



Officials Committee Annual Planning Meeting

Hybrid Meeting—In Person and Via Video Conference

November 20, 2022 -- Commence 10:00am - Adjourn 2:00pm

Purpose:

- Review and agree plans for 2023—activities, timeframes and responsibilities of working groups for 2023 including budget implications.
- Identify special projects for 2023.

Format:

- In person at Christine Sinclair Community Center, Burnaby, BC
- Virtual—video conference for those who cannot travel.
- No catering but lunch provided similar to Annual Officials Meeting on November 6

Participants:

- **Officials Committee**—Brian Thomson (Chair), Anthony Thomson, Bill Koch, John Cull, Carol Cull, Dawn Driver, Debbie Foote, Wayne Elke, Cheryl Elke, Jasmine Gill.
- **Working Group Members**—Lanie Man, Marilyn Benz
- **Regional Development Coordinators**—Vince Sequeira, John Cull, Carol Cull

Regrets: Deborah Carter, Greg Nichol

INTRODUCTION AND WELCOME

Confirm “named” positions for 2023

- Brian Chair - confirmed
- Bill Secretary - confirmed
- Jasmine (BC Athletics representative) --confirmed
- Cheryl Upgrading (Levels 3-4-5)— confirmed
- Brian Upgrading (Levels 1-2)—confirmed until new pathway fully implemented (e.g., mentoring)
- Carol – Assignments Coordinator organizing staffing for Provincial and higher-level meets; or providing support to those who are arranging staffing. Officials Coordination will be conducted jointly with Cheryl (upgrading—development and evaluations) -- confirmed
- Regional Development Coordinators—Todd will step down as Zone 6 coordinator now that Vince has recovered medically. Greg Nicol will withdraw from official scheduling for zones 1 & 2, Sandra Devers will schedule Kamloops area meet officials and Roberta Tetlock will schedule officials in Kelowna.

Anthony made motion, seconded by Brian. All in favour.



Officials Committee Annual Planning Meeting

Review agenda

- Agenda approved.

Introduction

- Brian summarized status of our modernization of officiating programs (2 years into modernization):
 - Strengths and Opportunities
 - Solid recruitment model in operation for 2 years
 - Number of officials in BC is increasing after COVID-19
 - Depth of experienced officials
 - Working groups are enabling more involvement in decisions and execution (accomplish more with more diverse input, experience and “fresh ideas”)
 - NOC tools and resources (see NOC Updates below)
 - Officials Management System (database) coming in 2023
 - BC Athletics staff resource coming in 2023
 - Consistent training and development of officials across Canada
 - Challenges
 - Replacement of “aging” officials
 - Officials are stretched thin—both in governance and in officiating meets
 - Continuing to support working groups reach full potential (teamwork)

Brian provided NOC updates:

- Materials for Level 3 Evaluator and Clinician clinics will be available shortly (for 2023). No grandfathering in new roles.
- NOC Maintenance Program—Provinces to implement starting January 1, 2023. Covers all level 5 officials plus level 3 and 4 officials who are not in the upgrading pipeline (to level 4 and 5). Objective is to help senior officials stay current in their discipline.
- National Technical Official (NTO)—NOC will invite level 5 referees to apply to become NTO.
- Officials upgrading to Level 4-5—strongly encouraged to have a mentor that recommends official is ready for evaluation. No evaluation scheduled until mentor confirms official is ready.



Officials Committee Annual Planning Meeting

RECRUITMENT WORKING GROUP (2023)—Activities and Timeframes

Recruitment Working Group includes Debbie, Jasmine, Lannie, Marnie, Brian with Vince (Guest). Debbie summarized plans.

- Continue to recruit and advertise levels 1 & 2.
 - Expand effort in schools through U18 and teachers (coaches). Consider contacting school sports coordinators and utilize pro-D day as opportunities for teachers to pursue pathway to level 1&2.
 - Coach current officials in key messages for recruiting volunteers and other interested (potential) officials. For example, how to respond if someone expresses interest in becoming an official.
- Lannie will update website with improvements, BC Athletics staff person will provide assistance,
- Jasmine will work with BC Athletics staff person to increase on the ground booths/advertising at meets—recruitment booth, posters with QR code for more information on becoming official.
- U18 officials. Update U18 information on the website and coordinate with Run-Jump-Throws program. Setup What's App chat for U18 participants.
- Marnie & Debbie will monitor level 1 & 2 progress and clean up data base – e.g., delete people who start but do not progress through levels 1 & 2.
- Mentoring – Brian plans to implement program in 2023.
- Recruiting officials for non-stadia events—defer to 2023.
- Recruitment video—review, revise and integrate into website.
- Continue recruitment and development of officials in Prince George—look for grants to develop officials, solicit official's coordinator within the local club.

DEVELOPMENT WORKING GROUP (2023)—Activities and Timeframes

Development Working Group includes Anthony, Bill, Wayne, Cheryl. Anthony summarized plans.

- Level 3 clinics, need to do clinician training – no grandfathering. Target group of level 3 clinics delivered in each region prior to start of outdoor T&F season—Victoria, Kamloops, Lower Mainland
- Post information on website regarding pathway to level 3 and the “Level 3 class of 2023”. Define any requirements for recognizing previous experience within a recent timeframe. The official will still need to attend the level 3 clinic, obtain credits after the clinic and undergo an evaluation once the mentor confirms they have the suite of necessary skills and experience. Handle on a case-by-case basis.
- Clinician/evaluator/mentor training all at same time – probably at indoor meets this coming winter. Scheduling to be determined. Clinician training is first priority. Advertise in



Officials Committee Annual Planning Meeting

newsletter and email to all levels 3-5 officials inviting them to the clinician workshop. An official can be qualified as all of mentor, clinician, evaluator, but cannot perform all 3 roles for any specific upgrading official.

- Level 4 clinics will be held but have to be coordinated with NOC. Plan for Jamboree and BCHS, but also possible for a clinic on the Wednesday preceding Nationals. We will look to Nationals and other major events for upgrading evaluations.
- National Technical Official – development group will survey level 5 referees about their interest in taking NTO exam and working together in preparations for the NTO exam (e.g., study group).
- Pathway for photo finish operator – development working group will make recommendation to committee.
- Review Travel Subsidy Program as way to increase opportunities for officials to develop (obtain experience for upgrading purposes) at meets outside their home region.

RETENTION WORKING GROUP (2023)—Activities and Timeframes

Retention Working Group includes Dawn, Carol, John. Dawn summarized plans.

- 45 rule books available – probably enough to deal with any new level 2 upgrades. Para rule books currently being distributed.
- Travel allowance increased this year, in part because of increased fuel costs.
- Dawn to set up procedure for officials to order shirts, etc.
- Upgrading gifts—Committee agreed to discontinue program in 2022 but revisit annually if Development Working Group thinks the absence of a gift to be an impediment to upgrading
- Awards--meeting on December 11, 2022, to review nominations. Nominations due to BC Athletics on December 12, 2022.
- Marnie and Betsy are handling service pins; Betsy to take over herself.
- Newsletter going well. Let John and Carol know if new material desired for newsletter.
- Website being improved.
- Dawn to pick up social recognition program (e.g., cards).
- Annual Officials Meeting--Will change procedure for door prizes at next year. Discussion of holding different subsites (e.g., Vancouver Island) with central broadcast to all sites followed by site specific social activity. Will also consider moving date of AGM to earlier (e.g., August/September) to make travel easier and build province wide community of officials.
- NOC maintenance program – e.g., points over a period of time – e.g., attendance at webinars or teaching a clinic. Starts January 1, 2023. Retention Working Group to implement.

Officials Committee Annual Planning Meeting

EQUIPMENT PURCHASES—2022/23

The Committee approved the following proposed equipment purchases presented by John:

Item	Custodian	Cost	Budget	Status
Set of flags	Vince Sequeira	\$75?	66225	On Order (?)
Measuring stick covers	Carol Cull	\$100?	66225	On Order (?)
Remote for Gill Timer	Keith Newell	\$50?	66225	Approved
Count-down watches (Walks)	Carol Parsakish	\$125	66235	Sourcing
Batteries (wind gauge etc.)	John Cull	\$50	66225	As needed
100m Steel Tape	John Cull	\$75?	66235	Sourcing
Certification of 2 scales	John Cull	\$100?	66225	TBD
Shot/Hammer rings	John Cull	\$200?	66225	Sourcing

Account Coding:

66235 \$ 200.00

66225 \$ 575.00

SPECIAL PROJECTS (2023)

1. Implementation of Officials Management System.

Anthony provided an update on the application for officials. Anthony will work on plans for implementation in 2023.

- Quebec developed an online system for maintaining information on officials (e.g., disciplines), determining availability of officials, scheduling officials at meets and tracking participation (credits).
- BC will adopt this system in 2023 along with other provinces across Canada. Functionality will be implemented over the next couple of years.
- Officials sign up for meets online, then approved and assigned by meet director. Officials' participation (hours and credits) is automatically recorded online. This may allow us to eventually phase out record cards.
- Initial questions to investigate include the breadth and number of meets across regions and integrating meet directors into this system.



Officials Committee Annual Planning Meeting

TOPICS FOR FUTURE MEETING(S)

- Governance structure
- Requirement for BC Athletics membership
- Code of Conduct materials—BC Athletics vs. Officials Committee
- Directory of Officials on website
- Webinar for Meet Directors—organizing and assigning officials (carried forward from previous meeting)

WRAP-UP

Next Committee Meeting – To be arranged January or February 2023

Annual General Meeting (2023)—Retention Working Group to consider a date earlier in Fall to enable easier travel by officials to central location (e.g., avoid winter travel).