



Officials Committee Meeting Minutes

March 23, 2023—Commence 7:30pm - Adjourn 8:45pm

Video Conference

Purpose:

- Determine pathways for photo finish officials and competition secretaries.

Participants: Brian Thomson (Chair), Cheryl Elke, Wayne Elke, Bill Koch, Deborah Carter, Dawn Driver, Debbie Foote, Anthony Thomson, Jasmine Gill, John Cull, Carol Cull, Brian McCalder, Megann VanderVliet, Hailey Kjaer

Minutes:

INTRODUCTION & WELCOME

- BC Athletics has asked the Officials Committee to remove unnecessary roadblocks to developing officials who can time races with certified results (photo finish), as well as developing competition secretaries to receive meet entries, prepare a meet program (meet database) and process results.

PATHWAY TO PHOTO FINISH OFFICIAL:

Discussion:

- **Proposal Option 1**—Anthony on behalf of the Development Working Group—Demand is too great for current supply of PF officials given large number of meets. Goal is to increase supply of PF officials who can certify results by streamlining and removing unnecessary roadblocks to becoming PF official. Outside usual pathway – provincial approval process. Two step pathway comprising PF Operator (Provincial List) followed by pathway to PFCJ 3 – register on pathway to level 2 but specify variant for Photo Finish Operator (Provincial List). Involves completing online module 201 and two sessions as Photo Finish operator and confirmed competent by PFCJ 3 or higher. Benefits = specialization, increase supply of short supply position for local meets, reduced training, Bypasses field events experience.
- **Proposal Option 2**—John Cull—similar to Option 1 with different experience component—keeping the same pathway for anyone pursuing pathway to Level 2. See summary of proposed options attached to these minutes. Vary the experience requirements to include 6 sessions on a photo finish team and 2 sessions in a field event. John brought up the delay in upgrading officials is often the arbitrary time delays (e.g., 6 months or 1-year delays for advancement that do not reflect actual experience).

Decision:

- Approve merged version of both proposals as illustrated in Appendix I attached to minutes.



Officials Committee Meeting Minutes

Action Items:

- Brian to work with Hailey and Jasmine to document pathway on website (info graphic).
- Hailey to confirm website registration process includes option for Photo Finish Operator (Provincial List) and Photo Finish Chief Judge 3.

PATHWAY TO COMPETITION SECRETARY (Provincial List):

Decision:

- Officials Committee recognizes some meets will not use officials to perform the Competition Secretary responsibilities.
- Pathway to Competition Secretary (Provincial List) should include certification as a Level 2 Official.
- Officials Committee to maintain a provincial list of certified competition secretaries.
- Officials Committee to develop (mentor) prospective competition secretaries through training and hands-on experience. Dawn Driver volunteered to lead this.
- Pathway illustrated in Appendix I attached to minutes.

Action Items:

- Hailey to confirm website registration process includes option for Competition Secretary (Provincial List).
- Dawn to work with Urith Hayley to complete her pathway to Competition Secretary (Provincial List).

Adjourned: 8:45 pm.



Officials Committee Meeting Minutes

Appendix I

Pathway to Photo Finish Operator (Provincial List)

Pre-requisite: No pre-requisites.

1. Register as a BC Athletics Member in the Officials Category (pay Membership Fee).
2. Complete Criminal Record Check.
3. Complete Pathway to Level 1 Official (if no T&F experience):
 - Register for pathway to Level 1 on BC Athletics website.
 - Complete online module 101.
 - Complete exposure to four disciplines at track and field meets.
 - Receive designation as a Level 1 Official
4. Complete Pathway to Photo Finish Operator (Provincial List):
 - Apply for pathway to Photo Finish Operator (Provincial List) on BC Athletics website.
 - Complete online module 201.
 - Complete experience component--setting up equipment and reading and capturing results--2 to 6 sessions as a photo finish operator under the guidance of an experienced Photo Finish Chief Judge 3 or higher. A Photo Finish Chief Judge 3 or higher will determine when proficiency is obtained, and the experience component is complete.
 - Confirm competency as a Photo Finish Operator (Provincial List) via a confirmation checklist completed by a Photo Finish Chief Judge 3 or higher.
 - Receive designation as a Photo Finish Operator (Provincial List) with recommendation to continue on pathway to Photo Finish Chief Judge 3.

Pathway to Photo Finish Chief Judge 3

Pre-requisite: Current status as Photo Finish Provincial List (Provincial List).

1. Register for pathway to Photo Finish Chief Judge 3 on BC Athletics website.
2. Complete open book exam with score of 80% or higher.
3. Complete Level 3 Photo Finish Chief Judge Clinic (including assignment component) as arranged and delivered by a certified clinician for Photo Finish Chief Judge 3 clinics. Clinics will be scheduled based on demand for the clinic—ideally once a year prior to start of the outdoor T&F season.
4. Complete experience component as a Photo Finish Operator at track and field meets—16 credits—4 at provincial or higher; 8 as chief.
5. Confirm competency—a certified evaluator will conduct an evaluation to confirm competency as a Photo Finish Chief Judge 3.
6. Receive designation as a Photo Finish Chief Judge 3.



Officials Committee Meeting Minutes

Appendix I

Pathway to Competition Secretary (Provincial List)

Pre-requisite: No pre-requisites.

1. Register as a BC Athletics Member in the Officials Category (pay Membership Fee).
2. Complete Criminal Record Check.
3. Complete Pathway to Level 1 Official (if no T&F experience):
 - Register for pathway to Level 1 on BC Athletics website.
 - Complete online module 101.
 - Complete exposure to four disciplines at track & field meets.
 - Receive designation as a Level 1 Official.
4. Complete Pathway to Level 2:
 - Register for pathway to Level 2 on BC Athletics website.
 - Complete online module 201.
 - Complete experience component of pathway to Level 2 working on an officiating team and track & field meets with appropriate orientation and supervision:
 - a) 8 sessions in 4 disciplines; or
 - b) 4 sessions as Competition Secretary and 2 sessions in a Track discipline and 2 sessions in a Field discipline.
 - Confirm competency as a Level 2 Official via a confirmation checklist completed by:
 - If a) then Confirmation by mentor followed by 4 sessions as a Competition Secretary.
 - If b) Confirmation by a mentor.
 - Receive designation as a Level 2 Official with recommendation to continue pathway to Competition Secretary (Provincial List).
5. Complete Pathway to Competition Secretary (Provincial List):
 - Register for pathway to Competition Secretary (Provincial List) on BC Athletics website.
 - Complete Competition Secretary training—self-study reading materials on the Officials' website and Competition Secretary Workshop if and when available.
 - Complete experience component working as a Competition Secretary at track & field meets with mentoring from Dawn Driver or another Competition Secretary (Provincial List)—16 credits.
 - Confirm competency as a Competition Secretary—a certified Evaluator will conduct an evaluation to confirm competency.
 - Receive designation as a Competition Secretary (Provincial List).