

## **BCA ROAD RUNNING COMMITTEE**

**MEETING MINUTES | MARCH 28, 2017**

### **ATTENDEES:**

**In Person:** Jake (Masters Rep), Geoff, Frank, Clif, Maurice (BCA), Jordan

**By Phone:** Eric, Grace, Jim (BCA Board Rep)

**Regrets:** Bob, Kimberley, Cindy

### **AGENDA: (meeting begins 6:30pm):**

1. Review and acceptance of meeting agenda.  
Motioned, Clif                      seconded, Frank
  
2. Updates
  - **BC Provincial Championships 2018-2019** (Maurice)
    - i. Updates to scoring & selection circulated – email
    - ii. Bid packages – circulated to event organizers | End of March  
Confirmed by Maurice that these have been sent out by email. The reply deadline is May 31<sup>st</sup>.
  - **BC Nat'l Road Rep Selection Criteria 2017**
    - i. Updates to all distances circulated – email
  - **Doping Control Guidelines - BC**
    - i. Document circulated – email  
The material has also been placed on the BC Athletics website
    - ii. Document to be circulated to event organizers | End of March  
Maurice will send this material out as well to selected ("larger") events that may benefit from the information
  - **Regional Series Updates**
    - i. Lower Mainland Series – (Frank)
      - <http://www.lmrrs.com/results.htm>
    - ii. Interior Series – (Cindy)
      - <http://www.interiorrunningassociation.com/pages/series-road.html>
    - iii. Island Series – (Bob)
      - <http://vira.bc.ca/series/>
    - iv. Super Series – (Maurice)
      - <http://www.bcatletics.org/BCSuperSeries/>
  - **Championships** (Maurice)
    - i. BC Championships Update
      - 5k, BMO St. Patrick's Day, March 12  
Maurice indicated that the numbers were almost identical to those from 2016.
        - a. [http://www.stpatricks5k.com/?page\\_id=17](http://www.stpatricks5k.com/?page_id=17)
    - ii. National Championships Update  
Maurice indicated that it is too early for any update.
  - **AC Road Running Summit** (Jordan)
    - i. Ottawa Race Weekend (40<sup>th</sup> Anniversary) – May 24-26

- ii. BCA Assistance to BC Event Organizers – suggestions?  
There are 5 BC Athletics subsidies on offer, each up to \$600. This information was distributed in the recent email to race directors.

### 3. Race Series Sanctioning Proposal

- **Race Series Sanctioning Proposal** (Maurice)
  - i. Contingent approval by Board – contingent on Road Running Committee review
  - ii. Proposal circulated this week (attached)
  - iii. Discussion  
To elaborate on the aforementioned attachment, this is a discount to put on a ‘grass roots’ series. There was discussion of the Park Runs; they differ in that there is no advance planning (i.e. don’t know who is running) and also of note – no medical.
  - iv. Vote  
The resultant vote was in favour of the Sanctioning Proposal, 5 votes for to 3 against.

### 4. BCA AGM, Strategic Plan & Committee Alignment 2017

- **New AGM & Awards timeline** (Maurice)  
As previously, mentioned the new timing of the AGM (September date TBD) was dictated by the new provincial Society’s Act which came about in November 2016.
  - i. AGM - TBA (4hr Mtg, likely Sept.) weekend or evening  
**ACTION ITEM:** The committee needs to discuss via email any business for the AGM. This would all need to be confirmed by August 4<sup>th</sup>.  
**ACTION ITEM:** Information provided by Jim/ Board into the ability to e-Conference as well as the possibility and legality of e-Voting.
  - ii. Awards – TBA  
Maurice indicated that the banquet is to be held either the 1<sup>st</sup> or 2<sup>nd</sup> month of the new year  
**ACTION ITEM:** Does the RR Committee want to have a meeting on the Sunday of the banquet weekend?
- **New BCA Strategic Plan**
  - i. Strategic Plan circulated March 19 to Board (from Brian)
  - ii. Road Running Committee 2017 projects overview – Power Point (Cliff)  
Clif indicated that key projects discussed in the past should be worked on.  
**ACTION ITEM:** Identify three topics for each pillar and look to have one item completed per year. Assign tasks to committee members.
  - iii. Discussion
  - iv. Vote

### 5. Committee Roles/ Organization

- i. **Committee Roles**
  - Chair (Jordan) | Past Chair (Clif) | Secretary (Geoff) | Treasurer (Bob) | Athlete Rep (Kim)
  - Follow up discussion (not for mtg):

- a. General Member role & description
- b. Elected role descriptions
  - i. New roles – athlete/ coaching? officiating-tech? records/ awards? Outreach/ networking?
- c. Elected role terms & selection/ succession
- d. Committee member mentoring – assisting new members, capitalizing on new energy, while providing experience & perspective from veterans

ii. **Committee Size/ Composition**

- Current
  - a. 5 – roles (4 male / 1 female – 4 lower mainland/ 1 island)
  - b. 7 – general members at large (3 females/ 2 males – 4 lower mainland / 2 interior)
  - c. 3 - BCA Tech Mngr, BC Board Rep, Master’s Rep (3 males – lower mainland)
- Follow up discussion (not for mtg):
  - a. Does the committee need to take a more balanced...?
    - i. gender distribution?
    - ii. geographical representation?
  - b. How large could the committee be to stay effective?
  - c. Do we need to consider term limits & a period for veterans or specific roles to take a break from the committee to ensure new people are brought on?

iii. **Committee Meetings/ Communication**

- Consent Agenda’s – calling the question? Consensus was yes
- Updates – should they be happening regularly every 6-7 weeks? Consensus was no
- Mtg Minutes – how soon would members like a draft, can we assist & crowd source additions – Secretary circulates to individual members in succession? = faster turnaround?

6. NEXT MTG

- **Committee Mtg #2**
- **June 20 | Conference Call | 7pm or June 27**  
(Next meeting (phone call). The exact date is flexible but would like to keep it within the month of June)  
ACTION ITEM: On this conference call the 2017 election for the Committee’s roles.
  - i. Dial in: [1-855-392-2520](tel:1-855-392-2520)
  - ii. Access code: 1038217#

7. New Business

According to his statistics Frank did indicate that races across Canada are down 16% in finisher counts.

**MOTION Tabled by Rick:** That the BC Athletics Road Running Committee is not in favour of the

