



Employment Opportunity
Non-Stadia Program Manager (Road, Cross Country, Mtn, Ultra & Trail Rg)
Application deadline: Friday, December 2, 2022

BC Athletics invites applications for the full time position of Non-Stadia Program Manager. Reporting to the President/CEO, the Non-Stadia Program Manager is responsible for the management of the **BC Athletics Road, Cross Country, Mtn, Ultra & Trail Running** Programs and Technical Services from Development through to High Performance – Olympic and Paralympic. These responsibilities are technical and administrative and include but are not limited to:

- The delivery, referencing the BC Athletics Strategic Plan, of the Athletics Long Term Athlete Development Model, as relates to Road, Cross Country, Mtn, Ultra & Trail Running and is aligned with and feeds into Athletics Canada's - Canadian Athlete Performance Pathway.
- Leadership and Engagement with Clubs and Event Organizers for the provision of effective Road, Cross Country, Mtn, Ultra & Trail Rg programs, events/competitions, and services.
- Managing the process for the sanctioning of Road, Cross Country, Mtn, Ultra & Trail Rg competitions.
- Working collaboratively with relevant BC Athletics Committees and Staff, Athletics Canada (AC), the Canadian Sports Institute–Pacific, and BC Athletics funding partners and sponsors.
- The management of the BC Athletics Road, Cross Country Running High Performance program including:
 - BC Team Programs
 - BC Athletics Targeted Athlete Program
 - BC Athletics Athlete Assistance Program
 - High Performance Endurance Event Group Projects

A detailed outline of the responsibilities can be found at [BC Athletics Non-Stadia Program Manager](#)

Candidates should be visionary, energized by the opportunity and have the ability to engage others in the collective achievement of the goals and objectives of the program.

Knowledge & Experience:

- Self-starter, effective communicator, ability to work collaboratively.
- A post-secondary degree
- Background in Sport (Athletics preferred).
- Experience as a Club, School or Post-Secondary Athletics participant/leader/coach is an asset.
- Management, Planning, Program Design, and Implementation
- Experience in using MS Office and various Social Media Platforms
- Understanding of the landscape of sport in British Columbia and Canada at the club, provincial and national levels

Salary range **\$55,000 to \$60,000** plus benefits and travel. This position is based out of the BC Athletics Office in Burnaby, BC.

- **Anticipated starting date is January 3rd, 2023.**

BC Athletics is an equal opportunity employer, and invites applications from all interested and qualified individuals. The successful candidate will be required to have a Criminal Records Check and Reference Check.

Applications with resume and references should be sent in confidence to:

BC Athletics

ATTN: Brian McCalder

3713 Kensington Ave, Ste. 2001B

Burnaby, BC V5B 0A7

brian.mccalder@bcathletics.org

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BC Athletics thanks all those who apply. Only those selected for further consideration will be contacted.