



BC Athletics  
 3713 Kensington Avenue  
 Burnaby BC V5B 0A7  
 Phone: <604> 333-3550

# Officials Event Record Card

YEAR

Official's Name  Phone  BCA#   
 Address  City  Postal Code

**SAMPLE OF COMPLETED CARD (below)**

Date	Type	Name of Meet	Position	Hours	Credit	Referees Signature
Jun 05/05	NC	Harry Jerome	Pole Vault (Ch)	5	2	<i>Joe Beausoleil (R)</i>
Jan 10/04	N	Knights of Columbus	High Jump (J)	3	1	<i>Steve Jumper (Ch)</i>
May 29/05	Pro	BC High School	High Jump (Ch)	3	1	<i>Joe Beausoleil (R)</i>
Feb 10/05		Level 3 Clinic	Vertical Jumps	2		<i>K. Slim (Clinician)</i>

**Note to Official:**  
 It is the responsibility of the official to ensure that the information contained in the record card is true and accurate and can be verified by the official noted in the Referee's Signature column.

- CODES:**
- |                                                                                               |                                                                                                             |                                                                                                          |
|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| <b>Type of Meet:</b><br>NC - National Championship<br>N - National<br>P - Provincial or Local | <b>Position:</b><br>C - Chief<br>AC - Assistant Chief<br>R - Referee<br>AR - Assistant Referee<br>J - Judge | <b>Credit Information:</b><br>1 credit = 4 hrs. or up to 4 hrs. per session<br>Maximum 3 credits per day |
|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|

NB: The time may include pre and post event preparation. A copy of this card must be completed and returned to the BC Athletics Officials' Committee (Upgrading Coordinator) with an upgrading application form for upgrading purposes. The deadline for Levels 3, 4 and 5 applications is September 15<sup>th</sup> and March 15<sup>th</sup> of each year.

Date	Type	Name of Meet	Position	Hours	Credits	Referee's Signature

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Promotion to Level 1	Promotion to Level 2	Promotion to Level 3	Promotion to Level 4	Promotion to Level 5
<ul style="list-style-type: none"> <li>On-line Module 101</li> <li>4 credits:                             <ul style="list-style-type: none"> <li>1 track</li> <li>1 throws</li> <li>1 vertical jumps</li> <li>1 horizontal jumps</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>On-line Module 201</li> <li>8 sessions                             <ul style="list-style-type: none"> <li>2 track</li> <li>2 throws</li> <li>2 vertical jumps</li> <li>2 horizontal jumps</li> </ul> </li> <li>Confirmation by mentor</li> </ul>	<ul style="list-style-type: none"> <li>1 year service at Level 2</li> <li>8 credits (as Chief or Assistant Chief) and 8 other credits</li> <li>National Open Book Exam</li> <li>2 written evaluations</li> </ul>	<ul style="list-style-type: none"> <li>2 years service at Level 3</li> <li>24 credits (8 from N or NC) as Chief, Assistant Chief or Section Head</li> <li>National Clinic and assignment</li> <li>2 written evaluations</li> </ul>	<ul style="list-style-type: none"> <li>3 years service at Level 4</li> <li>36 credits (8 from N or NC) as Chief, Assistant Chief or Section Head</li> <li>2 written evaluations</li> </ul>

Ensure that all meet credits entered on this card are signed by the event chief or referee. BC Athletics membership is required for up-grading (all levels).