

Minutes BC Officials Committee Meeting
September 6, 2014 10 am
Cull Residence: 12691 55A Avenue, Surrey

Called to Order - 10 am.

Present: Wayne Elke, Kathy Terlicher, Sue Kydd, Carol Cull, John Cull, Neil Chin Aleong, Brian Thomson

Regrets: Greg Nicol, Alice Kubek

A. Review and accept Agenda

- a. Minor additions made, and agenda accepted.

B. Review and accept Minutes of May Teleconference. (enclosed in package)

- a. Minutes accepted.

C. Old Business

1. Spectator Code of Conduct. BCA office is establishing procedures for dissemination of the SCC. SCC was disseminated to all zones for further distribution. We assume that this document has been sent out to meet directors. However, Sue Kydd did not see it at JD championships. **Bill** to inquire with Brian McCalder about 2015 dissemination plans in January.
2. Lower mainland meets - Bill met with Garrett Collier on July 4 about lower mainland meets. We agreed that (a) there should be a fixtures meeting and (b) the officials committee should be represented. I emailed him the following summary of our discussion.

“Thanks for meeting with me last Friday. Just to confirm that we discussed the difficulties supplying the growing number of meets in the lower mainland with our static base of officials. We agreed that we would together arrange for a “fixtures meeting” in early November involving representatives of lower mainland clubs, the Track & Field Committee, Officials Committee, and JD Committee to discuss this problem and work out solutions to achieve:

- A more coherent and manageable number of meets in the lower mainland next outdoor track and field season (April – July)
- A meet schedule that is consistent with long term development needs of the athletes
- A meet schedule that is more respectful of officials’ time
- Greater collaboration among member clubs in scheduling and hosting clubs.

I agreed to chair such a meeting and do necessary work in advance to give all interested parties input into the process. We also discussed the rating of meets with respect to their privilege in calling upon BCA officials, which factors should include:

- Club member engagement in officials training and recruitment
- Clubs' collaboration with the officials coordinators in early pre-meet notification of the numbers, names, and assignments of club volunteers to assist officials at club meets.

I will email you in late August/early September to begin the process of inviting interested parties to this meeting. (Bill emailed Garrett on 8/24)
 Look forward to seeing you around the track.

- a. Discussion - Sue got in touch with Garrett via email; He indicated that he was looking at an early November fixtures meeting. **Bill** will also chase Garrett by email and telephone to get a date for this. Our preference would be late October before BCA staff are preoccupied with upcoming BCA AGM. Another option would be to hold such a meeting on the Saturday or Sunday of the BCA AGM in December. Carol Cull would like to attend in her role as officials coordinator for Zones 3, 4, & 5. Universal Athletics also wants to attend. Every lower mainland club should attend including those who host meets and those who do not. Potential stake holder groups identified by Bill are listed below (Bill will need help from **Carol, John, Kathy, Neil & Sue** as to the main contact people for the different lower mainland clubs):
- i. Garrett Collier as representative of Track & Field Committee
 - ii. JD Committee
 - iii. Masters Committee
 - iv. Officials Committee (Bill Koch)
 - v. Zone 3,4,5 Officials Coordinator (Carol Cull)
 - vi. Clubs who sponsor meets
 1. Coquitlam Cheetahs (Paul Self)
 2. Golden Ears (Andrew Lenton)
 3. Kajaks
 4. Langley Mustangs (Brent Dolfo)
 5. NorWesters Track & Field (Birgit Weaver)
 6. Ocean Athletics
 7. South Fraser Track & Field
 8. Universal Athletics
 9. Valley Royals Track & Field
 10. Vancouver Olympic Club
 - vii. University Track Clubs
 1. UBC
 2. SFU
 3. TWU
 - viii. Clubs who do not usually sponsor meets
 1. Burnaby Striders
 2. Chilliwack Track & Field
 3. Coastal Track Club
 4. Elite Track & Field
 5. Greyhounds
 6. Hershey Harriers

7. New West Spartans
 8. Point Grey Track & Field
 9. Racewalk West
 10. Ridge Rockets
 11. Royal City Track & Field
 12. Strathcona Lions
 13. Vancouver Thunderbirds
 14. West Vancouver Track & Field
3. Web development tabled until the fall so that **Bill** can meet with Brian McCalder about facility layout maps. Thunderbird website have facility locations, and some facility layouts. Investigate Thunderbird website and parks/recreation sites.
 4. New Budget
 - a. John presented the 2014-2015 budget to date. This is a draft budget until gaming money arrives; nonetheless we authorized to spend budget as it stands until further notice. Big item is competition expense and mentoring; most of that budget is already spent as we are approaching end of outdoor Track & Field season.
 - i. Off track equipment – Committee discussed different equipment issues and decided to buy 3 hand timers given that the old set are wearing out and malfunctioning. These timers are used extensively during cross-country season and for road races such as the Sun Run. **Kathy** to make purchase. We will charge this to the Off Track Equipment item in budget (currently \$500 allocated) and supplement from other budget sources as needed.
 - ii. **Bill** will consult with Dave Short about fabricating holder for amplifier and speaker for starter's sound system, a recommendation from Dale Loewen that will make the system more mobile and easier for a single starter to use.
 - b. Alice Kubek brought up the topic of reimbursement of \$10 for meals for those longer within BC travellers (e.g., 4 hours or longer one way from lower mainland to Kamloops or from northern Vancouver Island to lower mainland). The committee agreed this may be an issue for some of the officials traveling longer distances, particularly returning home at the end of a meet. However, it was the consensus of those present that such a per diem should be the responsibility of the host organizing committee for a specific meet if they want/need an official a long commuting distance from the venue. The committee agreed that we will notify meet organizing committees that they should pick up per diem meal costs (~\$10) for out of zone officials who must drive substantial distances. There was also discussion that a 4-hour travel time be a guideline rather than a strict requirement, based on driving time "as the crow flies". The feeling was that travel time to and from Kamloops (as an example) may or may not exceed 4 hours depending on where the official lives in the LM, but the personal toll on the individual is not significantly different. Refreshment at meets is unreliable and varies significantly from meet to meet. Meets can run late resulting in long days on the track and it is unreasonable to think that, after such a long track day, taking a rest break on the

road precludes the driver from reimbursement from a meal subsidy. This will be placed on the officials website under suggestions for host organizing committees and clubs who host meets should be informed of this at the beginning of the season and/or when they make a request for officials.

5. Travel List (Kathy) Updates on mentoring assignments 2014.
 - a. Dave Hopkins mentored by Kathy Terlicher for 2nd level 5 at Legions. This completes his second evaluation.
 - b. Vince Sequeira mentored by Louise Buskas at NACAC, and needs 1 more evaluation, albeit it can be completed locally presuming a mentor and a meet with a full complement of umpires to chief.
 - c. Neil Chin Aleong mentored by Ian Gordon at NACAC. This completes his second evaluation.
 - d. Bill Koch mentored by Ian Gordon at Legions and needs 1 more evaluation at a N or NC meet. Ian had suggested to Bill the Canadian Seniors in Edmonton next summer, but Bill will take any indoor meet in the upcoming winter as well.
 - e. John Cull still needs a CER workshop. The arrangement with Anne Lansdell failed because of her family health issues. **Bill** instructed by committee to write strongly worded letter to NOC concerning difficulties getting these specialty clinics provided to aspiring officials. .
 - f. Greg Nicol evaluated at NACAC; now needs 2nd evaluation
 - g. Wayne Elke at NACAC and at Legions? Both evaluations successfully completed.
 - h. Mark Freeland. HJ & Throws... **Kathy** will correspond with Mark about getting a first HJ evaluation.
 - i. Evelyn Parent - Evaluations completed.
 - j. Wally Smeaton – not applying for upgrading now...changed his mind...put any further upgrading on hold.
 - k. Bob Cowden T3; needs 1 more evaluation, could be done locally.
 - l. Gerald Joe (Jerome for partial evaluation), Kathy unclear about his intentions and his availability.
 - m. Ren Wang – wants to upgrade to level 2
 - n. Brian Thomson – wants to upgrade to SA4
 - o. Michele Peacock – HJ5 evaluations successfully completed
 - p. Others?

By November, the committee needs to commence negotiations to get evaluations for BC officials at Alberta indoor meets **Kathy** will send updated travel list with requests to Ian Gordon by ?? (**Kathy, what is a reasonable date?**).

6. Organizational Checkup (Neil)
 - a. Neil led the discussion of the committee survey results.
 - b. Neil recommends we set aside a separate 3 hour meeting followed by lunch facilitated by Neil to overcome some of the negatives elicited by the survey. Try for a Saturday morning IN NOVEMBER...or piggy back onto regular officials committee meeting. Or move everything to the Sunday, November 9th ...**Bill** to ask Alice and Greg about attending....will pay hotel if necessary....

7. Recognition Program thoughts (Sue).
 - a. Shirley and Sue suggested a white fleece jacket with zipper and hood. Committee approved. Sue showed two hoodie options. Committee agreed to go with the heavier weight hoodie. Sue will have samples in different sizes available for inspection at the Officials AGM and will take orders there. Officials must bring in their record cards to get the item. **Sue & John** will put claim form on website.
 - b. Level 2 Golf Shirts also available for level 2 upgrades.
 - c. Also discussed new and better name tags. Current ones have the old logo and the white plastic is beginning to yellow. **Sue** will investigate pricing of nicer name tags.

8. Official Recruitment Initiative (Bill) Members of the Recruitment/Retention subcommittee are: Bill, Greg, Brian Thomson, Brian McC Calder, Maureen St. de Croix, Maurice Wilson, Brian Palesch (Ocean Athletics).
 - a. The first meeting of the committee took place on July 30, 2014 at BCA offices facilitated by Marilyn Payne. Bill and Greg were unable to attend but Brian Thomson attended on behalf of the officials committee. See attached minutes of this meeting.
 - b. In response to this meeting BCA is planning a survey. Initially it was to be of officials alone. Bill, see attached, made some suggestions about such a survey.
 - c. Next meeting is scheduled for the evening of October 8th.
 - d. Brian reported as he attended the first meeting. Plan is to send out a survey to officials, execs and other BCA members within the next 2 weeks, followed by analysis of the results and discussion in the subcommittee. Potential recommendations to be forwarded to the BCA Board and to Officials Committee.
 - e. This stimulated discussion on the topic of how many officials are needed to improve the supply of officials to meets. Target groups thought by committee members to be most likely sources are retiring teachers, ex-athletes, parents of retiring athletes. Recruitment of such people, however, may require a monitoring/follow up strategy that could be labour intensive.
 - f. Brian noted the theme at the subcommittee brought up by Maurice Wilson of officials for road racing. John suggested we ascertain what the road race committee wants from the officials committee and what do they expect of officials?
 - g. **Brian, Bill, & Greg** will be attending the October 8th subcommittee meeting.

9. Distribution of 2014/2015 IAAF Rule Books (Bill) – Almost all of these were distributed during the competitive season.

10. AGM scheduled for October 18 in Crescent Beach. Sue Kydd has made arrangements for Crescent Beach Legion 10 am – 2 pm on October
 - a. Dale Loewen wants pictures for his slide/video show on which he is currently working. Carol to place a call for pictures into the next newsletter.
 - b. Nominations for committee members. Four people's terms expire next month (Kathy, Neil, Alice, Sue).
 - i. Neil will put name forward
 - ii. Sue will put name forward
 - iii. Kathy is undecided (but is willing to do upgrading)

- iv. **Bill** will ask Alice if she wants to stand for another term.
- c. Discussed possible guest speaker for the meeting. Theme of “Officiating in the outside world.”
 - i. About international officiating? Dave Weicker to speak about international officiating? (**Carol** will write to Dave W. to ask if he will do this, we can provide an honorarium and reimburse expenses)
 - ii. National coach? Laurier to speak? (ask Janice Loewen to ask Laurier about his willingness to speak)
 - iii. About Special Olympics? Matt? (**Sue** to inquire)

D. New Business

1. NOC Items

- a. Telephone conference call scheduled for 1 pm pst, Sunday, September 21st. (Bill)
 - a. **Bill** will write letter to Jennifer, Ian, and Keith about BC BOC’s concerns about delays in updating National Clinic presentations and delays in upgrading process more generally.
 - b. Update clinic status– need to ascertain what is happening with the national clinics.
 - c. Bring up to NOC importance of moving upgrading officials forward efficiently. That includes making National Clinics more readily available as well as reviewing credit requirements; e.g., 8 credits post-workshop is an unrealistic expectation in many case, and apparently, the requirement for Combined Events Referee is 8 different meets?!!

2. Debriefing from NACAC (Carol)

- a. 82 officials, 2 ITOs, 2 ATOs, 5 walks judges (the latter for only 2 RW events), very expensive to bring in external officials and NACAC “family”. HOC identified people or disciplines needed; leaving a limited number of invitations for local officials. Only 270 athletes attended.
- b. Workshops presented:
 - i. National HJ workshop
 - ii. National Starts workshop
 - iii. Walks discussion group
 - iv.
- c. Multiple Mentorships completed at NACAC – Brenda O’Connor, Neil Chin Aleong, Ian Reid, Vince Sequeira, Wayne Elke, Miriam from Alberta, Gordon Murry from Alberta, **CAROL, I NEED HELP IN FINISHING OFF THIS LIST OF MENTEES**
- d. Officials’ comments
 - i. There were many meet schedule revisions that led to some difficulties
 - ii. Accommodation was good, but complaints about roommates
 - iii. Transportation okay
 - iv. Problems with food, hours of service did not match advertising,
 - v. Special diets were a problem,

3. Debriefing from Legion Nationals (Carol)
 - a. Largest Legion Meet ever – lots of athletes.
 - b. 65 officials, open invitation. We had plenty of officials with all Referee positions filled, a jury of 5, full start crew, and apparently full officials crews at the field events.
 - c. Complaint about people who were not on “the list” for this meet – but officials coordinator was not informed of people who were not on list. Problem of someone going behind coordinator’s back to complain to Dominion Command about assignments.
 - d. No workshops offered at meet secondary to restricted time available for same.
 - e. Mentoring Rene Van Andell, Bill, Sharon Arndt, John Cull, Victor Rodriquez, Wayne Elke, Rhonda Tremblay.
 - f. Fencing worked well in keeping competition areas free for athletes,
 - g. Umpires did not get water frequently enough,
 - h. Volunteer help was good,
 - i. Tenting was generally good,
 - j. Transportation of officials to and from venue was good
 - k. Shirts were not satisfactory – wrong sizes, clear that the golf shirts were hand me downs from previous Cdn. Senior and Cdn. Junior Championships.
 - l. Parking passes and meal tickets were not provided to officials contrary to pre-meet agreements.
 - m. Officials received different contents in their gift bags than what athletes and coaches received (e.g. no caps for officials); lanyards and plastic sleeves for ID were not provided in a timely manner.
 - n. Rooms at Trinity were unacceptable for reasons of hygiene, privacy, and general quality.
 - o. Officials tent placement was a problem as it was far from the track and other competition venues so that it could only be used during very long breaks in competition,
 - p. Technical meeting time was miscommunicated to coaches and officials,
 - q. Officials were promised a hosted bar for the Saturday dinner, but the Legion charged for drinks.
 - r. Lunch on Sunday was a significant problem; had been advertised as a sit down buffet lunch in the field house but officials were turned away and given a bag lunch while other volunteers were given the buffet lunch.
 - s. Unclear who was accrediting media for the event.
 - t. Small radios were not working.
 - u. Current meet schedule was never posted.
4. Canadian anti-spam legislation (John)
 - a. Because of new anti-spam legislation, we have to get express consent from officials to send them the newsletter.....will begin process in October asking recipients that they want to receive newsletter, must complete list of folks who consent and provide that to BCA.

5. Ethics booklet (John)
 - a. Should we re-print? Agreed to print a new batch. **John** will email **Bill** to see if he has more up to date version.....
6. Zone Coordinators data collection for annual report (John & Carol for 3-5, Alice & Vince for 6, Alwilda & Bob for 1 & 2, Judy G. for 7 & 8)
 - a. # of meets hosted
 - b. # of active officials attending meets
 - c. # of training workshops

Received workshop information from Laurel Wichmann. Received meet information in detail from Zones 3,4, & 5; general summary from Zone 6; nothing yet from Zones 1& 2 or Zones 7 &8. **Bill** asked **Wayne** to look into meet statistics for Zones 1 & 2.

7. Award Nominations (see below) – Need nominations for the following awards. **Sue, Kathy, & Brian** volunteered to serve as awards committee and receive nominations. **Sue** will find last year's form. **Carol** will solicit nominations via the newsletter. We will need to get Sam Collier's input about deadline for BCA receiving actual award recipients.
 - a. *Ian McNeil Award* — *Official of the Year* - A registered Official who made an outstanding contribution to track and field and was conspicuous in their excellence in the calendar year. The recipient of this award is automatically nominated for the "NOC Official of the Year".
 - b. *Ralph Coates Award* — *Longstanding Service* - A registered Official who has contributed dependable, long term and versatile service to Athletics.
 - c. *Mary Temple Award* - A registered Official who, in his/her first 5 years, has focused substantial effort on learning to be an official as well as contributed willingly and unselfishly as a beginner Official.
 - d. *Dave Coupland Award* - Awarded to a BC Athletics member who has been an inspiration for Officials; someone who has made it fun. It may be awarded to non-officiating members.
8. Future Meetings
 - a. Officials AGM Saturday October 18, 2013
 1. Agenda items for AGM
 - i. Chair's Report – need #s of meets for each zone, # of officials with levels
 - ii. Upgrading Report – from Kathy
 - iii. Facilities Report – **Bill** to ask Peter F. if he has anything to report.
 - iv. Zone Coordinators' Reports – embedded in Chair's report.
 - iv. Financial Report – from **John**.
 - v. Speaker – see above.
 - vi. Dale's show
 2. Next committee meeting to be November 8th or 9th depending on plans for Neil's Organizational discussion meeting.

Items Tabled to November Committee Meeting

9. Discussion about rules around DQ's, effort at the start, FS's, scratches, and so forth. (Sue, I presume arising from events at the Legion Championships)
10. Process for dealing with officials who become incapable of fulfilling their officiating obligations (Sue).

Adjourned at 1:30 pm