



**MINUTES OF THE 2012 BC ATHLETICS ANNUAL GENERAL MEETING
HELD DECEMBER 2, 3 AND 4, 2011 AT THE HILTON VANCOUVER AIRPORT HOTEL, RICHMOND, B.C.**

SESSION I - FRIDAY, DECEMBER 2, 2011

1. CALL TO ORDER AND CHAIR'S WELCOME

- The meeting was called to order at 7:00 pm with Board Chair, Greg White, in the Chair. (*Refer to Addendum "A" for a list of the delegates in attendance*).
- Greg welcomed the delegates and thanked them for attending.
- It was confirmed that Danny Daniels would act as the Parliamentarian.

2. VOTING PRIVILEGES

- 2.1 The voting procedures and number of votes per club were listed on the BCA website and were available at the meeting.
- 2.2 The Chair confirmed that a quorum was present. Refer to Addendum "A" for a list the voting delegates.

3. AGENDA

- 3.1 An agenda was posted on the BCA website and was included in the delegates' packages.
- 3.2 **MOVED (Jim Hinze/Tom Dingle) THAT THE AGENDA, AS PRESENTED, BE ADOPTED. CARRIED**

4. MINUTES

Minutes of the 2011 BCA AGM

MOVED (Jim Hinze/Pam Medland) THAT THE MINUTES OF THE BCA 2011 ANNUAL GENERAL MEETING HELD JANUARY 28, 29 AND 30, 2011 BE ADOPTED AS CIRCULATED. CARRIED

5. QUESTIONS ARISING FROM THE 2011 BCA AGM MINUTES - None

6. AGM RELATED CORRESPONDENCE

- Letter from Ida Chong, Minister of Community, Sport and Cultural Development extending congratulations to BC athletes for their success at the 2011 Pan Am Games and the 2011 Parapan Games in Guadalajara, Mexico. Also acknowledging Provincial Sports Organizations, PacificSport Centres, coaches, trainers, staff, volunteers and athlete families who work tirelessly to support athletes and ensure they have the skills, expertise and training opportunities they need to be successful at world competitions.

7. NOMINATIONS REPORT - The positions open for election and the nominees to date were confirmed. Nomination Forms were available for submission of additional nominations.

8. REPORTS (*Note: Written reports were posted on the BCA website (under "2012 AGM & Banquet", were included in the delegates' packages or are available on request from the BCA Office.)*)

- As each report was presented an opportunity was provided for questions or comments from the floor.

Technical and Program Reports:

- 8.1 Junior Development Committee (Dawn Copping/Peter Maryschuk)**
JD Championships: It was suggested that when the successful applicant for the Championships is selected that the unsuccessful applicants be advised of the decision. Also suggested that consideration be given to having the Championships awarded for two years in advance.
- 8.1a BC Summer Games (Dale Loewan)**
- 8.2 Branch Officials Report (John Cull)**
- It was confirmed that a "Code of Conduct for Officials" is now available.
- 8.3 Road Running Committee (Frank Stebner)**
- 8.4 Masters Committee (Jake Madderom)**
- 8.5 Cross Country Committee (Jerry Tighe) - No report Refer to report #8.10 for info on Cross Country**
- 8.6 Heritage Committee (Diana Hollenfrud)**
- A review of the committee is underway with a view to expanding the process to be more engaging of the membership so that they can put forward nominations.

- 8.7 **Track & Field Committee** (*Ron Bunting*)
- 8.7a **Sprints and Hurdles** (*Tara Self/Ian Cameron*)
- 8.7b **Jumps** (*Barb Vida, Byron Jack*)
- 8.7c **Throws** (*Richard Collier/Harold Willers*)
 - Effective 1/20/12, the IAAF has changed the weight for Youth Women Shot, Hammer and Javelin. A point of discussed at the upcoming AC Semi Annual Meeting will be whether there will be an implementation of these changes for AC events in 2012 or delayed until 2013. With the change, the Midget Women's Javelin will be heavier than the Youth so there will need to be corresponding change there also.
- 8.7d **Combined Events** (*Greg Peters*)
- 8.7e **Middle Distance** (*Gerry Swan/Sue Northey*)
- 8.7f **Distance** (*Jerry Tighe*) - No report
- 8.7g **Walks** (*Al Johnston/Gerry Dragomir*)
- 8.8a **2011 BC Midget 15, Youth, Junior, Senior Track & Field Records** (*Garrett Collier*)
- 8.8b **2011 Masters Road Records** (*Jake Madderom*)
- 8.8c **2011 Masters Track & Field Records** (*Harold Morioka*)

Action: Any errors, omissions or updates to the Record Lists presented should be sent to the BCA Office.
Reminder: Athletes must be competitive members of BC Athletics to have their records recognized.

- 8.9a **2012 Track & Field Fixtures including Para-athletics Events** (*Garrett Collier*)
 - There is also a separate all inclusive Para-athletics Fixtures List – any event info should be sent to the BCA Office.
- 8.9b **2012 Road Running Fixtures** (*Maurice Wilson*)
- 8.9c **2012 Cross Country Fixtures** (*Maurice Wilson*)

Action: Any errors, omissions or updates to the Fixtures Lists presented should be referred to the BCA Office.
 The Fixtures Lists are updated regularly on the BCA website.

- 8.17 **Facilities** (*Brian McCalder*)
- 8.18 **Insurance** (*Brian McCalder*)
- 8.19 **Awards** (*Brian McCalder*)
 - Need to increase the number of award nomination. Coaches should be more responsive in submitting nominations and BCA needs to do a better job of promoting that these nominations are being called for.

National and Regional Centre Reports:

National:

- 8.13a **Canadian Sport Centre Pacific – National Endurance Centre (Victoria)** (*Bret Fougner*)
 NAHPC Victoria 2011-12 Athlete list
- 8.13b **National Throws Centre (Kamloops)** (*Judy Armstrong*)

Regional:

- 8.14a **PacificSport Regional Centre – Interior** (*Judy Armstrong*)
- 8.14b **PacificSport Regional Centre – Fraser Valley** (*Jason Swan/Gerry Swan*)

Administration and Planning Reports

BCA Directors and Staff Reports:

- 8.21a **Director, Zone 1 and 2** (*Pam Medland*)
- 8.21b **Directors, Zones 3, 4 and 5** (*Steve Martin and Tom Hastie*)
- 8.21c **Director, Zone 6** (*Barb Lund*)
- 8.21d **Director, Zones 7 and 8** - Position is vacant – No report
- 8.21e **Athlete Directors** (*Nigel Hole/Claudia Richard*) – No report
- 8.21f **Director, Marketing/Communication/Sponsorship** (*Brian McCalder*)
- 8.21g **Director, Events and Promotions** (*Denise Clements*):
- 8.21h **Director, Administration and Planning** (*Pam Medland*)
- 8.21i **Director, Programs and Technical Development** (*Tom Dingle*)
- 8.21k **Vice Chair, Board of Directors** (*Jim Hinze*)
- 8.21l **Chair, Board of Directors**

RECESS MOVED (*Denise Clements/Tom Dingle*) **THAT THE MEETING RECESS (8:43 pm) TO RECONVENE AT 9:30 am SATURDAY, DECEMBER 3 2011. CARRIED**

SESSION II – SATURDAY, DECEMBER 3, 2011

- A hosted Delegates' Breakfast was held.

Breakfast Presentation: Coaching Certification: Overview and Coaching Certification Requirements Leading up to March 31, 2015

- Brian McCalder lead a session where the AC produced "Profile Coaching" power point presentation was shown. A handout document covering the power point presentation and providing information on BCA requirement was circulated. Any questions or requests for assistance can be addressed to the BCA Office.
- The meeting reconvened at 9:35am with Greg White in the Chair.
- The Chair confirmed that a quorum was present

8. REPORTS, continued

Technical and Program Reports:

- 8.10 **Technical Manager Road Running and Cross Country Running** (*Maurice Wilson*)
 - The possibility of moving the Whistler 50 event to an earlier date is being investigated.
 - *There should be more PR re: National Cross Country Championships being held in BC, i.e. stories on the athletes.*
 - *Not doing enough to promote our stars. Event host clubs should have a media coordinator on the organizing committee.*
- 8.11 **Technical Manager Track & Field and Director Power/Speed** (*Garrett Collier*)
 - Garrett was hired recently to fill the Track & Field Technical Manager position on an interim basis. He gave a verbal report providing information on this background and his work plans for the future.
- 8.11a **Coaching Education** (*Ron Bunting*)
 - Brian advised that BCA has had discussions with the aboriginal sport, recreation and fitness partners council with respect to coaching education with the aboriginal community, athlete and coach camps, the RJT program and competition possibilities that could be developed in partnership with existing events.,
- 8.12 **Run, Jump Throw** (*Taunya Geelhoed*)
 - In her position as AC First Contact Coordinator, Taunya acts as a national resource for RJT, manages the AC First Contact funding and works with AC and the Hershey's Company on the partnership with HTFG/RJT.

Administration and Planning Reports

- 8.15 **Athletics Canada** (*Danny Daniels*)
 - *The need for more outreach through the National Training Centres was stressed.*
 - *Delegates felt that athletes should retain provinciality when moving out of home province to attend a national training centre.*
 - April, 2012 will be Run Canada Month – information will be available soon.
 - AC has hired Dave Weicker as Coordinator ,Officiating Development for a 1 year contract position..
- 8.16a **BC Athletics Membership Report – Individual and Affiliations** (*Sam Collier*)
 - All membership numbers in reports will be updated to year end (Dec. 31/11)
 - A new AC Direct system is being developed which should be less restrictive and make it easier for branches to do their own type of reports.
- 8.16b **2011 BC Athletics Yearly Comparisons (1995-2011)** (*Sam Collier*)

Finance

2011 Finance Report (*Carey Dillen*)

- 8.20a **2010-2011 Audit Statement** (*Carey Dillen*)
MOVED (Tom Dingle/Denise Clements) THAT THE AUDITED STATEMENT FOR THE FISCAL PERIOD APRIL 1, 2010 TO MARCH 31, 2011 AS PRESENTED BE ACCEPTED. CARRIED
- 8.20b **Financial Statement to October 31, 2011** (*Carey Dillen/Brian McCalder*) *Note: 8.20b info is contained*
- 8.20c **Projected Year End March 31, 2012** (*Carey Dillen/Brian McCalder*) *in the 8.20c report*
- 8.20d **Draft Budget 2012-2013** (*Carey Dillen/Brian McCalder*)

Planning **BC Athletics Strategic Plan – Update and Future**

- 8.27a **BC Athletics Strategic Plan - Vision, Mission, Values** (*Brian McCalder*)
- 8.27b **BC Athletics Strategic Plan - Imperative Goals and Objectives** (*Brian McCalder*)
- 8.22a **BC Athletics Strategic Plan – Update Report** (*Brian McCalder*)
- 8.23 **President and CEO** (*Brian McCalder*)

MOVED (Denise Clements/Jim Hinze) THAT ALL REPORTS, AS PRESENTED, BE RECEIVED. CARRIED

Luncheon: Big Kahuna Sports Company (the official outfitter for BC Team uniforms) hosted a delegates' luncheon. Peter Lawrence, Account Manager of the Big Kahuna was introduced and some clothing was displayed.

Luncheon Presentation: Hershey's Track & Field Games (Taunya Geelhoed) An Information Session - Grassroots/First Contact introduction to the Hershey's Track & Field Games.

- A handout was circulated and additional information is available at www.hersheystrackandfield.com or from Taunya at the BCA Office.

2012 PacificCanada International Track & Field Series, Achilles Indoor Track & Field Meet and Other Achilles Events

- Doug Clement and Kim Young circulated a handout and provided information on upcoming Achilles events.

9. **GOVERNANCE CONGRESS**

1. Growing Our Cross Country Program – A planning/discussion session addressing the need to increase participation in Cross Country from Junior Development through to High School/University and on to Masters was led by Maurice Wilson.

Delegates formed 4 discussion groups to consider the following questions:

- When is the best time to hold BC Championships for JDs, Youth & Juniors, Seniors and Masters?
- Does the selection policy for BC Teams need revision?
- How do we increase participation in club events and BC Championships?
- Does the club cross country competition season need to be restricted to the same timeframe as school competitions?

2. BC Athletics Marketing and Communications Plan – A draft BCA Marketing and Communications Plan was circulated and a presentation with an interactive session was led by Bruce Deacon.

Delegates were requested to prioritize and comment on the following goals:

- Improve Membership communications
 - Increase public awareness of BC Athletics
 - Engage Day of Events Road Runners
 - Increase track and field club participation through increased linkages with the school system
 - Shift the value proportion from logo exposure to increase sales
 - Engage alumni
- Any marketing or communication ideas can be emailed to Bruce Deacon.

10. **2011 MOTIONS AND ACTIONS OF NOTE TAKEN BY THE BOARD OF DIRECTORS AND THE EXECUTIVE COMMITTEE**

MOVED (Denise Clements/Jim Hinze) THAT THE "2011 MOTIONS AND ACTIONS OF NOTE TAKEN BY THE BCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE REPORT", AS PRESENTED, BE ACCEPTED.
CARRIED

11. **RESOLUTIONS**

(Note: A copy of each resolution including the rationale, general information and recommendations relative to the resolution is posted on the BCA website under "2012 AGM & Banquet")

Scrutiners were appointed and it was confirmed that there were 47 votes available in the room. The Parliamentarian confirmed that resolutions to change the By-laws require a 75% majority vote to pass (36 votes).

11.1 **Track & Field – Day of Event Membership for Students**

(Ianna Polos/Warren Polos) Be it resolved that BC Athletics support students of all ages by allowing them to sign a day-of meet release/membership form, at a minimal cost, to allow them to participate in British Columbia Track and Field Meets at any time of the year. Defeated

11.2 **Legislative Committee**

(Frank Stebner/Geoffrey Buttner) BE IT RESOLVED THAT BC ATHLETICS LEGISLATIVE COMMITTEE, AS PER SECTION 9P OF THE BCA TERMS OF REFERENCE, BE ACTIVATED WHICH SHALL BE RESPONSIBLE FOR THE MAINTENANCE, AMENDMENT AND APPLICATION OF THE SOCIETY'S CONSTITUTION, BYLAWS, TERMS OF REFERENCE, OPERATING POLICIES, PROCEDURES, RULES AND REGULATIONS AND SHALL UPDATE THE ASSOCIATION RULES INCORPORATING THE RESOLUTIONS PASSED WITHIN 120 DAYS OF THE MOST RECENT BCA AGM. CARRIED

11.3 **Membership – Approval of Club and Individual Members of BC Athletics.**
(Jim Hinze/Pam Medland) BE IT RESOLVED THAT THE CURRENT BY-LAW 2.4 BE REPLACED WITH THE FOLLOWING: “a. Any application for membership on behalf of a club or person in accordance with the provisions herein shall be submitted to the BC Athletics Manager, Registration & Membership Services who may provide interim approval of membership until official approval by the BC Athletics Board of Directors or Executive Committee of the Board. Upon approval the club or person shall be a member of the Association” CARRIED.

11.4 **Officials Delegate – BC Athletics AGM**
(John Cull/Carol Cull) BE IT RESOLVED TO AMEND THE BCA BYLAWS AND PERMIT A DELEGATE REPRESENTING OFFICIALS TO VOTE AT THE BCA AGM. THE OFFICIALS’ DELEGATE SHALL BE APPOINTED AT THE OFFICIALS’ AGM PRIOR TO EACH BCA AGM. CARRIED (38/7/2)

Resolutions received after the October 7th deadline - Resolutions received after the October 7th, 2011 deadline can only be brought on the floor of the AGM as recommendations to the Board of Directors unless ruled by the membership at the AGM to be of an urgent matter (66% vote).

11.5 **BC Athletics Records**
(Jim Hinze/Tom Dingle) BE IT RESOLVED THAT RECORD PERFORMANCES ACHIEVED AT BC ATHLETICS CHAMPIONSHIPS BE RECOGNIZED AND DO NOT REQUIRE THAT A BC ATHLETIC RECORD APPLICATION FORM BE COMPLETED.

(Denise Clements/Gerry Dragomir) Moved that this resolution be accepted as an urgent matter. CARRIED THE RESOLUTION WAS VOTED ON AND WAS CARRIED

Note: Record Application Forms are still required for Canadian or International Records set at BC Athletics Championships.

11.6 **School Memberships**
(Bruce Deacon/Tom Dingle) BE IT RESOLVED THAT THE BC ATHLETICS BOARD OF DIRECTORS HAS THE AUTHORITY TO EXAMINE AND REVISE SCHOOL MEMBERSHIP FEES AND STRUCTURES.
(Denise Clements/Peter Maryschuk) Moved that this resolution be accepted as an urgent matter. CARRIED. THE RESOLUTION WAS NOTED ON AND WAS CARRIED.

12. **ELECTION OF OFFICERS**

Director, Administration and Planning	Pam Medland	2 year term	(elected by acclamation)
Director, Marketing & Communications	Bruce Deacon	2 year term	(elected by acclamation)
Female Athlete Director	vacant	2 year term	(to be elected by BC Team members)
Male Athlete Director	vacant	2 year term	(to be elected by BC Team members)
Director, Zones 1 and 2	vacant	2 year term	(to be elected by Zones)
Director, Zones 3, 4 and 5	vacant	2 year term	(to be elected by Zones)
Director Zone 6	vacant	2 year term	(to be elected by Zone)
Director, Zones 7 and 8	vacant	2 year term	(to be elected by Zones)

- Should the BC Team or Zones fail to submit a name to the BCA Board for approval, the BCA Board of Directors can appoint someone to fill the vacant positions.

13. **AGM WRAP UP AND ITEMS OF NOTE**

- Delegates were reminded of the Sessions to be held on Sunday.

14. **ADJOURNMENT**

MOVED *(Denise Clements/Jim Hinze) THAT THE MEETING BE ADJOURNED (4:35 pm) CARRIED*

SUNDAY, DECEMBER 4, 2011

The following Sessions were held:

1. BCA Track & Field Committee Meeting
2. Lower Mainland Cross Country Committee Meeting
3. Provincial Guidelines for Track & Field Meet Registration and Scheduling

Ann Kirk, Recording Secretary
 2011/12/08

Director _____

Director _____

BC Athletics Annual General Meeting

Friday, December 2, 2011		
Delegate	Affiliation	V
Armstrong, Judy	KAML	V
Bird, John	TBIR	V
Buhlman, James	TBIR	NV
Clements, Denise	BCA BOD	V
Collier, Garrett	BCA Staff	NV
Collier, Richard	KAJK	NV
Collier, Sam	BCA Staff	NV
Cull, Carol	Branch Off	NV
Cull, John	Branch Off.	NV
Cunningham, Clifton	UN-BC	NV
Daniels, Danny	AC	NV
Deacon, Bruce	BCA BOD	V
Dillen, Carey	BCA BOD	V
Dingle, Florence	PTFC	NV
Dingle, Tom	BCA BOD/PTFC	V
Dragomir, Gerry	WALK	V
Geelhoed, Taunya	BCA Staff	NV
Hamamoto, Gail	BCWS	V
Heisterman, Tyler	NTFC	V
Hinze, Jim	BCA BOD	V
Johnston, Al	NTFC	NV
Kirk, Ann	Rec. Secty	NV
Ledding, Pat	OACS	V
Lotnick, Dwayne	LANG	V
Lund, Barb	BCA BOD	V
Madderom, Jake	Mst. Comm.	NV
Maryschuk, Peter	OACS	V
Mazzotta, Bruno	KAML	NV
McCalder, Brian	BCA Staff	NV
Medland, Pam	BCA BOD/OACS	V
Myers, Jordan	LGRR	V
Palou, Wendy	CVAC	V
Pawluk, Fred	KAJK	V
Schmidt, J. J.	KAJK	NV
Self, Paul	COQC	V
Stebner, Frank	LGRR	NV
Swan, Gerry	VRTC	V
Tawse, Holly	BCWS	NV
Tetlock, Roberta	BCA BOD	V
Turner, Sanda	BCA BOD	V
Van Ryswyk, Alwilda	KAML	V
Wanless, Marty	LGRR	V
Weaver, Birgit	NORW	V
Weegar, Sheila	AVTC	V
White, Greg	BCA BOD	V
Wilson, Maurice	BCA Staff	NV

49 votes represented

Saturday, December 3, 2011		
Delegate	Affiliation	V
Armstrong, Judy	KAML	V
Bird, John	TBIR	V
Blaschuk, Larry	TBIR	NV
Buhlman, James	TBIR	NV
Clements, Denise	BCA BOD	V
Clifford, Jim	OATF	NV
Collier, Garrett	BCA Staff	NV
Collier, Richard	KAJK	NV
Collier, Sam	BCA Staff	NV
Cull, Carol	Branch Off.	NV
Cull, John	Branch Off.	NV
Daniels, Dan	AC	NV
Deacon, Bruce	BCA BOD	V
De St. Croix, Maureen	OATF	NV
Dillen, Carey	BCA BOD	V
Dingle, Florence	PTFC	NV
Dingle, Tom	BCA BOD/PTFC	V
Dragomir, Gerry	WALK	V
Geelhoed, Taunya	BCA Staff	NV
Hamamoto, Gail	BCWS	V
Heisterman, Tyler	NTFC	V
Hinze, Jim	BCA BOD	V
Johnston, Al	NTFC	V
Kirk, Ann	Rec. Secty.	NV
Ledding, Pat	OACS	V
Lotnick, Dwayne	LANG	V
Lund, Barb	BCA BOD	V
Maryschuk, Peter	OACS	V
Mazzotta, Bruno	KAML	NV
McCalder, Brian	BCA Staff	NV
Mece, Besnik	NWSA/VOC	V
Medland, Pam	BCA BOD/OACS	V
Myers, Jordan	LGRR	V
Needham, Judy	COQC	V
Palou, Wendy	CVAC	V
Pawluk, Fred	KAJK	V
Swan, Gerry	VRTC	V
Tawse, Holly	BCWS	NV
Tetlock, Roberta	BCA BOD	V
Turner, Sanda	BCA BOD	V
van Ryswyk, Alwilda	KAML	V
Wanless, Marty	LGRR	V
Weaver, Birgit	NORW	V
Weegar, Sheila	AVTC	V
White, Greg	BCA BOD	V
Wilson, Maurice	BCA Staff	NV

59 votes represented