



**BC Athletics Board of Directors Meeting – May 26, 2015
Fortius Sport & Health/Athlete Development Centre, Montreal Boardroom
Minutes**

Attending in person: Greg White, Chair; Brian McCaldar, President/CEO; Jim Hinze, Vice Chair; Carey Nelson, Director Administration & Planning; Sanda Turner, Director Zones 3, 4, 5

Attending by teleconference: Carey Dillen, Director Finance; Randy Longmuir, Director Programs & Technical Development; Roberta Tetlock, Director Zones 1 & 2; Graham Dodd, Director Zones 3, 4 & 5; Chris Winter, Male Athlete Director; Jessica Smith, Female Athlete Director;

Regrets: Delores Sebellin, Director Events & Promotions; Neal Currie, Director Zone 7 & 8; Tyler Heisterman, Director Zone 6; Paul Mathias, Marketing & Communications; Sam Collier, Manager Registration and Membership Services; Garrett Collier, Technical Manager Track & Field; Maurice Wilson, Technical Manager Road and Cross Country Running; Meghan Butterworth, Run Jump Throw Coordinator; Jennifer Schutz, Coaching Education Coordinator; Richard Lee, Coach, BC Endurance Project

- 1. Meeting was called to order at 6:04pm**
- 2. Introductions were made.**
- 3. No additions to the agenda**
- 4. Adoption of the agenda – J. Hinze/C. Nelson – Passed**
- 5. Approval of the Board of Directors Minutes of**
 - a. March 7, 2015 – Circulated. Motion to approve – J. Hinze/C. Winters – Passed
- 6. Receipt of the Executive and BCA Committees meeting minutes of:**
 - a. Executive Committee Meeting – April 7, 2015 – Circulated
 - b. Masters Committee meeting – April 1, 2015 – Circulated
Moved to receive
- 7. Business arising from the minutes**
 - a. None
- 8. Correspondence**
 - a. Notice of Athletics Canada AGM – July 23 to 26, 2015 – Toronto
 - i. Greg will be attending to represent the vote for BC Athletics at the AGM.

9. Reports:

- a. Chair of the Board of Directors – Greg White
 - i. Written Report circulated
 - ii. Items of Note
 1. Greg noted it would be much appreciated if the Directors would review the schedule of upcoming Board meetings and let him know if there are any conflicts.
- b. Vice Chair of the Board of Directors – Jim Hinze
 - i. Written Report circulated
 - ii. No Items of Note
- c. Directors Reports:
 - i. Zone Directors
 1. Roberta Tetlock – Division 1 & 2
 - a. Oral Report given
 - b. Items of Note
 - i. Everything to date has been well attended.
 - ii. Working hard to keep the momentum going on officials. Getting a core building and good communication flowing.
 2. Sanda Turner & Graham Dodd – Division 3, 4, 5
 - a. Oral Report given by Graham
 - b. Items of Note
 - i. Clubs in the zone remain relatively active and healthy and are strong in coaching.
 - c. Oral Report given by Sanda
 - d. Items of Note
 - i. Sanda noted the Summer Games reshuffling has affected Zone 3, 4 & 5.
 3. Tyler Heisterman – Division 6
 - a. No Report circulated
 - b. Items of Note
 - i. Chair noted he met with Tyler over the weekend. Randy reported there is some difficulty with the smaller clubs but the remaining clubs are pretty solid. Significant fragmentation in the Victoria area that will take some time to sort out but the rest of island has a strong club base.
 4. Neal Currie – Division 7 & 8
 - a. Written Report circulated
 - b. Items of Note
 - ii. Athlete Directors
 1. Chris Winter
 - a. Oral Report given
 - b. Items of Note

- i. Everything seems smooth this year, has not heard any complaints.
 - 2. Jessica Smith
 - a. Oral Report given
 - b. Items of Note
 - i. A lot of emails were circulated about a discrepancy with an individual's carding. Jessica noted she understand updates are being made to resolve the conflicts. It was felt that the transparency about content is there but more communication and getting it out ahead of time would be helpful. Jessica and Chris offered to assist as needed. Chair asked Jessica and Chris to advise Garrett on the optimal timing for the information to be sent.
- d. Financial Report – Carey Dillen & Staff
 - i. Budget Summary and detail for:
 - 1. Detailed Financial Statement to March 31, 2015 – Pre Audit Adjustments – Circulated
 - 2. 2015-2016 Draft Budget (as approved at the December 2014 AGM) – Circulated
 - ii. Notes to budget
 - 1. Auditors on site last week but the adjustments have not been received yet. Positive net income and anticipated to stay positive. Once finalized, will use final numbers for the draft budget, approved at the AGM, to make adjustments for management to be able to deliver on the revised budget.
 - 2. Will have the Board approve the final budget once completed. May need to call a special Board Meeting to approve or may combine with an updated budget and ask for approval at an upcoming Board meeting.
 - iii. BC Government/ViaSport Funding Agreement Update – Annual financial contribution (same as received last year). The application for BC Sport application, that funds the Run Jump Throw program, still to be determined.
 - iv. Gaming Application 2015-2016 update – In the works this week to be done by March 31, 2015
- e. Administration & Planning – Carey Nelson/Brian McC Calder
 - i. Written Report circulated
 - ii. Strategic Plan Update – Carey Nelson/Brian McC Calder
 - 1. Strategic Planning Committee has not met since the last board meeting. Will schedule the next meeting once the scorecard is received.
 - iii. Human Resources – Carey Nelson/Brian McC Calder

1. Meeting Report – Committee has not met since the last board meeting.
 2. Staffing Update – Received a grant for one summer student and hired one candidate. Hired a second student directly without grant funding.
- iv. Planning Committee Working Group – Officials Recruitment, Training and Retention – 1st meeting – March 21, 2015
1. One session of the working group was held and a document has been assembled. Will be circulated shortly.
- v. Governance review
1. Governance committee met on May 12th. Looking at further resources for a governance review, including Athletics Canada's document on their governance review.
- vi. AGM – December 4, 5, 6, 2015
1. Organizing Committee
 2. Venue for:
 - a. Meetings – The Grand Villa in Burnaby is not able to accommodate the AGM. The Vancouver Airport Hilton is not able to accommodate the meeting room for the Saturday meetings, so they will now be held at the Sheraton Richmond Hotel (next door to the Hilton). The Friday night meetings, the banquet and committee meetings will remain at the Vancouver Airport Hilton.
 - b. Awards Banquet – See note above.
- f. Membership Report – Sam Collier
- i. Written Report circulated
 1. Items of Note
 - a. Currently up 204 memberships over the same time period last year.
 - ii. Total Individual Membership #'s – YTD – Current – circulated
 - iii. Total Club Membership #'s – YTD – Current – circulated
 - iv. Approval of Club and Individual Membership
 1. 2015 New Individual Memberships
 - a. Motion to approve the list of individual memberships as at April 27, 2015 as provided – C. Nelson/J. Hinze – Passed
 2. 2015 Club Membership and & School Memberships
 - a. Motion to approve the list of club and school memberships as at April 27, 2015 as provided – J. Hinze/S. Turner – Passed
 - b. Motion to approve the new club application for Pinantan Lake Track & Field Club pending completion of their requirements – R. Tetlock/C. Dillen – Passed
 3. Item of Note – Langley Association for National High Performance Athletics and Extreme Sports has submitted an application as an

organizational society. Application will be circulated to member clubs in zone 3 later this week. No board action at this time.

4. Urgent Matters
 - a. Trackie still not able to provide the reports BC Athletics requires.
- g. Marketing & Communications – Paul Mathias/Brian McCalders
 - i. No Report given
 - ii. Items of note
 1. Exploring some initiatives to generate more revenue for the association.
 - iii. Planned Initiatives:
 1. Event sponsorship initiatives – updates: Road Running and W50 events
 - iv. Members Only Page
 - v. Outcomes
 1. Marketing and Communications Plan Initiatives
 - a. Timex – Road Running Programs and W50 Relay & Ultra – 3 year agreement
 - b. Resort Municipality of Whistler – W50 Relay & Ultra - \$10,000 to support new initiatives
- h. Programs & Technical Development – Randy Longmuir & Staff
 - i. Run Jump Throw Wheel – Meghan Butterworth
 1. Written Report circulated
 2. Items of Note
 - a. Reviewing initiatives to increase membership. Planning into June for more direct delivery RJT activities.
 - ii. Track & Field – J.D. to Masters
 1. Junior Development – Randy Longmuir
 - a. Track & Field
 - b. Written Report circulated
 - c. Items of Note
 - i. Events have been solid and well attended this year.
 - ii. Randy touched on the potential facility upgrades in the Victoria area of Vancouver Island.
 - iii. Brian noted an initiation of the discussion of the competition program alignment with the long term athletic development is to be undertaken. Likely an agenda item for the Athletics Canada coaching conference but also something to look at provincially.
 2. Track & Field (15 to 35 yrs) – Garrett Collier
 - a. Written Report circulated
 - b. Item of Note

- i. Combined Events initiative was tabled for 2015 as rules changes would be required and it was felt further review was needed.
 - ii. Ocean Athletics has been selected to hold the inaugural Youth Regional Series meet on July 24-26, 2015. The event will include a competition for Midget and Youth athletes as well as a Run, Jump Throw Wheel, Paraathletic and an athlete clinic.
 - iii. Canadian Sport Institute first quarterly meeting was held and BC Athletics is current working to combine the application process and criteria for BC AAP and IPS Carding. This information will be released in June after approval from the Track & Field Committee.
 - iv. BC AAP selection criteria changes and recommendations to be forwarded to the Track & Field Technical Committee in the next 2 years which will coincide with the combined carding application.
 - v. Still working to enhance and improve communication with athletes and coaches regarding Team Selection, Athlete Support and other items to ensure all athletes and coaches are aware of programs and criteria.
- iii. Road and Cross Country Running – Maurice Wilson
 - 1. Written Report circulated
 - 2. Items of Note
 - a. Number of initiatives noted around competition and coaching.
 - b. While overall membership numbers are tracking ahead of last year, Road & Trail memberships are down at 174 versus 222 this time last year.
 - c. Maurice will be attending the Athletics Canada Race Directors Summit in Calgary this weekend.
 - d. Proposed changes to the BC Cross Country Championship Schedule circulated to the Board. Noted as received by the board. To be reviewed and expedited for approval by the Board no later than the next Board of Directors meeting, for implementation for 2015.
 - i. Brian brought special attention to the following as noted in the document (for Board consideration):
 - 1. Youths will be allowed to run up in the Junior/Senior/Masters race, to seek selection to the Junior team for Nationals,

but coaches should discourage this unless there is genuine potential for the athlete to place highly at the National Junior Championship (and hence gain selection to the National Junior team).

2. Junior athletes will not be eligible for prize money if they finish in the top 6 overall of the Junior/Senior Masters race.
3. If an athlete aged 35+ holds a Senior/Masters membership, and finishes in the top 6 overall, qualifying for senior prize money, they may double dip and also qualify for masters age graded prize money.
- e. Motion to receive the Proposed changes to the BC Cross Country Championship Schedule from the Cross Country Committee – R. Longmuir/C. Nelson – Passed
- iv. Masters – Track & Field /Road Running/Cross Country Running – Denise Clements
 1. No Report Circulated
- v. Officials – Chris Winter
 1. Oral Report given
 2. Items of Note
 - a. Attended the first meeting March 28, 2015 and another teleconference to be scheduled soon.
 - b. Looking for a way to deal with officials that may be lacking competence. Also looking to create a short two page guideline to officiating for each of the discipline.
- vi. Coaching – Jennifer Schutz
 1. No Report circulated
 2. Items of Note
 - a. Brian asked Roberta to advise him of any upcoming Twilight Meets she is aware of so he can inform Jen.
- vii. Performance Hubs/Programs/Regional Centres – Brian McCalder
 1. BC Endurance Project – Richard Lee
 - a. Written Report Circulated
 2. Throws – Kamloops
 3. Hubs (Western – Victoria)
 - a. Victoria National Endurance Centre – Camps and Athletics Canada NetGen Program
 - b. Kamloops National Throws Athlete Based Performance Group
 4. B.C. Regional
 - a. Interior – Kamloops – Gary Reed, Regional Coach Middle Distance and Cross Country

- i. Written Report Circulated
 - b. Fraser Valley – Abbotsford – Ziggy Szelagowicz, Regional Coach – Jumps and Combined Events
 - i. No Report Circulated
- i. Events & Promotions – Delores Sebellin
 - i. No Report circulated
 - ii. Planned Initiatives – AGM 2015
- j. Athletics Canada Update – Greg White & Staff
 - i. Planning Meetings and AGM – July 22 to July 26, 2015
 - ii. The issues discussed by the Branch Council have included:
 1. Membership fees
 2. Nomination of Branch Representatives on the Athletics Canada Committees
 3. Governance, Bylaws and Rules updates
 4. National Team Committee selections of athletes on teams
 5. Record and Rankings
 6. Official Retention and Recruitment
- k. Sport BC
 - i. Sport BC AGM – May 30, 2015 – Greg, Brian and Carey Dillen will be attending. A nomination committee was formed to be involved in the process of recruitment. Position of Chair and two Director at Large positions are up for nomination.
- l. BC Sports Hall of Fame
 - i. Leah Pells – 2015 Inductee – May 28, 2015

10. New Business:

- a. None

11. Next Board of Directors meeting will be held on Tuesday, July 14, 2015 at 5:30pm

12. Meeting adjourned – Meeting was adjourned at 7:47pm. J. Hinze/C. Nelson

Director Signature _____

Director Signature _____