



**BC Athletics Board of Directors Meeting – November 21, 2020
Virtual Meeting
Minutes**

Attending by teleconference: Greg White, Chair; Jim Hinze, Vice Chair; Brian McC Calder, President/CEO; Ota Hally, Director Finance; Jordan Myers, Director Events & Promotion; Newton Hoang, Director Marketing & Communications; Marcus Wong, Director Administration & Planning; Barb Drake, Director Zones 1 & 2; Jacob Emerson, Director Zones 3, 4 & 5; Darren Willis, Director Zone 6; Cathy Johnson, Director Zone 7 & 8; Sam Collier, Manager Registration and Membership Services; Chris Winter, Technical Manager Track & Field; Clif Cunningham, Technical Manager Road and Cross Country Running; Sabrina Nettey, Run Jump Throw Wheel Coordinator

Regrets: Tyler Heisterman, Director Programs & Technical Development; Jasmine Gill, Director Zones 3, 4 & 5; Rebecca Dutchak, Athlete Director; Nathan Reich, Athlete Director; Jennifer Brown, Coaching Education Coordinator; Richard Lee, Coach, BC Endurance Project

1. **Call to order** – The meeting was called to order at 10:02am.
2. **Introductions** – Introductions of the attending Board of Directors and Staff were made.
3. **Additions to the agenda** – There were three additions to the agenda:
 - a. Chair’s Report – Assignments of the Board Liaisons to BC Athletics Committees
 - b. Finance Report – Provincial government local sport funding
 - c. Administration & Planning – Fortius Office Space
4. **Adoption of the agenda – Motion to approve the agenda as presented – J. Myers/O. Hally – Passed**
5. **Approval of the Board of Directors Meeting Minutes of:**
 - a. September 17, 2020 – Circulated. **Motion to approve the Board of Director Meeting Minutes as presented – J. Myers/O. Hally – Passed**
6. **Receipt of the Committees, AGM minutes of:**
 - a. Officials Committee Meetings:
 - i. September 13, 2020 – Circulated
 - ii. October 6, 2020 – Circulated
 - iii. October 18, 2020 Annual Meeting – Circulated
 - iv. November 14, 2020 – Circulated
 - v. November 14, 2020 Activity Plan 2021 – Circulated

- b. Junior Development Committee Meetings:
 - i. September 13, 2020 – Circulated
 - ii. September 14, 2020 (Draft) – Circulated
 - iii. October 25, 2020 Annual Meeting (Draft) – Circulated
- c. BC Athletics 2020 AGM August 22, 2020 (Draft) – Circulated

7. Business arising from the minutes

- a. 2020 AGM – Business/Actions arising
 - i. Updating BC Cross Country Entry Fees
 - 1. Updated for in person events but fees amended for the upcoming virtual event. Further information provided as part of Road and Cross Country Report.
 - ii. Updating BC Athletics Coaching Awards information – recognizing Female and Male Coaching Awards for all 4 categories (see 2020 AGM minutes Item 14.b.
 - iii. Updating BC Athletics Officials Awards to recognize Female and Male Officials in the 4 Officials Awards categories (see 2020 AGM minutes Item 14.c. Currently being undertaken by the BC Athletics Officials Committee.
 - iv. Athlete Director – Position is still vacant. Outgoing Athlete Director John Gay undertook a search but he was unable to identify anyone (male or female) who was interested in this role.
 - 1. Suggested to put an announcement out to the membership, noting the minimum age required, seeking individuals who wish to be considered for the appointment. Can also target to an age range or adult athlete members above the minimum age, post on the website and through social media. This would go beyond those that were on the provincial teams so it would be open to anyone.
 - a. **Motion to support a call out to athletes members of the minimum age and older, to address the current vacancy – J. Hinze/J. Myers – Passed**
 - b. It was noted that a permanent change to the eligibility criteria of the Athlete Director positions would require a bylaw change that would be presented to the membership at the AGM or through a SGM, if outside of the AGM.
 - c. There was consensus from the Board that this motion was not changing the bylaw and is only to open up the scope for the position for the current year in order to fill the vacancy. If the Board wishes to change the bylaw to open up beyond the provincial national athletes, then could propose for the next AGM. Should a nomination come forward, the Board will only exercise within their rights and the current bylaws to appoint a Director between now and the next AGM.

8. Correspondence

- a. Ongoing COVID-19 updates from viaSport – from which critical information to sent out the BC Athletics Membership through the Record Newsletter or as direct email blast.
 - i. Summary – This week saw an escalation of restrictions, staying local and within your own community. Details still to be ironed out for competition and how it affects officials as unclear at this time. Only exemption to staying within the region is for the high performance athletes, which allows them to cross boundaries for training or competition. Mostly business as usual as outdoor competition is still allowed. Health screening, symptom check and contact tracing still in place. Indoor training has the biggest impact as long jump, high jump, weight training and throwing events may continue indoors, however physical distancing must be observed with all indoor training. Running and sprinting to be curtailed for now. Trying to move outdoors as much as possible. Affecting the lower mainland more than in Zone 1&2 and 7&8.
 - ii. Cathy noted January will see more indoor events.
 - iii. Gave thought to Olympic games and how the athletes qualify for them.
 - iv. Asked if technical officials can be included as work related responsibilities and has the order prohibited competition for the high performance athletes? Chris confirmed that no competition has been prohibited at this point. On the Officials piece, Brian asked Chris follow up and try to push through those that are needed for high performance and being work related.
 - v. Darren asked if there were any occurrences, within the membership or through the clubs, of positive tests? None have been reported to BC Athletics but it was also noted that staff have not been asking if there are any either. Darren wondered if that was something that could be asked, and if it is something, as a sport, there would be an interest in, not necessarily for details, but statistics. Brian noted it was possible for discussion and Darren noted it may be helpful in providing support for protocols in place for sport activities. Chair noted it is hard to track and Clif added that they cannot make anything mandatory on asking to report. It was noted that there was a rumour about a positive test in an informal run crew but they were not an official club of BC Athletics. The Chair noted that it was inevitable that someone within the sport will be exposed or test positive for COVID that the exposure will not be related to the sport activities.

9. Reports:

- a. Chair of the Board of Directors – Greg White
 - i. Written Report circulated
 - 1. Items of Note
 - a. The regularly scheduled board meetings are:
 - i. January 23, 2021 – Virtual Meeting

- ii. March 18, 2021 – Teleconference
 - iii. August 5, 2021 – Teleconference
 - b. Board Liaisons to BC Athletics Committees – Confirmed
 - i. Track & Field Committee – Tyler Heisterman
 - ii. Masters Committee – Jim Hinze
 - iii. Officials Committee – Jasmine Gill
 - iv. Junior Development Committee – Darren Willis
 - v. Road Running Committee – Jordan Myers
 - vi. Cross Country Committee – Newton Hoang
 - c. Provincial Election – Have not seen an update on an appointment to the Sport Ministry. Coming up this week or next week.
 - d. The BC Athletics staff has been active in the Return to Sport initiatives in cooperation with viaSport, which has been a tremendous amount of work. Chris took a lead in BC and Canada. Chair noted that all the staff's hard work is greatly appreciated.
 - e. Announcement that Chris will be leaving at the end of the year to join Athletics Canada in a new role as Director, Domestic Programs and Safe Sport. Chris will provide leadership of Athletics Canada's domestic sport and safe sport operations, including grassroots programming, domestic programming, coach and official's education and Safe Sport initiatives.
 - b. Vice Chair of the Board of Directors – Jim Hinze
 - i. Verbal Report provided
 - 1. Items of Note
 - a. Attended half marathon and 10K, all went well.
 - c. Directors Reports:
 - i. Zone Directors
 - 1. Zones 1 & 2 – Barb Drake
 - a. No Report provided
 - 2. Zones 3, 4 & 5 – Jasmine Gill/Jacob Emerson
 - a. Written Report provided
 - i. Items of Note
 - 1. Interclub meets, increase in virtual races, unexpected personals bests.
 - 2. New health order bans travel between regions for competition and practice but athletes are still finding safe and meaningful ways to train.
 - 3. Working on a 2021 regional competition schedule with local clubs, Looking at a

worst case scenario that still allows some form of competition.

3. Zone 6 – Darren Willis

a. Written Report provided

i. Items of Note

1. One athlete tested positive about a week ago. Going through the process with the health authority and contact tracing protocol, it was deemed no changes were necessary at club level. Becoming a much bigger worry on the island now.
2. Chris reached and had initial meetings with a couple members regarding the island series for 2021. Good to have discussion now. Need to have a look at doing more creative things. Helped to get things started and will lead into the meetings in February.
3. Officiating – Regional/geographic distribution is highlighted during a time like this. Officials not in the right places will limit competitive opportunities. Shortages with officials for photo timing but hoping to have some option for that coming up. Been hard.
4. Training – Victoria in particular did not have access to UVIC throughout the year which made it very difficult for one major club on the island, not having the training opportunity like other clubs on the island. Great facility and was upgraded in the last year to two, but had no access for clubs or the community as it was locked. Real point of frustration. Club has access to alternate practise location as an alternate is normally needed due to the university events taking priority but during COVID, no access. Track community also hard hit with recent announcement in Victoria to put in a new all weather surface but the project is now 2-3 lanes and not going to be in anyway a facility that can host competitions.
5. Question was asked if there's been more access to the Camosun site? Darren noted it was limited because it's a smaller site so in terms of scheduling, it can be a

challenge. Also it's a four lane track so one group can use it up quickly. Relatively new facility at Royal Oak, but haven't heard much from track community as to having access there.

6. Trying to have a discussion on this over the next 2-3 weeks is not possible at this point.

4. Zones 7 & 8 – Cathy Johnson

a. Written Report provided

i. Items of Note

1. Yesterday, a couple parents who were to volunteer are now in hospital with COVID. Northern Health is now slammed.

2. Season halted due to weather and the only indoor facility is Northern Sport Center (3 lanes) so waiting and doing the best that they can. Max capacity of 50 at the track so picking the times to attend.

a. Question was asked about the university itself doing their own sports. Cathy advised, no, university sports are practising within their cohorts but are not having a season.

ii. Athlete Directors

1. Rebecca Dutchak

a. No Report provided

2. Nathan Riech

a. No Report provided

d. Finance Report – Ota Hally & Staff

i. Budget/Financial Statement Summary September 30, 2020 – Circulated

ii. Balance Sheet – Sept 30, 2020 – Circulated

iii. BC Athletics Budget/Financial Statement Summary to October 31, 2020 – Circulated

1. Items of Note

a. Currently working on the current Profit and Loss statement and have a budget that considers the timing of memberships. Had a net income forecast of \$74,000 but not quite there but positive income of \$52,000. Revenue down but corresponding expenses decreased.

b. Special programs revenue and the wage subsidy – Ota reported Brian did a good job on getting grants in and a lot did come in. Went through a period of uncertainty when receiving wage subsidy but it has come through. Brian noted Gerry Dragomuir did a great job staying on top of the

federal grant applications and it was a collective effort by everybody.

- i. On Summary, under special programs, significant variance in revenue to date. Special programs is \$160,000 gaming money but not brought into revenue until expended so there is a corresponding expenditure. Some brought into revenue for insurance.
- ii. Grant of \$23,563 for Canada games 2021 ceremonial walk out and medal presentation uniforms. Canada Summer Games now in 2022. Deferred revenue will be brought in when an invoice from BC Games Society, who is overseeing the program, is received for the ceremonial uniforms.
- iii. Subsidies to date, Canada Emergency wage subsidy – 7 week period – \$150,951. Brought that in and shows as expense under staffing as offsets to expenditures. Summary for the month of October sees wages for staffing and benefits, etc. of \$57,000. Variance from what has actually been paid out. Applied for period 8 and confirmed as received by revenue Canada but have not received funds yet. \$18,884 expected. Will show in November 30, 2020 financial statement.
- iv. Federal government rent subsidy program requires landlord has to apply on monthly basis but current landlord did not want to do that. New program, where the tenant is responsible to apply, is coming out on Monday. Organizations that have seen a 70% or more decline in revenues due to the pandemic, can get 60% rent subsidy on a sliding scale of decreased revenue and is open to non-profits. Discussing with Gerry and hoping to access some support for rent subsidy. Would be backdated to pay period 7 (September/October).
- v. Federal government business loan – \$40,000 with \$30,000 to be repaid. Denied initially and asked for reconsideration but haven't heard anything back yet.
- vi. Heritage Canada Support from Federal Government from viaSport, \$79,250 to be received. To date received \$74,110 with the balance still to come.

1. Owner of Fortius is selling the building and Fortius operations will end in December this year. Options are to vacate lease at this time, but have to give notice to do so by the end of November and move out of building by January 25th. Or, continue as tenant and discuss with the new owners of the building, though unknown who they are at this time. Brian noted he hopes to know on Monday as well as more detail as to how tenants and organizations in the building can remain at the building. Collective meeting of all the tenants and they feel, to be able to make the decisions in less than 10 days and be out by the end of January is almost impossible. Have existing lease until the end of August 2023 and none of the organizations feel they want to move at this point. If the meeting on Monday goes well, likely to remain in the building and hope all goes well with the new owners. New owners have to honour the lease agreements of the tenants who want to remain. Will know more Monday and will update the Board.
 2. It was asked if it was fair to say the current rent was competitive or was it under market value. Brian confirmed yes, it was likely competitive. There is no incentive to move at this time and to have a lead time would be helpful given looking for new space in a pandemic and arrange moving services seems extremely challenging.
 3. Presenting for information at this point and the Board does not need to get involved as of yet. Board won't need to get involved unless there is much more debt loads with rent. Wasn't planning on for the budget this year or next year so, if forced to move or have to move, would have to amend budget for current and next fiscal year. Noted that rent paid and facility costs relative to the budget is actually a small percentage, upwards of \$40,000 a year, triple net.
- iv. Annual BC Athletics Awards (Banquet)
1. Date & Format
 - a. Feb 2021
 - b. Discussion took place amongst staff. Traditional annual awards banquet not possible and not enough competition held to recognize athletes, coaches and officials in the normal manner. There have still been competitions and definitely can recognize working achievements among the members, possibly with a social media campaign to recognize members. Could reach out to Clubs and see if they have any nominations for anything that has taken place, individuals to recognize service.
 - c. Question was asked about if social media could be rolled out over time instead of a specific time like with a virtual

event and with minimal cost involved? Sabrina advised the social media campaign last year was held the month leading up to the banquet, recognizing the nominees, with approximately a 20-day campaign. Staff did the graphics themselves and hired a contractor for \$200. Was thinking of doing a similar timing to last year and rolling it out in January.

- d. Presenting the idea to the Board now, for feedback on the concept, and then would reach out to the membership on what it would look like.
- e. The Chair gave Newton and Marcus an overview of what the event normally looks like and how it's been held in past years.
- f. Jim asked if they would be able to do a virtual 50/50 and Sabrina confirmed she could look into it.

2. Organizing committee – Sabrina will move forward with feedback and report back to the Board with more details.

f. Membership Report – Sam Collier

i. Written Report circulated

1. Items of Note

- a. Numbers are up but doesn't really mean much as membership will come and go but the activity is encouraging. Easter is April 4th which means the bulk of memberships could come in April, after the year end.
- b. It was asked how the 25% credit has been working. Sam noted TrackieMe is not the easiest to work with and constantly having corrections made but so far, so good. People know the code, it's listed and also noted for the registrars.

ii. Approval of Individual Memberships – Circulated

1. **Motion to approve the list of individual memberships received from July 3, 2020 to November 16, 2020 as provided, pending completion of waivers. – J. Emerson/J. Hinze – Passed**

- a. List noted if the member's waivers have been completed or not. It was also noted a member won't be active until the waivers are completed.

iii. Club Membership Renewals

- 1. As of the 16th there were 20 clubs that had started the renewal process, which is good. Trying to get the registrars to get membership renewals completed before the office closes for the holiday. Should be easier roll over for the next year. Some not returning and others incorporated/folded into another club, though just rumoured at this time and yes, due to COVID.

- a. Question was asked about the clubs closing and if it was a concerning trend and what support is offered to struggling Clubs. Sam noted the staff offer as much support as they can and try to work through it with them. In the past, a club has folded due to not having enough members or coaches, or problem within the club. As soon as Sam finds out about a struggling Club she is on it and will bring in anyone else that can help.
 - b. COVID impact is likely financial. Did propose the provincial government funding and if the approximately 70 clubs, 20 made an application. Good percentage but surprised it wasn't more. Walked through the criteria, with one or two clubs, and they ended up applying because initially they thought they could not. Unfortunately the submission date is now passed so no other Clubs can apply.
 - c. Sam reminded the Directors to have their 2021 membership in place before the end of the year.
 - d. Sam was asked if she's seen any difference in the type of memberships at this point. Sam noted she was expecting more training memberships but not seeing a landslide at this point. 2020 memberships in May until now did see a lot of upgrades from training to competitive, once competitions were allowed. Will look at the data in December when back in the office.
- 2. As noted in the Membership Report, 20 Clubs have begun the renewal process for their 2021 Club Memberships. They will be assessed in January and alerted to any outstanding items. Once all of the requirements have been met Sam will present the names to the Board for approval. It is expected that there will be less clubs in 2021 as some may not re-open and others will join in with another BC Athletics club.
- iv. Key indicators – 2020 renewing members are accessing the 25% COVID discount. Some challenges but responding to questions and working with club registrars and individuals. Confirmed the system is working.
- v. Initiatives – working with the Officials Committee on accessing Officials Levels and Event credits (Sam and Wayne Elke of the Officials Committee)
- g. Marketing & Communications – Newton Hoang
 - i. Verbal Report provided
 - 1. Items of Note
 - a. Newton noted he hasn't had a chance to reach out to Brian, but has been making notes on general observations. Volume of information on the website quite high. Looking at it from user perspective, making notes and then plans to

plan to sit down with Brian to discuss and talk with the staff. Looking at how to add value to the organization.

- b. Chris commented there's been a lot of work in the organization's communications, and suggested looking at how to support the clubs in their marketing and communications. Maybe a future area to look into and support. Chris noted, for example, he often gets clubs reaching out with a camp or a clinic with a program that they are running and are looking to BC Athletics to support them. Chris noted BC Athletics needs to balance club support, have some policies. Would not recommend posting to the website but could post to social media. Some further efforts in that area could help.

h. Programs & Technical Development

- i. Introductory Programs – Sabrina Nettey

- 1. Run Jump Throw Wheel & Junior Development

- a. Written Report circulated

- i. Items of Note

- 1. Done a lot of work on the grant writing front. Received Jumpstart grant and Northern BC Coach & Officials Fund. Joint grant applications with Jennifer Brown for LeadForward Grant and WISE Fund, both awaiting response. Also awaiting response for the Sport BC Government Investment Program Fund. Email coaching vendors to begin in 2021. Seeking different financial avenues and programs to initiate.
 - 2. Question was asked about if it was discussed, post COVID, if RJTW would be easier to access if more was virtual. Sabrina noted, yes, it would actually be related to the Jump Start Grant that has been applied for. The grant would allow them to hire a company to record every activity within the manual and create a website with a database for it. The members can read and see how it works and then do it. Some would have a fee to access the website, maybe \$25-30 but some could also released to social media for free and to promote the programs. Brian noted this was the upside to COVID and wants to look at continuing post COVID, for all areas.

2. Junior Development Committee – Sabrina Netley and Darren Willis, Director Liaison
 - a. Committee Report circulated
 - i. Items of Note
 1. Committee did a good job keeping in touch this year. Dawn Coping is taking on another 2 year term as Chair with Birgit Weaver as Vice Chair. Having a difficult time recruiting new committee members. Losing an interior member and would like to replace going forward.
 2. September meeting and AGM meeting October saw questions raised around female coaching awards and being substantial.
 3. Championships next year will be going to communities who agreed to host in 2020. No further action at this time until more is known of what the year is going to look like.
 - ii. Track & Field – U16 to Masters
 1. Track & Field – Chris Winter
 - a. Written Report provided
 - i. Items of Note
 1. With Chris' departure to his new position, Chris thanked the Staff, as well as the Board, for all the support. Chris noted he will still continue to work out of the BC Athletics office to continue the collaboration. Chris thanked everyone again and looks forward to his new role and supporting BC Athletics as things move forward.
 2. Busy fall as managed to return to sport and good groove September to November with a number of competitions. Handful of really heavy lifters with getting events off the ground. Significant efforts with Officials.
 3. On safety standpoint, no real issues around safety. A lot of work at the club level to make it happen. Big thanks on behalf of the athletes to making that happen.
 4. 2021 – Started conversations as to what the events calendar will look like. Look to continue small regional events into 2021. Strategize as to where events are held and

manning them with officiating responsibilities. Plan to continue the conversations.

5. Great throws summit with the virtual format connecting more coaches. Feedback really, really positive and implemented lots of new learning. Happy to be able to continue.
6. Performance Summit coming up. Virtual format. Check out on the website.
 - a. Question as to the cost with the virtual format. Throws summit \$100 for members, no discount for non members. Performance summit \$25. Women coaching grant for the throws summit. Uptake okay. Need to focus on. Women not interested or as involved in sport so an area to look at further and work on.
 - b. It was also asked how the virtual throws summit changed the financial outcome of the event. Less cost to facilities and catering. Allowed more speakers, four versus the three in the past. Honorarium did not change but not travel. Not sure of actual numbers yet. If there are extra funds, look at providing other programs to athletes and membership. Goal with any programs is to support local coaches first, and athletes but a benefit to be able to engage coaches nationally and internationally.

iii. Road and Cross Country – Clif Cunningham

1. Written Report circulated

a. Items of Note

- i. Cross Country tried to have a in person Cross Country Championships meet but restrictions came in so pivoted to online with small entry fee. First results received.
- ii. Road events will be the toughest to resume with costs related to road closures.
- iii. Question was asked if, having missed one year, the significant road events won't be able to survive?

Clif thought it was possible and noted the Sun Run is going virtual this year which is a big change. Races like the marathon, have multiple dates booked in the City's calendar and it will be a challenge for them to survive.

- iv. Coaching – Jennifer Brown
 - 1. Written Report circulated
 - a. Items of Note
 - i. Waiting to hear if successful on two grants applied for, to support female coaching mentorship for next spring and summer.
 - ii. Might not be able to go forward with Sport Coach courses due to the enhanced restrictions, including the course scheduled in Richmond November 27/28. To be determined.
 - iii. Several Professional Development opportunities scheduled.
 - iv. 15 coach evaluations completed, including Cathy completing her evaluation. Congrats Cathy.
- v. Officials – Jasmine Gill, Director Liaison & Brian McCalder
 - 1. No Report provided – Refer to Officials Committee Planning Meeting November 14, 2020 – Activity Plan 2021
 - a. Items of Note
 - i. Brian noted the great work on the activity plan and noted it would be incorporated into the BC Athletics Strategic Plan.
- vi. Performance Programs – Brian McCalder
 - 1. BC Endurance Project – Richard Lee
 - a. Written Report Circulated
 - i. Items of Note
 - 1. Chris noted, due to the nature of competitions, big impact with not travelling internationally. Trying to find opportunities here but the main competitions are international. One event on the horizon is a full marathon in Phoenix. Been a huge barrier in their training. Not easy for Richard or all the coaches, mental health support, public health officials.
 - 2. 10,000m tonight, just one event. Five male athletes, two pacers and fifteen officials. No spectators and no virtual coverage.
 - 2. BC Sprints/Hurdles Project – Chris Winter
 - a. Update provided as part of Track & Field Report

- b. Provincial development Camp was going to be held but cancelled due to COVID. Looking to hold in the spring but will see how things go.
 - 3. BC Throws Project – Chris Winter
 - a. Update provided as part of Track & Field Report
 - i. Events & Promotions – Jordan Myers
 - i. Written Report Circulated
 - 1. No Items of Note
 - j. Athletics Canada Update – Greg White & Staff
 - i. Athletics Canada – Greg White
 - 1. 2020 Virtual AGM – December 4, 2020 (3 hour meeting)
 - 2. AC/Branch Council updates
 - a. Monthly calls being held. Will report any updates from the AGM and Branch Council meetings at the January Board meeting.
 - k. Sport BC – Greg White & Staff
 - i. Advocacy initiative:
 - 1. BC Provincial Election
 - a. Good support to Sport and advocacy put in place will be ongoing.

10. New Business

- a. Proposed Rule Change – BC Athletics Cross Country Championship – Masters Distances
 - Whereas the Canadian Masters Cross Country Championship Distance for Masters 70+ Females and Males is 6000 metres; and
 - Whereas the current distance for the BC Athletics Masters XC Championship is: Men 35+ - 8000 metres and Women 35+ - 8000m;
 - Be it resolved that for the BC Athletics Cross Country Championship that the distances for Masters Females and Males be:

35 to 69	F	Masters	8000m
35 to 69	M	Masters	8000m
70 +	F	Masters	6000m
70 +	F	Masters	6000m
 - That this rule change be effective November 21, 2020 so as to be in place for the BC Athletics 2020 Cross Country Championships Virtual Challenge, November 27 – 29, 2020
 - i. Clif gave a quick summary of the proposed rule change. Noted that it was not put into the technical manual and is fully supported by the committee.
 - ii. **Motion to approve the BC Athletics Cross Country Championship – Masters Distances Rule Change, as presented – J. Hinze/J. Emerson – Passed**
 - iii. Noted to be put in place for the virtual event next week. Will be presented at the AGM next August to be ratified by the membership approving the actions of the board.

11. Holiday Closure – It was noted that the office will be closed from December 21, 2020 (last date in the office is December 18th), returning January 4, 2021.
12. Next Board of Directors meeting will be held on Saturday, January 23, 2021 at 10:00am, by video conference (will include the BC Athletics Committee Chairs).
13. **Adjournment – Motion to adjourn the meeting** – The meeting was adjourned at 12:06pm.

Director Signature _____

Director Signature _____