



Officials Committee Meeting Minutes

September 12, 2021—Commence 1:00pm - Adjourn 2:15pm

Video Conference

Purpose:

- Prepare for upcoming meetings—Annual Officials Meeting and Annual Planning Meeting.

Participants: Brian Thomson (Chair), Anthony Thomson, Wayne Elke, Cheryl Elke, Bill Koch, John Cull, Carol Cull, Dawn Driver, Debbie Foote, Marilyn Benz, Jasmine Gill.

Minutes:

INTRODUCTION & WELCOME

- Review agenda – Brian reviewed agenda.
 - The following were suggested additions (time permitting) along with corresponding agenda item.
 - Budget (John)—New Business.
 - Full vaccination requirements (AC)—New Business.
 - BC Athletics Annual Awards—Annual Officials Meeting.
 - Athletics Canada/National Officials Committee Service pins—Annual Officials Meeting.

ANNUAL OFFICIALS MEETING:

- Date: November 7, 2021 (9:30 to noon)
- Format: Video Conference (Ring Central)
- Agenda:
 - No host virtual coffee—9:30am
 - Registration and technical setup—9:45am
 - Committee Annual Report and elections—10:00am
 - Break—11:00
 - Special Presentations—11:10am—potential presentations:
 - Tokyo Olympic Experience (David Weicker)
 - Canadian T&F Championships (Brent Dolfo)
 - BC Summer Games (Debbie Foote)
 - Dale Slide Show
- Responsibilities:
 - Advertising and registration—Brian to work with BC Athletics
 - Committee Annual Report—Brian and Anthony
 - Elections—Anthony
 - Guest Presentations—Brian to contact David; Carol to contact Brent and Dale



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COMMITTEE GOVERNANCE (2022):

- Elections for Committee Members.
 - Wayne, Brian, Bill, John, Carol are incumbents whose terms are ending. All will stand for re-election.
 - Anthony will manage election. Nominees should contact Anthony directly. Include Anthony's email.
 - People can also stand from the (virtual) floor.

ANNUAL PLANNING MEETING:

- Date: November 28, 2021—10:00am to 12:00pm.
- Format: Ideally face to face but most likely video conference
- Content:
 - Working Group plans for 2022 (20 minutes each group—10 minutes presentation and 10 minutes Q&A).
 - Committee governance and sustainability.
- Responsibilities:
 - Brian to invite Regional Development Coordinators and BC Athletics.
 - Working Groups to meet in advance and prepare plans for presentation.
- Other:
 - Training for mentors, clinicians and evaluators will occur in early 2022 (COVID willing).
 - NOC is planning to present workshop to BC officials who will become evaluators for level 4-5 officials. Tentative for early February (COVID willing).
 - Cheryl will be contacting Ian Gordon about evaluations for officials upgrading to Level 4 and 5 (in 2022).
 - Process of assigning officials to National Championships has started.

OTHER

- Development items:
 - Upgrading paperwork must be submitted to Cheryl by September 24. Otherwise, upgrading will be processed in Spring, 2022.
 - Check with NOC on plans for Level 4 workshops in 2022 – live at NC meet or via Zoom earlier.
- Retention items:
 - Defer Annual Recognition Item for 2021 and review value to officials in 2022.
 - Defer Upgrading Recognition Item for 2021 and review value to officials in 2022. Acknowledge officials upgrading in Annual Report and at Annual Officials Meeting.
 - BC Athletics Annual Awards—Brian to check with BC Athletics. Dawn will draft an advertising blurb asking for nominations.
 - Athletics Canada/NOC Service Pins—determine recipients in 2021 and combine distribution of award at the 2022 Annual Officials Meeting.
 - Level 2 Golf Shirts and Name Tags— a valued retention item according to survey of officials (2019). Dawn needs to know how to distribute and to whom. For 2021 class of



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new officials, use Regional Development Coordinators and/or mail to distribute. Recruitment Working Group to address for 2022 class of new officials.

NEW BUSINESS (as time permits)

- Kajaks T&F Club.
 - Summary and resolution given by Bill, Cheryl and Jasmine. No decision or action items required.
- Confirm officials to be declared inactive as requested by NOC.
 - Conducted by email prior to meeting. Committee Members and Regional Development Coordinators participated. The following officials will be declared inactive due to medical and/or no contact for the past 3-4 years:
 - John Akehurst
 - Yogesh Ashta
 - Victor Rodriguez
- Edits to minutes from February 21, 2021 meeting of Officials Committee
 - Committee members asked to confirm acceptance of edits to meeting minutes (via email sent on Sept 12, 2021). No concerns raised in responses.
 1. Page 3 (Provisional (in training) Official)—enhancement to the name of an official who hasn't reached level 1. The name reflects what the official is actually doing (training) and is parallel to terminology used in the coaching pathway. Due to the short pathway to Level 1, we do not anticipate many officials with this title.
 2. Page 4—changing the decision on when rule books are distributed. Officials will sign-up for pathway to level 2 (on BC Athletics website), pay their \$25 (as per recommendation on June 14) and obtain a rule book. This is similar to the old model where officials took a level 2 workshop, paid their \$25 and received a rule book.
 3. Page 5—change name of “Off-Track” to “Road Racing/Cross Country”.
- Budget
 - Committee members to review and reply to John's email on budget and proposed expenditures.
- Full vaccination requirements (AC)
 - Not discussed due to time constraints.

Adjourn—2:15pm