



**MINUTES OF THE 2012 BC ATHLETICS ANNUAL GENERAL MEETING  
HELD NOVEMBER 30 – DECEMBER 2, 2012 AT THE HILTON VANCOUVER AIRPORT HOTEL, RICHMOND, B.C.**

**SESSION I - FRIDAY, NOVEMBER 30, 2012**

**1. CALL TO ORDER AND CHAIR'S WELCOME**

- The meeting was called to order at 7:06 pm with Board Chair, Greg White, in the Chair. (*Refer to Addendum "A" for a list of the delegates in attendance*).
- Greg welcomed the delegates and thanked them for attending. Introductions of the Board of Directors, Attendees and Delegates were made.

**2. CONFIRMATION OF VOTING PRIVILEGES**

- The voting procedures and number of votes per club were listed on the BCA website and were available at the meeting.
- Quorum constitutes 34 votes. The Chair confirmed that a quorum was present. Refer to Addendum "A" for a list the voting delegates.

**3. AGENDA**

- An agenda was posted on the BCA website and was included in the delegates' packages.  
***MOVED (Denise Clement/Tom Dingle) THAT THE AGENDA, AS PRESENTED, BE ADOPTED. CARRIED***

**3.1 URGENT MATTERS**

- Resolutions received after the October 5<sup>th</sup> deadline were included in the delegates' packages.

**4. MINUTES**

- The minutes of the December 2, 3, 4, 2011 AGM Minutes were included in the delegates' packages.  
***MOVED (Denise Clement/Randy Longmuir) THAT THE MINUTES OF THE BCA 2012 ANNUAL GENERAL MEETING HELD DECEMBER 2, 3 AND 4, 2011 BE ADOPTED AS CIRCULATED. CARRIED***

**5. QUESTIONS ARISING FROM THE 2012 BCA AGM MINUTES**

- None

**6. AGM RELATED CORRESPONDENCE**

- Greg noted the Vice Chair was unable to attend the meeting and Pam Medland will stand in as Vice Chair for the purposes of the meeting.

**7. NOMINATING COMMITTEE REPORT**

- The Board of Directors positions open for election and the nominees to date were confirmed. Nomination Forms were available in the delegate package for submission of additional nominations.

**8. BOARD AND COMMITTEE REPORTS**

- The following written reports were posted on the BCA website and were included in the delegates' packages or are available on request from the BCA Office.

Technical & Programs

- 2012 BC Summer Games Report
- Branch Officials Report
- Track & Field Committee Report
  - Sprints & Hurdles
  - Jumps
  - Throws
  - Combined Events
  - Middle Distance
  - Walks

Technical & Programs (continued)

- 2012 Masters Track & Field Records
- Technical Manager Road Running & Cross Country Running
- Technical Manager Track & Field
- National Centres:
  - National Throws Centre - Kamloops

9. **AREAS OF EMPHASIS**

- Written reports were posted on the BCA website and were included in the delegates' packages or are available on request from the BCA Office.
- As each report was presented an opportunity was provided for questions or comments from the floor.

Management & Operations

- Report from the Chair (*Greg White*)
- Membership Report (*Sam Collier*)
- Records Report:
  - Road Running (*Maurice Wilson*)
  - Track & Field – Midget, Youth, Junior, Senior (*Garret Collier*)
    - Noted to look into the Rules for records having a 5-year condition.
  - Masters Track & Field (*Jake Madderom*)
  - Masters Road Running (*Jake Madderom*)

Organizational Management

- Directors Reports
- Marketing/Communications & Sponsorship (*Bruce Deacon*)
  - Any new logos will be decided upon by the Committee and the Board
- Administration & Planning (*Pam Medland*)
- Programs & Technical Development (*Tom Dingle*)
- Events & Promotion (*Denise Clements*)
- Insurance (*Brian McCalder*)
- Awards (*Brian McCalder*)
- Heritage (*Brian McCalder*)
  - A copy of the draft policy was included in the delegates' packages for review and input.

Zone Director Reports

- Zone 6 (*Randy Longmuir*)
- Zone 3, 4 & 5 (*Sanda Turner*)
  - Written report was circulated at the meeting and will be posted on the BCA website and available on request from the BCA Office.
- Zone 1 & 2 (*Roberta Tetlock, absent*)

Competitions Report

- Officials (*Bill Koch*)
- Facilities (*Brian McCalder*)
  - Certified Road Courses noted on the report
- Sponsorship and Special Program Funding (*Brian McCalder*)
  - Projected summary of the sponsorship and special program funding for Association Programs for the 2012/2013 fiscal year with comparisons was included in the delegates' packages for review.
- Calendar Congress (*Maurice Wilson, Garrett Collier, Brian McCalder*)
  - Call for high school program meets. Please provide the information to Garrett. Please also consider including Para in your events, (speak to Garrett Collier or Holly Tawse, and Maurice Wilson for Road Running).

Coaching

- Education (*Ron Bunting*)

**RECESS**

***MOVED (Bill Koch/Tom Dingle) THAT THE MEETING RECESS (8:18 pm) TO RECONVENE AT 9:30 am SATURDAY, DECEMBER 1, 2012. CARRIED***

## PRESIDENT'S RECEPTION

- The President's Reception was held.

## SESSION II – SATURDAY, DECEMBER 1, 2012

### 10. CALL TO ORDER AND CHAIR'S WELCOME

- A hosted Delegates' Breakfast was held.
- The meeting reconvened at 9:40 am with Greg White in the Chair.
- Greg welcomed the delegates, thanked them for attending and introduced Rob Guy, CEO of Athletics Canada. Introductions of the Board of Directors, Attendees and Delegates were made.
- The Chair confirmed that a quorum was present

### 11. AREAS OF EMPHASIS (continued from Friday night)

#### Athlete Development

- Sport Development:
  - Run Jump Throw (*Taunya Geelhoed*)
    - Presentation of the Run Jump Throw video for Telus TV. The video is also available on the BCA website or from Taunya at the BCA Office.
  - Junior Development (*Dawn Copping*)
  - Schools (*Taunya Geelhoed*)
- Sport Performance
  - Training/Competition/Talent Identification/Outreach
    - Road Running (*Maurice Wilson*)
    - Track & Field & Walks (*Garrett Collier*)
  - Regional Centres:
    - Fraser Valley Region (*Gerry Swan*)
    - Interior Region (*Bruno Mazzotta*)
      - Social Media Campaign underway. Please like BC Athletics on Facebook and Follow BC Athletics on Twitter.

#### Finance (*Carey Dillen*)

- Detailed Financial Statement
  - The actual financial information for the first six months of the fiscal year was summarized in the delegates' packages.
- Projected Year End Budget March 31, 2013
  - The 2012/2013 projected year-end budget was included in the delegates' packages for review.
- 2011/2012 Audit
  - The final audit for 2011/2012 was included in the delegates' packages.  
***MOVED (Randy Longmuir/Tom Dingle) THAT THE 2011/2012 AUDIT BE ADOPTED AS CIRCULATED. CARRIED***
- 2012/2013 Auditors  
***MOVED (Denise Clements/Jordan Meyers) THAT BDO CANADA LLP BE APPOINTED THE AUDITORS FOR THE 2012/2013 FINANCIAL YEAR. CARRIED***
- 2013/2014 Draft Budget
  - The draft budget for the 2012/2013 draft budget was included in the delegates' packages.  
***MOVED (Jordan Meyers/Randy Longmuir) THAT THE 2012/2013 DRAFT BUDGET BE ADOPTED AS CIRCULATED. CARRIED***

#### Planning (*Pam Medland*)

- Presentation of the 2013-2016 Draft Strategic Plan was made. The draft strategic plan was included in the delegates' packages and is available on the BCA website or on request from the BCA Office.
- Concern from the Tyler Heisterman, President of the Nanaimo Track and Field regarding the notice period for the August weekend. The Chair noted this was a valid concern and would be looked into.
- Presentation Question for discussion: Clarification of Coaching End Key Result: Increase Active Coaches by XX%
  - Concern regarding the recognition and appreciation of the coaches certification and training, and the notations on the NCCP website not being updated in a timely manner.
  - Increase certified coaches by a specified percentage would provide a better base for new coaches as well as current coaches.
  - Coaching education through NCCP maybe should be certified under the Coaches of Canada. NCCP should follow Coaches of Canada manner for handling certification and membership.

- If increase membership by 10%, will need more coaches.
- Not necessarily about the number of coaches you have but rather the number of coaches at particular levels.

Planning (continued)

- Consider a dual goal, increase number of coaches but also increase the training of the coaches by some measurable amount.
- Evaluation of the coaches, coaching at the expected level and following the criteria to ensure excellence is being achieved. Consider adding the word certified to the measurable goal.

***MOVED (Gerry Dragomir/Bill Koch) THAT THE BCA 2013-2016 STRATEGIC PLAN BE APPROVED AS PRESENTED. CARRIED***

External Partners

- Athletics Canada (*Rob Guy*)

President/CEO (*Brian McC Calder*)

- The Policies and Procedures have been updated and are available on the BCA website or on request from the BCA Office.
- The BC Athletics office will be relocated at the end of March.

**DELEGATE LUNCHEON**

- Big Kahuna Sports Company (the official outfitter for BC Team uniforms) hosted a delegates' luncheon. Peter Lawrence, Account Manager of the Big Kahuna was introduced and some clothing was displayed.

**ZONE CAUCUS MEETINGS**

- Zone Caucus Meetings were held to select BCA Zone Directors.

**12. COACHES VIDEO WORKSHOP**

- A workshop for coaches with a practical demonstration of how to use video to coach athletes in track and field presented by Ron Parker.

**13. MOTION TO ACCEPT REPORTS**

***MOVED (Denise Clements/Judy Needham) THAT ALL REPORTS, AS PRESENTED, BE RECEIVED. CARRIED***

**14. 2012 MOTIONS AND ACTIONS OF NOTE**

***MOVED (Bill Koch/Denis Clements) THAT THE "2012 MOTIONS AND ACTIONS OF NOTE TAKEN BY THE BCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE REPORT", AS PRESENTED, BE ACCEPTED. CARRIED***

**15. RESOLUTIONS**

- A copy of each resolution including the rationale, general information and recommendations relative to the resolution is posted on the BCA website under "AGM & Awards Banquet"
- It was confirmed that there were 72 votes available in the room.

**15.1 Masters – Annual Awards**

***(Jake Madderom/Gerry Dragomir) BE IT RESOLVED THAT BC ATHLETICS AMEND THE CURRENT RULE AND SEPARATE THE MASTERS TRACK AND FIELD AWARDS INTO TWO SETS OF MALE/FEMALE AWARDS, ONE SET OF AWARDS FOR TRACK AND ONE SET OF AWARDS FOR FIELD. CARRIED***

**15.2 University Athlete Membership**

***(Laurier Primeau/Kim Young) Be it resolved that in the spirit of keeping BC universities in our own province and supporting competitive opportunities within British Columbia that BC Athletics adopt similar rules which permit universities to compete in Alberta without incurring branch membership fees. Defeated***

**15.3 DOE (Day of Event Membership Fee) – Jerome Outreach Athletes**

***(Mark Tourigny/Kim Young) Be it resolved that the BC Athletics will waive the fee for its Day of Event insurance for children participating in the exhibition outreach 4x100m relays. Defeated***

**15.4 Javelin Weight JD Boys 12 & 13 Years**

***(Graeme Fell/Peter Maryschuk) BE IT RESOLVED THAT THE JAVELIN FOR BOYS AGED 12/13 BE CHANGED TO 500GM FROM 600GM IN ORDER TO PROVIDE THE FOLLOWING PROGRESSION:***

400 GRAMS – 10/11 MALES  
600 GRAMS – 14/15 MALES  
800 GRAMS – JUNIOR AND SENIOR MALES

500 GRAMS – 12/13 MALES  
700 GRAMS – YOUTH MALES  
CARRIED

**Resolutions received after the October 5<sup>th</sup> deadline**

- Resolutions received after the October 5<sup>th</sup>, 2012 deadline can only be brought on the floor of the AGM as recommendations to the Board of Directors unless ruled by the membership at the AGM to be of an urgent matter (66% vote).
- It was confirmed that there were still 72 votes available in the room. (66% constitutes 48 votes)

**15.5 BC Athletics Post-Secondary Club and Team Roster Membership**

*(Denise Clements/Tom Dingle) BE IT RESOLVED THAT THE FOLLOWING BC ATHLETICS POST SECONDARY CLUB AND TEAM ROSTER MEMBERSHIP BE APPROVED AND BE EFFECTIVE AS OF JANUARY 1, 2013.*

- **POST SECONDARY CLUB AND TEAM ROSTER MEMBERSHIP**
  - **THIS IS A COMBINATION OF CLUB AND INDIVIDUAL ATHLETE MEMBERSHIP WITH THE FOLLOWING DETAILS:**
    - **CLUB FEE: \$100.00 + HST**
      - **INCLUDES LIABILITY INSURANCE**
      - **ONE (1) VOTE AT THE BC ATHLETICS AGM**
        - **TEAM ROSTER FEE: \$20.00 + HST PER ATHLETE.**
          - **NOTE: TEAM ROSTER ATHLETES WHO ALREADY HAVE AN ANNUAL COMPETITIVE ATHLETE MEMBERSHIP DO NOT PAY THIS FEE) NO DOUBLE FEE PAYMENT) BUT ARE NOTED ON THE TEAM ROSTER UNDER THE COLUMN FOR THOSE ATHLETES ALREADY AFFILIATED (THROUGH A BC ATHLETICS CLUB OR UNATTACHED OR FROM ANOTHER PROVINCIAL, STATE OF NATIONAL ATHLETICS ASSOCIATION).**
      - **UNIVERSITY COACHES: UNIVERSITY COACHES WOULD BE REQUIRED TO REGISTER AS ANNUAL BC ATHLETICS COACH MEMBERS - \$55.00 + HST (CURRENT 2012 BCA COACH MEMBERSHIP FEE)**
      - **MEMBERSHIP FOR ATHLETES IS LIMITED TO THE TIME PERIOD OF: SEPT 1 TO MAY 30 (POST SECONDARY ACADEMIC/COMPETITION YEAR).**
      - **ATHLETES ARE ELIGIBLE TO ENTER ALL BC ATHLETICS SANCTIONED COMPETITIONS AND THOSE IN OTHER PROVINCES, STATES AND NATIONS DURING THE SEPT 1 TO MAY 30 TIMEFRAME.**
      - **ATHLETES ARE ELIGIBLE TO ENTER BC CHAMPIONSHIPS DURING THE SEPT 1 TO MAY 30 TIMEFRAME AND BE ELIGIBLE FOR CHAMPIONSHIPS AWARDS (I.E. BC CROSS COUNTRY CHAMPIONSHIPS).**
      - **ATHLETES ARE ELIGIBLE FOR DISCOUNTS ON BC ATHLETICS PROGRAMS AND AFFILIATED ORGANIZATIONS AND RETAIL STORES.**
      - **ATHLETES ARE PROVIDED WITH, DURING THE SEPT 1 TO MAY 30 TIMEFRAME:**
        - **LIABILITY INSURANCE**
        - **SPORT INJURY AND ACCIDENT INSURANCE**
      - **ATHLETES CAN UPGRADE THEIR POST SECONDARY TEAM ROSTER INDIVIDUAL MEMBERSHIP TO A FULL COMPETITIVE MEMBERSHIP TYPE AT ANY TIME OR AFTER MAY 30**
      - **POST SECONDARY TEAM ROSTER ATHLETES AND THEIR PERFORMANCES UNDER THIS MEMBERSHIP TYPE ARE NOT ELIGIBLE FOR:**
        - **PERFORMANCE RANKINGS – BC/CDN/WORLD**
        - **RECORDS – BC/CDN/WORLD**
        - **BC TEAM SELECTION (NOTE: ATHLETES MAY UPGRADE THEIR MEMBERSHIP SHOULD THEY QUALIFY FOR BC TEAM SELECTION DURING THE SEPT 1 TO MAY 30 TIMEFRAME)**
        - **BC ATHLETICS FUNDING PROGRAMS – I.E. BC ATHLETE ASSISTANCE**
        - **BC ATHLETICS ANNUAL AWARDS**

*(Denise Clements/Tom Dingle) MOVED THAT THIS RESOLUTION BE ACCEPTED AS AN URGENT MATTER. CARRIED  
THE RESOLUTION WAS VOTED ON AND WAS CARRIED.*

**15.6 Midget Age Group (14/15) – Awards at Competition**

*(Birgit Weaver/James Buhlman) BE IT RESOLVED THAT THE CURRENT RULE BE CHANGED TO HAVE 14 YEAR OLDS AND 15 YEAR OLDS COMPETE SEPARATELY AND BE AWARDED SEPARATELY AT ALL COMPETITIONS.*

**Midget Age Group (14/15) – Awards at Competition (continued)**

*(Birgit Weaver/James Buhlman) MOVED THAT THIS RESOLUTION BE ACCEPTED AS AN URGENT MATTER. CARRIED.*

*(Birgit Weaver/James Buhlman) MOVED THAT THE RESOLUTION BE AMENDED TO STATE BE IT RESOLVED THAT THE CURRENT RULE BE CHANGED TO HAVE 14 YEAR OLDS AND 15 YEAR OLDS COMPETE SEPARATELY AND BE AWARDED SEPARATELY AT ALL COMPETITIONS EXCEPT FOR BC SUMMER GAMES AND BC SUMMER GAMES TRIALS. THE RESOLUTION WAS NOTED ON AND WAS CARRIED.*

**16. ELECTION OF OFFICERS**

2013 Board Executive Positions:

Board Chair	Greg White	2 year term	(elected by acclamation)
Board Vice Chair	Jim Hinze	2 year term	(elected by acclamation)
Director of Finance	Carey Dillen	2 year term	(elected by acclamation)
Director of Events & Promotions	Denise Clements	2 year term	(elected by acclamation)
Director Programs & Technical Development	vacant	2 year term	

2013 Board Zone Directors Positions:

Director, Zones 3, 4 and 5	Graeme Dodd	1 year term	(elected by Zones)
Director, Zones 3, 4 and 5	Sanda Turner	2 year term	(elected by Zones)
Director, Zones 7 and 8	vacant	1 year term	(to be elected by Zones)

***MOVED THAT THE BOARD ZONE DIRECTORS FOR ZONE 3, 4 AND 5 BE ACCEPTED. CARRIED***

2013 Board Athlete Director Positions:

Female Athlete Director	vacant	1 year term	(to be elected by BC Team members)
Male Athlete Director	vacant	1 year term	(to be elected by BC Team members)

- Should the BC Team or Zones fail to submit a name to the BCA Board for approval, the BCA Board of Directors can appoint someone to fill the vacant positions.

**17. AGM WRAP UP AND ITEMS OF NOTE**

- Delegates were reminded of the session to be held on Sunday.

**18. ADJOURNMENT**

***MOVED (Denise Clements/Tom Dingle) THAT THE MEETING BE ADJOURNED (4:06 pm) CARRIED***

**ANNUAL AWARDS BANQUET**

- The 2012 BC Athletics Annual Awards Banquet was held.

**SESSION III – SUNDAY, DECEMBER 2, 2012**

**19. TRACK & FIELD COMMITTEE MEETING**

- The Track & Field Committee Meeting, an annual committee meeting and open forum review and discussion of the competition program, championships, selection events and process, athlete and event group development initiatives and others as added by those attending the meeting, was held.

Shannon Barrows, Recording Secretary  
2012/12/01

Director \_\_\_\_\_

Director \_\_\_\_\_

## BC Athletics Annual General Meeting

Friday, November 30, 2012		
Delegate	Affiliation	
Armstrong, Judy	KAML	V
Bondarchuk, Oleg	KAML	V
Buhlman, James	TBIR	V
Bunting, Ron	BCA Staff	NV
Clements, Denise	BCA BOD	V
Collier, Garrett	BCA Staff	NV
Collier, Richard	KJAK	V
Collier, Sam	BCA Staff	NV
Copping, Dawn	NORW	V
Cunningham, Clifton	BCA RR Comm	NV
Deacon, Bruce	BCA BOD	V
Dillen, Carey	BCA BOD	V
Dingle, Florence	PTFC	NV
Dingle, Tom	BCA BOD/PTFC/AVTC	V
Dragomir, Gerry	WALK	V
Fell, Graeme	TBIR	V
Geelhoed, Taunya	BCA Staff	NV
Greer, Scott	OATF	NV
Heisterman, Tyler	NTFC	V
Johnston, Al	NTFC	V
Katzberg, Bernie	NTFC	V
Koch, Bill	BCA Branch Officials	V
Longmuir, Kim	OTFC	V
Longmuir, Randy	BCA BOD	V
Madderom, Jake	BCA Masters	NV
Maryschuk, Peter	OACS	V
Mazzotta, Bruno	KAML	V
McCalder, Brian	BCA Staff	NV
Mece, Besnik	NWSA	V
Medland, Pam	BCA BOD +2/(P), OACS	V
Morfitt, Graham	CXVC	V
Myers, Jordan	LGRR	V
Palou, Wendy	CVAC/VTFC(P)	V
Schutz, Jennifer	UNBC	NV
Southern-Lloyd, Sheila	CVAC	V
Stebner, Frank	LGRR	NV
Swan, Gerry	VRTC	NV
Tawse, Holly	BCWS	V
Turner, Sanda	BOD	V
van Ryswyk, Alwilda	KAML	V
Wanless, Marty	UNBC	NV
Weaver, Birgit	NORW	V
White, Greg	BCA BOD	V
Wilson, Maurice	BCA Staff	V
<b>44 Delegates</b>		

Saturday, December 1, 2012		
Delegate	Affiliation	
Armstrong, Judy	KAML	V
Bondarchuk, Oleg	KAML	V
Buhlman, James	TBIR	V
Bunting, Ron	BCA Staff	NV
Clements, Denise	BCA BOD	V
Collier, Garrett	BCA Staff	NV
Collier, Richard	KJAK	V
Collier, Sam	BCA Staff	NV
Copping, Dawn	NORW	V
Deacon, Bruce	BCA BOD	V
Dillen, Carey	BCA BOD	V
Dingle, Florence	PTFC	NV
Dingle, Tom	BCA BOD/PTFC/AVTC	V
Dragomir, Gerry	WALK	V
Geelhoed, Taunya	BCA Staff	NV
Greer, Scott	OATF	V
Heisterman, Tyler	NTFC	V
Johnston, Al	NTFC	V
Katzberg, Bernie	NTFC	V
Koch, Bill	BCA Branch Officials	V
Liu, Edwin	KJAK	V
Longmuir, Kim	OTFC	V
Longmuir, Randy	BCA BOD	V
Maryschuk, Peter	OACS	V
Mazzotta, Bruno	KAML	V
McCalder, Brian	BCA Staff	NV
Mece, Besnik	NWSA	V
Mece, Tatjana	NWSA	V
Medland, Pam	BCA BOD +2/(P), OACS	V
Morfitt, Graham	CXVC	V
Myers, Jordan	LGRR	V
Needham, Judy	COQC	V
Palesch, Brian	OATF	V
Palou, Wendy	CVAC/VTFC(P)	V
Smith, Brad	OATF	V
Southern-Lloyd, Sheila	CVAC	NV
Swan, Gerry	VRTC	V
Tawse, Holly	BCWS	V
Tourigny, Mark	SLAC/AITS(P)	V
Turner, Sanda	BOD	V
van Ryswyk, Alwilda	KAML	V
Weaver, Birgit	NORW	V
White, Greg	BCA BOD	V
Wilson, Maurice	BCA Staff	NV
Young, Kim	AITS	V
<b>45 Delegates</b>		