

Minutes BC Officials Committee Teleconference
February 8th 2014 10 am – 12 noon

Present: Bill Koch, John Cull, Carol Cull, Greg Nicol, Wayne Elke, Alice Kubek, Sue Kydd, Kathy Terlicher, Brian Thomson, Neil Chin Aleong.

Regrets: Sanda Turner

Details of Teleconference Procedure:

1. Review and accept Agenda (some additions, original and additions accepted by acclamation)
2. Review and accept Minutes of November 16 2013 meeting (accepted by acclamation).
3. Old Business
 - a. Spectator Code of Conduct (SCC) - Passed at BCA AGM. (Bill) Follow up? Need to send on to BCA Board suggestions for disseminating the SCC. Ideas include:
 - i. Distribute SCC to all clubs and coaches.
 - ii. Place SCC on BCA website.
 - iii. Request that clubs post the SCC on their club websites.
 - iv. Request that clubs hosting meets post SCC at the meets (e.g., distribute in registration packages, post next to heat sheets and results area)
 - v. Poster-sized laminated copy of SCC for posting at meet venues.
 - vi. SCC could also be printed as a Quick Reference Card (e.g., pocket sized, some laminated) with the key points listed as a quick reminder/reference. Officials, coaches, meet directors could all have some and pass them out proactively and potentially to difficult spectators.
 - vii. Distribute SCC at pre-meet coaches meeting.
 - b. Bill will bring these suggestions to the BCA Board.
 - c. Lower mainland meets - Bill to meet with Garrett Collier about lower mainland meets. Bill will follow through on this over the next 2 months.
 - d. Web development – Bill to meet with Brian McC Calder (Bill) – facility layout maps (Marathon surfaces). Contact that person. Ocean Rob Sinclair (Marathon Surfaces) or striping contractor. BC Athletics should have copies. Bill will follow up over next 2 months. Emphasis the benefit to multiple users – athletes, coaches, and officials.
 - e. Officials resolutions failed at BCA AGM – discussion (Bill) – Table these ideas at this time; re-approach in future; seek other avenues of recognition.
 - f. NOC Train the Trainer Program report from Joan Cowden
 - i. Report to BC Athletics Officials Committee. January 2014 Subject: "Train the Trainers" Clinic
 - ii. From: Peter Fejfar, Iain Fisher, Joan Cowden
 - iii. We attended the "Train the Trainers" Clinic in Winnipeg, MB on November 2-3, 2013. We were joined by thirteen other officials from AB, SK, MB, ON, QUE and NB. The NOC facilitators for this clinic were David Weicker, Keith Newell, Jennifer Campbell and Jane Edstrom. NOC is in the process of changing the current mentorship program. The purpose

of this clinic was to train officials in each province to become "Master Facilitators" so they can assist in training mentors and clinicians in their province under the new program which is being developed by NOC. It is expected that the new mentoring and clinician programs will not be in place for another eighteen months. Consequently, the current clinician and mentorship lists of officials will be maintained until approximately April 2015. We appreciate the support that we received from the BC Officials Committee so that we could attend this clinic. If you wish further information on the changes to these programs, please read the report by Keith Newell in the NOC Fall-Winter 2013 newsletter. Submitted by Joan Cowden

1. John asked if there will be 1 or 2 workshops (clinicians and mentors together or separate)? Bill will email Keith Newell or David Weicker of NOC about their intention i.e., merger of clinicians/mentors. Need to start having such recertification workshops in winter 2015. BCA will probably have to fund the costs of these workshops. Details necessary for implementation.
- g. Workshops (John & Carol)
- i. Update on the Level 1 workshops that have taken place since the last meeting (John & Carol) – Material has been updated and distributed. (distributed).
 1. JC has distributed L1 WS on USB drives.
 2. JC will send L1 WS to Bill
 3. JC will send L1 WS to Brian
 4. JC will send L1 WS to Greg
 5. Greg Bush did well-attended L1 WS in Nanaimo; evaluations were circulated to the committee. One attendee requested more concrete examples in the workshop. Starters (Neil) have provided some examples that have now been integrated into the workshop.
 6. Probably 2 or more L1 workshops will occur in the lower mainland this spring.
 7. Will Vince be teaching more L1 workshops on North Island? Alice will be at VIAA meeting February 16th and will inquire. Alice to let committee know about upcoming workshops on the Island.
 8. Greg will talk to Alwilda about new Level 1 workshop in Kamloops
 9. Greg has sent Level 1 workshop to Roberta Tetlock – Greg will follow up on whether she needs support for teaching of same.
 10. Greg has sent level 1 workshop to Trail.
 - ii. Level 2 workshop has also been updated but the material has not been distributed as yet. (John & Carol)
 1. Level 2 workshop to be offered in Nanaimo by Ina & Aileen April 18th.
 2. John needs to send out new Level 2 workshop materials to people
- h. Updated Committee Handbook (John, attached to Agenda) - No discussion.
- i. Updated Meet Directors Manual (Wayne, see attached)

- i. Wayne will add warning to readers to check BCA when planning a meet to be sure technical specifications such as hurdle heights has not been changed, as well as a link to BCA website containing such specifications.
 - ii. Some discussion of how to ensure information in the Meet Directors Manual actually makes it to host clubs. Committee agreed that BCA office should be asked to add link to and advice re: Meet Directors Manual to enhance clubs' use of this manual. They could also add a link to this manual to their sanctioning form that all hosting clubs receive. Bill to talk to Brian about this.
- j. Finances (John) - Discussion of budget. Majority of spending is driven by travel/accommodation expenses from officials' travel, despite many officials never asking for reimbursement of travel expenses.
 - i. Bill & John to meet with Brian about budget for next year.
 - ii. Copy budget communications to Chair of Board.
 - iii. Try to advocate for any overspending from officials travel expenses to not come out of the donations account
 - iv. Use current year's spending to advocate for a larger budget for next year.
- k. Budget Request (Bill & John) - \$19,900 for next year.
- l. Travel List (Kathy)
 - i. Sandra Dever went to Edmonton for Golden Bear, no word back on her evaluation.
 - ii. Wally Smeaton added to travel list (TR4)
 - iii. Kristina Shearer's upgrade received – insufficient documentation provided to Kathy. Discussion of how to solve insufficient documentation of upgrading evaluations and credits. Wayne and Greg to communicate to Kamloops officials the need to better complete upgrading applications. On webpage upgrade and certification page, we could add names of regional officials who could help. "People in your area who can help you with your application are...."
 - iv. Gabriella Moro wants to upgrade to Throws 3.
 - v. Dave Short has sent in his Throws 5 upgrading information but will have to wait for his 3 years as level 4 to finish before can be officially upgraded.
 - vi. Level 3 upgrades – do the second evaluations need to be "out of zone"? Significant discussion; minority view was no; majority opinion was that such evaluations needed to be in new environment with new fellow officials to get the upgrading official "out of his/her comfort zone."
- m. Service Pins - Kathy to send last year's list of service pin eligibility as well as this year's list to both Jane Edstrom and Helen Vasilic of NOC and copy to Bill.
- n. Updated Meet Schedule (John & Carol, attached to Agenda) – has been circulated, pretty complete for Zones 1 and 2, as well as Zones 3, 4, 5 and Zone 6. In Zone 6, schools contact officials directly about need for officials for school meets. Jack Brow (June 27-29) is taking on BC Masters Championship this year so this will open up financial support for sending officials to Kelowna.
- o. Recognition Program thoughts (Sue) – not a lot to say... One idea was white sweat shirt or fleece...also really warm coat but it is likely too expensive for our budget. Decision to be made by end of February – preference is "warm and white" sweatshirt or fleece.
- p. Official Recruitment Initiative (Bill)

- i. Brian and Greg have volunteered to be on this committee.
 - ii. See attached announcement from Brian McCalder.
 - iii. See email of Feb. 7th from Brian McCalder about interest in the subcommittee....."Hi Bill: I have had 2 others speak briefly to me about the sub-committee but wanted to follow up in more detail – which will happen following today (application deadline). I will also reach out to others to ask for their participation – if they have the time and interest. I have also had a discussion with Marilyn Payne, an outside contractor/facilitator about her interest in a contract to lead the sub-committee through this process. Marilyn was employed by BC Athletics to facilitate the BC Athletics 2013-2016 Strategic Plan. We asked for an expression of interest and a cost estimate. The target is to initiate the work of the sub-committee in March 2014. Thanks, Brian"
 - iv. Discussion?
 - 1. How often are we going to meet, when will we meet? How will we meet? Who will pay for bringing in officials?
 - 2. We do have a recruitment strategy.....Bill to look at John's email re: our recruitment efforts (networking, recruiting from current athletics community) and share it with Brian and the new sub-committee.
 - 3. One suggestion was made that BCA should encourage a system in which external funds to clubs (e.g., gaming grants) should be tied to requirements for the club to provide members training for and serving as officials.
 - q. Distribution of 2014/2015 IAAF Rule Books (Bill)
 - i. See attached listing of distributed and non-distributed books to date.
 - r. New records cards (John)
 - i. Will use old record cards until finished
 - ii. Distribute new cards when old ones are used up.
 - s. Cliff Weathermon's nomination for Sport BC Official of the Year (?) Bill will investigate – talk to Brian.
 - i. Alice to redo Al McLeod's nomination to NOC Wall of Honour.
 - ii. Alice will find out if NOC will accept a posthumous nomination for Official of the Year. If so, she will forward Cliff Weathermon's nomination
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- 4. New Business?
 - a. Awards (Alice) – dealt with above.
 - b. Zone Issues (Alice/Brian, Greg/Wayne, John/Carol) dealt with above...
 - c. Procedures for mentoring/evaluations – Discuss procedures to reduce confusion. (Carol) Advised to re-read upgrading section on webpage.....
 - i. Apparently NOC does not have its upgrading list made up yet. Can we ask Serge or Ian to send BC the other branches' travel lists to assist in our own planning? Bill will contact Serge and Ian about this.
 - d. Review of travel expense reimbursement policies. (John & Bill) – Dealt with above.
 - e. Equipment report (John)
 - i. Transferred one of countdown clocks to Ina in Zone 6, now being used for indoor pole vault competitions.

- ii. John wants to purchase 3rd countdown clock in 2014 budget. Committee approves.
- iii. Need to transfer a wind gauge to zone 6 (in care of John Akehurst) and train Zone 6 officials in such use. Committee approves.
- iv. Down the road, we need an ultrasonic wind gauge for higher level meets.
- f. Technical review - update on the Chilliwack Track (John & Carol) – Peter and John looked at the Sardis Secondary track
 - i. Plan is to remove old track and replace coating and other facility improvements for approximately \$500,000. John has provided suggestions to BCA about improvements to this facility. Improvements will go forward in 2014 if can find window of time in contractors' schedules.
- g. Legion Meet - What's happening as far as Officials are concerned? (John & Carol) Mostly covered in discussion above.
 - i. For this coming year, parking for officials will be moved to next to Rotary clubhouse.
 - ii. Will be changes to food distribution.
 - iii. Officials tent to be in different location.
 - iv. Carol hopes to get better accommodation for officials.
- h. Other meets – notification held up by clubs not yet making requests for officials.
- i. NACAC and Summer Games – NACAC will be a small meet – many officials will be assigned by NACAC, e.g., a number of ITOs already assigned, international starter from US already assigned, walks judges already assigned.
- j. BCA Board Meeting March 8th 2014 11:00 am - 2:00 pm, Fortius Athlete Development Centre, Meeting Rooms, 3713 Kensington Ave, Burnaby BC. Part of this will be presentations by Committee Chairs to the Board on key issues as they relate to the BC Athletics Strategic Plan (10 minutes each). Bill cannot attend because of family commitment. Carol has volunteered to attend if Bill will write presentation. Bill will write brief presentation and email it to Carol.

5. Future Meetings

- a. April 5th at 10 am, try to wrap up by 12 noon. This will be another teleconference. John, Carol, and Alice will not be in attendance.
- b. September 6th 10 am in person meeting
- c. October 18th AGM – Sue says we are pencilled in for this date and place.
- d. November 8th 10 am in person meeting

Adjourned at 12:20 pm.