

Minutes
BC Athletics Officials AGM 2016
Fortius Athlete Development Centre
3713 Kensington Avenue, Burnaby

Saturday, October 22, 2016

Attending:

Ron Heron, Peter Fejfar, Alwilda van Ryswyk, Evelyn Barker, Michele Peacock, John Cull, Carol Cull, Jake Madderom, Brian Thomson, Ina Wallace, Mark Freeland, John Akehurst, Rose Hare, Vince Sequeira, Greg White, /refuel Maureen de St. Croix, Brent Dolfo, Chris Eliopoulos, Judy Needham, Al McLeod, Wayne Elke, Cheryl Elke, Nancy Champagne, Dale Loewen, Janice Loewen, Celina Wong, Sabrina Nettey Sharon hann, Shirley Young, Carol Parsakish, James Rollins, Betsy Rollins Jacob Emerson Sanda Turner Yogesh Ashta, Birgit Weaver, Reg Harris, Gerald Joe

Chair for the Meeting: John Cull
Recording Secretary: Carol Cull

Annual Report

The Annual Report of the Officials' Committee was available for distribution and will be presented to the BC Athletics AGM, November 18, 19 and 20, 2016, and to the National Officials Committee, December 8,9 2016.

Members of the Committee whose terms are expiring in 2016:

Sue Kydd, Kathy Terlicher, Evelyn Parent, Dave Short, Vacant Position

Members of the Committee whose terms are continuing (expire in 2017):

Bill Koch, John Cull, Wayne Elke, Brian Thomson, Carol Cull

Greg White, Chair of BC Athletics Board of Directors was introduced. Greg stated:

- BCA has the largest membership of all the Provincial and Territorial Branches in Canada.
- Bids to host the National Track and Field Championships and the National Cross Country Championships have gone forward from a number of BC Clubs.
- Greg spoke briefly on the topic of the BC Endurance Project.

Review of the tasks and positions undertaken by Committee Members during the past year was given (see Annual Report for a full description).

The *Regional Development Coordinators* for the Province were identified.

Carol Cull / John Cull	Zones 3, 4, 5
Greg Nicol / Alwilda van Ryswyk	Zones 1,2
Evelyn Parent / Vince Sequeira	Zone 6
Cindy King	Zone 7, 8

Budget

A condensed and simplified explanation of the budget was given (see Annual Report). A brief explanation was given of the expenditures made to date, the funds still remaining in the budget to be expensed by the end of the fiscal year, April 1, 2017 and the Donations made during this last competition year. All the donors were thanked.

Strategic Planning

Activities in 2016

Brian Thomson explained that a Business Plan has been developed. The focus of the plan was to target the recruitment, development and retention of Officials. The Plan also addressed both administrative as well as reporting activities.

Activities in 2017

During the coming months Brian Thomson and Maureen de St. Croix will be examining the results of the BCA survey (BCA Strategic Plan Steering Committee)

Future plans for 2017 include the development of a business plan that will be integrated with the BC Athletics Strategic Plan. Monitoring and reporting of activities against the plan will be undertaken to identify any adjustments required to achieve targets.

Recruitment

The challenge in this area is to continue to build a strong base of Community level Officiating and to replace retiring Senior Officials. The Committee's current strategy is to focus on Member Clubs and to support School programs; building these links to aid in the recruitment of Officials. The recruitment strategy also focuses on reaching out to spectators and other participants in the sport. Our existing Officials are an excellent resource when it comes to the recruitment of new Officials. 23 new Level 1 Officials were developed in 2016. There are 194 active member Officials (all levels) in the province in 2016.

Strategies to recruit and retain Officials include establishing an Officials' contact in every Club, improving promotional material, improving the visibility of Officials' recruitment at events and an enhanced recognition program to honor the work done by these volunteers.

Training, Mentoring and Workshops

Workshops were held in every zone in 2016 except zones 7 and 8.

Level 1	11 workshops
	93 attendees
Level 2	4 workshops
	24 attendees
National Workshops	8 workshops
	46 attendees

The Committee will explore the possibility of creating workshops for those Officials wishing to upgrade their status to Level 3 (this is done in some other Provinces).

There is an identified need for quicker response to requests for up Upgrading and Mentoring, and that will be a priority for the new Committee.

Officials' Training Pathway 2015/2016

- November 2015 - Core Competencies document developed and presented to the National Officials Committee and Athletics Canada staff. It is being used in BC.
- July 2016 - The 'Requirements for Upgrading' document which was produced as a by product of the Core Competencies is a concrete guide for both those Officials wishing to upgrade their status, as well as Mentors and Evaluators who work with them.
- October 2016 - The Committee developed and printed Level 2 Passports which will be distributed at introductory workshops to participants interested in continuing along the upgrading pathway.

Officials' Training Pathway 2017

- January 2017 Publication and distribution of the Quick Guides for Officiating
- March 2017 Revise and distribute Level 3 Evaluation form
- June 2017 Implementation of the new Level 3 Evaluation form

Rules and Information Q & A

Brian Thomson gave a demonstration of a unique question and answer format developed by Anthony Thomson. Participants were able to use Wifi and hand held devices to respond to questions. Congratulations to winner Sabrina Nettey for quick, accurate responses. This was a demonstration of what on-line training could look like. There was much enthusiasm for this clever use of technology to further our training aims.

Recognition Program

The elements of the BCA Officials' Recognition Program include an annual recognition item, distribution of IAAF Rule Books to those Officials at Levels 2 and higher, a Uniform golf shirt for those who reach Level 2 status and a personal nametag. The Committee has agreed that in future, those nametags distributed to Level 1 Officials will be generic while those for Level 2 Officials will be imprinted with their names.

Standards for Hosting

When Host Organizing Committees make a request for Officials they are also given to understand that the following are expected considerations:

- * complementary meals/snacks every 4 hours
- * beverages
- * announcements during the event thanking the Officials volunteering
- * a personal 'thank you' by a member of the committee or their delegate
- * a gift or raffle item(s) given to the Officials

Upgrades in 2016

The following upgrading statistics were noted for the year 2016:

Level 1 – 23 new Officials

Level 2 – 20 newly upgraded during the year

Level 3 – 6 newly upgraded during the year
Level 4 – 2 newly upgraded during the year
Level 5 – 2 newly upgraded during the year

Beginning in Fall of 2016 all Officials upgrading to Level 3 will be presented with a gift.

The meeting participants were reminded that those Officials wishing to upgrade their status should complete the Upgrading Tracking form that is found in the Officials' section of the BC Athletics website

<http://www.bcathletics.org/Officials/#>

The Committee is aware that efforts need to be made to increase the numbers of Officials who upgrade to Levels 3, 4 and 5. Roadblocks need to be identified and solutions found.

Competitions in 2016

BC Officials volunteered their expertise at over 89 Meets throughout the 2016 Competition year. This resulted in more than 2, 148 days of service by our Officials.

Regional Competition Highlights

Region 1,2

- Van Ryswyk Indoor & BC Masters Indoor Championship
- Elementary and Secondary School meets
- Battle of the Borders
- Dylan Armstrong Classic
- Jack Brow
- And a first ever Meet in Vernon

Region 3, 4, 5

- BC Summer Games
- Americas Masters Games
- 55+ Games
- BC High School Multi-events Championships
- BCJD Championships
- BCJD Pentathlon Championships
- Harry Jerome
- 26 Club Meets
- 9 School Meets

Region 6

- BC High Schools Track and Field Championship
- BC Jamboree
- Victoria International
- 19 School meets
- Vancouver Island Athletics Association Meets

Region 7, 8

- Sub Zero
- Spruce Capital

Looking Ahead to 2017

A draft calendar of events for 2017 was distributed. This calendar is available on the website and will be updated as information is received. Officials who wish to upgrade their certification status to Levels 4 and 5 require mentoring and experience at National Level Meets. There will be few Meets with this designation in BC in 2017. We hope to retain 'N' status for The Van Ryswyk Indoors, The BC Jamboree and the BC High School Championships when the BC members of NOC and the Officials' Committee representative attend the NOC and Athletics Canada Meetings in November. The National Track and Field Championships will be held in Ottawa in 2017 and 2018 but we are unlikely to secure positions for many BC Officials at these Meets. We will be looking to Canada Games in Winnipeg and the National Youth Championships in Brandon to offer opportunities for BC Officials.

The Committee will develop Guidelines for Juries; their composition, responsibilities and procedures for handling appeals.

The Committee also hopes to resolve or at least ameliorate the meet scheduling conflicts which still appear in the 2017 schedule, e.g. The conflict between the Harry Jerome International and the Coquitlam Cheetahs Meet.

Members of the Officials' Committee will develop a new form and formula for claiming Travel Expenses.

Committee members will continue to keep track of Equipment that is currently owned by BCA and used by Officials and identify other items of need. There is particular interest in exploring the purchase of an electronic false start detection system as well as a Starters' PA and a light-weight digital clock for lap timing. Jake Madderom and Chris Eliopoulos were thanked for their work in developing and distributing new Horizontal Jumps tools; board lifters and measuring canes.

2016 Officials' Awards Recipients

An announcement was made of this year's recipients of the Officials' Awards that will be presented at the BC Athletics Annual Banquet and Awards Ceremony on November 19th.

The recipients are:

Ian McNeil Award – Official of the Year
Jake Madderom

Ralph Coates Award – Longstanding Service
Rafe Melendez-Duke

Mary Temple Award –less than 5 years Experience who has made a significant contribution
Sharon Hann

Dave Coupland Award – Inspirational
Sue Kydd

Summer Games Review – Dale Loewen

Dale Loewen is the Provincial Advisor for the Sport of Athletics, appointed by BCA

The 2016 Summer Games, held in Abbotsford, boasted

- 288 Athletes
- 41 Officials
- 40 Coaches

The Summer Games is integrated with Special O. The Games are considered a developmental Meet for Officials. We will continue, in the future, to look toward the inclusion of newer Officials in the roster of Volunteers.

Debbie Foote who did an admirable job as the Sport Chair for the 2016 Summer Games will take on the Provincial Advisor's position in 2020. She will work under the very able tutelage of Dale Loewen in 2018 at the Summer Games to be held in Duncan.

Special mention was made by Dale of the invaluable services provided by Shirley Young as the co-Provincial Advisor. She has fulfilled this position in many past games.

Committee Elections

The following Officials were newly acclaimed to the Committee to fill those positions whose terms were expiring:

Cheryl Elke
Ron Heron
Sue Kydd
Jim Rollins
Kathy Terlicher

Presentation by Brent Dolfo

Brent Dolfo's address to the Meeting concerned the new multi-sport proposal for Langley. This proposal would be for both an indoor and outdoor sport facility.

He also spoke of the bid to Athletics Canada for the 2019/2020 National Track and Field Championships. This is a multi-member bid that is going forward from Langley Track and Field Club, Valley Royals Track and Field Club, Golden Ears Track and Field Club, Universal Track and Field Club, Ocean Track and Field Club and BC Wheelchair Sport.

Presentation by Maureen de St. Croix

Maureen de St. Croix spoke on the new multi-sport complex proposal to be built in Surrey.

The Year in Pictures

All who attended the Meeting enjoyed Dale Loewen's tribute to Officials immensely. His picture show is always a rare treat for the membership.

Adjournment – 1:00pm