

**Officials Event Record Card**

Name: \_\_\_\_\_ BCA# \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Sample of completed card (below)**

Date	Type	Name of Meet	Position	Hours	Credit	Referees Name
Jun 05/13	NC	Harry Jerome	Pole Vault (Ch)	5	2	Joe Beanstalk (Rf)
Jan 10/13	N	Knights of Columbus	High Jump (J)	3	1	Slim Jumper (Ch)
May 29/13	Pro	BC High School	High Jump (Ch)	3	1	Joe Beanstalk (Rf)
Feb 10/13	N	Clinic	Vertical Jumps	2	1	K. Slim (Clinician)

**Codes:**

Type of Meet: NC - National Championship, N - National, Pro - Provincial or Local  
 Position: Ch - Chief, AC - Assistant Chief, Rf - Referee, J - Judge, ARf - Assistant Referee

Credit Information: 1 credit = 4 hrs. or up to 4 hrs. per session, maximum 3 credits per day

NB: The time may include pre and post event preparation. A copy of this card must be completed and returned to the BC Athletics Officials Committee (Upgrading Coordinator) with an upgrading application form for upgrading purposes. The deadline for Levels 3, 4 and 5 applications is September 15<sup>th</sup> and March 15<sup>th</sup> of each year.

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This list identifies basic upgrading criteria at each level. For a more detailed list of criteria, and information on the upgrading process please see the BC Athletics Officials Website.

**Promotion to Level 1**

- On-line Module 101
- 4 credits—1 credit in each of track, throws, vertical jumps and horizontal jumps

**Promotion to Level 2**

- On-line Module 201
- 1 year service
- 8 credits—2 credits in each of track, throws, vertical jumps and horizontal jumps
- Confirmation by mentor

**Promotion to Level 3**

- 1 year service at Level 2
- 8 credits (as Chief or Assistant Chief) and
- 8 other credits
- National Open Book Exam
- 2 written evaluations



**Promotion to Level 4**

- 2 years service at Level 3
- 24 credits (8 from N or NC) as Chief, Assistant Chief or Section Head
- National Clinic and Assignment
- 2 written evaluations

**Promotion to Level 5**

- 3 years service at Level 4
- 36 credits (8 from N or NC) as Chief, Assistant Chief or Section Head
- 2 written evaluations

Ensure that all meet credits entered on this card are noted by the event chief or Referee. BC Athletics membership is required for upgrading (all levels).



**BC Athletics**  
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 E-Mail: bcathletics@bcathletics.org Fax: (604) 333-3551

Date	Type	Name of Event	Position	Hrs	Credits	Referee Name

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