



**BC Athletics Board of Directors Meeting – August 31, 2018  
Held by Teleconference  
Minutes**

**Attending:** Greg White, Chair; Jim Hinze, Vice Chair; Brian McC Calder, President/CEO; Carey Dillen, Director Finance; Jordan Myers, Director Events & Promotion; Mark Harding, Director Marketing & Communication; Tyler Heisterman, Director Programs & Technical Development; Jasmine Gill, Director Zone 3, 4 & 5; Darren Willis, Director Zone 6 (attending electronically by text); Katelynn Ramage, Female Athlete Director

**Regrets:** John Gay, Male Athlete Director

- 1. Meeting was called to order at 8:31am.**
- 2. Introductions were made.**
- 3. No additions to the agenda.**
- 4. Reports:**
  - a. Finance Report – Carey Dillen/Brian McC Calder
    - i. 2018-2019 Operating Budget and 2019-2020 Draft Budget – Circulated and noted as received
      1. Items of Note
        - a. Following the notification of the Gaming Grant for 2018-2019 (August 24, 2018), the Proposed Operating Budget for 2018-2019 has been reviewed by the Finance Committee (Carey Dillen, Greg White and Brian McC Calder) and has been agreed upon.
        - b. By way of email correspondence, Mark Harding asked several questions to which Brian McC Calder responded.
          - i. If all the grant revenue streams nailed down – Yes, other than those that come up throughout the year from viaSport
          - ii. Breakdown of the Corporate sponsorship figure – Further detail provided which included sponsorship cash, in-kind and grants.
          - iii. Why the increase in bank interest - Depending on cash flow, there is an opportunity to put a portion of

the Gaming Grant into an interest earning GIC or other short term safe investments.

- iv. Do we need a contingency fund – BC Athletics had one set up 12 years ago and put a total of \$6,000 in by year end, which was reversed at year end.
  - v. Details of planned spend on Marketing and Promotion – Includes what has been initiated but also provides for rack cards on BC Athletics and could be put towards banners and new tent tops which would have the current BC Athletics logo.
2. 2018-2019 Operating Budget (and relevant notes)
- a. Presented to the BC Athletics Board of Directors for approval as required for the continuation of operations and for information to the membership at the 2018 AGM.
  - b. Jordan noted it appeared the Whistler 50 equipment and staffing was budgeted under what was paid after the audit and was mentioning it for note to the membership. Jordan also requested a more detailed operating budget for Whistler 50 and the AGM/Banquet. Brian noted the Whistler 50 is a later contract period so two line items are less than audit as they are affected by revenue. Brian confirmed he would provide the detail requested to Jordan by way of a running a GL detail on those accounts and related expenses. Chair noted the budget is presented as a short document for practicality and further detail can be provided as requested.
  - c. Motion to approve the 2018-2019 Operating Budget, as presented – Passed Unanimously by all 9 Directors
3. 2019-2020 Draft Budget
- a. Presented for review by the Board of Directors for approval so it can be presented to the Membership at the 2018 AGM for a vote. The Draft Budget gives BC Athletics approval for operations as of April 1, 2019 with the Operating Budget being presented to the Board for approval in July or August 2019, following notification of funding contributions from Government (viaSport) and Gaming.
  - b. No questions received.
  - c. Motion to approve the 2019-2010 Draft Budget, as presented – Passed Unanimously by all 9 Directors.

## **5. Urgent Matters/New Business**

- a. With the AGM next weekend, Chair asked the Directors to submit their reports for the AGM, if they hadn't already, to Sam as soon as possible.

- 6. Next Board of Directors meeting will be held, following the BC Athletics 2018 AGM, on Saturday, September 8, 2018.**
- 7. Motion to Adjourn** – J. Hinze/K. Ramage. The meeting was adjourned at 8:41am.

Director Signature \_\_\_\_\_

Director Signature \_\_\_\_\_