BC Team Staff are required to submit this form for any incidents that occurred during the BC Team Event. This information is to remain confidential and will remain in the custody of the BC Athletics office. If a particular incident requires further disciplinary action on behalf of the BC Team Staff, this information will be shared with the Athlete, Parent of Legal Guardian of the Athlete and Personal Coach. In some cases, an executive member of the athlete’s club may receive a copy of this form. If you have any questions or concerns, please contact the BC Athletics office.

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| 1. Date of Incident |  |
| 2. Time of Incident (approx.) |  |
| 3. BC Team (Year & Team) |  |

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| 4. Please Describe the Incident: |
|  |
| 5. Athletes and/or Staff Involved in the Incident: |
|  |
| 6. Actions taken by BC Team Staff: |
|  |
| 7. Recommendations to BC Athletics: |
|  |
| 8. Recommendations to prevent further Incidents occurring: |
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