MeetPro – Day of Event Results and Meet Management

By Emily Kydd

Welcome all to this manual on the track meet management software MeetPro. My name is Emily Kydd and I have been using MeetPro for just over a year now, and while it's a user friendly and intuitive program, like many programs I find the Help resources to be fairly lacking. I'm by no means a tech wizard, just a millennial with generationally appropriate computer aptitude, a longstanding knowledge of track and field, and an eerie ability to two-finger type.

This manual will attempt to fill in the gaps on how to actually use MeetPro on the day of your track meet as well as how to create the reports you may need following the track meet. By now you should have read my manual on creating a new track meet in MeetPro and successfully imported all of your meet entries. Many of the functions of the day of results management are quite repetitive, though I'll try to cover some of the curveballs that are typical in my experience as a Competition Secretary.

Anything I do in my own practice of entry and results management is just that, my own and it's based on my local track scene's needs. You may need to do something different, more or less. I have no affiliation with MeetPro, and if there are any updates or major changes after February 2019, this manual cannot speak to them.

So disclaimer aside, let's get started!

1. Start of Day Paperwork

As a Competition Secretary, I typically arrive at the track an hour before the first event. The main reason for being there early is to make sure all of the morning track events have their paperwork, as do the morning field events. If you are able to do some of this printing at home, that's great, but there will still need to be some changes to do in the morning.

The first morning of the meet is inevitably the busiest with the most people needing things at the same time. What "I" need to do and not what other people think I need to do for them is:

- Help set up my computer and printer station if it's not already done.
- Print out the start lists to be posted on a wall somewhere.
- Print out the Finish Line sheets (3 sets-one for Marshalling, one for the Announcer, and one for the Finish Line Chief) for the track events. I typically only do the first morning worth of events to save time and limit squawking in the immediate; the rest can be printed as the day progresses especially if the meet is taking late entries.

- Print out the Horizontal Field events Score sheets, (normally two sets, especially for long jump and triple jump as one official will record the results and one will record the wind reading) for the entire day.
- Print out the Vertical Field event score sheets (again, typically two sets) for the whole day so
- Without fail, officials/meet organizers will ask me to print out meet schedules because they did not bring their own.

Depending on which events start when, I'll prioritize which of these tasks I do first to last. If the field doesn't start for another hour, but track is marshalling now, track clearly will take priority. I will try to get a tea and go to the bathroom before events actually commence because who knows when I'll next get a break.

All of these tasks need to be done in MeetPro, so I will fire up my database, get it connected to the printer (and the photo finish software system but that's for later), and get to destroying the environment!

Most of what I need for this start of meet paperwork I can find in the **Reports** menu of MeetPro's top menu bar. Before I print anything off, I'll check my Reports Settings, the first option in the Reports Menu. This is where I can determine what I want these reports to look like and how much or little information I want included. Play around with these setting as you wish, but I typically have the Last Name first and have it capitalized. It's easier for the officials to see it this way. I also always have Event Numbers, as that is how we order the meet and identify events. Also important, I have a number either 10 or less for the Minimum Horizontal Score Sheet Rows. I believe the default is 15, which means it you only have 7 people in a long jump event, it will produce a score sheet with the 7 names and then 8 extra blank rows. This will produce a second unneeded page. Ugh. So much waste.

	Ever	nts 👫 Teams 🌋 Athletes 🛔	1+1 R			-	ktop/Universal 2018.da				
0	Add New	Event SHOW: Men Womer	0.0					Reorder Events		😵 Edit Sessions	
	No.	Name	G	Reports S	etup			ne/Pos. Assignment	Heat Order	Entries	
0	62	60 Meters	N	😰 List Settin				tandard	Slow to Fast	5	
0	64	60 Meters	N	Name Options				tandard	Fast to Slow	12 :	
۲	66	60 Meters	N	Last, First (tandard	Slow to Fast	<u>z</u>	
0	61	60 Meters	F	Capitalize (PDF)				tandard	Fast to Slow	<u>16</u>	
0	63	60 Meters	F	📄 First 🗹 La	st 📃 Te	am		tandard	Fast to Slow	12	
0	65	60 Meters	F	Show Event				tandard	Slow to Fast	<u>6</u>	
0	20	100 Meters	N	Link to TFR			AL)	tandard	Fast to Slow	13	
0	22	100 Meters	N	Link to DA w				tandard	Slow to Fast	4	
0	24	100 Meters	N	Enter Resul				tandard	Fast to Slow	12	
0	26	100 Meters	N	Scores After				tandard	Fast to Slow	11	
0	28	100 Meters	N	Order Prelin				tandard	Slow to Fast	10	
0	30	100 Meters	N				p, also show gender totals	tandard	Slow to Fast	9	-
0	32	100 Meters	N	Minimum Horiza	ntal Scon	e Sheet Row	s: 10 🔶	tandard	Fast to Slow	11	-
0	34	100 Meters	N	Web Settings:				tandard	Fast to Slow	11	
0	36	100 Meters	N	Continuous	Updating			tandard	Slow to Fast	7	
0	19	100 Meters	F	Reports Logo:				tandard	Slow to Fast	3	
0	21	100 Meters	F	This image will a For best results,				tandard	Slow to Fast	2	
0	23	100 Meters	F	MeetPro		*		tandard	Slow to Fast	7	
0	25	100 Meters	F	Preview:				tandard	Fast to Slow	18	
	27	100 Meters	F	Save 🗸			Cancel X	tandard	Fast to Slow	16	
0	29	100 Meters	F	IZ Year Old	2	8	Serpenune	Standard	Fast to Slow	10	
0	31		F	11 Year Old	2	8	Serpentine	Standard	Fast to Slow	17	
	33	100 1101010	E.	10 Year Old	2	100	Serpentine	Standard	Fast to Slow	10	

			-				p/Universal 201					
•	Event	s 🎎 Teams 🎍 Athletes	ઢ≁≗ Rel	ays 📱 See	ding		Results					
•)	Add New E	vent SHOW: Men Wor	men 💿 💿						Reorder Events		😵 Edit Sessio	ins
	No.	Name	4		Sta	rt Lists			/Pos. Assignment	Heat Order	Entries	
٥	62	60 Meters	r	Format: PDF		Text			dard	Slow to Fast	5	
0	64	60 Meters			_				dard	Fast to Slow	12	
0	66	60 Meters	r	Gender: All	Male	Female			dard	Slow to Fast	Z	
0	61	60 Meters	F	Type: All	Track				dard	Fast to Slow	<u>16</u>	
0	63	60 Meters	F	Relay: All	Relay	Individual			dard	Fast to Slow	<u>12</u>	
٥	65	60 Meters	F	Round: All	Prelims	Quarter	Semi Finals		dard	Slow to Fast	<u>6</u>	
٥	20	100 Meters	r	Order: Pub	lication	Session	vent #		dard	Fast to Slow	13	
0	22	100 Meters	ľ						dard	Slow to Fast	4	
0	24	100 Meters	1	Session:	_	_			dard	Fast to Slow	12	
0	26	100 Meters	r		t Filter				dard	Fast to Slow	11	
٥	28	100 Meters	r			(9 Year Old)	-		dard	Slow to Fast	<u>10</u>	
0	30	100 Meters	r			(10 Year Old			dard	Slow to Fast	9	
0	32	100 Meters	r			(11 Year Old			dard	Fast to Slow	11	
٥	34	100 Meters	r	🔵 Or	e Column	💿 Two Colu			dard	Fast to Slow	<u>11</u>	
0	36	100 Meters	r 📃 c	omp #s			🥅 Age		dard	Slow to Fast	Z	
۵	19	100 Meters	r 🗹 S	how Seeds				y Athletes	dard	Slow to Fast	3	
٥	21	100 Meters		dvancement Crite		vent Notes		t Time/Day	dard	Slow to Fast	2	
0	23	100 Meters		ge Group		how Empty La			dard	Slow to Fast	Z	
0	25	100 Meters	R		- P	g. Break btwn	Events		dard	Fast to Slow	<u>18</u>	
0	27	100 Meters	F O	к 🗸 🛛 с	ancel X				dard	Fast to Slow	<u>16</u>	
0	29	100 Meters	F						dard	Fast to Slow	<u>10</u>	
۵	31	100 Meters	F	11 Year Old	2	8	Serpentine	Sta	ndard	Fast to Slow	17	
0	33	100 Meters	F	10 Year Old	2	8	Serpentine	Sta	ndard	Fast to Slow	10	

Next, I will print off **Start Lists** that can be posted for athletes and coaches to look at to see their heats and lane placements ahead of time. I print these off without page breaks between each event or that would be a serious waste of paper. I also make sure the **Start Time/Day** and **Age** are unchecked because having that information on the sheets lead to a whole litany of issues, none of which are actual problems.

Once the inquisitive masses are satiated, depending on the schedule I will print off whatever the first event is. If the track starts first, then I will print off the morning event Finish Line Sheets for the track. I don't print off the entire day since those events are bound to change with late entries and scratches. The **Finish Line Sheets** can be found in **Reports>Score Sheets>Finish Line Sheets**. I again uncheck the **Start Time/Day**.

I can pick which events specifically I would like to print, typically I print out finish line sheets for up to 90 minutes ahead and print them as the day progresses. I normally will print out three sets of **Finish Line Sheets**: one for the marshalling official, one for the chief Track Referee, and one for the announcer. Depending on the meet, I may need more or less, so I ask the Meet Director specifically about how they want the paper flow to go. I hate wasting paper, so if I don't need to print sheets for the announcer, I won't!

9	Even	ts 👫 Teams 🙎 Athletes	L→L Re	1	1000	o Enter I	/Universal 2018.da Results			
•	Add New	Event SHOW: Men Wor	nen Both	Running	Field R	ay Multi	All	Reorder Events		Edit Sessions
	No.	Name	Gender	Division	Rounds	Lanes/Pos	Heat Assignment	Lane/Pos. Assignment	Heat Order	Entries
٥	62	60 Meters	м	11 Year Old	2	8	Serpentine	Standard	Slow to Fast	<u>5</u>
۰	64	60 Meters	м	10 Year Old	2	8	Serpentine	Standard	Fast to Slow	<u>12</u> =
۲	66	60 Meters	М	9 Year Old	2	8	Serpentine	Standard	Slow to Fast	<u>z</u>
۰	61	60 Meters	F					Standard	Fast to Slow	<u>16</u>
0	63	60 Meters	F		FinishLi	ne Sheet	s	Standard	Fast to Slow	12
۰	65	60 Meters	F		All Male			Standard	Slow to Fast	<u>6</u>
۰	20	100 Meters	м					Standard	Fast to Slow	13
۰	22	100 Meters	м		All Relay	Individual		Standard	Slow to Fast	4
۰	24	100 Meters	м	Session: Tr	ack Saturday			Standard	Fast to Slow	12
۰	26	100 Meters	м	Event: E	vent Filter			Standard	Fast to Slow	11
٥	28	100 Meters	м	Μ	len's 60 Mete	rs (9 Year Old)	Standard	Slow to Fast	10
0	30	100 Meters	м	M	len's 60 Mete	rs (10 Year Ol	d)	Standard	Slow to Fast	9
٥	32	100 Meters	м			rs (11 Year Ol	,	Standard	Fast to Slow	11
۰	34	100 Meters	м	Start T	Times/Days	Vent No		Standard	Fast to Slow	11
0	36	100 Meters	м		ОК 🗸	Cancel 🗙		Standard	Slow to Fast	Z
۲	19	100 Meters	F	Open	2	8	Serpentine	Standard	Slow to Fast	3
۰	21	100 Meters	F	Junior	2	8	Serpentine	Standard	Slow to Fast	2
۰	23	100 Meters	F	Youth	2	8	Serpentine	Standard	Slow to Fast	Z
۲	25	100 Meters	F	Midget	2	8	Serpentine	Standard	Fast to Slow	18
۰	27	100 Meters	F	13 Year Old	2	8	Serpentine	Standard	Fast to Slow	16
٥	29	100 Meters	F	12 Year Old	2	8	Serpentine	Standard	Fast to Slow	10
0	31	100 Meters	F	11 Year Old	2	8	Serpentine	Standard	Fast to Slow	17
0	33	100 Meters	F	10 Year Old	2	8	Serpentine	Standard	Fast to Slow	10

Once the track is in order, I'll turn to the field. I will usually print off the whole day for the field events.is for two reasons: 1) So officials don't need to come back between every event to get more sheets and 2) late entries into field events can just go straight to their field event and the field official can write their names and numbers onto the sheet themselves. I don't need to know about it. Though if those late entries do go through me, I still won't print off a whole new score sheet, I'll just tell the athlete, in a pseudo-Godfather type way, "Tell the official that Emily said you're good". It makes me feel both powerful and mysterious.

There are two types of field score sheets, the horizontal and the vertical. Vertical field events are considered any field event that goes up, so Pole Vault and High Jump. Oppositely, these sheets are always printed in landscape mode, since there are typically many more heights and jump that need to be on the sheet. I will print those off from the **Vertical Field Score Sheets** option. I will select either which events specifically I want to print off or select a session, like for **Field Saturday**. Oddly, the events do get printed off in weird orders, aka not in event number order, but I just let the field officials figure that out, it keeps them sharp.

•	Even	ts 👫 Teams 🏾 🏝 Athletes	2→2 Re		Y/////	o Enter P	/Universal 2018.da Results			
• 4	dd New	Event SHOW: Men Wo	men Both	Running	Field R	elay Multi	All	Reorder Events		Edit Sessions
	No.	Name	Gender	Division	Rounds	Lanes/Pos	Heat Assignment	Lane/Pos. Assignment	Heat Order	Entries
۰	62	60 Meters	М	11 Year Old	2	8	Serpentine	Standard	Slow to Fast	5
0	64	60 Meters	м	10 Year Old	2	8	Serpentine	Standard	Fast to Slow	<u>12</u> =
۲	66	60 Meters	M	0	-	-		Standard	Slow to Fast	Z –
۰	61	60 Meters	F	Vertio	al Field	d Score S	heets	Standard	Fast to Slow	<u>16</u>
۰	63	60 Meters	F			e Female		Standard	Fast to Slow	<u>12</u>
٥	65	60 Meters	F		_	.ong Code		Standard	Slow to Fast	<u>6</u>
۰	20	100 Meters	м		_			Standard	Fast to Slow	<u>13</u>
۲	22	100 Meters	м	Session:	Field Saturd	ау		Standard	Slow to Fast	4
۲	24	100 Meters	м		Event Filter			Standard	Fast to Slow	12
۲	26	100 Meters	м		-	Jump (9 Year		Standard	Fast to Slow	11
۲	28	100 Meters	м		-	Jump (10 Year		Standard	Slow to Fast	10
0	30	100 Meters	м			Jump (11 Year		Standard	Slow to Fast	9
٥	32	100 Meters	м	Show S 💿 Start Ti		Event No		Standard	Fast to Slow	11
۰	34	100 Meters	м	Start II	oK √	Cancel X		Standard	Fast to Slow	11
0	36	100 Meters	м		UK V	Cancet X		Standard	Slow to Fast	Z
۰	19	100 Meters	F					Standard	Slow to Fast	3
0	21	100 Meters	F	Junior	2	8	Serpentine	Standard	Slow to Fast	2
۲	23	100 Meters	F	Youth	2	8	Serpentine	Standard	Slow to Fast	Z
۰	25	100 Meters	F	Midget	2	8	Serpentine	Standard	Fast to Slow	<u>18</u>
۰	27	100 Meters	F	13 Year Old	2	8	Serpentine	Standard	Fast to Slow	<u>16</u>
۲	29	100 Meters	F	12 Year Old	2	8	Serpentine	Standard	Fast to Slow	<u>10</u>
8	31	100 Meters	F	11 Year Old	2	8	Serpentine	Standard	Fast to Slow	17
0	33	100 Meters	F	10 Year Old	2	8	Serpentine	Standard	Fast to Slow	10

The **Horizontal Field Score Sheet** options are exactly the same to the Vertical, and again I can select which events in particular I want (hold down the control key as you select to choose multiple at once) or the entire session.

	Even	ts 121 Teams 🙎 Athletes	1→1 Re			o Enter I	o/Universal 2018.da Results			
• 4	dd New I	Event SHOW: Men Wo	men Both	Running	Field R	elay Multi	All	Reorder Events		Edit Sessions
	No.	Name	Gender	Division	Rounds	Lanes/Pos	Heat Assignment	Lane/Pos. Assignment	Heat Order	Entries
۲	62	60 Meters	м	11 Year Old	2	8	Serpentine	Standard	Slow to Fast	<u>5</u>
۲	64	60 Meters	м	10 Year Old	2	8	Serpentine	Standard	Fast to Slow	<u>12</u> =
۲	66	60 Meters	M		-	-		Standard	Slow to Fast	Ζ 🖵
۰	61	60 Meters	F	Horizo	ntal Fie	ld Score	Sheets	Standard	Fast to Slow	<u>16</u>
0	63	60 Meters	F			e Female		Standard	Fast to Slow	<u>12</u>
٥	65	60 Meters	F		_			Standard	Slow to Fast	<u>6</u>
۰	20	100 Meters	м		_	.ong Code		Standard	Fast to Slow	<u>13</u>
۲	22	100 Meters	м	Session:	Field Saturd	ay		Standard	Slow to Fast	4
0	24	100 Meters	м	Event:	Event Filter			Standard	Fast to Slow	12
٥	26	100 Meters	м		Men's Long	Jump (9 Year	Old)	Standard	Fast to Slow	11
۲	28	100 Meters	м		Men's Long	Jump (10 Yea	r Old)	Standard	Slow to Fast	<u>10</u>
0	30	100 Meters	м		Men's Long	Jump (11 Yea	r Old)	Standard	Slow to Fast	9
٥	32	100 Meters	м	Show S	eeds	Vent No		Standard	Fast to Slow	11
۰	34	100 Meters	м	Start Ti	mes/Days	Records		Standard	Fast to Slow	11
0	36	100 Meters	м		ок 🗸	Cancel 🗙		Standard	Slow to Fast	7
۰	19	100 Meters	F					Standard	Slow to Fast	3
0	21	100 Meters	F	Junior	2	8	Serpentine	Standard	Slow to Fast	2
0	23	100 Meters	F	Youth	2	8	Serpentine	Standard	Slow to Fast	7
۰	25	100 Meters	F	Midget	2	8	Serpentine	Standard	Fast to Slow	18
۲	27	100 Meters	F	13 Year Old	2	8	Serpentine	Standard	Fast to Slow	<u>16</u>
۲	29	100 Meters	F	12 Year Old	2	8	Serpentine	Standard	Fast to Slow	10
8	31	100 Meters	F	11 Year Old	2	8	Serpentine	Standard	Fast to Slow	17
0	33	100 Meters	F	10 Year Old	2	8	Serpentine	Standard	Fast to Slow	10

With all of these reports created, hopefully everyone will be happy with what they need and we are ready to start the day.

2. Results Entry – Track Events

When there track events going, I rarely leave the computer, unless it's a 10,000 or a race walk, snore. This is because the track is continually producing results and I want to get them out as soon as possible and not get behind. This is particularly important if there are any events, typically sprints, with a preliminary heat and a final.

The results computer is hooked into the photo timing software, either through wireless or cord. This setup is typically looked after by the photo finish official. This means that for each track event, I merely have to fetch the results from the photo finish software and it populates the athletes results itself, no need for manual input. There is a setting where I can have MeetPro fetch results without me pushing the button, but I actually prefer to do it myself so I know that I've completed that event.

Before I process any results though, I'll go back into the Reports menu and back into Reports Settings. There is a blue box in this pop-up box called List Settings. This is where I can customize what my Results sheets are going to look like and what information is included on them. I can play around with this, but one thing I always want to have checked off is Team Scores. If the meet is being scored in any way, checking this box means that each event will have the running tally of team scores. Which means a massive amount of extra data at the bottom of each results page. This is not good.

100	Even	its 122 Teams 2 Athletes	Un			ktop/Universal 2018.dab er Results			
				tetays 🖻 See	eaing G En	er Results		_	
• 1	Add New	Event SHOW: Men We	omen 🕘 (Reorder Events		Contraction Edit Sessions
	No.	Name	G	Reports S	etup		ne/Pos. Assignment	Heat Order	Entries
۰	62	60 Meters	N			📑 Report Settings	tandard	Slow to Fast	5
۰	64	60 Meters	N For	mat: PDF HTI	ML TXT AP		tandard	Fast to Slow	12 =
٥	66	60 Meters	N	One Column 🕥 T			tandard	Slow to Fast	Ζ –
۰	61	60 Meters	F	Advancement	Votes	Age	tandard	Fast to Slow	<u>16</u>
۰	63	60 Meters	F	Records	Relay Athletes	Splits	tandard	Fast to Slow	12
٥	65	60 Meters		Start Times/Days	English	Field Series	tandard	Slow to Fast	<u>6</u>
۰	20	100 Meters	N	Exhibition (X)	JD Place	😽 Separate Age Gro.	tandard	Fast to Slow	13
۰	22	100 Meters	N 📄	Hide DNS	Hide SCR	Team Scores	tandard	Slow to Fast	4
۰	24	100 Meters	N	Age Group	🗹 Event Notes	🥅 Pg. Break Events	tandard	Fast to Slow	12
۰	26	100 Meters	1.	Heat by Heat	Round Compilat	on 📄 Field Relay Table	tandard	Fast to Slow	11
۰	28	100 Meters	N	mbined Events C Overall Table	Jptions: Cumulative Poin	ts 📃 Sub Event Results	tandard	Slow to Fast	10
۰	30	100 Meters	N		Cuntuative Foin		tandard	Slow to Fast	9
۰	32	100 Meters	N				tandard	Fast to Slow	11
۰	34	100 Meters	N				tandard	Fast to Slow	11
0	36	100 Meters	N				tandard	Slow to Fast	Z
۰	19	100 Meters	F				tandard	Slow to Fast	3
۰	21	100 Meters	F				tandard	Slow to Fast	2
٥	23	100 Meters	F				tandard	Slow to Fast	Z
۰	25	100 Meters	F				tandard	Fast to Slow	18
۰	27	100 Meters	F	Save 🗸		Cancel X	tandard	Fast to Slow	16
٥	29	100 Meters	F	12 Year Old	2 0	Serpenune	Standard	Fast to Slow	10
0	31	100 Meters	F	11 Year Old	2 8	Serpentine	Standard	Fast to Slow	17
0	33	100 Meters	F	10 Year Old	2 8	Serpentine	Standard	Fast to Slow	10

I always check **JD Places**, (Judges Decision) which is something we will cover very soon...

During a track meet, I will spend most of my time in the black **Enter Results** tab of MeetPro. In this tab, I have all of the events, easily found by event number or name, I can also filter it down to just men or just women, only relay, run, or field, and down to the session. I will typically keep it on the sessions for that day, cutting the event list by half.

For this example, I am seeing the Midget Men 200M. I can see on the left side of the screen that there are two heats and in the main bulk of the screen how those heats are comprised. From this screen I can do many things.

Firstly, I can import the results from the photo finish software using the **Get Event Results** button in the middle of the screen. This button can also be a drop down, asking me if I want to only get the individual **Heat Results**, or if I want to fetch the **Results from File**. This gets more complicated, and 99% of the time I'm simply clicking **Get Event Results**. MeetPro will import any results that are available for this event, whether all of the heats are done or not, it will bring what it has.

6	Events	12	🎗 Teams 🛛 🤽	Athletes	2→2 Re	lays	Seeding	💩 Ente	er Result	s						
Ever	nts												Filter	s		
#	Gender	Divisi	ion	Name				Round		Scored	Complete		Status			Gender
90	м	11 Ye	ear Old	200 Meter	S			Final			ē		Seedeo	i		All
88	м	12 Ye	ear Old	200 Meter	S			Final					All			Men
86	М	13 Ye	ear Old	200 Meter	s			Final								Women
84	м	Midge	et	200 Meter	S			Final			<		Session	ı	Day	Туре
82	М	Youth	ı	200 Meter	s			Final					All			All
80	М	Junio	r	200 Meter	S			Final					Field S	aturday	1	Run
78	М	Open		200 Meter	S			Final					Track S	aturday	1	Relay
89	F	11 Ye	ear Old	200 Meter	s			Final					Track S	Sunday	2	Field
87	F	12 Ye	ear Old	200 Meter	s			Final					Field S	unday	2	
Heat: -	F 1	2					Get Event	Results 🤝	List		Seeding	🚔 So	ore Sheet		Places	Wind +1.6
Lane	Comp	o #	Athlete		Age	Team			Seed		Result		HPL	PL	Note	
1	50		Hussain, Kai		14	GOL	DEN EARS ATHL	ETICS	NT		24.88		7	7		
2	854		Yoon, Kyuhyun		15	UNIV	ERSAL ATHLETI	CS CLUB	24.78		24.49		5	5		
3	651		Panesar, Harvir		15	KAJA	KS TRACK & FIE	LD CLUB	23.80		23.85		3	3		
4	713		Jiang, Roy		15		AN ATHLETICS		23.22		23.11		1	1		
5	829		Gibbs, Mitchell		15		ERSAL ATHLETI		23.45		23.80		2	2		
6	490		Hsu, Brandon		14	_	by Striders Track		23.92		24.02		4	4		
7	831		Gill, Manav		14	-	ERSAL ATHLETI		24.97		DNS					
8	824		Chan, Nathan		15	UNIV	ERSAL ATHLETI	CS CLUB	25.01		24.62		6	6		
I											_					
						_			-		_					
									-				_			

I can see all of the pertinent information for this event, who is in it, what their **Seed** time was, and then the **Result** time. **HPL** stands for **Heat Place** and **PL** stands for the overall **Placing** in all of the heats. As I bring in more heat results, those places will change.

	Events	12	🙎 Teams 🛛 🙎	Athletes	1 →1 Relays	Seeding	🍈 En	iter Resul	ts							
Ever	nts											Filt	ers			
#	Gender	Divisi	on	Name			Round		Scored	Complete		Stat	us			Gender
90	м	11 Ye	ar Old	200 Meters			Final					See	ded			All
88	м	12 Ye	ear Old	200 Meters			Final					All				Men
86	м	13 Ye	ar Old	200 Meters			Final									Women
84	м	Midge	ət	200 Meters			Final			<		Ses	sion		Day	Туре
82	м	Youth	1	200 Meters			Final					All				All
80	м	Junio	r	200 Meters			Final						d Saturday		1	Run
78	м	Open		200 Meters			Final				11		k Saturda		1	Relay
89	F		ar Old	200 Meters			Final						k Sunday		2	Field
87	F	_	ear Old	200 Meters			Final			_	Ľ		d Sunday		2	
Heat: •	+ 1	2				Get Event	Results	List		Seeding	≞ s	core She	et	JD Place	s	Wind +1.1
Lane	Comp	o #	Athlete		Age	Team		Seed		Result		HPL	PL	Note		
1																
2	852		Virdi, Jasmeet		14	UNIVERSAL ATH				28.21		6	13			
3	513 782		Tansky, Ethan Karuletwa, Nige		14	COMOX VALLEY		26.45 25.92		26.22		2	9			
5	604		Underwood, Em		15	GOLDEN EARS A		26.00		27.00		4	11			
6	821		Basra, Parmvee		14	UNIVERSAL ATH				DNS		-				
7	498		Leong, Cooper		14	CHILLIWACK TRA				25.83		1	8			
8	41		Curtis, Alex		15	GOLDEN EARS A		NT		27.16		5	12			

If I need to Disqualify anyone based on the decision of the Track Referee I can manually delete their time, replace it with DQ, and type in the rule # into the **Notes** field. The Track Referee will give me some paperwork to go with this as backup. The finish software has also imported the **Wind Gauge** reading. Easy!

	Events	12	L Teams	2	Athletes	2+2	Relays	8	Seeding	🍈 En	ter Result	ts							
Even	ts														Filt	ers			
#	Gender	Divisi	on		Name					Round		Scored	Complete		Stat	us			Gender
189	м	Junio			Hammer					Final				-	See	ded			All
191	м	Open			Hammer					Final					All				Men
180	F	12 Ye	ar Old		Hammer					Final									Women
182	F	13 Ye	ar Old		Hammer					Final			\checkmark		Sess	ion		Day	Туре
184	F	Midge	t		Hammer					Final			✓		All				All
186	F	Youth			Hammer					Final			\checkmark		Field	l Saturda	у	1	Run
188	F	Junio			Hammer					Final					Trac	k Saturda	ау	1	Relay
190	F	Open			Hammer					Final					Trac	k Sunday	/	2	Field
225	М	10 Ye	ar Old		Javelin					Final				•	Field	l Sunday		2	
Flight:	+ 1								Get Event R	esults 🤝	List	📝 Se	eeding	Sco	re Sheet				
Lane	Com	p #	Athlete			Age	Team				Seed		Result		HPL	PL	Note		
1	623		Bhandal, Ja	ismin		15	KAJAK	(S TRA	CK & FIELD	CLUB	NM		37.28m		2	2			
2	626		Crego, Ryle	e		14	KAJAK	(S TRA	CK & FIELD	CLUB	28.97m		DQ				158.3		
3	52		Kolodko, S	asha		14	UNAT	TACHE	D BRITISH	COLUMBIA	NM		37.51m		1	1			
4																			
5		_		_				_										_	
6																			
7																			
8																			
9 10																			
10																			
12	_																		

After all of the results for the event have been imported, I will click **List**, and a PDF will be created as the **Results** sheet for printing. The way I have my list

settings includes the **Section Results**. If this was a qualifying event, lowercase '**q**'s would appear beside the **Times** of the athletes who are advancing.

	Di Filipita Nicolo - M	14							1 International
	FlashTmp.jjnGhQ.pdf						_		- H
		2 v	ð 🖻				Results	Imported:	
								00 Meters	Univ
							(Midget	Final	
								Gender	
								All	
UNIVERSAL 2018					1				1.00
Surrey, BC				0	7 MeetPro	0		Men	
Bear Creek Park								Women	F
2018-06-30 - 2018-07-01							Day	-	
					OFFICIAL MEET REPOR printed: 2019-02-17, 4:06 P		Day	Туре	
					printed: 2019-02-17, 4:06 P	M		All	
						Y	1	Run	
RESULTS							1	Relay	
						iy.	1	Relay	
#84 Men's 200 Meters (Midget)						1	2	Field	
PI Name	Team	Time Note		1(PI)			2		
1 JIANG, Roy	OCEAN ATHLETICS	23.11		2(1)			-	Wind +1.6	
							Places	VVIno +1.6	
2 GIBBS, Mitchell	UNIVERSAL ATHLETICS C	23.80	(+1.6)	2(2)		50	r taces		
2 GIBBS, Mitchell 3 PANESAR, Harvir	UNIVERSAL ATHLETICS C KAJAKS TRACK & FIELD	23.80 23.85		2(2) 2(3)					12
			(+1.6) 2				Note		
3 PANESAR, Harvir	KAJAKS TRACK & FIELD	23.85	(+1.6) 2 (+1.6) 2	2(3)		30			
3 PANESAR, Harvir 4 HSU, Brandon	KAJAKS TRACK & FIELD Burnaby Striders Track & Fi	23.85 24.02	(+1.6) ((+1.6) ((+1.6) (2(3) 2(4)		30			
 PANESAR, Harvir HSU, Brandon YOON, Kyuhyun 	KAJAKS TRACK & FIELD Burnaby Striders Track & Fi UNIVERSAL ATHLETICS C	23.85 24.02 24.49	(+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2	2(3) 2(4) 2(5)					
 PANESAR, Harvir HSU, Brandon YOON, Kyuhyun CHAN, Nathan 	KAJAKS TRACK & FIELD Burnaby Striders Track & Fi UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C	23.85 24.02 24.49 24.62	(+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2	2(3) 2(4) 2(5) 2(6) 2(7)					
 PANESAR, Harvir HSU, Brandon YOON, Kyuhyun CHAN, Nathan HUSSAIN, Kai 	KAJAKS TRACK & FIELD Burnaby Striders Track & Fi UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC	23.85 24.02 24.49 24.62 24.88	(+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.1) (+	2(3) 2(4) 2(5) 2(6) 2(7)					
 PANESAR, Harvir HSU, Brandon YOON, Kyuhyun CHAN, Nathan HUSSAIN, Kai LEONG, Cooper 	KAJAKS TRACK & FIELD Burnaby Striders Track & Fi UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI	23.85 24.02 24.49 24.62 24.88 25.83	(+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.1) (+	2(3) 2(4) 2(5) 2(6) 2(7) 1(1)					
3 PANESAR, Harvir 4 HSU, Brandon 5 YOON, Kyuhyun 6 CHAN, Nathan 7 HUSSAIN, Kai 8 LEONG, Cooper 9 TANSKY, Ethan	KAJAKS TRACK & FIELD Burnaby Striders Track & FI UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI COMOX VALLEY COUGA	23.85 24.02 24.49 24.62 24.88 25.83 26.22	(+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.8) (+1.1) (+	2(3) 2(4) 2(5) 2(6) 2(7) 1(1) 1(2) 1(3)					
3 PANESAR, Harvir 4 HSU, Brandon 5 YOON, Kyuhyun 6 CHAN, Nathan 7 HUSSAIN, Kai 8 LEONG, Cooper 9 TANSKY, Ethan 10 KARULETWA, Nigel	KAJAKS TRACK & FIELD Burnaby Striders Track & FI UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI COMOX VALLEY COUGA UNATTACHED BRITISH C	23.85 24.02 24.49 24.62 24.88 25.83 26.22 26.43	(+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.1) 1 (+1.1) 1 (+1.1) 1	2(3) 2(4) 2(5) 2(6) 2(7) 1(1) 1(2) 1(3)					
3 PANESAR, Harvir 4 HSU, Brandon 5 YOON, Kyuhyun 6 CHAN, Nathan 7 HUSSAIN, Kai 8 LEONG, Cooper 9 TANSKY, Ethan 10 KARULETWA, Nigel 11 UNDERWOOD, Enmit	KAJAKS TRACK & FIELD Burnaby Striders Track & FI UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI COMOX VALLEY COUGA UNATTACHED BRITISH C GOLDEN EARS ATHLETIC	23.85 24.02 24.49 24.62 24.88 25.83 26.22 26.43 27.00	(+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.1) 1 (+1.1) 1 (+1.1) 1	2(3) 2(4) 2(5) 2(6) 2(7) 1(1) 1(2) 1(3) 1(4) 1(5)					
 PANESAR, Harvir HSU, Brandon YOON, Kyuhyun CHAN, Nathan HUSSAIN, Kai LEONG, Cooper TANSKY, Ethan KARULETWA, Nigel UNDERWOOD, Emmit CURTIS, Alex 	KAJAKS TRACK & FIELD Burnaby Striders Track & FI UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI COMOX VALLEY COUGA UNATTACHED BRITISH C GOLDEN EARS ATHLETIC GOLDEN EARS ATHLETIC	23.85 24.02 24.49 24.62 24.88 25.83 26.22 26.43 27.00 27.16	(+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.6) 2 (+1.7) 1 (+1.7) 1 (+1.7) 1 (+1.7) 1 (+1.7) 1 (+1.7) 1	2(3) 2(4) 2(5) 2(6) 2(7) 1(1) 1(2) 1(3) 1(4) 1(5)					
3 PANESAR, Harvir 4 HSU, Brandon 5 YOON, Kyuhyun 6 CHAN, Nathan 7 HUSSAIN, Kai 8 LEONG, Cooper 9 TANSKY, Ethan 10 KARULETWA, Nigel 11 UNDERWOOD, Emmit 12 CURTIS, Alex 13 VIRDI, Jasmeet	KAJAKS TRACK & FIELD Burnaby Striders Track & FI UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI COMOX VALLEY COUGA UNATTACHED BRITISH C GOLDEN EARS ATHLETIC GOLDEN EARS ATHLETIC UNIVERSAL ATHLETICS C	23.85 24.02 24.49 24.62 24.88 25.83 26.22 26.43 27.00 27.16 28.21	(+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1)	2(3) 2(4) 2(5) 2(6) 2(7) 1(1) 1(2) 1(3) 1(4) 1(5)					
S PANESAR, Harvir HSU, Brandon S YOON, Kyuhyun CHAN, Nathan HUSSAIN, Kai LEONG, Cooper TANSKY, Ethan KARULETWA, Nigel 11 UNDERWOOD, Emmit 12 CURTIS, Alex WIRDI, Jasmeet BASRA, Parmveer GILL, Manav	KAJAKS TRACK & FIELD Burnaby Striders Track & FI UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI COMOX VALLEY COUGA UNATTACHED BRITISH C GOLDEN EARS ATHLETIC GOLDEN EARS ATHLETIC UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C	23.85 24.02 24.49 24.62 24.88 25.83 26.62 26.43 27.00 27.16 28.21 DNS	(+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1)	2(3) 2(4) 2(5) 2(6) 2(7) 1(1) 1(2) 1(3) 1(4) 1(5) 1(6) 1					
3 PANESAR, Harvir 4 HSU, Brandon 5 YOON, Kyuhyun 6 CHAN, Nathan 7 HUSSAIN, Kai 8 LEONG, Cooper 9 TANSKY, Ethan 10 KARULETWA, Nigel 11 UNDERWOOD, Emmit 12 CURTIS, Alex 13 VIRDI, Jasmeet BASRA, Parmveer GILL, Manav SECTION RESULTS	KAJAKS TRACK & FIELD Burnaby Striders Track & FI UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI COMOX VALLEY COUGA UNATTACHED BRITISH C GOLDEN EARS ATHLETIC GOLDEN EARS ATHLETIC GOLDEN EARS ATHLETICS C UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C	23.85 24.02 24.49 24.62 24.88 25.83 26.22 26.43 27.00 27.16 28.21 DNS DNS	(+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1)	2(3) 2(4) 2(5) 2(6) 2(7) 1(1) 1(2) 1(3) 1(4) 1(5) 1(6) 1					
PANESAR, Harvir HSU, Brandon S'QON, Kyuhyun CHAN, Nathan HUSSAIN, Kai B LEONG, Cooper TANSKY, Ethan to KARULETWA, Nigel UNDERWOOD, Emmit CUPTIS, Alex SASRA, Parmveer GILL, Manav SECTION RESULTS PI Name	KAJAKS TRACK & FIELD Burnaby Striders Track & FI UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI COMOX VALLEY COUGA UNATTACHED BRITISH C GOLDEN EARS ATHLETIC GOLDEN EARS ATHLETIC UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C	23.85 24.02 24.49 24.62 24.88 25.83 26.43 27.00 27.16 28.21 DNS DNS DNS	(+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1)	2(3) 2(4) 2(5) 2(6) 2(7) 1(1) 1(2) 1(3) 1(4) 1(5) 1(6) 1					
3 PANESAR, Harvir 4 HSU, Brandon 5 YOON, Kyuhyun 6 CHAN, Nathan 7 HUSSAIN, Kai 8 LEONG, Cooper 9 TANSKY, Ethan 10 KARULETWA, Nigel 11 UNDERWOOD, Emmit 12 CURTIS, Alex 13 VIRDI, Jasmeet BASRA, Parmveer GILL, Manav SECTION RESULTS	KAJAKS TRACK & FIELD Burnaby Striders Track & FI UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C GOLDEN EARS ATHLETIC CHILLIWACK TRACK & FI COMOX VALLEY COUGA UNATTACHED BRITISH C GOLDEN EARS ATHLETIC GOLDEN EARS ATHLETIC GOLDEN EARS ATHLETICS C UNIVERSAL ATHLETICS C UNIVERSAL ATHLETICS C	23.85 24.02 24.49 24.62 24.88 25.83 26.43 27.00 27.16 28.21 DNS DNS DNS	(+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.6) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1) (+1.1)	2(3) 2(4) 2(5) 2(6) 2(7) 1(1) 1(2) 1(3) 1(4) 1(5) 1(6) 1					

Typically, I will print out four copies of the results: one for me to keep in a binder at my desk, one for the announcer (but only if they're announcer results, if not, save the tree), one to be posted for public viewing, and one for the awards table. Ideally, I have a very quiet volunteer assigned to sit beside me and manage the paper coming out of the printer, but sometimes not. Also ideally, there will be a volunteer runner assigned to literally run the paper where it needs to go around the track. Sometimes if the runner goes rogue I run paper myself, and while I dig the workout, it's definitely not the best use of my time. If there was a DQ, I will staple the sheet that the Track Referee gave to me with the results sheet or my binder.

Other than producing results, the **Results** screen for any given event can do multiple things. I can jump directly to the **Seeding** for the event straight from the **Results** page. This is handy for adding athletes into the event, or moving the athletes lane assignments, be it at the whim of the Starter's Assistant or by logic. I can also **Scratch** athletes out of the event by simply double clicking on their name.

Additionally and even more useful, I can produce a score sheet (Finish line or field score sheet) directly from this page without going into the report by clicking **Score Sheet.** This is handy if I've just rearranged heats/lanes in the **Seeding** and I need to print off the new sheets for this event. I will need to print off each heat individually, but still.

	Events	121	Teams	1 2 4	thletes	1-1	Relays		Seedin	9	💩 Ente	r Results							
Event															Filt	ers			
	Gender	Divisio	n		Name						Round		Scored	Complete	Stat	tus			Gender
66	м	9 Year	Old		60 Meter	5					Prelim				See	ded			Al
64	М	10 Yea	ir Old		60 Meter	5					Prelim				Al				Men
64	М	10 Yes	ir Old		60 Meter	5					Final								Women
62	М	11 Yea	ar Old		60 Meter	5					Prelim				Ses	sion		Day	Туре
															All				Al
															Fiel	d Saturday	y	1	Run
															Tra	ck Saturda	iy.	1	Relay
															Tra	ck Sunday		2	Field
															Fiel	d Sunday		2	
	- 1-								Get F	Event Res	ults 🤝	List	🔐 See	ding 🎍 S	icore She	ret 📃	JD Place	5	Wind
Lane	Comp		Athlete			Age		Team	_	_	_	Seed	F	Result	HPL	PL	Note		
1	205		Shaferm	an, Nathar	iel	10		coqur	TLAM CH	HEETAHS	S	09.99							
2	371		Bhullar,	Tanvir		10		UNIVER	RSAL AT	HLETICS	CLUB	09.39							
3	279		Suriya, 0	Dilan		10		LANGLE	EY MUS	TANGS		09.28							
4	313		Simmon	s, Roman		10				HUNDER	RIROS	08.99							
5	91		Dacres,	Isalah		10		Delete											
6	372		Nagra, N	Aanjot		10				Nathaniel			at?						
7	172		MacNeil	l, Lachlan		10				Yes	No								
8	164		Hewitt-R	ichards, B	in .	10		coqui	I DOWN OF	100017411	, <u> </u>	10.00							

When I'm finished processing the results for each event, I will manually check off the Complete box for this event in the list on the top of the screen. Then I can keep track of where I am and what still needs to be processed. This box does not check itself automatically, which originally I found annoying, but then I realized was good because it does make me think for a second or two.

3. Results Entry – Field Events

Results entry for the field events is more time consuming and requires more focus, because at this point, field events are still being recorded on those paper score sheets and that means I need to transfer the results from the paper to the program. There is functionality in MeetPro to send tablets out to the field events and for field officials to use the tablets and immediately upload the results to the software, but in this region we are not there yet. But oh that will be beautiful.

When I receive a score sheet from a field event, I try to do a couple of things right away. First, I make sure I can read the writing and that the official has "Placed" the athletes. I won't point fingers right now (I prefer to do that face to face), but if a score sheet is illegible or incomplete I will send it back to the official and make them fix it up. I have enough on my plate without having to translate pencil scratches or manually place 20 athletes because someone else didn't feel like it. This original score sheet is also the sheet I will go back to if there are any mistakes or appeals of the results, so this score sheet should be correct from the get go.

If there was a late entry into this event this is when I enter them into MeetPro. I can easily add the athlete in by typing in the **Competition #** into the competition # field, and MeetPro will fetch that athletes name and info.

Next I'll decide how lazy I'm going to be. If I'm super strapped for time, or if it's a pretty casual meet, I may just manually enter the best result for each athlete into their **Result** field and leave it at that. It's enough information for the MeetPro to place the athletes properly, and most people only care about their best mark anyways.

Once all of the results are manually inputted, I'll hit **List** and the results sheet will be produced like with the Track results. I'll take the original field score sheet and staple it to the copy I keep and put both into my results binder that stays at my desk.

	Events	121	Teams	🙎 Athletes	2+2	Relays	-	Seeding	ð Er	ter Results							
Event	s												Fi	ilters			
#	Gender	Divisio	n	Name					Round		Scored	Complete	s	itatus			Gender
201	м	12 Yea	ir Old	Long Jump					Final				s	Seeded			All
													A	MI			Men
																	Women
													S	iession		Day	Туре
2													A	MI			All
8														ield Saturd		1	Run
														rack Sature		1	Relay
														rack Sunda		2	Field
	_						_							ield Sunda		2	
Flight: +	1							Get Event Re	sults 🗢 🗢	List	📝 Seedii	ng 🚔 Sco	re She				
Lane	Comp	#	Athlete		Age	Team	n			Seed	Re	sult	HPL	. PL	Note		
1	351		Walker, Loci	h	12			Track & Field		NM		12m	4	4			
2	167		Kanagawa,		12			I CHEETAHS		NM		52m	1	1	_		
3	376		Kuku, Darin	-	12	-		ATHLETICS		NM		99m	6	6	_		
4	29 141		Molina, Mark	k alen Benjamin	12 12			YALS TRACH		NM	4.1 DN	15m	3	3			
6	443		O'Brien, Bre		12			LETICS TRA				30m	7	7			
7	28		Wright, Benj		12			YALS TRACK				36m	2	2			
8	20					The contract					4.0		-	-			
9																	
10													1		-		
11	-																
12																	

If I only list the best result, it is more likely that I may have to use the **JD Places** (Judges Decision) function. This is the function of splitting ties, since MeetPro only has one number for each athlete, it can't do much else than tie them. Legitimate ties rarely happen in most field events except for the vertical events because we go deep and use either the second or third best marks or the amount of failed attempts in the vertical jumps to break the tie.

With the Judges Decision, I can manually type in a place for athletes. I don't have to do the entire group, just the two or three people who need to have the tie broken. In a perfect world, field officials will already have broken the ties on their paperwork, but if you're unsure, ask or make them break the tie!

	(C	Ever	nts 🔱	🛂 Tear	ms 🔰 🤰	Athletes	1.→1 Relays	E Seeding		Results							
	Eve	nts	000		_	_											
	#	Gend	Judge	es De	cision	/ Tie Bi	reaker									ler	1
	145	M	Place	Heat	HPL	JPlace	Athlete	Team	Result	Attempt 1	Attempt 2	Attempt 3	Attempt 4	Attempt 5	Attempt 6		
	143	M	1	1	1		Wright, Benjamin	VALLEY ROYAL	4.73m	NM	NM	NM	NM	NM	NM		L
	201	M	2	1	2		Molina, Mark	VALLEY ROYAL	4.44m	NM	NM	NM	NM	NM	NM	hen	
	147	M	3	1	3		Kanagawa, Niko	COQUITLAM CH	4.09m	NM	NM	NM	NM	NM	NM		1
	199	M	4	1	4	4	Walker, Loch	NorWesters Trac	3.77m	NM	NM	NM	NM	NM	NM		
1	207	M	5	1	5	5	O'Brien, Brendan	OCEAN ATHLET	3.77m	NM	NM	NM	NM	NM	NM		I
1	196	F	6	1	6		Kuku, Darin Esegemu	UNIVERSAL AT	3.70m	NM	NM	NM	NM	NM	NM		ł
	190	F	7	1	7		Aldaba, B. Jalen Benja	COQUITLAM CH	3.58m	NM	NM	NM	NM	NM	NM	ľ	ł
	144	F															ł
1/4																	
	Flight:	+														Places	
	Lane	c															
	1	5														<u> </u>	A IN
*	2	6															
X	3	7															
	4	5															
	5	8															
1	6	8															
ALC: NO	7	8	Save	6 0.0	ncel X		ar All Auto-Bre	-li Tina									
1	8		Save	Car	icet X	Cle	ar All Auto-Bre	ak nes									
	9																
	10																
	11																
-	12																

However, if there is a tie that the field official has identified and I have time then I may use the "Field Series." This happens the most in the vertical events. The **Field Series** can be accessed from the events Results page. For each attempt, I can enter in the result, as well as enter **F for foul** and **P for Pass**. Use the Tab key to move to the next attempt.

Events							Filters		Imported: 's Hammer) Final
# 6	ender Division	Name		Round	Scored	Complete	Status		Gender
Pos	Athlete	Team	Attempt 1	Attempt 2	Attempt 3	Attempt 4	Attempt 5	Attempt 6	Best
1	Bhandal, Jasmin	KAJAKS TRACK & FIELD CL		37.00m	35.85m	37.98m	38.57m	FOUL	38.57m
2	Crego, Rylee	KAJAKS TRACK & FIELD CL							DQ
3	Kolodko, Sasha	UNATTACHED BRITISH CO							37.51m
_					_				
_									
-									
-									
-									
-									
Save	i Close Mark Empty	as NM Tip: Use "*" for FOUL,	"/" for PASS on	numeric keyned					
	Glose Mark Empty	as NM TIP: Use * TOF POUL,	/ TOF PASS ON	питегіс кеураа.					

With this information, MeetPro will select which is the best result for each athlete and place them accordingly. If there is a tie, MeetPro will look to the second best

attempt and break the tie automatically. After I get all of the results in, I will typically check my work by eye balling the list of best results on the right hand side of the screen with the score sheet. Typos happen, even to the best of us.

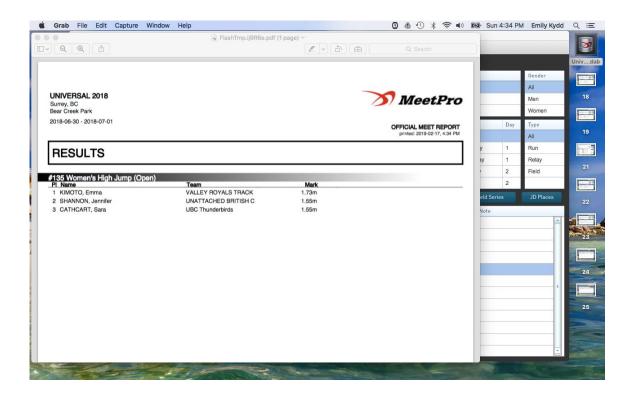
Horizontal events are quite straight forward, vertical field events are more complicated. Like with horizontal, I could just input the best results for each athlete and be done with it. Or I could open the field series and make the data more robust.

The **Field Series** for **Vertical Events** look different because I need to enter in the heights that were attempted. So starting with that, I'll type in the starting height as 1 at the top of my screen, and then proceed with all of the heights attempted up until the last failed height the winner attempted retired from the event. After all of the heights have been entered, I enter in the progression for each athlete with **O's for Successful Attempt**, **X's for Failed Attempts**, and **P for Passes**. It's important to get the attempted height for each athlete right, and make sure they go out at the right height. This tasks is probably the one that takes the most concentration of all of the day of event tasks, and will make my eyes cross the most frequently.

	Events	💵 Teams	🙎 At	hletes 🛛 🏖	→ 1 Relay	5 🔠	Seeding	💩 Ent	er Results							
Ever												Filt	ters			
	0					Worr	ien's High Ju	imp (Open)	Final Heigh	ts						_
Won	nen's High	Jump (C)pen) F	inal Hei	ghts											
1	2	3	4	5	6	7	8	9	10	11	12					
1.30r	n 1.35m	1.40m	1.45m	1.50m	1.55m	1.60m	1.65m	1.70m	1.73m	1.75m						
Pos	Athlete		Team	1	1.30m	1.35	im 1.40m	1.45m	1.50m	1.55m	1.60m	1.65m	1.70m	1.73m	1.75m	Best
1	Cathcart, Sara		UBC	Thunderbirds	0	хо	0	0	P	ххо	XXX					1.55
2	Kimoto, Emma		VALI	EY ROYALS	TRA P	Р	Р	Р	Р	Р	0	хо	0	0	xxx	1.73
3	Shannon, Jenni	fer	UNA	TTACHED BR	ITIS P	Р	Р	0	0	хо	xxx					1.55
									_			_				_
															_	_
<u> </u>									_							
Sav	ed Close	Mark Fo	npty as NH		1											
	Close	Mark En	npiyas Nn													
10																
11																
12																

Again, because I have recorded all of the failed attempts, MeetPro will be able to break any ties itself without me having to use a Judge's Decision. Like with the other field events, once I have all of my results input, I will double check the best results with the "Official" score sheet.

Under the List Settings, I can select to show the Field Series in the Results sheet or not. Typically I don't because it takes so much paper, but it is a definite possibility.



4. Preliminary Results and Seeding for Finals

One of the tasks that are time sensitive and done on the fly is the Seeding for finals. Of course, I can't seed finals until after the preliminary heats, since I don't know who is going to advance. When I have an event that has two rounds, I pull in all of the results for the heats for that event. On the results sheet for the **Preliminary Round**, there will be lower case **q's** next to the qualifying times, aka, athletes who advanced to the final based on the advancement criteria I designated during the event creation stage. I get these results posted so that athletes know if they made the final or not, and so that everyone regardless of if they made the final can see their time.

Once I process the Results from the Prelim, and then I will go into the **Seeding** Tab, and there will be a new, unseeded event that has been created for me to Seed. This event will be the same name as the prelim, but it will be marked **Final** in the **Round** column. I will check the newly created **Final** event to seed.

1000						2018 - /Users/em			ar 2018.d						
		Events	121 Teams	🙎 Athletes 🛛 .	≗→ ≗ Relays	🖪 Seeding	i Er	ter Results							
1	Even	ts									Filt	ters			
	#	Gender	Division	Name			Round		Scored	Complete	Stat	tus			Gender
	66	м	9 Year Old	60 Meters			Prelim				See	eded			All
	64	м	10 Year Old	60 Meters			Prelim			 Image: A start of the start of	All				Men
	62	м	11 Year Old	60 Meters			Prelim								Women
											Ses	sion		Day	Type
A.											All				All
											Fiel	d Saturda	у	1	Run
											Tra	ck Saturda	ау	1	Relay
											Tra	ck Sunday	/	2	Field
N.S.											Fiel	d Sunday		2	
A. AN	Heat: +		2		Get Event F	Results 🤝 Li	st 📝	Seeding 🗧	Score SI	heet Adv	ancemer	ıt 👘	JD Place		Wind
	Lane	Comp	# Athlete		Age	Team		Seed	Res	ult	HPL	PL	Note		
WK	1														
	2	313	Simmons, Ro	man	10	VANCOUVER TH	UNDERBIRI	NT	8.9	9	1	1			
	3	371	Bhullar, Tanv	r	10	UNIVERSAL ATH	LETICS CLL	NT	9.3	9	3	5			
	4	86	Nickerson, R	/an	10	KAJAKS TRACK	& FIELD CLI	08.93	10.3	22	6	9			
	5	164	Hewitt-Richar	ds, Ben	10	COQUITLAM CHE	EETAHS	09.44	10.0	00	5	8			
10.00	6	279	Suriya, Dilan		10	LANGLEY MUST	ANGS	NT	9.2	3	2	3			
	7	205	Shaferman, N	lathaniel	10	COQUITLAM CHE	EETAHS	NT	9.9	9	4	7			
	8														
- 200															
and the second															

🧼 E	vents 122 ·	Teams 🛛 💄 Atl	hletes 🚺 🏝 → 🏝 Rel	ays 🛙 🖪 Seeding	ð Ente	r Results				
+ Seed	Selected SE	LECT: Unsee	ded Al	. None	Co	nfigure Prompts				Filters:
Sel Ev	nt # Round	Status	Event		Gender	Division	Entries	SCR		Gender
66	Prelim	Seeded	Men's 60 Meters (9	(ear Old)	м	9 Year Old	7	0		All
64	Prelim	Seeded	Men's 60 Meters (10	Year Old)	м	10 Year Old	<u>12</u>	0		Men
64	Final	Un-Seeded	Men's 60 Meters (10	Year Old)	м	10 Year Old	<u>8</u>	0		Women
62	Prelim	Seeded	Men's 60 Meters (11	Year Old)	м	11 Year Old	5	0		
65	Prelim	Un-Seeded	Women's 60 Meters	(9 Year Old)	F	9 Year Old	<u>6</u>	0		
63	Prelim	Un-Seeded	Women's 60 Meters	(10 Year Old)	F	10 Year Old	12	0		Status
61	Prelim	Un-Seeded	Women's 60 Meters	(11 Year Old)	F	11 Year Old	<u>16</u>	0		All
36	Prelim	Un-Seeded	Men's 100 Meters (9	Year Old)	м	9 Year Old	Z	0		Seeded
34	Prelim	Un-Seeded	Men's 100 Meters (1	0 Year Old)	м	10 Year Old	<u>11</u>	0		Unseeded
32	Prelim	Un-Seeded	Men's 100 Meters (1	1 Year Old)	м	11 Year Old	11	0		
30	Prelim	Un-Seeded	Men's 100 Meters (1	2 Year Old)	м	12 Year Old	9	0		Туре
28	Prelim	Un-Seeded	Men's 100 Meters (1	3 Year Old)	м	13 Year Old	<u>10</u>	0		All
26	Prelim	Un-Seeded	Men's 100 Meters (N	lidget)	м	Midget	<u>11</u>	0		Run
24	Prelim	Un-Seeded	Men's 100 Meters (Y	outh)	м	Youth	12	0		Relay
22	Prelim	Un-Seeded	Men's 100 Meters (J	unior)	м	Junior	4	0		Field
20	Prelim	Un-Seeded	Men's 100 Meters (C	pen)	м	Open	<u>13</u>	0		
35	Prelim	Un-Seeded	Women's 100 Meter	s (9 Year Old)	F	9 Year Old	5	0		News
33	Prelim	Un-Seeded	Women's 100 Meter	s (10 Year Old)	F	10 Year Old	<u>10</u>	0		All
31	Prelim	Un-Seeded	Women's 100 Meter	s (11 Year Old)	F	11 Year Old	17	0		1 Field Saturday
29	Prelim	Un-Seeded	Women's 100 Meter	s (12 Year Old)	F	12 Year Old	<u>10</u>	0		2 Track Saturday
27	Prelim	Un-Seeded	Women's 100 Meter	s (13 Year Old)	F	13 Year Old	<u>16</u>	0		3 Track Sunday
25	Prelim	Un-Seeded	Women's 100 Meter	s (Midget)	F	Midget	<u>18</u>	0		- Hauk Sunday
	Drolim	Lin Cooded	Waman'a 100 Matan	(Vaudb)	-	Mouth	-	0	•	

The seeding for the final is typically pretty straightforward, as MeetPro assigns lanes based on the preliminary times. I click the **Done** button, and go to the **Results** page and print off the **Score Sheet** for this event. I could also go to the **Reports** menu, but I find it's easier to use the Results tab.

Heats									Eligible A	thle	tes			
	dd Heat		lear Empty Heats						ATHLETE FILT			Eligible Entered	i s	Seede
Heat	Lane	Comp #	First Name	Last Name	Team Name	Age	Mark	Convert	Heat/Lane	#	Athlete	Team	Age	Se
1	1	205	Nathaniel	Shaferman	COQUITLAM CHEETAHS	10	09.99	09.99		83	Bello, Jack	KAJAKS TRAC	10	
1	2	371	Tanvir	Bhullar	UNIVERSAL ATHLETICS CLUE	10	09.39	09.39	1/2	371	Bhullar, Tanvir	UNIVERSAL AT	10	NT
1	3	279	Dilan	Suriya	LANGLEY MUSTANGS	10	09.28	09.28		124	Calogero, Massimo	ROYAL CITY T	10	
1	4	313	Roman	Simmons	VANCOUVER THUNDERBIRDS	10	08.99	08.99		306	Clarke, Elijah	VANCOUVER 1	10	
1	5	91	Isaiah	Dacres	Air Blastoff Lions BC	10	09.02	09.02		149	Clarke, Keigan	COQUITLAM C	10	NT
1	6	372	Manjot	Nagra	UNIVERSAL ATHLETICS CLUB	10	09.36	09.36	1/5	91	Dacres, Isaiah	Air Blastoff Lion	10	8.7
1	7	172	Lachlan	MacNeill	COQUITLAM CHEETAHS	10	09.78	09.78		244	Dervina, Drin	NEW WEST SF	10	NT
1	8	164	Ben	Hewitt-Richards	COQUITLAM CHEETAHS	10	10.00	10.00		34	Franson, Charlie	VALLEY ROYA	10	
										366	Grewal, Jay	UNIVERSAL A1	10	
										82	Hamada, Tai	KAJAKS TRAC	10	
									1/8	164	Hewitt-Richards, Ben	COQUITLAM C	10	9.4
										465	King, Charlie	OCEAN ATHLE	10	
										271	Longley, Chase	LANGLEY MUS	10	
									1/7	172	MacNeill, Lachlan	COQUITLAM C	10	NT
										174	Magdalinski, Tyler	COQUITLAM C	10	
										254	Mazziotti, Max	Burnaby Strider	10	
									1/6	372	Nagra, Manjot	UNIVERSAL A1	10	NT
										86	Nickerson, Ryan	KAJAKS TRAC	10	8.9
										186	Niven, Alexander	COQUITLAM C	10	
										193	Petriw. Dean	COQUITLAM C	10	
									+ Add Nev	Athlet				

I print off three copies of the **Finals Finish Line Sheets**, one for the Marshal, one for the announcer, and one for the Track Referee.

Keeping up with seeding the finals is important because those finals can sneak up on you on the schedule, especially if there is a tight turn around. I typically go and seed the final as a part of processing the results from the preliminaries, instead of waiting until all prelims are done and then seeding all finals at once. But that's my preference and you can do it in whatever way brings you joy.

5. The Fly by the Seat Work

Most of what the Competition Secretary does at a track meet is process reports and results. But of course, this is a live event and things change. Maybe technology isn't working and I need to find a work around. Typically I work with the Photo Finish official on anything techy, but sometimes, the solution is something super cumbersome like copy and pasting results, or running flash drives back and forth.

The other main officials I will work with for the day of event will be the Starter's Assistant. I will typically have a radio in my ear, and I can work with the Starter's Assistant to either move athletes into different lanes, combine heats, collapse heats, scratch athletes etc. If the heats and the lane assignments are not correct in my software, the photo timer will have a hell of a time figuring out who is who when those athletes blast across the line. I will make these manipulations in the **Seeding** tab for any given event. I have also had the experience where after a very rainy morning, a bubble in lane two appeared along the 200m curve. That's a problem. So on the fly, I reseeded every 200M heat to take athletes out of lane

two. Many age groups had to have another heat added, so I had to manually reseed everyone. That was a fun experience. Said no one.

Most of the other work is done on the day of, such as late entries, adding athletes to relay teams, editing of athlete information, competition number assignment etc, can be learned in my MeetPro manual focusing on pre-meet creation.

Some meets are scored. Throughout the day and definitely at the end of the day, the Meet Director will ask for the updated scores. This report can be found on the **Reports** menu in **Team Scores**.

6. Post-Meet Reports

By the end of the meet, my fingers are probably dead and I'm probably ready for a bottle of wine. But I try to do the post-meet reports as soon as possible after the meet so people have no reason to nag me. In British Columbia, our provincial Athletics body requires certain reports, so once I get home, I create the following reports and send them to BC Athletics and the Meet Director for their records:

- PDF of complete results
- Text file of complete results
- Excel file of Athlete list broken up by gender
- The MeetPro database backup file

The complete results can be produced from the **Reports** menu in MeetPro under **Results**. I print off a PDF and a Text version, one for better layout and one for easier copy and pasting respectively. The many options can be played with, but to make the results official, I definitely include Heat by Heat, Notes, and Round Compilation.

Grab	File Edit C	apture Win	dow Help					* *	,≈*•••()) <u>⊯%20</u> ⊧ Su	un 5:24 PM	Emily Kydd	ୟ ≣
-	🔿 Events	121 Team	ns 🙎 Athl	etes		Results						
2	Seed Selecter	d SELECT	: Unseede	^{ed} Fo	rmat: PDF	HTML Text AP			Filters:			Univdab
and the	Sel Event #	Round St.	atus	Event Ge	nder: All	Male Female			Gender			
	66	Prelim Se	eeded	Men's	Туре: 📶	Track Field Multi Ver	rt HZ		All			36
-	64	Prelim Se	eded	Men's					Men			
	64	Final Se	eded	Men's	Relay: All	Relay Individual			Women			1
	62	Prelim Se	eded	Men's R	ound: All	Prelims Quarter Semi						37
	65	Prelim Ur	n-Seeded	Wome St	tatus: All	Scored Complete Done						
<u>fi</u>	63	Prelim Ur	n-Seeded	Wome C	order: Pub	lication Session Event #			Status			
1162	61	Prelim Ur	n-Seeded	Wome	ssion:				All			38
	36	Prelim Ur	n-Seeded	Men's			=		Seeded			
AT AT A	34	Prelim Ur	n-Seeded	Men's	Event: All				Unseeded			-
	32	Prelim Ur	n-Seeded	Men's Div	ision: All							39
	30	Prelim Ur	n-Seeded	Men's	💿 On				Type			-
	28	Prelim Ur	n-Seeded	Men's Adv	incement	Votes	Age		All			
	26	Prelim Ur	n-Seeded	Men's Reco		Relay Athletes	Splits		Run			40
74	24	Prelim Ur	n-Seeded	Men's Star	t Times/Days	English	Field Series		Relay			
A state of the state of the	22	Prelim Ur	n-Seeded	Men's 📃 Exhi	bition (X)	JD Place			Field			
	20	Prelim Ur	n-Seeded	Men's 📃 Hide		Hide SCR	Team Scores					41
and the	35	Prelim Ur	n-Seeded			Vent Notes	Pg. Break btwn Events		Name		_	
	33	Prelim Ur	n-Seeded	Wome 🗹 Heat		🗹 Round Compilation	Field Relay Table		All		_	
	31	Prelim Ur	n-Seeded	wome	ned Events (1 Field Sature	iav		42
	29	Prelim Ur	n-Seeded	Wome Vore		Cumulative Points	Sub Event Results		2 Track Satur			
	27	Prelim Ur	n-Seeded	Wome					3 Track Sund			-
Con L	25	Prelim Ur	n-Seeded	Wome	ок 🗸	Cancel X						43
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16	the second	and the second	and the second second	A REAL	and the second second			and the second	and the second second	- Aller -		

The Athlete List can be created in the File Menu of MeetPro. Click on File > Export > Athletes. This will create an Excel file of all of the athletes that can then be filtered down to whatever the person needs it to be.

The last document is a copy of the MeetPro database file itself. Bring all of these files as attachments into an email and that's the end of it!

7. Drink Wine!

Self-explanatory, but an important step.

I do hope this manual has been useful and informative for your use of MeetPro. There are many more functions in this program that I don't cover, and some of which I have never used, so play around and discover more for yourself. There are little things that you will learn along the way, like that you don't need to type in the period for a shot put thrown to 10.27, just type 1027 and MeetPro figures it out. But hey, I can't tell you everything right?!

For more information on my track meet routine (including helpful tips and some of my humble opinions), and a breakdown of my tasks before, during, and after a track meet as the Competition Secretary, please refer to my delightful and enlightening commentary of the role in my document **Entries and Results Management 101 – From the Secretariat's Seat**.

I have also created two companion manuals to this one, **TrackieReg – Creating** a Meet Registration Site and MeetPro Pre-Meet Set-Up and Entry Import, as well as a Competition Secretary Checklist.

Best of luck with your meet adventures!