



**BC Athletics Board of Directors Meeting – November 15<sup>th</sup>, 2014**  
**Fortius Sport & Health/Athlete Development Centre**  
**Minutes**

**Attending in person:** Greg White, Chair; Brian McC Calder, President/CEO; Jim Hinze, Vice Chair; Carey Nelson, Director Administration & Planning; Sanda Turner, Director Zones 3, 4, 5; Sam Collier, Manager Registration and Membership Services;

**Attending by teleconference:** Carey Dillen, Director Finance; Paul Mathias, Marketing & Communications; Dolores Sebellin, Director Events & Promotion; Randy Longmuir, Director Zone 6; Chris Winter, Male Athlete Director

**Regrets:** Roberta Tetlock, Director Zones 1 & 2; Graham Dodd, Director Zones 3, 4 & 5; Neal Currie, Director Zone 7 & 8; Jessica Smith, Female Athlete Director; Richard Lee, Coach, BC Endurance Project; Garrett Collier, Technical Manager Track & Field; Maurice Wilson, Technical Manager Road and Cross Country Running; Meghan Butterworth, Run Jump Throw Coordinator, Jennifer Schutz, Coaching Education Coordinator

- 1. Meeting was called to order at 9:35am**
- 2. Introductions were made**
- 3. No additions to the agenda**
- 4. Review of the agenda**
- 5. Reports:**
  - a. Directors Reports:
    - i. Zone Directors
      1. Roberta Tetlock – Division 1 & 2
        - a. Written Report circulated
      2. Sanda Turner & Graham Dodd – Division 3, 4, 5
        - a. Written Report circulated
      3. Randy Longmuir – Division 6
        - a. Written Report circulated
      4. Division 7
        - a. Oral Report Given on Director's behalf
    - b. Administration & Planning

- i. Written Report Circulated
- ii. AGM – December 5, 6, 7, 2014
  - 1. **Please have your Directors Reports for the AGM to Sam by Tuesday, November 25<sup>th</sup> or Wednesday, November 26<sup>th</sup> at the latest so they can be posted on the website.**
  - 2. Review of the Resolutions to be presented at the AGM – Circulated
    - a. Special meeting of the board already held and final draft of resolutions for the AGM circulated. Review of resolutions provided by Greg.
      - i. Technical Standards JD Hammer Wire Length - Nothing communicated to the board at this time to withdraw the resolution and may be done at the time of the AGM from the floor. Response needs to be prepared in preparation for the motion from the floor.
      - ii. Annual Junior Development Awards of Excellence, Annual Awards for 14 and 15 yr olds - Randy to be prepared to speak to the friendly amendment if need be.
      - iii. Excellence in Coaching Awards - Report with friendly amendment to include 14, 15 and 16/17 to the Performance Coach (new). Greg to speak with Neal to request he speak to at the AGM.
      - iv. Bylaw change – Greg is prepared to speak to
      - v. Event Changes (urgent matter) - Greg will ask Neal to introduce and then defer to Tara Self and Al Johnston
      - vi. Event Participation (urgent matter) - Neal and/or Brian can introduce and then will defer to Al Johnston and Tara Self
  - 3. Draft Budget 2015-2016 to be presented at the AGM – Circulated
    - a. Items of Note
      - i. Draft budget will be brought forward to the membership at the AGM to vote to approve as part of the finance report.
      - ii. 1<sup>st</sup> column YTD, April 1 to September 30, 2<sup>nd</sup> column draft budget (working budget) approved by the board for management to work off of and was used at the AGM last year, projections is new information to adjust the draft/working budget, 2015-2016 upcoming year that will be taken to the AGM for approval. Draft budget on the far right,

- audited financial statements for 2015 including current year to come up with a projected for 2016.
- iii. Carey Dillen and/or Brian will speak to any questions about the budget and it's line items at the AGM.
- iv. Overall balanced budget but quite tight due to reduced funding from the gaming grant. Expenses brought in line with the funding.
- v. R. Longmuir/J. Hinze motion – Passed
- 4. Review of the AGM format, agenda and Board Member responsibilities
  - a. Delores will only be in attendance at the AGM on Friday, December 5<sup>th</sup>, 2014. Roberta also gave her regrets as to her attendance for the AGM.
  - b. Banquet – Please purchase your tickets for the banquet online asap as the evening is expected to sell out.
  - c. Board Breakfast Meeting Sunday, December 7<sup>th</sup>, 2014 8:00 to 9:30am
  - d. AGM format
    - i. Standard business meetings on Friday and Saturday as per previous years
    - ii. Two governance congress sessions
      - 1. Coaching education, certification and evaluations, clarification to the attending members and the importance of the process.
      - 2. Club Excellence Presentation from Douglas Duncan of Athletics Canada
- c. Membership Report – Sam Collier
  - i. Written Report circulated
    - 1. Items of Note
      - a. Annual Membership report has not been finalized yet due to some difficulties extracting the information from Trackie. Waiting to get the information and will have one for the AGM or will have number and will follow with the report after the AGM.
      - b. Please register online, no later than early this week, as a delegate for the AGM. Please email Greg if you have any questions.
      - c. AGM Awards
        - i. BCA Hall of Fame Inductees – Greg will contact the Board via email to follow up.
        - ii. Executive of the Year – one nomination received. Greg will take the matter offline and will follow up.

- d. AGM Board Nominations – Anyone standing for their positions, please go online and complete the nomination process if you have not already. Greg will follow up with the Directors standing for their positions.
  - e. Greg noted, the Board of Directors membership expire in December 31, 2014. Please ensure you renew your membership before the end of the year. FYI, you need to have an associate membership (\$31.50) at least. If you are club members, your club registrar would handle your renewal.
- ii. Approval of Club and Individual Membership
    - 1. 2014 Individual Memberships
      - a. Motion to approve the list of individual memberships for 2014 received to November 10, 2014 as provided – J. Hinze/R. Longmuir – Passed
    - 2. 2014 New Club Memberships & School Memberships
      - a. Motion to approve the new school memberships as provided – C. Nelson /C. Dillen – Passed
  - iii. Coached Based Training Groups
    - 1. BC Endurance Project – Richard Lee
      - a. Written Report circulated

**6. New Business:**

- a. Discussion of Board meetings in general. Current Board supports this year’s facilitation of board meetings with two in person meetings (March and May) and two by teleconference.
- b. General discussion about AGM and potential online/electronic voting. Only over quorum (20%) attend in person. It was noted the bylaws should be consulted for required amendments to allow for electronic voting.

**7. Next Board of Directors meeting will be held following the AGM, on Sunday, December 7, 2014 at 8:00 am**

**8. Motion to adjourn – J. Hinze/C. Nelson – passed. Meeting was adjourned at 10:20am**

Director Signature \_\_\_\_\_

Director Signature \_\_\_\_\_