2024.

The Board of Directors would, going forward, strike committees on an as needed basis to support the development of organizational policies. Thus, there would no longer be any traditional standing committees and any formed committees would be accountable to the Board of Directors only.

Much of the other valuable work that volunteers on our committees have previously done would be done by staff or by volunteers on working groups under the direct supervision and guidance of the BC Athletics CEO and Staff.

By implementing these changes, our goal is that BC Athletics can improve operational efficiency and better value the expertise, experience and time invested by our members and sport community in ways that best support the collective vision and mission of BC Athletics.

The proposed changes respond to feedback from committee members, staff and BC Athletics members at large who have commented on the lack of direction and leadership experienced within the existing committee structure. That structure, created to support a much smaller organization, hasn't been updated as the organization has grown over time.

Members are welcome to share their feedback and/or ideas about the future of our committees and working groups by completing this [FEEDBACK FORM](#).

2024-2025 BC Athletics Board of Directors Annual Agenda

April 8, 2024 12-1pm

- Approve communication to committees about proposed changes (Megann)
- Part 1: Guiding Principles / Values & developing a mission / vision statement (Newton)

May 13, 2024 12-1pm

- Part 2: Finalize revised BCA values, mission & vision (Newton)
- Finalize & approved publication of the Complaints & Disciplinary Process to utilize the services of the Office of the Commissioner (Megann)

June 10, 2024

- Update & review proposed updated Constitution, Bylaws and Operating Policies (Darren)
- Presentation of 2023-2024 DRAFT Audit Financial Statements (Gerry)

July 8, 2024

- Review / approve proposals/bids for BCA brand / website rebuild (Megann)

August 1, 2024

- AGM Preparation and Resolution Review (Darren / Cristi)

August 24, 2024

- 2024 BC Athletics Annual General Meeting (ALL)