



Officials Committee Meeting Minutes

October 23, 2022—Commence 10:30am - Adjourn 12:00pm

Video Conference

Purpose:

- Policy decisions to announce at Annual Officials Meeting and implement in 2023.
- Confirm readiness for Annual Officials Meeting on November 6.

Participants: Brian Thomson (Chair), Bill Koch, John Cull, Carol Cull, Dawn Driver, Marilyn Benz, Jasmine Gill, Anthony Thomson, Debbie Foote.

Regrets: Wayne Elke, Cheryl Elke

Minutes:

INTRODUCTION & WELCOME

- Review agenda—no changes to agenda. Accepted by all.

PATHWAY TO LEVEL 1 AND 2

- Approved decision request from Recruitment Working Group with the following changes. Updated decision request posted as Appendix I:
 - Add Senaka Suriya subject to receipt of record cards.
 - Revise requirement for 1 year of service as an official (pathway to Level 2) to enable the mentor to request an earlier upgrade to Level 2 if they think the official has obtained enough experience in less than 12 months. The Recruitment Working Group will define the process for reviewing and accepting these requests
- Future applications for upgrading to Level 2 will be received and approved by the Recruitment Working Group and communicated to the Officials Committee and Regional Development Coordinators.
- Action items
 - Brian—update the website with the clarifications to the pathway.
 - Cheryl—send certificates to level 2 officials (September 15, 2022 in take)
 - Dawn—distribute shirts to level 2 officials (September 15, 2022 in take) after receiving information from Marnie.
 - Jim/Betsy—arrange name tags for level 2 officials (September 15, 2022 in take).

ALLOCATION FOR CREDITS WORKED AT MEETS

- Approved proposal with revisions made in attached Appendix II.

CONFIRM READINESS FOR ANNUAL OFFICIALS MEETING:

- Confirmed readiness for Annual Officials Meeting as outlined in the Sept 21 meeting minutes-- with following action items:



Officials Committee Meeting Minutes

- Deadline of October 31 for in person registration for purposes of purchasing food.
- Continue to advertise meeting via email, newsletter and social media.

NEXT COMMITTEE MEETING—Annual Planning Meeting

- **Date/Time: November 20, 10:00 am -2:00pm.**
- **Format:** In person at Christine Sinclair Community Center with virtual video conference for those who cannot travel. No catering but lunch brought by committee members.
- **Participants:** Officials Committee, Regional Development Coordinators, Working Group members, BC Athletics staff person (if available).
- **Agenda—**working groups to meet first and then present to large group:
 - Recruitment Working Group—plans and any budget implications for 2023 plus left over topics from Sept 21:
 - U18 Program.
 - Mentoring Program roll-out (2023)
 - Development Working Group—plans and any budget implications for 2023 plus left over topics from Sept 21:
 - Level 3 and 4 workshops (2023)
 - Evaluations at Nationals
 - Pathway to Provincial Photo Finish Operator
 - Retention Working Group—plans and any budget implications for 2023 plus:
 - Nominations for BC Athletics Annual Officials Awards
 - Other— left over topics from Sept 21 (as time permits):
 - Requirement for BC Athletics membership
 - Code of Conduct materials—BC Athletics vs. Officials Committee
 - Directory of Officials on website
 - Schedule (dates) for upgrading officials to levels 1-3

APPENDIX I: Pathway to Level 1 and 2—Decision Request from Recruitment Working Group

Decisions

1. Approve upgrades submitted (as of Sept 15, 2022) to level 2 officials
2. Implement clarifications to the pathway to level 1 and 2 in 2023

Rationale

- Ensure a common understanding of the requirements for upgrading to level 1 and 2. Applications for upgrading to level 2 comprised a range of interpretations on the upgrading requirements.

Upgrades to Level 2 Officials (as of September 15, 2022)

The following officials will be upgraded to Level 2 Official:

Official	Date of Upgrade	Region	Notes
Vince Gabel	February-28, 2022	3-4-5	
Sabrina Nettey	March-31, 2022	3-4-5	
Don Putz	May-31, 2022	6	
Scott Saunders	May-31, 2022	3-4-5	Subject to confirmation of requirements met
Jean Tetarenko	June-30, 2022	6	
Kim Cameron	June-30, 2022	6	
Tonja Teolis	June-30, 2022	3-4-5	
Deborah Lee	July 31, 2022	3-4-5	
Elizabeth Ariano	July 31, 2022	1-2	
Guy Brooks	July 31, 2022	3-4-5	
Juliet Brooks	July 31, 2022	3-4-5	subject to confirmation of BC Athletics dues paid
Jim Torrance	July 31, 2022	3-4-5	
Ryan Harris	July 31, 2022	7-8	
Lia Schoenroth	Sept 30, 2022	3-4-5	

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Senaka Suriya	August 31, 2022	3-4-5	Subject to receipt of record cards
Lovisha Arora	Sept 30, 2022	3-4-5	Subject to receipt of Mentor Confirmation

APPENDIX I: Pathway to Level 1 and 2—Decision Request from Recruitment Working Group

Clarifications to Pathway to Level 1

Requirement:	Clarification:
<ul style="list-style-type: none"> 1 credit in each of four disciplines 	<ul style="list-style-type: none"> One credit is a minimum of 2 hrs., hands-on, working with a team of experienced officials. Mentors will encourage level 1 officials to upgrade to Level 2 as soon as 4 credits obtained.

Clarifications to Pathway to Level 2

Requirement:	Clarification:
<ul style="list-style-type: none"> One years' experience as an official 	<ul style="list-style-type: none"> One year experience is 12 months from date prospective official registers for pathway to Level 2 and pays the \$25 fee. Mentors can request an earlier upgrade to Level 2 if they think the official has obtained enough experience in less than 12 months. The Recruitment Working Group will define the process for reviewing and accepting these requests. In either case, the official must be a member of BC Athletics, have completed a criminal record check, registered for the pathway to Level 2 and paid the \$25 pathway fee.
<ul style="list-style-type: none"> Eight sessions—2 sessions in each of 4 disciplines 	<ul style="list-style-type: none"> One session is a minimum of 3 hours, hands-on experience working as an official under an experienced official. Meets lasting less than 3 hours will be combined to create one session with a combined length of a least 3 hours. Each session must involve a different team of officials and activity within the discipline. Purpose is to provide a range of experience for the prospective official. For example, 6 hours working with the same team as an umpire would not qualify as two sessions but 3 hours on shot put followed by 3 hours on javelin (with different chief official) would count as 2 sessions. Sessions start after registering for pathway to level 2. Un-used "exposure" credits as Level 1 official do not count towards the eight sessions on pathway to level 2.

APPENDIX I: Pathway to Level 1 and 2—Decision Request from Recruitment Working Group

Other Clarifications

- As of January 1, 2023, all prospective officials will follow the pathway to level 1 and 2. Retroactive credits for attending workshops or meets under the old pathway are only valid until December 31, 2022. After that, all prospective officials follow the same, singular pathway.

Notes:

- NOC requirements for upgrading to Level 3 include the following:
 - Level 3 clinic on the specific discipline
 - At least one year of service from the date they became a Level 2 official.
 - 16 events credits in the discipline, for which the upgrading is requested since becoming a Level 2 official—4 of which must be provincial or above, and 8 of which must be as Chief, Assistant Chief or Section Head.
 - Mark of 80% or higher on NOC national open book exam.
 - One evaluation report from an evaluator on the BC list of evaluators.

APPENDIX II—Event Credits (Allocation for Credits Worked at Meets)

NOC Upgrading Criteria. (Event Credit System)

1.1 One event credit for time worked at an event up to and including 4 hours. Two event credits received for time worked at an event between greater than 4 hours and 8 hours.

Background

Event credits are used to track officials training and experience. They are used to judge whether an official is ready to upgrade to the next level. An official's event credit record will normally be signed by the Referee for the event but may also be signed by a senior official who was present at the event, in the absence of a Referee.

Officials normally volunteer for at least a full session (nominally 4 hours). For purposes of assigning credits, the time recorded begins when the official arrives at the venue, and includes tasks assigned during set-up and warm-up, as well as the event itself. Trainee officials are encouraged to arrive at the venue at least 30-45 minutes prior to start time, to participate in all phases of team activities. The reference to "up to and including 4 hours " etc. is intended to allow a signing official to assign credits reasonably for events such as twilight meets, when a session may last less than 4 hours. An official who works for 3 or 3 ½ hours may, in these cases, be assigned a full credit..... or assigned a second full credit when a subsequent session lasts less than a full 4 hours, e.g. 2 credits for 7 or 7 ½ hours. An official who participates in a complete event which lasts only 2 hours may be assigned a half credit (0.5 credit). The key factor in making these decision is whether the official participated in the entire event or session. Officials who "drop in" to events to help for an hour or two are not experiencing the training benefit that they would receive from full participation in a team's activities, and normally should not receive a credit.

Notes and Queries.

- Credits are assigned for competitions, but not for training events, e.g. clinics or workshops. Officials should keep a separate record of training events, as they may be required to maintain status.
- Credits toward Level 2 will only be recognized if the official is a member and normally only if they were earned after the official has registered for the Level 2 pathway.
- Credits from events previous to registration for the Pathway to Level 2 may be approved by the mentor or by the Regional Development Coordinator.

APPENDIX II—Event Credits (Allocation for Credits Worked at Meets)

Quick Guide to assignment of credits

Hours	Credits to be assigned	Notes
1	0	
2	0.5	
3	1	If event was concluded, otherwise 0.5
4	1	
5	1.5	If event was concluded, otherwise 1
6	1.5	
7	2	If event was concluded, otherwise 1.5
8	2	
9	2.5	If event was concluded, otherwise 2
10	2.5	
11	3	If event was concluded, otherwise 2.5
12	3	